

**LWBD 71 Special Board Meeting Minutes
July 18, 2023**

The Shreveport Local Workforce Development Board held its special scheduled meeting on July 18, 2023, at 12:00 noon. The meeting was held at the Caddo American Job Center, 2121 Fairfield Avenue, Shreveport, Louisiana 71104.

LWDB 71 MEMBERS PRESENT

Julie Bass
Sandy Cimino
Anita Crafts
Katrina Early
Teresa Hefner
Michael Joiner
Matt LaFisca
Jacques Lasseigne
Lonnie McCray
Brent Moreland
Adam Sistrunk
Keonia Thomas-Walker
Reginald Wells
Angela White

REPRESENTATION

Goodwill Industries of North Louisiana
Community Bank of Louisiana
Dept of Children and Family Services
State Farm Insurance
Louisiana Rehabilitation Services
Shreveport Pipes Trade
Shreveport Area Electrical JATC
Louisiana Workforce Commission
Southern University at Shreveport
Shreveport Area Electrical JATC
Bancorp South
Calumet Packaging
United Parcel Service (UPS)
North Louisiana Economic Partnership

LWDB 71 MEMBERS ABSENT

Curtis Shepard
Casey Travis

REPRESENTATION

Shreveport Job Corps Center
Ochsner LSU Health Shreveport

LWDB 71 STAFF PRESENT

Lenard Adams
Kathy Brown
Bridgette Clark

REPRESENTATION

City of Shreveport
City of Shreveport
City of Shreveport

CALL TO ORDER AND INVOCATION

Ms. Katrina Early welcomed the members to the Shreveport Local Workforce Development Board Meeting and called the meeting to order. She also asked Mr. Adam Sistrunk to give the invocation.

ROLL CALL & INTRODUCTION OF GUEST

Ms. Kathy Brown called the roll and noted every member, and staff in attendance.

COMMUNICATIONS

There was no communication presented to the board at this time.

OLD BUSINESS

Approval of Memorandum of Understanding

Ms. Early stated that the Memorandum of Understanding had been emailed to everyone for their review.

She asked if there were any questions or concerns about the Memorandum of Understanding and there were none.

She stated that we needed a motion to approve the Memorandum of Understanding.

Ms. Angie White made a motion to approve the Memorandum of Understanding as written and the motion was seconded by Mr. Reginald Wells. The vote was unanimously approved.

NEW BUSINESS

There was no new business presented to the board at this time.

REMINDERS

Financial Disclosure and Ethics Training

Ms. Early explained that each member is required to file a Personal Financial Disclosure Statement on or before May 15th of each year you hold office and by May 15th of the year following the termination of the holding of such office.

She stated that each member is also required by law to take the Ethics Training on-line by December 31st of each year.

Ms. Early also informed the board that they could always check their reporting status of both the Financial Disclosure Statement and Ethics Training at www.ethics.la.gov.

She asked if there were any questions or concerns on anything that was discussed during this meeting and there were none.

Next Meeting

Ms. Early informed the members that the next Workforce Development Board Meeting is set for **Tuesday, September 19, 2023** at the Hilton Shreveport 401 Market Street.

ADJOURNMENT

Adjournment

With there being no further business to come before the Board, the meeting was adjourned.

Certification

I, Kathy Brown, Management Assistant for the City of Shreveport, Bureau of Workforce Development, and the Secretary for Shreveport's Local Workforce Development Board LWDB #71, do hereby certify that the above and foregoing are the minutes of the Local Workforce Development Board meeting for July 18, 2023.

Kathy Brown,
LWDB #71 Secretary

Katrina Early,
LWDB #71 Chairperson