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SUMMARY MINUTES  
CITY COUNCIL  
ADMINISTRATIVE CONFERENCE  
*JUNE 9, 2003*

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1. **Call to Order.** The Administrative Conference of the City Council of the City of Shreveport, State of Louisiana, was called to order by Chairman Monty Walford, at 3:00 p.m., Tuesday, June 9, 2003, in the Government Chambers in Government Plaza (505 Travis Street).
2. **Invocation** was given by Councilman Green.
3. **Roll Call.** The following members were Present: Councilmen Lester, Walford, Carmody, Gibson, Hogan (3:10), Green and Jackson. 7. Absent: None.
4. Approve Minutes: Administrative Conference (May 23) and City Council Meeting (May 27).
5. **Awards, Recognition of Distinguished Guests, and Communications of the Mayor which are required by law.**
  1. Convention Center and Convention Center Hotel Project Report.
  2. Property Standards Program Report.
6. **Public Hearings:** None.
7. **Confirmations and/or Appointments, Adding Legislation to the Agenda and Public Comments.**
  - A. **Confirmations and/or Appointments:** None.
  - B. **Adding Legislation to the Agenda.**
  - C. **Public Comments** (Agenda Items to be *Adopted*).
8. **CONSENT AGENDA LEGISLATION.**
  - A. **TO INTRODUCE RESOLUTIONS AND ORDINANCES** (not to be adopted prior to June 24):  
  
**RESOLUTIONS:** None.  
  
**ORDINANCES:** None.

**B. TO ADOPT RESOLUTIONS AND ORDINANCES:**

**RESOLUTIONS:**

- 79 Rejecting bids received on Polyferric Sulfate for the Department of Operational Services/Office of Water and Sewerage/Water Purification Division.
- 80 Rejecting bids received for the General Fund Asphalt Overlay Program for the Dept. of Operational Services, Office of City Engineer.

**ORDINANCES:** None.

**9. REGULAR AGENDA LEGISLATION:**

**A. RESOLUTIONS ON SECOND READING AND FINAL PASSAGE OR WHICH REQUIRE ONLY ONE READING:**

- 53 Authorizing purchase of Snap II properties from the United States Department of Housing and Urban Development. (Postponed on May 27)
- 78 Authorizing the Mayor to execute an agreement between the City of Shreveport and Government Acquisitions, Inc.
- 81 To authorize the Mayor to execute an affidavit waiving a 200 foot buffer zone around a proposed medical waste processing site to be located at the S/W corner of Stonewall St. and Woodward Ave. (G/Jackson)

**B. INTRODUCTION OF RESOLUTIONS (not to be adopted prior to June 24):**

- 82 Authorizing the Mayor to execute a Historic Preservation Easement with a qualified historic preservation organization (Oakland Cemetery).
- 83 Authorizing the execution of an agreement with the Northwest Louisiana Chapter of the Sickle Cell Disease Association of America, Inc.
- 84 Ratifying an agreement with Red River Road Runners, Inc.
- 85 Urging and authorizing the Mayor to execute an agreement with R. M.. McCarthy and Associates to conduct a review of the Shreveport Police Department Shooting Incident of March 15, 2003 and to provide other

services all substantially in accordance with the Proposal dated May 21, 2003. (C/Carmody)

- \* Following a motion and second, the Council held an Executive Session from 3:20 p.m. until 4:13 p.m. regarding possible litigation surrounding the shooting incident.

**C. INTRODUCTION OF ORDINANCES** (not to be adopted prior to June 24):

- 72 Amending the 2003 Capital Improvements Budget.
- 73 Amending the 2003 budget for the Police Grants Special Revenue Fund.
- 74 To amend Chapters 34 and 78 of the Code of Ordinances by revising storm water regulations to reflect new federal regulations and to improve enforcement provisions.

