

SUMMARY MINUTES
CITY COUNCIL
ADMINISTRATIVE CONFERENCE
AUGUST 25, 2003

1. **Call to Order.** The Administrative Conference of the City Council of the City of Shreveport, State of Louisiana, was called to order by Chairman Monty Walford, at 3:05 p.m., Monday, August 25, 2003, in the Government Chambers in Government Plaza (505 Travis Street).
2. **Invocation** was given by Councilman Lester.
3. **Roll Call.** The following members were Present: Councilmen Lester, Walford, Carmody, Gibson (3:05), Hogan, Green and Jackson (3:02). 7. Absent: None.
4. **Approve Minutes:** Administrative Conference (August 11) and City Council Meeting (August 12).
5. **Awards, Recognition of Distinguished Guests, and Communications of the Mayor which are required by law.**
 1. *Resolution No. 152:* To recognize John. T. Porter for his distinguished business careers, philanthropic and public service to the City of Shreveport.(F/Green)
 2. *Reports:* a. Convention Center and Convention Center Hotel Project Report.
b. Property Standards Program Report.
6. **Public Hearing:** ANNEXATION Tag No. 02-07: Tract of land located along N Hearne Ave., N. Market St., Grimmatt Dr., Cross Bayou, and 12 Mile Bayou ROW, in Section 23 and 26 and a portion of Grimmatt Dr. ROW (LA Hwy. No. 3049). (A/Lester)
7. **Confirmations and/or Appointments, Adding Legislation to the Agenda and Public Comments.**
 - A. **Confirmations and/or Appointments:**

Downtown Development Authority Board: Arlena Acree (Added/Postponed - Aug. 12)

Downtown Development Authority Board: Bill Bailey. (Added/Postponed - Aug. 12)
 - B. **Adding Legislation to the Agenda.**
 - C. **Public Comments (Agenda Items to be Adopted).**
8. **CONSENT AGENDA LEGISLATION.**

A. TO INTRODUCE RESOLUTIONS AND ORDINANCES (not to be adopted prior to September 9):

RESOLUTIONS: None.

ORDINANCES:

- 121 Closing and abandoning a portion of the 60 foot wide Southern Loop Roadway. (D/Gibson)

B. TO ADOPT RESOLUTIONS AND ORDINANCES:

RESOLUTIONS:

- 128 Authorizing Archie and Margaret Roberson, Jr., located at 6990 Walnut Hills Dr. to connect to the sewer system of the City. (G/Jackson)
- 129 Authorizing expropriation proceedings against property lying outside of the City of Shreveport (Southern Loop Extension Project, Parcel No. P-1).
- 130 Authorizing expropriation proceedings against property within the City of Shreveport (Missouri Andrew Drainage Phase III Project). (G/Jackson)
- 131 Authorizing expropriation proceedings against property within the City of Shreveport (Missouri Andrew Drainage Phase II Project). (G/Jackson)
- 132 Authorizing expropriation proceedings against property within the City of Shreveport (East 84th St. Paving Phase II Project). (D/Gibson)
- 133 Authorizing expropriation proceedings against property within the City of Shreveport (2600 blk. of Leaf Lane Drainage Improvements Project). (G/Jackson)

ORDINANCES: None.

9. REGULAR AGENDA LEGISLATION:

A. RESOLUTIONS ON SECOND READING AND FINAL PASSAGE OR WHICH REQUIRE ONLY ONE READING:

- 53 Authorizing purchase of Snap II properties from the United States Department of Housing and Urban Development. (Postponed on August 12)
- 121 Authorizing a contract between the City and Raycom Media, Inc. relative to the 4th of July Celebration.

