



## Shreveport Police Department

### Auto Theft Report Procedure

## How to Make an Auto Theft Police Report

The Shreveport Police Department accepts complaints by 9-1-1 patrol generated reports, or in person. Please call 9-1-1 to report your vehicle as stolen. If you feel unsafe or experience a major delay after calling, go to:

Shreveport Police Department  
1234 Texas Ave  
Patrol Desk to proceed with your report.

Complaints are accepted in person 24 hours a day, 7 days a week 365 days a year at the above listed location

**Complaints are only accepted from THE LAST PERSON IN LEGAL POSSESSION OF THE VEHICLE.**

Valid identification is recommended to make a report. If applicable, please provide the following when making a report:

- License plate/assigned paper tag and state of registration;
- VIN; (Vehicle Identification Number)
- Make, Model, and Color of vehicle;
- Location and Time the vehicle was last observed;
- Current location(s) of all vehicle keys.

**\*\*\*\*\*Without the license plate info and/or VIN, the vehicle cannot be listed as stolen in the national database\*\*\*\*\***

*\*If surveillance video is available, please inform the reporting officer upon making the report. if more information is discovered after the report has been made, have your case number available and contact the Shreveport Police Department Property Detectives Unit at 318-673-6955*

***[Please have your case number available in the subject line].***

*The updated information will be routed to assigned detective.*

# SHREVEPORT POLICE DEPARTMENT

1234 Texas Avenue  
Shreveport, LA 71101

Web site: [www.shreveportla.gov](http://www.shreveportla.gov)



## AFFIDAVIT FOR REPORTED AUTO THEFT

State of Louisiana CAD \_\_\_\_\_

Parish of Caddo Date \_\_\_\_\_

Before me, the undersigned came and appeared \_\_\_\_\_  
(Print owner's name)

and after being duly sworn, did depose and state:

I, \_\_\_\_\_ DL # & state \_\_\_\_\_ residing at  
(Print owner's name)

\_\_\_\_\_, am reporting  
(Address, including city, state, zip code, and telephone number w/area code)

to the Shreveport Police Department that the following described vehicle

Year	Make	Model	Color	Plate with state
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VIN \_\_\_\_\_

was taken without my permission and/or consent on or about the \_\_\_\_\_ day of \_\_\_\_\_,  
20\_\_\_\_\_.

- 1) I can read, write and understand the English language.
- 2) The vehicle described above and in the police report is registered to me, legally owned by me or I am a legal representative for the owner of the vehicle.
- 3) All of the information contained in the report and in this affidavit are true and correct to the best of my knowledge, information and belief.
- 4) I understand that by filing this affidavit that I am subject to the penalties under Louisiana Revised statues 14:67.26 paragraph E, which states: Whoever commits the crime of filing a false affidavit to support an alleged theft of a motor vehicle shall be imprisoned for not more than five years with or without hard labor or shall be fined not more than five thousand dollars, or both.

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

\_\_\_\_\_  
Signature of Reporting Person

\_\_\_\_\_  
Printed Name of Notary or Officer

\_\_\_\_\_  
Notary or Officer Signature

Mail or physically deliver this completed form within 7 days to:  
Shreveport Police Department  
Attn: Patrol Desk 1234 Texas Ave Shreveport, LA 71101

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