

City of Shreveport



Solicitation Form for Commodities

INVITATION FOR BID

(IFB) #26-007

25 YD REAR LOADER PACKERS

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IF ANY OF THE ABOVE COS BID FORMS ARE OMITTED, THEN YOUR BID MAY NOT BE CONSIDERED OR ACCEPTED.

INDEX OF REFERENCE ITEMS INCLUDED HEREIN

All information listed below **should not** be returned with your bid. It shall remain part of the bid by reference only.

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INDEX OF REFERENCE ITEMS **NOT** INCLUDED HEREIN THAT ARE INCORPORATED BY REFERENCE WITH THE SAME FORCE AND EFFECT AS IF SET FORTH IN FULL TEXT. SHOULD ANY OF THESE BE IN CONFLICT WITH THOSE LISTED HEREIN, THE MORE STRINGENT WILL APPLY.

The General Contract Clauses (**Section 20**), the Standard Instructions/Conditions for Request for Proposals (**Section 30**) will no longer be incorporated in solicitations but will be incorporated by reference in the City of Shreveport (hereinafter the City) book of Standard Solicitation Instructions / Provisions and General Contract Clauses; which are available at www.shreveportla.gov (click on Business, then on Bids & RFPs). If you do not have a computer, you can use one of the public use computers that are available at the Shreve Memorial Library or at most library branches.

*The **Felony Conviction/E-Verify Affidavit** must be submitted by the lowest responsive Bidder after the opening.*

Revised 01-20-21

AN INVITATION FOR YOU TO RESPOND WITH A FORMAL SEALED OR ELECTRONIC BID

DATES ADVERTISED:	March 03, 2026 March 10, 2026	Date Posted:	March 03, 2026
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DO NOT RETURN THIS PAGE-FAXED OR EMAILED BIDS NOT ACCEPTED

INVITATION FOR BID (IFB) City of Shreveport Renee Anderson, Purchasing Agent MBA, CPPO, CPPB, NIGP-CPP		BIDS MUST BE DELIVERED TO: City of Shreveport Office of the Purchasing Agent Government Plaza-Suite 610 505 Travis Street Shreveport, LA 71101-3042	OR GO TO BIDNETDIRECT.COM TO SEND ELECTRONIC BID
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BID MUST BE RECEIVED NOT LATER THAN 2:00 P.M. ON:	March 24, 2026	THEN PUBLICLY OPENED
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THIS IS NOT AN ORDER	Bid Number	IFB # 26-007
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BID TITLE: 25 YD REAR LOADER PACKERS

PREBID CONFERENCE: *N/A*

EMAIL QUESTIONS TO:	debra.walker@shreveportla.gov	7 working days before the opening or fax to:	318-673-5408
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BID BOND IS NOT REQUIRED.	Estimated Expenditure:	\$2,450,000.00	per year
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Bids received after the time specified for opening cannot be considered for an award.

COMMODITY BIDS

For paper bids, if you do not provide **all of the required COS Bid Forms** or the information required on the bid forms, then your bid **may** be declared as non-responsive. The bid forms are clearly identified as COS Bid Form #1, 2 & etc. near the top right of the page. If you have any questions, please call Renee Anderson at 318-673-5450.

ELECTRONIC BIDS/BID NOTICES

The City of Shreveport listing of current bids (IFB) is posted on BidNetDirect.com. To view the general bid information and **receive bid notices by email**, register with BidNetDirect. **Registration is free.** Vendors/Contractors (vendors) have the option to submit bids & bid bonds, electronically or by paper copy. Solicitation documents are also available at www.shreveportla.gov/Solicitations. BidNetDirect. shall be the official source for bid documents.

To register please go to: <https://www.bidnetdirect.com/public/user-registration>. If you need help registering or with training or completing an e-bid, please **call 800-835-4603, Option 2** or email support@bidnet.com. *If an electronic bid is submitted, provide your state contractor's license number when the bid with alternates amounts to \$50,000 or more. To request copies of bids by e-mail, send your request to debra.walker@shreveportla.gov.*

The City of Shreveport reserves the right to reject any or all bids and to waive minor informalities.

Important- If you consider the specifications as restrictive or have a problem with this document, please contact the Purchasing Agent at least five days before the bid opening at (318) 673-5450.

Revised 01-20-21

BID PRICES/SIGNATURE PAGE
 (RETURN ONE ORIGINAL AND ONE COPY WITH YOUR BID)

COS BID FORM #1

I agree to furnish all items for the prices as listed below in accordance with all the specifications, terms and conditions listed herein, or with exceptions as listed on the deviation page.

IFB 26-007 Bid Title: **25 YD REAR LOADER PACKERS**

ITEM #	EST. AMT. (A)	U/M	DESCRIPTION	UNIT PRICE (B)	TOTAL PRICE (C)
1	10	EA.	25 YD REAR LOADER PACKERS	\$	\$
GRAND TOTAL:					\$

Estimated delivery time is _____ after receipt of purchase order.

Additional units may be purchased by the City at the same prices listed above for as long as these models are available or until: _____, 20____. **If date is not provided, then prices will be guaranteed for as long as the above models are available. If mutually agreeable with successful bidder and other public agencies this bid will be made available to them.**

The City reserves the right to renew any resultant contract(s), if mutually agreeable with the contractor, for four additional years in one-year increments with price changes limited to paragraph 7, Price Changes, in the Special Instructions to Bidders herein.

BID ACCEPTANCE AND DELIVERY (Prices bid must be firm for a minimum of 45 days). In compliance with the Invitation, and subject to all conditions thereof, the bidder offers and agrees, if this bid is accepted within 45 days from date of opening, to furnish any or all items quoted on at prices as set forth after the item and to make delivery F.O.B destination.

