

# THE PARISH OF CADDO

## DEPARTMENT OF PUBLIC WORKS



Tim Weaver  
DIRECTOR

Dr. Ken Ward  
ASSISTANT DIRECTOR

May 17, 2021

City of Shreveport  
Department of Public Works  
Attn: Mr. Gary Norman  
Post Office Box 31109  
Shreveport, LA 71130

GOVERNMENT PLAZA  
505 Travis Street • Suite 820  
P.O. Box 1127  
Shreveport, LA 71163-1127

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[www.caddo.org](http://www.caddo.org)

Re: Building Permits for Parish of Caddo

Dear Mr. Norman:

Effective immediately, please begin to require parish permits for all the same actions that would be required in the City. Additionally, please continue to have all parish permit submitted to the parish for review for 911 and flood plain verification. This would ensure that all development has proper permits and verifications.

If you should have any questions or comments, please contact me anytime.

Respectfully,

A handwritten signature in blue ink, appearing to read 'Ken Ward', is written over the word 'Respectfully,'.

Dr. Kenneth Ward  
Assistant Director of Public Works / Engineering  
Parish of Caddo

enclosed

Cc: File