- 122 Authorizing the execution of a Cooperative Endeavor Agreement with Central Trades and Labor Council of Shreveport and Vicinity, AFL-CIO relative to holding the Union-Industries, Trades and Service Show in Shreveport. (B/Walford)
- 123 Authorizing the employment of special legal counsel to represent the City (Pamela Nathan).
- 124 Authorizing the employment of special legal counsel to represent the City (John Shuey, Jr.)
- 126 Authorizing the employment of special legal counsel to represent the City of Shreveport (Brent Barrier).
- 127 Authorizing the acceptance of a donation in the amount of Fifty Nine Thousand Eight Hundred Seventy Four Dollars and Fifty-two Cents from Red River Entertainment, Inc., D/BA/ Harrah's Shreveport Casino and Hotel.
- 134 Suspending the effects of Section 90-277 (b) and Section 90-332(b) of Chapter 90 of the Code of Ordinances relative to the collection of late fees and costs for certain parking infractions. (B/Walford)
- 135 Acknowledging that the City Council has reviewed internal "Municipal Water Pollution Prevention Reports" concerning the Lucas and North Regional Wastewater plants.
- 136 Stating the City's endorsement of *Christus Schumpert Medical Center* to participate in the benefits of the LA Enterprise Zone Program. (B/Walford)
- 137 Stating the City's endorsement of *Christus Schumpert Medical Center* to participate in the benefits of the LA Enterprise Zone Program. (D/Gibson)
- 138 Stating the City's endorsement of *Smash Beverage Corp.* to participate in the benefits of the LA Enterprise Zone Program. (F/Green)
- 139 Stating the City's endorsement of *Smash Beverage Corp.* to participate in the benefits of the LA Enterprise Zone Program. (F/Green)
- 140 Stating the City's endorsement of *Oakley Sub Assembly, Inc.* to participate in the benefits of the LA Enterprise Zone Program. (G/Jackson)

B. INTRODUCTION OF RESOLUTIONS (not to be adopted prior to September 9):

- 141 Authorizing the Mayor to sign an agreement between the City and Allen, Green & Williamson, LLP for an external audit of the City for fiscal year Jan. 1, 2003

through Dec. 31, 2003. (*Note: Removed from agenda at Admin. Conference*)

- 142 Authorizing the execution of a Donation Agreement between the City and Brunswick Place LLC for water and sewer facilities for Unit No. 1, Brunswick Place Sub'd.. (D/Gibson)
- 143 Authorizing the execution of a Donation Agreement between the City and Brunswick Place LLC for water and sewer facilities for Unit No. 2, Brunswick Place Sub'd.. (D/Gibson)
- 144 Authorizing the execution of a Donation Agreement between the City and Brunswick Place LLC for water and sewer facilities for Unit No. 3, Brunswick Place Sub'd. (D/Gibson)
- 145 Authorizing the execution of a Donation agreement between the City and Brunswick Place LLC for water and sewer facilities for Unit No. 4, Brunswick Place Sub'd. (D/Gibson)
- 146 Authorizing the execution of a Donation Agreement between the City and Brunswick Place LLC for water and sewer facilities for Unit No. 5, Brunswick Place Sub'd. (D/Gibson)
- 147 Authorizing the execution of a Donation Agreement between the City and Brunswick Place LLC for water and sewer facilities for Unit No. 6, Brunswick Place Sub'd. (D/Gibson)
- 148 Authorizing the execution of a Donation Agreement between the City and W. R. Properties, LLC water and sewer mains serving Willow Ridge at Stone Lakes, Unit No. 4. (A/Lester)
- 149 Authorizing the execution of a Donation Agreement between the City and Sealy Ashley Ridge et. al., for force lines, gravity mains and lift station serving Ashley Ridge.(D/Gibson)
- 150 Authorizing the execution of a Donation Agreement between the City and South S'port Development, LLC for water and sewer facilities for Pierremont Place Unit No. 2. (C/Carmody)
- 151 Resolution making application to the State Bond Commission for consent and authority to issue, sell and deliver not exceeding \$40,000,000, of Water and Sewer Revenue Refunding Bonds, Series 2003, of the City of Shreveport, State of Louisiana.

C. INTRODUCTION OF ORDINANCES (not to be adopted prior to September 9):

- 122 Amending the 2003 General Fund Budget.

- 123 Amending Sec. 74-54 of the Code of Ordinances relative to landfill disposal fees.
- 124 To repeal Section 2-1 of the Code of Ordinances of the City of Shreveport which requires certain Officers and Employees to reside in the City of Shreveport. (A/Lester)
- 125 ZONING: C-29-03, *E & E Enterprises, LLC*, 935 Texas Ave. from B-4 to B-4-E, outside storage of materials. (B/Walford)
- 126 ZONING: C-37-03, *Michael Johnson*, 1300 East Bert Kouns Industrial Loop, from B-3 to R-3, apartment complex. (D/Gibson)
- 127 ZONING: C-38-03, *McGoldrick Oil Co.*, 6201 Bert Kouns Industrial Loop, from R-MHS to R-MHP, rental spaces for mobile homes and manufacture homes. (G/Jackson)
- 128 ZONING: C-39-03, *Connie Bowman*, 6517 West 70th St., from R-A to B-2, restaurant. (G/Jackson)
- 129 ZONING: C-40-03, *Malmstrom White Co./Cubby Hole LA 3*, 6100 Greenwood Rd., from R-1D and B-2 to B-3 with MPC approval, mini-storage facility with RV parking. (G/Jackson)