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid for the same items/services and is in all respects fair and without collusion or fraud. Acting on behalf of the bidder, this is to attest that the undersigned is a duly authorized representative of the above captioned firm, corporation, or business and has read Sections 10, & 20, as referenced on the previous page.

BIDDERS NAME/ADDRESS:	NUMBER OF ADDENDA RECEIVED (If NONE-write 0 or N/A or none, etc.): N/A OR:
AUTHORIZED SIGNATURE(MANUAL):	AUTHORIZED SIGNATURE (TYPED OR PRINTED):
TITLE:	DATE:
PHONE NUMBER(S)	EMAIL ADDRESS:

IFB 26-007 PURCHASE 25 YD REAR LOADERS PACKERS

BIDDER SHALL COMPLETE BY CHECKING THE FOLLOWING.
IF NOT COMPLIANT, STATE SPECIFICALLY ITEM BEING OFFERED

DURAPACK 5000 REAR LOADER or approved equals.

DESCRIPTION	YES	NO	OFFERED
CAPACITY			
The packer body shall have a capacity, excluding the receiving hopper, of not less than: 18 Y ³ 20 Y ³ 25 Y ³ 27 Y ³ 32 Y ³			
The hopper shall have a capacity of three and ninety-four hundredths (3.94) cubic yards.			
The structural integrity of the body shall allow high-density loading of up to 1,000 pounds per cubic yard of normal refuse.			
BODY DIMENSIONS			
Maximum width, outside 96"			
Maximum overall length of the body and tailgate combined shall not exceed the following:			
<u>CAPACITY</u>	<u>LENGTH</u>		
18 YD ³	225"		
20 YD ³	235"		
25 YD ³	270"		
27 YD ³	282"		
32 YD ³	310"		
Body width, inside 89"			
Body height, inside 79"			
Body height, outside (above chassis) 96"			

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DESCRIPTION	YES	NO	OFFERED
BODY CONSTRUCTION			
The body interior shall have a smooth floor without a trough. The sides and roof shall also be smooth.			
In order to prevent damage from corrosion and fire, no hydraulic cylinders, valve or other hydraulic components shall come in contact with refuse packed into the body.			
Body sides & roof shall be of curved stress skin construction interfacing with the corner mainframe bolsters. Rear bolsters shall be 5" x 20" formed channels @ the major upper & lower connecting points of the mainframe. The front bolster shall be a 5" x 8" formed channel @ the major upper & lower connecting points. All sidewall and roof members shall be continuously welded.			
Body roof shall be a minimum 8 gauge, 80,000 PSI typical yield hi-tensile steel sheet fully welded to a full length 11 gauge 50,000 PSI yield roof crown rail to contain and dissipate forces equally through the body structure.			
Body sides shall be a minimum of 8 gauge, 80,000 PSI typical yield high tensile steel sheet, fully welded to roof crown rail and to a 4.7" x 18" floor skirt rail.			
Body Side Hinged access door, with ladder-style steps and grab handle for entry into the body.			
Rear mainframe body side bolsters shall be a minimum of 3" x 20" and contoured shaped to sidewall with, a minimum 7 gauge 80,000 PSI typical yield. Reinforcement bolsters shall be fully welded to the curved body side sheets.			
Body Floor shall be flat full width and must not have inboard guide rails or a trough. The floor shall be a minimum 7 gauge 80,000 PSI typical yield steel sheet.			
Floor longitudinals (long members) shall be a formed trapezoidal shape 9.6" x 11" with a 3.3" base sill of 7 gauge 80,000 PSI typical yield formed steel channels and shall be continuously welded to the floor sheet.			
Floor cross members shall be 3" x 6" x 7 gauge 80,000 PSI typical yield steel channels. Cross members shall be interlaced through the long members on approximately 18" centers to fully support the floor. Cross members shall be full width, single piece.			
The body and attaching parts shall be sealed with Tersotat Joint Sealer and CavityCoat for rust prevention protection.			
The body shall be undercoated with a Thixotropic material to provide protection to the underside of the refuse body.			

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DESCRIPTION	YES	NO	OFFERED
TAILGATE DIMENSIONS			
Maximum overall width at the hopper opening shall be 84 ½ “.			
Inside tailgate loading width shall be minimum of 80”.			
Hopper opening height shall be minimum of 55”.			
Loading sill height below chassis rail shall be 3.8” exclusive of any container handling mechanisms			
Overall height above the chassis frame with the tailgate raised shall not exceed 207 ½”.			
TAILGATE CONSTRUCTION			
Tailgate sides shall be single piece 3/16” AR400 abrasion-resistant plat steel with typical 184,000 PSI tensile strength and 145,000 PSI yield strength.			
Tailgate side reinforcement shall consist of 6” x 1 7/8” 11 gauge 50,000 PSI formed steel channels fully welded to the perimeter edge of the tailgate side sheets. An interlaced network of 6” x 1 7/8” 11 gauge 50,000 PSI and 6 5/8” x 1 7/8” 7 gauge 80,000-PSI typical yield-formed steel channels shall also be fully welded to the tailgate side for superior support.			
Hopper floor shall be a minimum 3/16” AR400 abrasion-resistant flat steel with typical 184,000 PSI tensile strength and 145,000 PSI yield strength.			
Hopper floor lateral reinforcement shall consist of a 3/16” 80,000 PSI typical yield formed “Z” channel cross member. Forward hopper reinforcements shall be provided by a lateral network of 3/16” 80,000 PSI and 3/8” 50,000 PSI typical yield formed steel channel cross members.			
Hopper front compaction face shall be minimum 5/16” AR400 abrasion resistant plat steel with typical 184,000 PSI tensile strength and 145,000 PSI yield strength.			
Tailgate shall be equipped with heavy-duty 1” diameter turnbuckles, one on each side of the body, to secure the tailgate in the closed position against the body to prevent leakage.			
Two (2) grab handles (3/4” hot rolled steel bar) shall be located on each side of the tailgate for operator safety and comfort. One handle is to be mounted horizontally no less than 49” above the riding step. The other shall be mounted in the vertical plane, with the bottom edge no less than 44” above the steps. The latter shall also be attached to the rearward face of the perimeter of the tailgate reinforcement. (If unit is equipped with a container handling attachment, the latter will be omitted.)			

