

**SUMMARY MINUTES  
SHREVEPORT CITY COUNCIL  
ADMINISTRATIVE CONFERENCE  
*October 11, 2021***

The Administrative Conference of the City council of the City of Shreveport, State of Louisiana, was called to order by Vice Chairwoman Taylor at 3:03 p.m., Monday, October 11, 2021, in the Government Chambers of Government Plaza, 505 Travis Street, Shreveport, Louisiana. Invocation was given by Councilman Green and the Pledge of Allegiance was led by Councilman Nickelson. On roll call, the following members were present: Councilwomen Tabatha Taylor and LeVette Fuller (arrived at 3:09p.m.), Councilmen John Nickelson, Grayson Boucher, James Flurry, James Green and Jerry Bowman (arrived at 3:51 p.m.). 7. Absent: 0. The Council met and set the following agenda for Tuesday, October 12, 2021, agenda:

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**ADMINISTRATIVE CONFERENCE  
October 11, 2021  
AND  
CITY COUNCIL MEETING AGENDA  
October 12, 2021**

- 1. CALL TO ORDER**
- 2. INVOCATION**
- 3. ROLL CALL**
- 4. APPROVAL OF MINUTES: ADMINISTRATIVE CONFERENCE AND CITY COUNCIL COMBINED MEETING September 28, 2021**
- 5. AWARDS AND RECOGNITIONS OF DISTINGUISHED GUESTS, COMMUNICATIONS OF THE MAYOR RELATIVE TO CITY BUSINESS, AND REQUIRED REPORTS**
  - A. AWARDS AND RECOGNITION OF DISTINGUISHED GUESTS BY CITY COUNCIL MEMBERS, NOT TO EXCEED FIFTEEN MINUTES**
  - B. AWARDS AND RECOGNITION OF DISTINGUISHED GUESTS BY THE MAYOR, NOT TO EXCEED FIFTEEN MINUTES**
  - C. COMMUNICATIONS OF THE MAYOR RELATIVE TO CITY BUSINESS OTHER THAN AWARDS AND RECOGNITION OF DISTINGUISHED GUESTS**
  - D. REPORTS:**
    - Property Standards Report (res 7 of 2003)
    - Revenue Collection Plan & Implementation Report (res. 114 of 2009)
    - Surety Bond Forfeitures Report (res. 238 of 2010)
    - Master Plan Committee Report (res. 132 of 2012)
    - Budget to Actual Financial Report (res. 183 of 2017)
- 6. PUBLIC HEARING:** None.
- 7. ADDING ITEMS TO THE AGENDA, PUBLIC COMMENTS, CONFIRMATIONS AND APPOINTMENTS.**
  - A. ADDING LEGISLATION TO THE AGENDA (REGULAR MEETING ONLY) AND PUBLIC COMMENTS ON MOTIONS TO ADD ITEMS TO THE AGENDA**

**B. PUBLIC COMMENTS (IN ACCORDANCE WITH SECTION 1.11 OF THE RULES OF PROCEDURE) (PUBLIC COMMENTS ON ANY MATTER OF PUBLIC CONCERN REGARDLESS OF WHETHER THE ITEM IS ON THE AGENDA)**

*William Bradford and Michael Corbin made general comments as it relates to Ordinance No. 150 of 2021.*

**C. CONFIRMATION AND APPOINTMENTS:**

Shreveport Civil Service Board – LT. Michael Carter  
Zoning Board of Appeals - Clarinda Henderson  
Downtown Development Authority – Chase Boytim  
Municipal Fire and Police Civil Service Board – Deidra Lewis-Roberston

