

# CITY OF SHREVEPORT-PURCHASING DIVISION

P.O. BOX 31109 SHREVEPORT, LOUISIANA 71130-1109 □ Suite 610, 505 TRAVIS SHREVEPORT, LA 71101-3042  
Phone 318/673-5450 web site: www.ci.shreveport.la.us Fax 318/673-5408

June 30, 2020

## **ADDENDUM #1**

### **IFB 20-005**

## **Delivered Unleaded Fuel**

Bidders on the project are hereby notified that this addendum shall be attached to and made part of the above named solicitation documents dated June 17, 2020. The following items are issued to add to, to modify, and/or clarify the solicitation documents. These items shall have full force and effect as the solicitation documents. Bids, to be submitted on the specified bid date, shall conform to the additions and revisions listed herein. Failure to do so may subject the bid to being declared as non-responsive.

**It shall be the bidder's responsibility to make inquiry as to any addenda issued.**

### **QUESTIONS**

1.0 Can we get a copy of the previous bid tabulations?

**No, we do not have previous bid tabulations. This is the first solicitation for this commodity.**

2.0 What is the average size of delivery?

**The average size of delivery is 800 gallons.**

3.0 Can we get the tank sizes at the locations listed? Are the tanks above or below ground?

**The tanks at both locations are 1000 gallon tanks. The tanks are under ground.**

4.0 Do you own the current tanks?

**Yes, the tanks are city-owned.**

5.0 Can we please get a copy of a current invoice with backup provided by your current supplier?

**See Exhibit A for the most recent copy of an invoice from our current supplier.**

6.0 What will be the effective start date?

**The effective start date will be July 15, 2020.**

All questions must be submitted in writing. E-mail questions to Angela McNicoll at [angela.mcnicoll@shreveportla.gov](mailto:angela.mcnicoll@shreveportla.gov).

Continue to monitor BidSync and the City website [www.shreveportla.gov/solicitations](http://www.shreveportla.gov/solicitations) for any additional addenda.

CITY OF SHREVEPORT



Wendy Wagnon, CPPO  
Purchasing Agent

IFB 20-005

End Addendum 1

**IFB 20-005**

**DELIVERED UNLEADED  
FUEL**

**ADDENDUM 1**

**EXHIBIT A**

Invoice sent by FAX

LOTT OIL COMPANY, INC.  
P.O. BOX 17  
1855 SOUTH DRIVE  
NATCHITOCHEs, LA 71458-0017

Page: 1

Phone: (318) 352-2055  
Fax: (318) 352-1643

Invoice No: 2072852  
Invoice Date: 06/22/20  
Ship Date: 06/22/20

Profit Center: 26

Sold SHREVEPORT-ACCOUNTING DEPT, CITY OF  
To: P. O. BOX 31109  
SHREVEPORT, LA 71130

Ship SHREVEPORT-HUNTINGTON PK GOL  
To: 8300 PINES ROAD  
SHREVEPORT, LA 71129

Acct. No: [REDACTED] PO No: [REDACTED] Terms: NET 10TH OF FOLLOWIN  
Ship Via: LOTT OIL COMPANY TRANSPOR Sales ID: TGRI BOL/Ship Order:

Product Code/ Description	Quantity Shipped	Price Each	Extension
B/L Number-- 2636877			
## UN1203, GASOLINE, 3, PG II			
## ALL GASOLINES MAY CONTAIN UP TO 10% ETHA			
## NOL			
0810			
87 REGULAR - 10% ETHANOL BLEND	601.0	1.428000	858.23
LA EXCISE TAX-GAS .20	601.0	.200000	120.20
LA INSPECTION FEE .00125	601.0	.001250	.75
FED LUST/OIL - .001	601.0	.003140	1.89
BLEND CREDIT - 10% ETHANOL	601.0	-.000214	-.13
Total Amount:			980.94

OK to pay  
2020-0332

*[Handwritten signature]*  
6/25/20

CITY OF SHREVEPORT  
2020 JUN 26 PM 3:31  
ACCOUNTING