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DESCRIPTION	YES	NO	OFFERED
The rear steps shall be bolt-on design fabricated from 12 gauge, 3 diamond Grip Strut, slip resistant, self-cleaning material. Located on each side of the tailgate, they shall provide for a minimum of 396 square inches of footing area for a single rider. The steps must conform to ANSI standards.			
The tailgate shall be raised with two (2) single-acting 4" bore x 26" stroke hydraulic cylinders. The cylinders shall incorporate an integral orifice that will limit the descent speed of the tailgate in the event of hydraulic failure.			
The tailgate shall be equipped with a one-piece, removable rubber gasket. The gasket, which shall have a durometer rating of 35-45 and tensile strength of 1500-1800 PSI shall extend across the entire bottom width of the tailgate and provide for watertight seal vertically up the side for no less than 21".			
The hopper sill shall be formed from 3/16", 80,000 PSI high tensile steel.			
PACKING MECHANISM			
Packing cycle control shall be mechanical, lever operated on the right-hand side of the tailgate. A two lever design, the operator shall have the capability to start, stop and reverse the direction of any function at any time throughout the packing cycle.			
Packing mechanism control valve shall be centrally located within the upper confines of the hopper, under upper light cross members.			
The packing cycle time shall be no greater than 25-27 seconds. Operator reload time shall be no greater than 9-11 seconds.			
Packing mechanism shall consist of two primary structures, the upper packing panel, and the packing blade.			
UPPER-PACKING PANEL			
The upper packing panel shall be mounted to the tailgate weldment with two (2) sets of upper and lower link arms. Each upper link arm shall be secured to the panel and tailgate with two (2) 2" diameter induction hardened C-1045 cold drawn steel pins. The lower link arms shall be connected to the tailgate with 2" diameter induction hardened C-1045 pins and to the panel with 2 5/16" heat treated, induction hardened 4340 cold rolled steel hinge pins.			
The upper packing panel shall be constructed from 3/16" AR400 abrasion resistant plat steel with typical 184,000 PSI tensile strength and 145,000 PSI yield strength in all areas of refuse contact. The packing blade hinge lugs shall be constructed from 3" thick 50,000 PSI typical yield steel plate.			
Primary compaction by the upper panel shall be accomplished with two (2) double acting 5" bore x 36" stroke hydraulic cylinders. Located outside of the hopper confines, the cylinders shall produce a minimum force of 73,600 pounds.			

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DESCRIPTION	YES	NO	OFFERED
Forward hinged side doors on each side of the tailgate shall provide access to the outside cylinders. The doors shall be easily opened without hand tools. The side doors shall prevent operator contact with the packing mechanism components as well as protect the components from the outside elements.			
PACKING BLADE			
The packing blade shall be mounted to and pivot on the upper panel hinge lugs with heat treated, induction hardened ASTM 4340 cold rolled 3" steel pins.			
The packing blade shall be constructed with 3/16" AR400 abrasion resistant plat steel with typical 184,000 PSI tensile strength and 145,000 PSI yield strength and capable of resisting shearing and breaking forces of large objects during the compacting cycle.			
Pre-compaction by the packing blade shall be accomplished with two (2) double acting, 5 1/2" bore x 24" stroke cushioned hydraulic cylinders. Located inside the hopper confines, the packing blade cylinders shall produce a minimum force of 111,670 pounds (33.25 PSI).			
All packing mechanism links shall have replaceable hardened steel bushings for extended service life. Wear shoes or rollers shall not be acceptable in high compaction packing mechanisms.			
All cylinder and link pivot pins shall be kept in place with minimum Grade 5 retaining bolts, lock nuts and lock collars.			
Each hopper full of material shall be compressed between the packing blade, upper panel and ejector panel. The ejector panel shall be automatically advanced by an ejector unload valve. No operator attention shall be required to advance the ejector panel as the body fills.			
The packing mechanism shall be equipped with an "automatic crowd" pressure sensing device, which will enable the packing mechanism to find a path through the load which will neither stall the mechanism nor damage the structure thereby prolonging the hopper floor and mechanism life.			
DISCHARGE OF LOAD			
The load shall be discharged by means of a positive ejection system. A double acting, telescopic hydraulic cylinder shall extend and retract the ejector panel the full length of the body. The ejector cylinder shall attach to the body and the ejector panel via cold-drawn, C1045, pins having a minimum diameter of 1 1/2" and positioned diagonally to minimize possible damage from objectional liquids.			