**8. CONSENT AGENDA LEGISLATION**

**A. TO INTRODUCE ROUTINE ORDINANCES AND RESOLUTIONS**

**RESOLUTIONS:** None.

**ORDINANCES:** None.

**B. TO ADOPT ORDINANCES AND RESOLUTIONS**

**RESOLUTIONS:** None.

**ORDINANCES:** None.

**9. REGULAR AGENDA LEGISLATION**

**A. RESOLUTIONS ON SECOND READING AND FINAL PASSAGE OR WHICH WILL REQUIRE ONLY ONE READING**

- 119 Encouraging the Metropolitan Planning Commission (MPC) to place a moratorium on the issuance of any occupational licenses and certificates of occupancy for liquor stores/retail sales of alcohol – liquor, other than renewals, for a period of twelve (12) months, and to otherwise provide with respect thereto. (A/Taylor, C/Nickelson)
- 122 Authorizing the Mayor to execute a cooperative purchasing agreement between the City of Shreveport and the City of Alexandria, and otherwise providing with respect thereto.
- 123 Authorizing the Mayor to execute an agreement between the City of Shreveport and Shreveport NAACP Inc., and to otherwise provide with respect thereto
- 124 To establish an Intergovernmental committee, and to otherwise provide with respect thereto. (D/Boucher)
- 125 Recognizing Project Celebration for its work to prevent and to assist the victims of domestic violence; to support domestic violence awareness month and otherwise providing with respect thereto. (D/Boucher)
- 126 To recognize October 2021 as Breast Cancer Awareness Month in the City of Shreveport and to recognize the Real Men Wear Pink campaign in their fight against breast cancer, and to otherwise provide with respect thereto. (D/Boucher)
- 127 Celebrating the Boy Scouts of America, Troop 15, 100 year reunion, and otherwise providing with respect thereto (B/Fuller)

**B. INTRODUCTION OF RESOLUTIONS (NOT TO BE ADOPTED PRIOR TO OCTOBER 26, 2021)**

- 128 Approving an annual payment in lieu of tax in accordance with a Memorandum of Understanding between the Shreveport Home Mortgage Authority and SPC Development LLC.

**C. INTRODUCTION OF ORDINANCES (NOT TO BE ADOPTED PRIOR TO OCTOBER 26, 2021)**

- 145 An ordinance authorizing an encroachment into the City’s public right-of-way located at 629 Spring Street, as more fully described herein, and to authorize the Mayor, or his designee, to execute an encroachment permit with Shreveport-Bossier Convention & Tourist Bureau and to otherwise provide with respect thereto.
- 146 Amending the 2021 Airport Enterprise budget and to otherwise provide with respect thereto.
- 147 Amending the 2021 General Fund Budget and otherwise providing with respect thereto.
- 148 Amending Section 10-66 of Chapter 10, Article IV, Division 2 of the City of Shreveport, Louisiana, Code of Ordinances with respect to Class 1 alcoholic beverage handling employee cards and to otherwise provide with respect thereto.
- 149 Amending Section 10-69 of Chapter 10, Article IV, Division 2 of the City of Shreveport, Louisiana, Code of Ordinances with respect to the Fee and Term for alcoholic beverage handling employee cards, and to otherwise provide with respect thereto.
- 150 To revise Chapter 78 Article IV “Streets, Sidewalks and Other Public Places – Construction, Excavations” of the City of Shreveport, Louisiana, Code of Ordinances, relative to construction, excavations, and bores in the city public right-of-way, and to otherwise provide with respect thereto.
- 151 To amend Chapter 102, Article II, of the City of Shreveport, Louisiana, Code of Ordinances relative to vehicle for hire licenses and to otherwise provide with respect thereto

**2022 BUDGET ORDINANCES (TO BE ADOPTED NO LATER THAN DECEMBER 15, 2021)**

- 152 Adopting the 2022 Capital Projects Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.
- 153 Adopting the 2022 Riverfront Development Special Revenue Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.
- 154 Adopting the 2022 General Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.
- 155 Adopting the 2022 Retained Risk Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.
- 156 Adopting the 2022 Metropolitan Planning Commission Special Revenue Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.
- 157 Adopting the 2022 Community Development Special Revenue Fund Budget and to otherwise provide with respect thereto.

