



# Office of the City Engineer Data Services

**Contact Information:**

Name: \_\_\_\_\_ Phone \_\_\_\_\_

Name of Company: \_\_\_\_\_

Date of Request: \_\_\_ / \_\_\_ / \_\_\_ \*

\*Requests will be filled within one week from the date of request

This request is for:

<input checked="" type="checkbox"/>	Unit Item	Unit Price	Additional Services	Quantity
<input type="checkbox"/>	ArcGIS feature class <sup>1 **</sup>	\$150.00	\$50.00 CAD conversion per feature class	
<input type="checkbox"/>	ArcGIS utility feature dataset <sup>1 **</sup> (Note: Limited to three feature classes)	\$400.00	\$50.00 CAD conversion per feature class	

<sup>1</sup>Client must sign additional Copyright Disclaimer Form

<sup>\*\*</sup> Custom data preparation is subject to labor fees of \$80/hr with a minimum labor time of ½ hour

Total Amount Due: \_\_\_\_\_

Deposit: \_\_\_\_\_ Date: \_\_\_ / \_\_\_ / \_\_\_ Balance: \_\_\_\_\_

Total Paid: \_\_\_\_\_ Date: \_\_\_ / \_\_\_ / \_\_\_

**Delivery Format of Digital Data:**

Emailed to \_\_\_\_\_

**NOTE: All orders in excess of \$100.00 each will require advance deposit of 20% cost of production.**

**DISCLAIMER:** The City is not obligated to provide digital information when the customer has incompatible software and/or data is considered security sensitive. The City of Shreveport assumes no responsibility or legal liability for the accuracy, completeness, reliability, timeliness, or usefulness of any digital information available.