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DESCRIPTION				YES	NO	OFFERED
The ejector cylinder shall have the following dimensional characteristics:						
CAPACITY	STAGES	BORE	STROKE			
18 YD ³	4	6"	95.5"			
20 YD ³	4	6"	105.2"			
25 YD ³	4	6"	134.1"			
27 YD ³	4	6"	145.8"			
32 YD ³	5	7"	173.6			
The ejector panel face sheet shall be constructed from 11 gauge hi-tensile steel. Four (4) hi-tensile formed steel channels shall span horizontally, with one (1) trapezoidal crossmember at floor level. The vertical panel corner posts shall be 0.375 hi-tensile steel. A 7 gauge hi-tensile steel protective covering shall be provided to keep refuse from coming in contact with the ejector cylinder.						
The ejector panel shall extend and retract without the assistance of clamp bars or associated hardware.						
Smooth movement of the ejector panel in the body shall be achieved with two (2) cast alloy shoes on each side of the ejector panel. Shoe castings shall conform to specification 28C358-A0201 possessing a minimum contact surface of 18 square inches each shoe side and having a typical hardness of 260 BHN. Each shoe shall pivot on a minimum 2" diameter, C1045, removable cold drawn stub pin held within the fully boxed 4" x 12" base frame of the ejector panel. Four (4) shoes shall be provided for each ejector panel and shoes must be replaceable without removing the ejector from the body. Rollers shall not be used.						
Ejector guide bottom edge shall be located .375" above longitudinal floor corners. The guide channel shall have interior dimensions of 3.5" x 4.2". The top flange of the guide channel shall be reinforced with a 45° plate, which shall also serve as a self-cleaning device. The track shall also minimize pivotal movement of the ejector panel as refuse is packed against it.						
Plastic (non-metallic) ejector shoe material is not acceptable.						
The rod end of the ejector cylinder shall be pin mounted at the front of the body to the main lateral bolster of the body longitudinal members thus affording maximum resisting bending moment.						

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DESCRIPTION	YES	NO	OFFERED
CONTROLS			
The ejector panel and tailgate raise controls shall be mounted outside the body on the front left hand side of the body. Direct connection of the control handles to the valve spool shall exist to minimize moving parts and allow for ease of service.			
An electrical device shall be supplied to automatically raise the engine speed to the proper RPM during the packing cycle.			
An additional throttle advance switch shall be located at the front left hand side of the body within hands reach of the ejector and tailgate raise controls.			
Power take off controls shall be conveniently mounted in the cab, preferably to right side of the driver.			
HYDRAULIC SYSTEMS			
A heavy-duty pump motive drive shall be provided and shall be compatible with that of chassis transmission. The pump drive shall be activated by:			
Electrical Signal Hot Shift Clutch PTO			
Air Signal Air Shift PTO			
Mechanical Cable Shift PTO			
Front Engine Crank Driven Pump			
The pump motive drive must run quietly. Gearing shall be selected for minimum engine RPM compatible with recommended pump RPM for correct operating pressure and rates of flow for the refuse body.			
To minimize hydraulic cylinder weight, a high-pressure hydraulic system shall be employed. The operating pressure of the system shall be 2400-2500 PSI. Low-pressure systems shall not be acceptable.			
A heavy-duty gear pump shall be provided with a rated capacity of 28 GPM at 1200 RPM.			
The hydraulic pump shall be designated to operate continuously with peak loading at frequent, short intervals.			
The hydraulic system shall incorporate adjustable relief valves to protect all components from excessive pressure and overloads.			

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DESCRIPTION	YES	NO	OFFERED
All hydraulic tubes will be securely clamped to prevent vibration, abrasion, and excessive noise.			
All hydraulic tubes running the length of the body shall be routed over the roof on the street side bias of the body.			
All hydraulic hoses shall conform to S.A.E. standards for designed pressure. Bends shall not be less than recommended by S.A.E. standards. Flat spots in hoses will not be acceptable.			
The hydraulic oil reservoir shall be frame mounted underneath the body and shall have a gross capacity of 50 gallons filled with hydraulic fluid.			
The tank shall be complete with a screened fill pipe and cap, filter breather, clean out cover, and shut off valve.			
The hydraulic system shall be protected by a three (3) micron return line filter along with a 100 mesh (140 micron) reusable oil strainer in the suction line.			
The return line filter shall also include an in-cab filter by-pass monitor, which shall alert the operator or service personnel when the filter is in need of replacement.			
All multi-spool control valves shall be of a section design such that servicing would not require replacement of the entire valve assembly.			
HYDRAULIC CYLINDERS			
All cylinders must have a working pressure rating of no less than 2500 PSI.			
Inside packing cylinders must be of the internal cushion design so that hydraulic shock and audible noise is minimized. This shall be accomplished by a design which will decrease the speed of the cylinder for the last one-half (1/2") inch of cylinder stroke on both directions of travel.			
Rods of inside and outside packing cylinders must be induction hardened to a surface hardness of 55-65 Rockwell C scale.			
Rods of all cylinders shall be chrome plated.			
All packing cylinder end lugs shall be forged steel material.			
ELECTRICAL			
All electrical wiring connectors to be automotive double-seal, with wiring in split convoluted loom.			
The control system shall utilize distributed controls with multiple controllers to minimize electrical harnessing. The system shall also have a control panel with integrated display located in the cab. This controller is to be utilized for pump/PTO operational engagement and offer troubleshooting capabilities.			