- 158 Adopting the 2022 Grants Special Revenue Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.
- 159 Adopting the 2022 Shreveport Redevelopment Agency Special Revenue Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.
- 160 Adopting the 2022 Downtown Entertainment Economic Development Special Revenue Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.
- 161 Adopting the 2022 Golf Enterprise Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.
- 162 Adopting the 2022 Airports Enterprise Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.
- 163 Adopting the 2022 Water and Sewerage Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.
- 164 Adopting the 2022 Budget funding Contractual Services provided to SporTran by Metro Management Associates, Inc. and otherwise providing with respect thereto.
- 165 Adopting the 2022 Downtown Parking Enterprise Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto
- 166 Adopting the 2022 Convention Center Enterprise Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.
- 167 Adopting the 2022 Convention Center Hotel Enterprise Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.
- 168 Adopting the 2022 Debt Service Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.
- 169 Adopting the 2022 Solid Waste Enterprise Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto
- 170 Adopting the 2022 Streets Special Revenue Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.
- 171 Adopting the 2022 Diversion Program Special Revenue Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.

**D. ORDINANCES ON SECOND READING AND FINAL PASSAGE (NUMBERS ARE ASSIGNED ORDINANCE NUMBERS)**

- 122 Declaring the City's interest in certain vacant land as surplus, and our intention to transfer certain vacant land acquired by Shreveport Public Assembly & Recreation, to Shreveport Common, Inc., and to otherwise provide with respect thereto. (B/Fuller) (**Not to be adopted prior to October 26, 2021**)
- 123 Declaring the City's interest in certain vacant land as surplus, and our intention to transfer certain vacant land to the Greater Shreveport Chamber of Commerce and to otherwise provide with respect thereto.
- 141 Amending the 2021 budget for the Riverfront Development Fund and otherwise providing with respect thereto (A/Taylor)
- 142 Amending the 2021 budget for the Community Development Special Revenue Fund and otherwise providing with respect thereto (A/Taylor)
- 143 Amending the 2021 budget for the Community Development Special Revenue Fund and otherwise providing with respect thereto (A/Taylor)

- 144 To add new Sections 50-155 to 50-157 to Chapter 58, Article IV, Division 4, of the City of Shreveport, Louisiana, Code of Ordinances relative to the Adopt-A-Bus Stop/Shelter Program, and to otherwise provide with respect thereto.
- 124 **Zoning Case No. 21-76-C**: An Ordinance to amend the official zoning map of the City Of Shreveport Unified Development Code, by rezoning property located on the southwest corner of Milam Street and Arkansas Avenue, Shreveport, Caddo Parish, Louisiana, from C-1, Neighborhood Commercial District to C-3, General Commercial District
- 125 **Zoning Case No. 21-100-C**: An Ordinance to amend the official zoning map of the City Of Shreveport Unified Development Code, by rezoning property located on the southeast corner of Pierremont Road and Willard Avenue, Shreveport, Caddo Parish, Louisiana, from R-1-7, Single Family Residential District to C-1, Neighborhood Commercial District and to otherwise provide with respect thereto

## 10. TABLED LEGISLATION

### A. ORDINANCES/RESOLUTIONS:

**ORDINANCE NO. 104 OF 2020**: An ordinance amending Chapter 78, Article II, Division 3 of the City of Shreveport, Louisiana, Code of Ordinances relative to poles and wires and to otherwise provide with respect thereto. (C/Nickelson)

**ORDINANCE NO. 50 OF 2021**: An ordinance amending Section 2-31 of the Code of Ordinances of the City of Shreveport to provide for an increase in the salary of the Mayor, and to otherwise provide with respect thereto. (C/Nickelson, G/Bowman)

**ORDINANCE NO. 51 OF 2021**: An ordinance amending Section 2-32 of the Code of Ordinances of the City of Shreveport to provide for an increase in the salaries of members of the City Council, and to otherwise provide with respect thereto. (C/Nickelson, G/Bowman)