**D. ORDINANCES ON SECOND READING AND FINAL PASSAGE** (numbers are assigned ordinance numbers):

- 57 Declaring certain city-owned property as surplus property, authorizing the exchange of same with property owned by Word of Life Ministries, Inc. (F/Green)
- 61 Authorizing the incurring of debt and issuance of Eleven Million Dollars (\$11,000,000) of General Obligation Refunding Bonds, Series 2003B.
- 63 Authorizing the sale of city-owned property at 2704 Frederick St. and 2730 Judson St. to qualified purchasers.
- 64 Closing and abandoning existing utility servitude on Lot 1, Galilee Sub'd. (A/Lester)
- 65 To amend the 2003 Water and Sewerage Enterprise Fund.
- 66 To amend and reenact Part 3, Section 100 of the S'port Comprehensive Building Code, Electrical Code.
- 67 Amending the Code of Ordinances by amending Sec. 26, Finance, relative to charging fees for services rendered by the Dept. of Operational Services.
- 68 Amending the Code of Ordinances by adding Sec. 34-55, Floods relative to charging fees for information pertaining to flood zone determinations, legal

descriptions, ROW information and other related services or information provided by the City Engineering Map Room.

- 69 Amending the Code of Ordinances by amending Chapter 78-42, Streets relative to charging inspection and testing fees for work done by private entities on streets and drainage properties intended to be donated to the City for public use.
- 70 Amending the Code of Ordinances by amending Chapter 94-44, Utilities, Water or Sewer Extensions, relative to charging fees for inspection and as-built drawings for work done by private entities on Water and Sewer properties intended to be donated to the City for public use.
- 71 ZONING: C-16-03, JASON REVERE, 4330 Greenwood Road, from R-1D to I-1, dog kennel and pet boarding. (A/Lester)

**10. UNFINISHED BUSINESS:**

1. Alcohol Retail Permit: Ms. Deborah Hawkins [Employer: 2901 Milam St. (Take-A-Bag Grocery)] (G/Jackson) (Deferred 45 days from Tuesday, April 29, 2003)
2. Resolution 203 of 2002: Authorizing the execution of an Intergovernmental Agreement with the Parish of Caddo relative to the development and operation of a park and related facilities in the MLK area. (A/Lester) (Tabled on Feb. 11)
3. Ordinance No. 40 of 2003: Changing the names of the Shreveport Blanchard Road from the Roy Road to North Hearne Avenue, and of Ford Street from North Hearne Avenue to Pete Harris Drive, and of Caddo Street from Pete Harris Drive to the Clyde Fant Parkway to Hilry Huckaby III Avenue. (A/Lester) (*not to be adopted prior to July 8 - Tabled on April 22*)

**11. NEW BUSINESS:**

1. Taxi Driver License: Idera Badger. (Decision rendered on June 9)
2. Sexually Oriented Business Employee Card: George S. Yerger IV. (Decision rendered on June 9)
3. Sexually Oriented Business Employee Card: Jessica Anderson. (Decision rendered on June 9)
4. BAC-22-03, M L & FANNIE H. CALDWELL, 2216 Hollywood Avenue, Special Exception use and a variance in hours of operation in a B-2 Dist., package liquor (including daiquiris) with a drive-thru operating to Midnight Mon-Thur and 1 a.m. Fri-Sat. (B/Walford) (Postponed on May 27)

12. **REPORTS FROM OFFICERS, BOARDS, AND COMMITTEES**. None.

13. **CLERK'S REPORT:**

Letters of Appeal (*cases not to be considered before June 24, 2003*):

12. BAC-37-03, *Frank Jackson*, 1616 Hollywood: Special Exception Use in a B-2 District - Restaurant with on-premise consumption of low alcoholic content beverages. (B/Walford)
13. BAC-38-03, *Sharron Lacy*, 218 Texas Street: Special Exception Use in a B-4 District - lounge. (B/Walford)
14. BAC-39-03, *D. Richard Carroll, Jr.*, 1401 Oden #2: Special Exception Use in a R-3 District - Expanded Home Occupation (home office with one employee). (C/Carmody)

14. **COMMUNICATIONS and MISCELLANEOUS MATTERS** (Council resolves itself into COMMITTEE OF THE WHOLE to consider the following):

Approval of Minutes (May 27)  
Communications of the Mayor  
Communications from the Council Members  
Public Comments  
Miscellaneous Matters

15. **THE COMMITTEE RISES AND REPORTS** (reconvenes Regular Council Meeting).

16. **ADJOURNMENT**. The meeting adjourned at approximately 5:50 p.m.

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*Monty Walford, Chairman*

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*Arthur G. Thompson, Clerk of Council*