



Recertification Application

Date: _____

Vendor # _____

Attention: Office of Fair Share, 505 Travis Street Ste 260, Shreveport, LA 71101

Firm Name

Email

Address/ City/State/Zip Code

Phone

Hereby requests recertification under the City of Shreveport's Fair Share Program

The undersigned, as authorized representative of the firm, hereby attests that no changes in ownership and or/control, have been subsequent to the certification granted by the Office of Fair Share. Also, listed below are the required documents substantiating personal and business worth for the last three (3) years indicating your company's threshold does NOT exceed the Fair Share requirements of **\$250,000.00 Personal Net Worth and \$750,000.00 Business Net Worth.**

Does Personal Net Worth Exceed \$250,000.00 Yes ___ No ___

(We may require a CPA or an accountant verification)

Does Business Net Worth Exceed \$750,000.00 Yes ___ No ___

(We may require a CPA or an accountant verification)

Supporting Documentation Required for Certification can be emailed or accompany the original affidavit.

1. Copy of last three (3) years Business and Personal Income Tax Returns
2. Copy of Personal and Business and Net Worth Statement
3. Copy of Current Driver's License (Residence requirement – Caddo, Bossier, Desoto, or Webster Parish)
4. Copy of Business Bank Account Signatory Letter
5. Copy of License(s) to do business in Shreveport MSA (Caddo, Bossier, Desoto, Webster Parish), Louisiana Secretary of State Annual Report, Occupational License, and Certificate of Occupancy
6. Copy of Resume(s) of owner(s)/managers(s) or Capability Statement

I do solemnly declare and affirm under the penalty of perjury that the foregoing statements including attachments hereto are true and accurate. I agree that I have not entered into any other oral or written agreement concerning the operations of this company. Further, I agree to permit the audit and examination of all business official books, records and files by the Office of Fair Share or their designee.

Signature

Name/ Title

SWORN TO AND SUBSCRIBED before me, Notary, this ___ day of _____, 20 ___.

Notary Public/Seal _____