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**Leanis L. Steward**  
City Internal Auditor

# REPORT TO THE CITY COUNCIL BY THE CITY INTERNAL AUDITOR

FRAUD HOTLINE ACTIVITY  
REPORT FOR THE PERIOD  
JANUARY 1, 2020  
THROUGH  
DECEMBER 31, 2020

March 31, 2021

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Report Highlights	Page
• 5 new cases were opened during the year	1
• 4 cases were closed	1
• 1 case was carried forward to 2021	1



The Council  
City of Shreveport

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March 31, 2021

Councilman James Flurry  
Chairman, Shreveport City Council

Dear Councilman Flurry:

Subject: Fraud Hotline Activity Report

This report is to provide the City Council with information on the activities of the *Fraud Hotline* for the period of January 1, 2020 through December 31, 2020.

Please review the report. Should you have questions or comments, feel free to contact me.

Sincerely,

Leanis L. Steward, CPA, CIA  
City Internal Auditor

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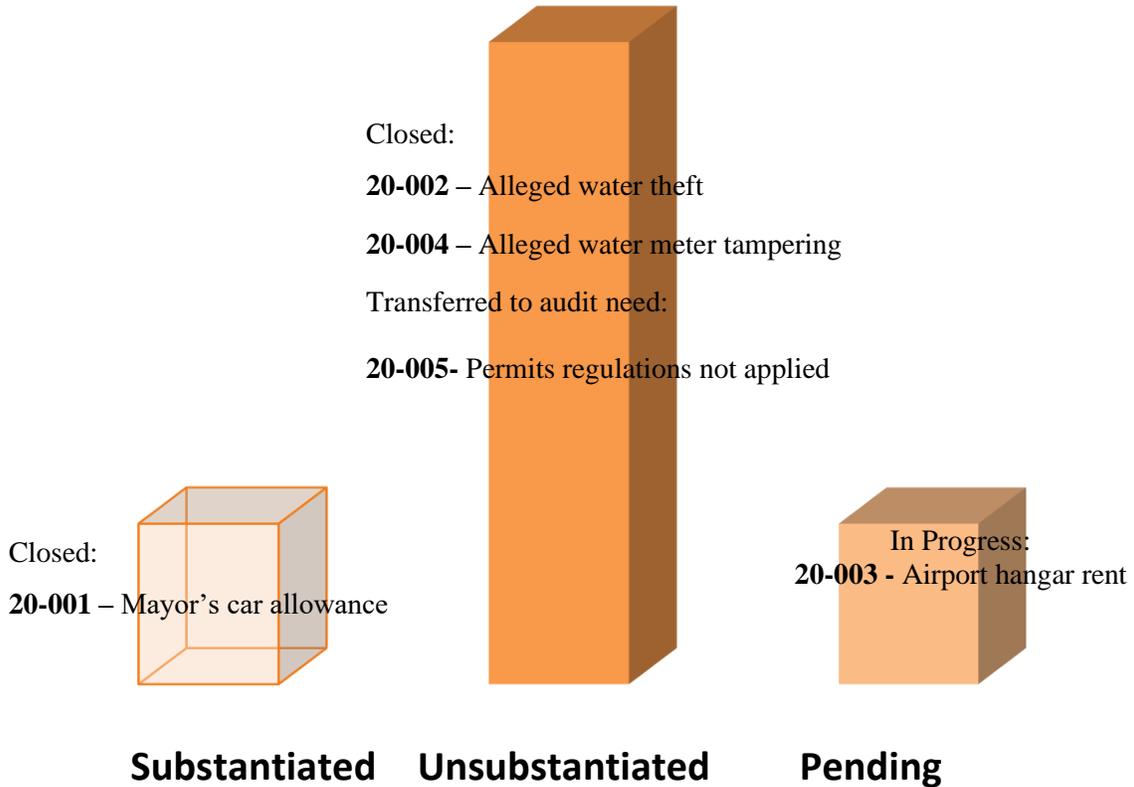
c: City Council  
Clerk of Council  
Mayor  
Chief Administrative Officer  
Carr, Riggs & Ingram