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DESCRIPTION	YES	NO	OFFERED
All electrical sensors shall have a minimum IP rating of 67. All sensors must be non-contact style sensor (mechanical style limit switches are not allowed).			
LIGHTING			
Clearance, back up, and directional lights shall be Lexan lens, shock mounted in a protective housing. The whole unit shall be pop out and replaceable			
All lights shall be LED and provided in accordance with FMVSS#108, plus mid body turn signals on each side of the body and a center brake light on the rear.			
PAINTING			
First Step – Smoothing - All weld slag, splatter or roughness shall be removed with the appropriate hand tools. No sand, shot or glass air blasting shall be permitted to eliminate contamination and possible damage to bearings or pin surfaces and possible distortion of higher gauge sheet materials used on the body.			
Second Step – Purgation - A heated pressure wash shall drench the entire body with a silicated alkaline phosphate based pre-cleaner to clean all metal surfaces. This solution shall soak through and break down the oil film and other contaminants found on steel. The solution shall be non-corrosive to metals and shall be environmentally friendly.			
Third Step – Pre-Treatment – An organically accelerated phosphoric acid based pretreatment will be applied to all metal surfaces. This step provides a chemical conversion coating which changes the chemical and physical nature of the surface by providing a surface that the next application (prime) will adhere to.			
Fourth Step – Sealing - The entire body shall be coated with an application of the patented Dry-In-Place Seal from Henkel Surface Technologies. This process shall dramatically improve the surface finish's resistance to rusting that occurs from general wear and tear and shall provide improvements to paint adhesion and other related corrosion that occurs over the life of the products. This shall help retain the "as new" appearance of the factory paint surface.			
Fifth Step - Primer Coat Paint - The seal coat shall be painted using DuPont Corlar - a high performance, low VOC/HAPS epoxy polyamide primer-sealer. Corlar is a two-component gray primer-sealer that is lead and chromate free. This shall be applied in an amount necessary to achieve a dry film thickness of 1.2 mil.			
Sixth Step - Finish Top Coat Paint - A high luster finish coat shall be applied using DuPont Imron Elite – a high-performance, low VOC (<3.5 lbs/gal RTS) two-component polyurethane enamel. An ample amount shall be applied to achieve a dry film thickness of 2 mil and shall result in a finish of 3.2 mil minimum film thickness.			

CITY OF SHREVEPORT SPECIAL INSTRUCTIONS TO BIDDERS FOR COMMODITIES

1.0 BROCHURES

1.1 If specifications or descriptive papers are submitted with bids, enter bidders name thereon.

2.0 SAMPLES

2.1 Sample, when required, must be submitted free of expense, unless otherwise specified in accordance with the conditions and instructions in the body of this bid notice.

3.0 CLARIFICATION/SUBSTITUTION REQUESTS

3.1 Bidders requiring additional information may submit their question(s) in writing to the attention of the Buyer as listed on page two.

3.2 Answers to questions received that would change and/or clarify this solicitation will be provided in writing to all firms that have received the original Invitation for Bid.

3.3 Any inquiry received at least seven (7) or more working days prior to the date fixed for the opening of bids will be given consideration.

3.4 Every interpretation made to a Bidder will be in the form of written Addendum to the contract document and when issued will be on file in the Purchasing Agents office.

3.5 All such addenda shall become part of the Contract Documents and all Bidders shall be bound by such addenda.

3.6 The City shall not be legally bound by an addendum or interpretation that is not in writing.

3.7 If the necessity arises to issue an addendum modifying plans and specifications within the seventy-two-hour period (exclusive of holidays, Saturdays and Sundays) before the scheduled bid opening then the opening of bids shall be extended for at least seven but not more than twenty-one working days.

3.8 **It shall be the Bidder's responsibility to make inquiry as to the addenda issued.**

4.0 DELIVERY ARO

4.1 Show delivery time required after receipt of order (ARO), in appropriate space provided on page three.

5.0 DELIVERY TERMS

5.1 The commodities and/or services must be furnished as described and specified, delivered f.o.b. destination freight prepaid.

5.2 The term f.o.b. destination shall mean delivered, removed from the crate, placed inside of building, and title taken to after acceptance.

5.3 Most City buildings do not have loading docks.

6.0 QUANTITIES

6.1 Whenever quantities or usages are provided by the City, these are estimates only.

6.2 No guarantee or warranty is given or implied by the city as to the total amount that may or may not be purchased from any resulting contracts.

6.3 These quantities are for information only and will be used for tabulation and presentation of the prices offered.

7.0 PRICE CHANGES

7.1 Prices will be firm for the minimum period as specified in the solicitation document.

7.2 After the first year of the contract or the guaranteed price date shown on the bid form, whichever is longer, the Contractor may request price increases that are limited to the increase in the Contractors actual documented cost of doing business to be approved by the soliciting department head and the Purchasing Agent.

7.3 Written requests for price increases must be sent by Certified Mail-Return Receipt Requested.

7.4 The City reserves the right to accept or reject the price increase within fifteen days after receipt of the request. Should the City reject the price increase, the City reserves the right to cancel the contract and award to the next best bidder or to solicit new bids.

