

SUMMARY MINUTES  
CITY COUNCIL  
ADMINISTRATIVE CONFERENCE  
NOVEMBER 19, 2003

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1. **Call to Order.** The Administrative Conference of the City Council of the City of Shreveport, State of Louisiana, was called to order by Chairman Monty Walford, at 3:00 p.m., Wednesday, November 19, 2003, in the Government Chambers in Government Plaza (505 Travis Street).

2. **Invocation** was given by Councilman Green.

3. Roll Call. The following members were Present: Councilmen Lester, Walford, Carmody, Hogan, Green and Jackson. 6. Absent: Councilman Gibson. 1.

4. **Approve Minutes:** Administrative Conference (Nov. 10) and City Council Meeting (Nov. 11).

5. **Awards, Recognition of Distinguished Guests, and Communications of the Mayor which are required by law.**

*Res. 183 of 2003:* To name Evangel Christian Academy's Evangel Eagles as an official Goodwill Ambassador for the city of Shreveport. (G/Jackson)

*Reports:*

a. Convention Center and Convention Center Hotel Project.      b. Property Standards Program.

6. **Public Hearing:** *None.*

7. **Confirmations and/or Appointments, Adding Legislation to the Agenda and Public Comments.**

A. **Confirmations and/or Appointments:** None.

B. **Adding Legislation to the Agenda.**

C. **Public Comments (Agenda Items to be Adopted).**

8. **CONSENT AGENDA LEGISLATION.**

A. **TO INTRODUCE RESOLUTIONS AND ORDINANCES** (not to be adopted prior to December 9):

**RESOLUTIONS:** *None.*

**ORDINANCES:** *None.*

**B. TO ADOPT RESOLUTIONS AND ORDINANCES:**

**RESOLUTIONS:**

184 Authorizing Mark and Luemily Pugh, located at 6460 North Lakeshore Dr., to connect to the sewer system of the City. (A/Lester)

**ORDINANCES:** *(not to be adopted prior to Dec. 9.)*

186 To create and establish a No Parking Zone, between 7:00 a.m. and 9:00 a.m., on either side of the 600 blk. of Stephenson St. (B/Walford)

187 To create and establish a No Parking Zone, on the south of the 1500 blk. of Dickson St. (B/Walford)

188 To repeal a portion of Ord. 107 of 1991 and to create and establish the intersection of Hidden Hollow Dr. and Overcross St. as a four-way stop intersection. (D/Gibson)

189 To repeal a portion of Ord. 107 of 1991 and to create and establish the intersection of Beaver Creek Dr. and Trail Ridge Rd., as a four-way stop intersection. (D/Gibson)

**9. REGULAR AGENDA LEGISLATION:**

**A. RESOLUTIONS ON SECOND READING AND FINAL PASSAGE OR WHICH REQUIRE ONLY ONE READING:**

177 Authorizing the Mayor to execute a guarantee of payment of certain reimbursement obligations of Shreveport Convention Center Hotel Authority that may be owned in connection with a termination of the Hilton Hotel Franchise Agreement; authorizing the Mayor to request approval from the Louisiana State Bond Commission relative to same. *(Postponed on Nov. 11)*

178 To recognize PACE International Union and PACE Local 4-25 as the exclusive representative agent for certain city employees for the purposes stated. (A/Lester) *(Postponed on Nov. 11)*

180 Authorizing the Mayor to enter into a Supplemental Agreement No. 1 for the Cooperative Endeavor Agreement with the State of LA for the purposes of constructing the I-49 Interchange Landscaping Project between LA 526 and Kings Highway. (B, C, D/Walford, Carmody, Gibson)

185 Approving the 2004 budget for the S'Port-Bossier Convention and Tourist Bureau.

**B. INTRODUCTION OF RESOLUTIONS** (not to be adopted prior to Dec. 9):

- 186 Authorizing an amendment to the Agreement between the City of Shreveport, Shreveport Redevelopment Agency, and Shreveport Urban Renaissance Corporation.
- 187 Authorizing the Mayor to execute Articles of Agreement - changes to Utility Facilities Agreement with the State of LA, Dept. of Transportation and Development for the construction and relocation of the water and sewer mains on (LA 3231) Jefferson Paige Rd. (Greenwood Rd. to I-220). (G/Jackson)
- 188 Authorizing the donation of police semi-automatic rifles to the Caddo Parish Sheriff's Office.
- 189 Authorizing the donation of a Fire Dept. utility trailer to LA Critical Incident Stress Management, Inc.
- 190 Authorizing the Mayor to execute a contract for parking system management with the DDA.

