

**CORRECTIONS TO THE FEC NON PROFIT PROVIDER RFP
HAVE BEEN MADE TO REFLECT THE FOLLOWING:**

1. Is *this* the budget template for the FEC RFP on the City's website? If not, the RFP didn't include the budget template which stated was attached:

- Direct Personnel Expenses
- Personnel Fringe Expenses
- Other Than Personnel Services (OTPS)
- Expenses (credit report/scores, training, software, etc.) Administrative Expenses (supplies, equipment, rent, etc.)
- Indirect costs.
- Current expense budget anticipated for the project, or currently used on similar projects.
- List each staff line separately and include percent of time anticipated for this project or currently spent on a similar project.
- Organization budget for the current fiscal year.

Attached is the general template we used to project the first year's budget. The template was provided to us by the CFE. Please complete the non profit provider portion only. However, feel free to create your own budget. We want you to create a budget that makes sense for your organization.

2. Can you please provide me a copy of the City of Shreveport's FEC Framework and Scope of Work?

- *Delivery of Service:* Provide a detailed plan on the organization will meet the City of Shreveport's FEC Framework and the Scope of Work. Be as detailed as possible with regard to operational issues and specifically address the following:

We are in the process of developing FEC Framework and Scope of Work. We wanted to engage the nonprofit provider in this process before we go too far. There are examples various FECs throughout the country.

3. Are there more than VII Items requested because the RFP references an Attachment X (There is no attachment X)?:

- *Coordination with other services:* Identify the possible approaches to forge programmatic partnerships with City/County agency or community organizations referenced in Attachment X: FEC Model. In addition, please detail initial thoughts on ways to monitor and assess the viability of these partnerships.

Please ignore. The partnerships have not been confirmed.

4. Can nonprofit outside of the city of Shreveport apply?

Yes, as long as the services are being provided in Shreveport.

5. Does the cost share have to be all cash or can it be in kind?

It can be a cash equivalent, meaning shared space, salaries, use of equipment, supervision, etc. We are particularly looking for contributions that will help defray operating or program cost as it relates to the budget.

Please Note:

A Copy of the "Suggested" Budget is provided in another link.

