The City of Shreveport is the third largest city in Louisiana with a population of 200,327. The Shreveport Fire Department (SFD) is responsible for a primary response area that includes 122 square-mile of culturally diverse community. The SFD is an ISO Class 1 fire department with 575 members, managing 22 fire stations from a $50.4 million operating budget while providing various disciplines of labor including: fire suppression, EMS ALS transport, hazardous material response; enhanced 911 communications, fire prevention and education bureau; investigation and bomb task force; heavy rescue; and aviation task force operations. In 2014, the SFD responded to 38,595 calls, of which 70% were medical in nature. The Administration Division is responsible for the overall leadership and management of public safety operations and personnel; development of a 5-year operational plan and 5.4 million capital budget; policy and procedures; and processing and maintaining fire reports. Administration is responsible for training and executing department’s Fire – Year Master Plan, a strategic plan designed to address the current and future department needs. The Administration Division is comprised of the Fire Chief, Deputy Fire Chief, Administrative Assistant to the Fire Chief, Chief of Special Operations and Safety, Aircraft Rescue Fire Fighting Coordinator, Secretary to the Fire Chief, and the fiscal and clerical staff. ADMINISTRATION

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