**C. INTRODUCTION OF ORDINANCES** (not to be adopted prior to Dec. 9):

- 196 To amend certain sections of Chapter 38 of the Code of Ordinances relative to property standards; to adopt Sec. 38-1111 (7).
- 197 Amending the 2003 Community Development Special Revenue Fund Budget.
- 198 ZONING: C-53-03, *Lennard Properties, LLC*, a tract of land 400' west of the intersection of Ellerbe Rd. and Chinquapin, from R-1D to B-2 with MPC approval, self-storage facility with a residence. (D/Gibson)
- 199 ZONING: C-55-03, *Thomas Harken, Jr.*, north side of Bert Kouns, 1200 east of Kingston Rd., R-3 to B-2-E with MPC approval, climate control storage, mini warehouses, residence and outside storage of RV's and boats. (E/Hogan)

**D. ORDINANCES ON SECOND READING AND FINAL PASSAGE** (numbers are assigned ordinance numbers):

- 155 Amending the 2003 budget for the Retained Risk Internal Service Fund. (G/Jackson) (*Postponed on Nov. 11*)
- 156 Amending the 2003 budget for the Riverfront Development Special Revenue Fund. (G/Jackson) (*Postponed on Nov. 11*)
- 179 Amending the 2003 budget for Community Development Special Revenue Fund (wrecker–Code Enforcement). (*Postponed on Nov. 11*)

- 180 Amending the 2003 budget for Fleet Services (wrecker–Code Enforcement).  
(*Postponed on Nov. 11*)
- 183 Authorizing the Shreveport Airport Authority to sell the improvements only on the Lots described, located on Meriwether Road, as surplus property. (E/Hogan)  
(*Note: Ord. 190 through 195 not to be adopted prior to Dec. 9*)
- 190 Amending the 2003 General Fund Budget (sensitivity and interpersonal training, education assistance program for City employees, Neighborhood Investment Program). (D/Gibson)
- 191 Amending the 2003 Capital Improvements Budget (asphalt overlay/sidewalks repair). (D/Gibson)
- 192 Amending Chapter 42 and Chapter 86 of the Code of Ordinances of the City of Shreveport relative to Itinerant Vendor’s Licenses and Occupational License Taxes. (E/Hogan)
- 193 21<sup>st</sup> Supplemental Ordinance: Supplemental Ordinance amending and supplementing Resolution No. 131 of 1984 (The "General Bond Resolution") Adopted on June 12, 1984, as Amended; providing for the issuance of \$13,565,000 principal amount of Water and Sewer Revenue Bonds, 2003 Refunding Series C.
- 194 Authorizing the Purchasing Agent to dispose of surplus real properties (Hassett/Marion). (G/Jackson)
- 195 Declaring certain adjudicated properties to be surplus and to authorize the Mayor of the city of Shreveport to sell the City of Shreveport's tax interest in certain surplus adjudicated properties.