CITY OF SHREVEPORT SPECIAL INSTRUCTIONS TO BIDDERS FOR COMMODITIES CONTINUED

- 7.5 No increase will be effective until approved in writing by the Purchasing Agent.
- 7.6 Any decrease in the cost of the contract items shall be forwarded to the Purchasing Office with immediate inception into the contract.
- 7.7 Any decrease in pricing shall not be less than the appropriate CPI or PPI.
- 8.0 AWARD CRITERIA
- 8.1 The award will be made to the lowest responsible and responsive bidder(s) according to the criteria designated in the Invitation for Bid.
- 8.2 In addition to price, the Bid Evaluation will include the following factors (as they apply):
- 8.2.1 The quality of performance/workmanship of previous contracts, services, equipment or products, or references which attest to the specific experiences of others.
- 8.2.2 The timely completion of previous contracts or services or the timely delivery of past orders, or references which attest to the specific experiences of others.
- 8.2.3 The sufficiency of financial resources and its impact on ability of the bidder to perform the contract or provide the services.
- 8.2.4 The City reserves the right to conduct on-site inspections of any bidders' facilities prior to award and the results of said inspection will be considered by the City in determining bidders' capabilities of successfully administering to this contract.
- 8.2.5 The ability and availability of the bidder to provide quality and timely maintenance, service, and/or parts.
- 8.2.6 The resale value, life cycle costing (which includes the cost of maintenance) and value analysis.
- 8.2.7 The availability and capability of local and regional vendor support as it affects the quantity, quality, and timeliness of the work or products required.
- 8.2.8 Delivery of a product and timely completion of a project as stated by vendor in the bid.
- 8.2.9 Substantial compliance or noncompliance with specifications set forth in the bid as determined by the City.
- 8.2.10 Product or parts inventory capability as it relates to a particular bid.
- 8.2.11 Results of product/equipment testing.
- 8.2.12 Warranty - Terms and Conditions.
- 8.2.13 Adequate capital and credit rating sufficiently to complete all operations under this contract in a satisfactory manner.
- 8.2.14 An efficient office force, with a satisfactory record in expediting delivery of materials to field force and capable of fulfilling proper liaison service with mechanical trades.
- 8.2.15 An adequate and efficient field force, with extensive knowledge of all types of work involved under this contract.
- 8.2.16 A record of amicable relations with labor.
- 8.2.17 An adequate supply of equipment in good operating condition.
- 9.0 Evaluation
- 9.1 Bids may be made for one lot only, or for as many lots as the bidder can supply.
- 9.2 Awards will be made by complete lots and may be made to one or more bidders.
- 10.0 Evaluation of Bids for Multiple Awards
- 10.1 In addition to other factors, bids will be evaluated on the basis of advantages to the City that might result from making more than one award (multiple awards).
- 10.2 For the purpose of making this evaluation, administrative costs to the City for issuing and administering each contract awarded under this invitation will be considered, and individual awards will be for the items and combinations of items which result in the lowest aggregate price to the City, including such administrative costs.

CITY OF SHREVEPORT SPECIAL INSTRUCTIONS TO BIDDERS FOR COMMODITIES CONTINUED

11.0 Alternates

11.1 When alternates are requested, the City reserves the right to select the bid with or without these, whichever will be in the best interest of the City.

12.0 REJECTION

12.1 This solicitation does not commit the City of Shreveport to award a contract, to pay any costs incurred in the preparation of a bid, or to procure or contract for the articles of goods or service.

12.2 The City reserves the right to accept or reject any or all bids received as a result of this request, or to cancel in part or its entirety this bid, if it is in the best interest of the City to do so.

12.3 The City of Shreveport reserves the right to declare any bid non-responsive in which the delivery/completion time indicated is considered to delay the operation for which the item/work is intended, or due to the noncompliance of the BID SPECIFICATION.

12.4 In addition, the City reserves the right to declare any bid non-responsive that contains prices for individual items or services that are inconsistent or unrealistic when compared to other prices in the same or other bids, if such action would be in the best interest of the City.

13.0 Rejection of Lowest Bid

13.1 Substantial negative findings from the Bid Evaluation as listed above, and/or the factors as listed below, may result in the disqualification of the lowest bid, if in the best interest of the City of Shreveport.

13.2 Additional purchase of repair/replacement parts for the low bid item, as opposed to an existing inventory of parts for a higher bid item.

13.3 Greater service costs for the low bid item.

13.4 Longer service time for the low bid item, which would cause longer down time of the item.

13.5 Proven reliability of the higher bid item.

13.6 Compatibility of the higher bid item with existing equipment.

14.0 DISQUALIFICATION REVIEW BOARD (City of Shreveport Code of Ordinances Sec. 26-265)

14.1 When a contractor has been given notice of possible debarment based upon Sec.26-265 and/or disqualification, the contractor may submit a written appeal to the Purchasing Agent for review by the City's Disqualification Review Board.

14.2 The written appeal must be submitted within ten (10) days after notice of possible disqualification and may request either (1) a meeting with the Review Board, or (2) that the Review Board consider a written appeal only.

14.3 A meeting of the Review Board will be scheduled within ten (10) days after receipt of the appeal.

14.4 The Review Board will be composed of the Chief Administrative Officer (CAO), City Engineer, Purchasing Agent, and the Director of Using Department.

14.5 The decision of the Review Board will be given to the contractor in writing ten (10) days after all pertinent information has been considered.

14.6 The decision of the Review Board will not operate as a waiver by the City of its rights concerning the assessment of liquidated damages.

15.0 OPERATIONAL MANUALS

15.1 **When bidding on equipment, the successful bidder shall be required to furnish one copy of the operational manual and warranty with each type of unit delivered, and one additional copy of the operational manual shall be sent to: Risk Manager, 505 Travis Street Suite 620, Shreveport, LA 71101-3042.**

CITY OF SHREVEPORT SPECIAL INSTRUCTIONS TO BIDDERS FOR COMMODITIES CONTINUED

16.0 BRAND NAMES

16.1 Wherever in the specifications the name of a certain brand, make, manufacturer, or definite specification is utilized, they are used only to denote the quality standard of the product desired and that they do not restrict bidders to the specific brand, make, manufacturer, or specification named; that they are used only to set forth and convey to prospective bidders the general style, type, character, and quality of the product desired; and that equivalent products will be acceptable.

16.2 It shall be the responsibility of the Purchasing Agent and the professionally employed architect or engineer to determine what is considered an equivalent product on any and all projects in which they have been legally employed to perform professional services.