**ORDINANCE NO. 72 OF 2021**: To amend certain portions of Chapter 26 of the City of Shreveport Code of Ordinances relative to the architectural and engineering selection process, and otherwise providing with respect thereto. (B/Fuller) (Tabled June 22, 2021)

**ORDINANCE NO. 85 OF 2021**: To amend certain portions of chapter 22 of the City of Shreveport Code of Ordinances relative to demolition delay in the Downtown Development District and otherwise providing with respect thereto (B/Fuller) (Tabled June 22, 2021)

**ORDINANCE NO. 94 OF 2021**: To repeal Section 50-212 (a)(10) and to amend Section 50-212 (b) of Article V of the Code of Ordinances of the City of Shreveport relative to the Smokefree Air Act and to otherwise provide with respect thereto. (E/Flurry) (Tabled July 13, 2021)

## APPEALS

### PROPERTY STANDARDS APPEALS: NONE

**ALCOHOLIC BEVERAGE ORDINANCE APPEALS:** ABO APPEAL – Mr. Corey Moore, 1545 Line Ave, Shreveport, LA 71101 (B/Fuller)

**Motion by Councilman Nickelson, seconded by Councilman Boucher, to uphold the decision of the Shreveport Police Department and deny the alcoholic beverage handling card (ABO card) for Corey Moore. Motion approved by the following vote: Ayes: Councilwomen Taylor and Fuller, Councilmen Nickelson, Boucher, Green and Bowman. 6. Nays: 0. Out of the Chamber: 0. Absent: Councilman Flurry. 1 Abstentions: 0.**

Councilwoman Fuller: Specifically, because it's an alcohol-based business where the majority of the sell come from alcohol instead of it being a restaurant and also sales alcohol.

Councilman Boucher: Or a grocery store, I just wanted that to be on the record.

Councilwoman Fuller: Right, thank you.

Ms. Amanda Smith, 1717 Stephens Ave, Shreveport, LA 71101 (B/Fuller) (**postponed until March 21, 2022, at the council's discretion, this item can be brought up for a vote prior to this date**)

**METROPOLITAN PLANNING COMMISSION AND ZBA APPEALS:**

**MPC Case No. 21-101-C:** Special Use Permit and Site Plan, Belcher Enterprise Construction and Remodeling, LLC (2901 Milam St.) (G/Bowman)

**OTHER APPEALS**

**SOB APPEALS:** NONE

**TAXI APPEALS:** NONE

**REPORTS FROM OFFICERS, BOARDS, AND COMMITTEES**

**CLERK'S REPORT:** The following letter of appointment was received from the Mayor's office on October 7, 2021, and is subject for confirmation on October 26, 2021. Downtown Development Board – Kathleen Malone

**ADDITIONAL COMMUNICATIONS:**

**ADDITIONAL COMMUNICATIONS FROM THE MAYOR**

**ADDITIONAL COMMUNICATIONS FROM COUNCIL MEMBERS**

**EXECUTIVE SESSION:** The Clerk read a request from the city attorney to go into Executive Session pursuant to LSA-R.S. 42:16 and R.S. 42:17(A) (2) to receive information relative to the following matter: Shannon Hicks, et al v. COS #632,642-A Louisiana First Judicial District Court

**Motion by Councilwoman Fuller, seconded by Councilman Nickelson, to go into executive session. Motion approved by the following vote: Ayes: Councilwomen Taylor and Fuller, Councilmen Nickelson, Boucher, Green and Bowman. 6. Nays: 0. Out of the Chamber: 0. Absent: Councilman Flurry. 1. Abstentions: 0.**

The Council went into executive session at 4:11 p.m. The Executive Session ended at 4:50 p.m.

**ADJOURNMENT:** There being no further business to come before the council, the city council meeting adjourned at 4:50 p.m.

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**James Flurry, Chairman**

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**Danielle A. Farr-Ewing, Clerk of Council**