**10. UNFINISHED BUSINESS:**

1. Resolution No. 88 of 2003: Amending Sections 1.8 and 1.11 of the Rules of Procedure of the City Council (Public Comments). (A/Lester) (*Tabled on June 24*)
2. Ordinance No. 40 of 2003: Changing the names of the Shreveport Blanchard Road from the Roy Road to North Hearne Avenue, and of Ford Street from North Hearne Avenue to Pete Harris Drive, and of Caddo Street from Pete Harris Drive to the Clyde Fant Parkway to Hilry Huckaby III Avenue. (A/Lester) [*Tabled \*As Amended on July 8 - \*Changing the name of the Shreveport Blanchard Road from the Roy Road to North Hearne to Hilry Huckaby III Avenue.*]
3. Ordinance No. 80 of 2003: Amending the 2003 Riverfront Development Special Revenue Fund Budget (disparity study). (G/Jackson) (*Tabled on July 8*)
4. Ordinance No. 152 of 2003: Amending Chapter 26 of the Code of Ordinances of the

City of Shreveport by adding Article VIII., Division 1 and Division 2 relative to disposal of public property and disposal of adjudicated property. (A/Lester) (*Tabled on Nov. 11*)

5. 2004 Budget Ordinances (to be adopted by Dec. 15):
  - 157 Adopting the 2004 budget for the Downtown Development District.
  - 158 Adopting the 2004 General Fund budget.
  - 159 Adopting the 2004 Capital Improvements budget.
  - 160 Adopting the 2004 budget for the Water and Sewerage Enterprise Fund.
  - 161 Adopting the 2004 budget for the Airports Enterprise Fund.
  - 162 Adopting the 2004 budget for the Retained Risk Internal Service Fund budget.
  - 163 Adopting the 2004 budget for the Golf Enterprise Fund.
  - 164 Adopting the 2004 Metropolitan Planning Commission's Special Revenue Fund.
  - 165 Adopting the 2004 budget funding contractual services provided to SporTran by the Metro Management Associates, Inc.
  - 166 Adopting the 2004 Debt Service Fund budget.
  - 167 Adopting the 2004 budget for the Community Development Special Revenue Fund.
  - 168 Adopting the 2004 budget for the Riverfront Development Special Revenue Fund.
  - 169 Adopting the 2004 budget for the Police Grants Special Revenue Fund.
  - 170 Adopting the 2004 budget for the Fleet Services Internal Service Fund.
  - 171 Adopting the 2004 budget for S'port Redevelopment Agency Special Revenue Fund.
  - 172 Adopting the 2004 budget for the Environmental Grants Special Revenue Fund.
  - 173 Adopting the 2004 budget for Downtown Parking Enterprise Fund.
  - 174 Adopting the 2004 budget for the Downtown Entertainment Economic Development District Special Revenue Fund.

**11. NEW BUSINESS:**

1. Property Standards Board Appeal: 264 E. 71<sup>st</sup> Street, Lot 1252. [Board Decision Upheld]
2. Property Standards Board Appeal: 308 Robinson Pl. [Board Decision Upheld]
3. Election of City Council Officers: Chairman and Vice-Chairman (effective on Nov. 26).

**12. REPORTS FROM OFFICERS, BOARDS, AND COMMITTEES. None.**

**13. CLERK'S REPORT:**

1. CA-10-03: Request to close and abandon a portion of Timber Knoll Dr. and all of Timber Oak Dr. together with adjacent utilities located south of Wonderland Dr. in the Timber Knoll Sub'd. (Assurance Realty - appealing portion of the decision to deny closure of Timber Oak Dr. and Jon and Shannon Bowlin - appealing access to property)
2. Appeal: C-57-03, *Phillip Scroggins*, 2011 Jewella Ave., MPC Approval in a B-2 District, used automobile sales. (G/Jackson)
3. Appeal not timely filed -- Property Standards Board Appeal: 3535 Penick St.

14. **COMMUNICATIONS and MISCELLANEOUS MATTERS** (Council resolves itself into COMMITTEE OF THE WHOLE to consider the following):

Approval of Minutes (Nov. 11)  
Communications of the Mayor  
Communications from the Council Members  
Public Comments  
Miscellaneous Matters

15. **THE COMMITTEE RISES AND REPORTS** (reconvenes Regular Council Meeting).

16. **ADJOURNMENT.** The meeting adjourned at approximately 4:30 p.m.

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*Monty Walford, Chairman*

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*Arthur G. Thompson, Clerk of Council*