17.0 PUBLIC INSPECTION OF BIDS (La. R.S. 44:33 et seq./Attorney General's Opinion No. 95-155)

17.1 Bids will be in active use after the opening and therefore will not be available for public inspection until 72 hours after the bid opening (exclusive of Saturdays, Sundays, and legal public holidays- La. R.S. 44:33).

18.0 PAYMENTS DUE THE CITY

18.1 Section 26-211 of the City's Code of Ordinances requires the following:

18.1.1 On every contract to which the City is a party and for which written specifications are prepared, the specification shall include the requirement that before the contract is awarded the contractor shall pay all taxes, licenses, fees, and other charges which are outstanding and due to the City.

18.1.2 No contract to which the city is a party shall be awarded to any person who:

18.1.2.1 Has not paid all taxes, licenses, fees and other charges which are outstanding and due the city, or

18.1.2.2 Owns any property which is adjudicated to the city, or which has demolition liens, grass cutting liens, or any other property standards liens on it, or

18.1.2.3 Owns more than 25% of a legal entity that owns any property which is adjudicated to the city, or which has demolition liens, grass cutting liens, or any other property standards liens on it.

18.1.3 For purposes of this section, Own shall mean to be the last record owner of property prior to a tax sale or adjudication.

18.1.4 Bids/proposals will not be accepted from, or contract awarded to any person, firm, or corporations which have at any time failed to execute a contract that has been awarded to them by the City, or which is in arrears to the City upon debt or contract, or which is a defaulter as surety or otherwise upon any obligation to the City.

19.0 GOVERNING PRICES

19.1 UNIT PRICE BIDS-Prices must be firm and unit prices written in figures shall govern over extended prices. Prices bid must be based upon payment in thirty (30) days after delivery and acceptance.

19.2 LUMP SUM BIDS (When unit prices are not required)-Prices must be firm and prices written in words shall govern over prices written in figures. Prices bid must be based upon payment in thirty (30) days after delivery and acceptance.

20.0 COMPLIANCE WITH CIVIL RIGHTS LAWS

20.1 By submitting and signing this bid, bidder agrees to abide by the requirements of the following as applicable: Title VI and VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, Federal Executive Order 11246, Federal Rehabilitation Act of 1973, as amended, the Veterans Readjustment Assistance Act of 1974, Title IX of The Education Amendments of 1972, the Age Act of 1975, and bidder agrees to abide by the requirements of the Americans with Disabilities Act of 1990. Bidder agrees not to discriminate in its employment practices and will render services under any contract entered into as a result of this solicitation without regard to race, color, religion, sexual orientation, national origin, veteran status, political affiliation, or disabilities. Any act of discrimination committed by bidder, or failure to comply with these statutory obligations when applicable, shall be grounds for termination of any contract entered into as a result of this solicitation.

CITY OF SHREVEPORT SPECIAL INSTRUCTIONS TO BIDDERS FOR COMMODITIES CONTINUED

21.0 JOINT VENTURE

20.2 If the bidder is a joint venture, provide the following information:

20.2.1 Date of formation

20.2.2 Name and address of each venture partner

20.2.3 Principals of each venture partner

20.2.4 Venture partner holding the majority interest in the venture and its percentage of interest.

20.2.5 Bidder shall include a copy of the Joint Venture agreement as an attachment to the bid.

21.0 BID ENVELOPE

21.1 Outside of the bid envelope to list the Bidders name, address, license number, bid number, project name, opening date/time and the City's address.

22.0 RECEIPT OF BIDS

22.1 The City does not receive bids on holidays and weekends.

23.0 PATENT, COPYRIGHT, AND TRADE SECRET INDEMNITY

23.1 Contractor warrants that all materials and/or products produced by Contractor hereunder will not infringe upon or violate any patent, copyright, or trade secret right of any third party. In the event of any such claim by any third party against the City, the City shall promptly notify Contractor, and Contractor shall defend such claim, in the City's name, but at Contractor's expense, and shall indemnify the City against any loss, expense, or liability arising out of such claim, whether or not such claim is successful.

END



AFFIDAVIT

**ATTESTING THAT ENTITY OR PERSON
DOES NOT OWN ADJUDICATED OR LIEN PROPERTY AND
DOES NOT OWE OUTSTANDING DEBT TO CITY**

**** This affidavit is submitted to document compliance with Shreveport City Code 26-211. ****

BEFORE ME, the undersigned Notary Public duly qualified and commissioned, came and appeared

_____ authorized representative of:

_____ with a Federal Tax Identification Number (EIN) of:

_____ and with a current email address of:

_____ who does hereby state as follows, to-wit:

- 1 Business Entity or Person does not own any property which is adjudicated to the City of Shreveport, Louisiana or which has demolition liens, grass cutting liens, or any other Property Standards liens on it. For purposes of this subsection, the term "own" shall mean to be the last record owner of the property prior to a tax sale or adjudication.
- 2 Business Entity or Person does not own more than twenty-five percent (25%) of a legal entity that owns any property which is adjudicated to the City or which has demolition liens, grass cutting liens, or any other Property Standards liens on it.
- 3 Business Entity or Person has paid all taxes, licenses, fees, fines and other charges which are outstanding and due to the City. E.g., false alarm fees, property standard fines, over-due water bills.
- 4 Business Entity or Person will provide written notification to the City's Purchasing Agent no later than the next workday after any of the above statements becomes invalid.
- 5 Upon request of the Purchasing Agent the City reserves the right to require a newly dated/issued Affidavit.

BY: _____
Printed Name: _____
Title: _____

SWORN TO AND SUBSCRIBED BEFORE ME, this ____ day of _____, 20____.