# FRAUD HOTLINE ACTIVITY REPORT

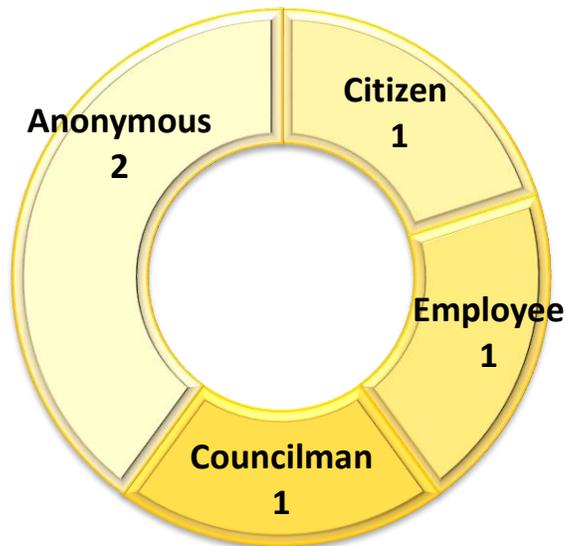
**For Allegations Worked During the Period  
January 1, 2020 through December 31, 2020**

During the reporting period: 5 new allegations of possible fraud, waste, and abuse were recorded. The following charts detail the 2020 allegations by source and the status of each of the allegations recorded.

