

CITY OF SHREVEPORT-PURCHASING DIVISION

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August 20, 2020

AMENDMENT #1

RFS #20-703

Master Service Agreement- Miscellaneous Sewer and Lift Station Design

Proposers on the project are hereby notified that this amendment shall be attached to and made part of the above named solicitation documents dated July 28, 2020. The following items are issued to add to, to modify, and/or clarify the solicitation documents. These items shall have full force and effect as the solicitation documents. Proposals, to be submitted on the specified date, shall conform to the additions and revisions listed herein. Failure to do so may subject the proposal to being declared as non-responsive.

It shall be the proposer's responsibility to make inquiry as to any amendments issued.

1.0 Questions and Clarifications

- 1.1 I have a question regarding Section 3.2 on Page 3 of the aforementioned RFS. Will survey related fees be excluded from the design fee of the contract? For example, the selected consultant will provide \$1MM worth of design services, and a sub consultant survey firm could provide an additional \$200k of survey services for this contract. Is this correct?

No, all engineering and surveying will be included in design services contract.

- 1.2 The RFS mentions submitting 12 hard copies of the SOQ to the City. We have found other municipalities allowing electronic submittals during this Covid-19 period. Is the City of Shreveport allowing electronic submittals only, or do we need to continue to submit hard copies to your office?

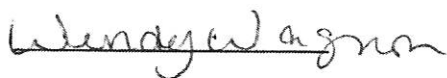
Offerors need to provide the required number of hardcopies for the Selection Committee.

- 1.3 In Section 12.1.4, you request that the consultant provide "Proposed schedule, including major tasks and target completion dates". Is this applicable to this contract, since it is a Master Services Agreement, will more than likely be executed on a Task Order basis, and the scope of the individual task orders is unknown at this point in time?

Section 12.1.4 is not applicable to RFS submittal requirements for the contract. Please remove the requirements of 12.1.4 from the RFS submittal.

All questions must be submitted in writing. E-mail questions to Shay Meadows at shay.meadows@shreveportla.gov. Continue to monitor BidSync and the City website www.shreveportla.gov/solicitations for any additional amendments.

CITY OF SHREVEPORT



Wendy Wagnon, CPPO
Purchasing Agent