Notary Public

Notary Identification Number or LA Bar Roll Number

Mail original affidavit via U.S. mail to:

or

Deliver via other carrier or hand-delivery to:

Purchasing Division
P.O. Box 31109 | Shreveport, LA 71130

Purchasing Division
505 Travis St., Suite 610 | Shreveport, LA 71101

Affidavit must be on file in the Purchasing Office before a contract, purchase order or check is issued.

** Form Revised 02-08-2017 **

City of Shreveport

FELONY CONVICTION/E-VERIFY AFFIDAVIT

This document must be furnished by the **lowest responsive bidder** in a separate envelope, or by fax, or e-mail not later than then 10 days after the bid opening. Failure to submit at the specified time may result in the bid being declared as non-responsive. **Do not submit in your bid document.**

Bid Number: _____

By signing this document in accordance with La. R.S. 38:2227, the appearer, as a bidder on the above project, does hereby attest that:

1.0 No sole proprietor or individual partner, incorporator, director, manager, officer, organizer, or member who has a minimum of a ten percent (10%) ownership in the bidding entity named below has been convicted of, or has entered a plea of guilty or nolo contendere to any of the following state crimes or equivalent federal crimes:

- | | |
|---------------------------------------|-----------------------------------|
| 1.1 Public bribery (R.S. 14:118) | 1.2 Extortion (R.S. 14:66) |
| 1.3 Corrupt influencing (R.S. 14:120) | 1.4 Money laundering (R.S. 14:23) |

2.0 Within the past five years from the project bid date, no sole proprietor or individual partner, incorporator, director, manager, officer, organizer, or member who has a minimum of a ten percent (10%) ownership in the bidding entity named below has been convicted of, or has entered a plea of guilty or nolo contendere to any of the following state crimes or equivalent federal crimes, during the solicitation or execution of a contract or bid awarded pursuant to the provisions of Chapter 10 of Title 38 of the Louisiana Revised Statutes:

- | | |
|---|---|
| 2.1 Theft (R.S. 14:67) | 2.2 Identity Theft (R.S. 14:67.16) |
| 2.3 Theft of a business record (R.S.14:67.20) | 2.4 False accounting (R.S. 14:70) |
| 2.5 Issuing worthless checks (R.S. 14:71) | 2.6 Bank fraud (R.S. 14:71.1) |
| 2.7 Forgery (R.S. 14:72) | 2.8 Contractors; misapplication of payments (R.S. 14:202) |
| 2.9 Malfeasance in office (R.S. 14:134) | |

3.0 By signing this document in accordance with La. R.S. 38:2212.10, the appearer, as a bidder on the above project, does hereby attest that:

- 3.1 The private employer is registered and participates in a status verification system (E-Verify) to verify that all employees in the state of Louisiana are legal citizens of the United States or are legal aliens.
- 3.2 The private employer shall continue, during the term of the contract, to utilize a status verification system to verify the legal status of all new employees in the state of Louisiana.
- 3.3 The private employer shall require all subcontractors to submit to the employer a sworn affidavit verifying compliance with Paragraphs (3.1) and (3.2) of this Subsection.

If evidence is submitted substantiating that a false attestation has been made and the project must be readvertised or the contract cancelled, the awarded entity making the false attestation shall be responsible to the public entity for the cost of rebidding, additional costs due to increased cost of bids and any and all delay costs due to the rebid or cancellation of the contract.

And executes this document as:

Company Name: _____

Address: _____

Phone Number: _____ FAX Number: _____

By: _____

Signature of Authorized Owner or Representative Title Date

Print Name: _____ E-Mail Address: _____

Fax to: 318-673-5408 OR E-Mail to: debra.walker@shreveportla.gov (10-23-15)

FROM:

License #

PLEASE RUSH TO:

**CITY OF SHREVEPORT
OFFICE OF THE PURCHASING AGENT
505 Travis Street-Suite 610
SHREVEPORT, LOUISIANA 71101-3042**

SEALED BID FOR:

IFB Number: 26-007

Project Name: 25 YD Rear Loader Packers

Opening Date: March 24, 2026

**Attention: Use this format on the outside of your container when responding with a paper bid.
We do not accept faxed responses for formal solicitations!**

BID SPECIFICATIONS

FOR HIGH COMPACTION REAR LOADING REFUSE COLLECTION TRUCK BODY

INTENT:

This specification describes a hydraulically actuated packer body of the rear loading type with the following minimum specifications necessary to perform the work assigned. The body shall be capable of compacting and transporting refuse to a landfill or transfer station and dispensing the load by means of hydraulically ejecting the load from the body.

GENERAL TERMS:

The manufacturer of all equipment provided under this contract shall be ISO 9001:2015 certified. All equipment furnished under this contract shall be new, unused, and the same as the manufacturer's current production model. Accessories not specifically mentioned herein, but necessary to furnish a complete unit ready for use, shall also be included. Unit shall conform to the best practice known to the body trade in design, quality of material, and workmanship. The body shall be made in the United States of America. Assemblies, sub-assemblies, and component parts shall be standard and interchangeable throughout the entire quantity of units as specified in this invitation to bid. The equipment furnished shall conform to ANSI Safety Standard Z245.1-2017.

WARRANTY:

Unit shall include a One-Year Complete Body warranty as standard. This warranty will cover parts and labor not including normal wear items.

PARTS MANUAL:

Bidder shall furnish a complete part, maintenance, and operator's manual with each body sold.

BID QUOTATION:

The bidder shall complete every space in the specification bidder's proposal column with a check mark to indicate if the item being bid is exactly as specified. If not, the "NO" column must be checked, and a detailed description of the deviation from the specification to be supplied.