## **FHL Allegation Status by Case Number**

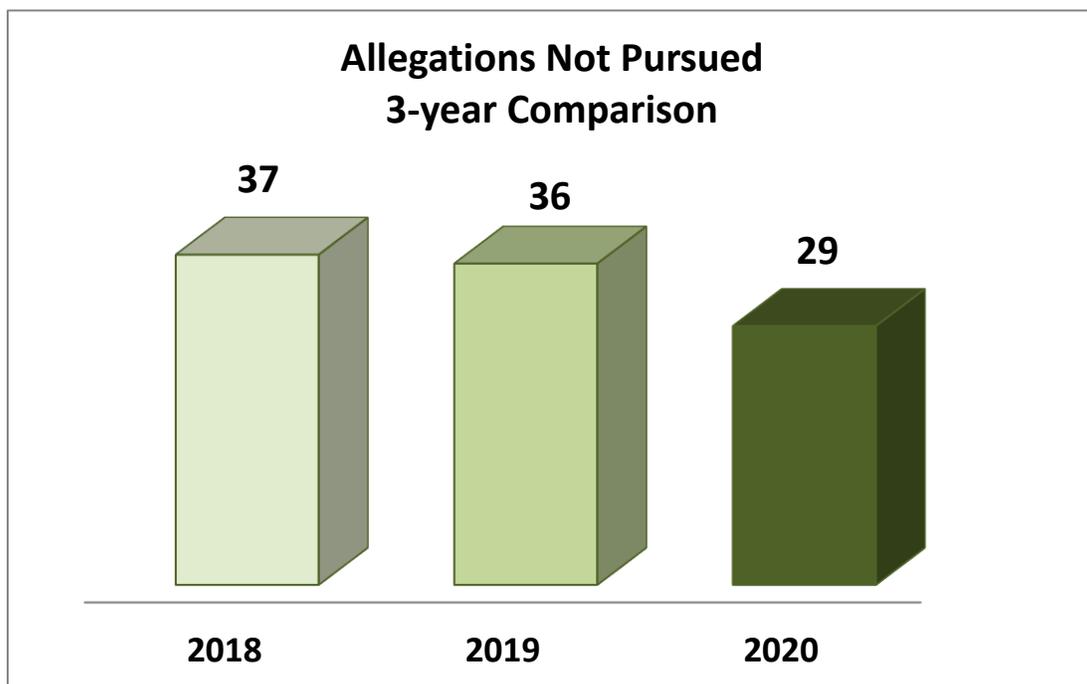
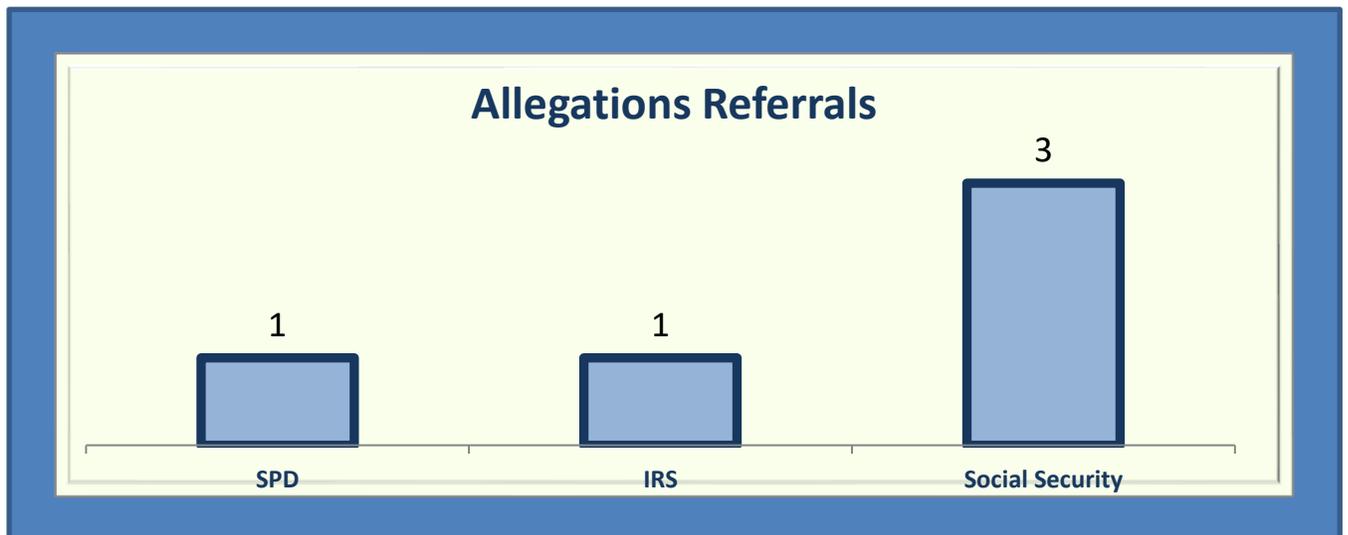


## **Allegation Source**



## Allegations Not Pursued

We did not pursue, or assign a case number, to a total of 29 allegations that we received and did not pursue in 2020, compared to 36 in 2019 and 37 in 2018. Sometimes we could not obtain enough information to pursue the allegation. This year we did not have any City personnel matters to transfer to Department Heads. Any criminal allegations were forwarded to the appropriate law enforcement agency or we assisted the citizen in making contact with the agency. In some instances, the complainants had already been in contact with the appropriate agencies.



During the year, personnel within the Internal Audit Office continued to manage the **Fraud Hotline** through unprecedented times, especially among City personnel. We worked diligently to keep track of complaints and review them in a timely manner while working remotely. The phone line and the website allow individuals to submit complaints without making direct contact with our office.

We thank the Council for the support you provide, particularly the Audit and Finance Committee. We appreciate the opportunity to serve our citizens and continue striving to improve our work every day.

Prepared by:



April M. Jordan, CFE, CLEA  
Staff Auditor III



Barbara Pfister, CFE, CIA, CISA  
Supervising Senior Auditor

Approved by:



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c: City Council  
Clerk of Council  
Mayor  
Chief Administrative Officer  
Carr, Riggs & Ingram