D. ORDINANCES ON SECOND READING AND FINAL PASSAGE (numbers are assigned ordinance numbers):

- 97 Declaring 740 Stephenson St., to be surplus property; authorizing the donation of same to Volunteers of America of North LA., a qualified non-profit organization. (Postponed - August 12)
- 109 Authorizing the issuance of not to exceed Six Million dollars (\$6,000,000) of Sewer Revenue Bonds, Series 2003A, of the City of Shreveport, State of Louisiana; prescribing the form, terms and conditions of said bonds, providing for the payment thereof in principal and interest; providing for the sale of the bonds; and providing for other matters in connection therewith.
- 110 Declaring the City's interest in certain adjudicated properties as surplus. (A/Lester, C/Carmody, F/Green, and G/Jackson)
- 111 Amending the 2003 Capital Improvements Budget. (A/Lester)
- 113 To amend and reenact Sec. 66-64 (8) a, of the Code of Ordinances relative to the Employees Retirement System Management of funds, to allow investment of a maximum of 65% of the funds in Equities.

- 114 To amend Sec. 10-190 (b) of the Code of Ordinances relative to alcoholic beverages (Entertainment District / public consumption).
- 115 Amending Chapters 26 and 62 of the Code of Ordinances relative to rental of city property.
- 116 ANNEXATION Tag No. 02-07: Tract of land located along N Hearne Ave., N. Market St., Grimmert Dr., Cross Bayou, and 12 Mile Bayou ROW, in Section 23 and 26 and a portion of Grimmert Dr. ROW (LA Hwy. No. 3049). (A/Lester)
- 117 Amending the 2003 budget for the Community Development Special Revenue Fund.
- 118 To amend Section 90-273 (c) of Ordinance Number 84 of 2003 relative to traffic and vehicles.
- 119 To amend Ordinance Number 41 of 2003 relative to authorizing a servitude and an encroachment on a portion of the Clyde E. Fant Memorial Parkway Right-of-way for the Regional Visitors Center.
- 120 Authorizing and providing for an encroachment on a portion of the Norma Street and Poland Street rights-of-way. (A/Lester)

10. UNFINISHED BUSINESS:

- 1. *Alcohol Retail Permit: Ms. Deborah Hawkins [Employer: 2901 Milam St. (Take-A-Bag Grocery)] (G/Jackson) (Deferred 45 days from Tuesday, April 29, 2003)
- 2. Resolution No. 88 of 2003: Amending Sections 1.8 and 1.11 of the Rules of Procedure of the City Council (Public Comments). (A/Lester) (*Tabled on June 24*)
- 3. Ordinance No. 40 of 2003: Changing the names of the Shreveport Blanchard Road from the Roy Road to North Hearne Avenue, and of Ford Street from North Hearne Avenue to Pete Harris Drive, and of Caddo Street from Pete Harris Drive to the Clyde Fant Parkway to Hilry Huckaby III Avenue. (A/Lester) *Tabled *As Amended on July 8* - *Changing the name of the Shreveport Blanchard Road from the Roy Road to North Hearne to Hilry Huckaby III Avenue.)
- 4. Ordinance No. 80 of 2003: Amending the 2003 Riverfront Development Special Revenue Fund Budget (disparity study). (G/Jackson) (*Tabled on July 8*)
- 5. BAC-39-03, D. Richard Carroll, Jr., 1401 Oden #2: Special Exception Use in a R-3 District - Expanded Home Occupation (home office with one employee). (C/Carmody) (Postponed on July 8 until October 14)

11. **NEW BUSINESS:** None.
12. **REPORTS FROM OFFICERS, BOARDS, AND COMMITTEES.** None.
13. **CLERK'S REPORT:** None.
14. **COMMUNICATIONS and MISCELLANEOUS MATTERS** (Council resolves itself into COMMITTEE OF THE WHOLE to consider the following):

Approval of Minutes (August 12)	Public Comments
Communications of the Mayor	Miscellaneous Matters
Communications from the Council Members	
15. **THE COMMITTEE RISES AND REPORTS** (reconvenes Regular Council Meeting).
16. **ADJOURNMENT.** The meeting adjourned at approximately 4:30 p.m.

/s/Monty Walford, Chairman

/s/Arthur G. Thompson, Clerk of Council

* Clerks' Reminder: Special Meeting relative to Alcohol Beverage Permit for 2901 Milam Street (Take-A-Bag Grocery). (*Note: Special Meeting was held on Monday, August 25, 2003.*)