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Leanis L. Steward
City Internal Auditor

REPORT TO THE CITY COUNCIL BY THE CITY INTERNAL AUDITOR

FRAUD HOTLINE ACTIVITY
REPORT FOR THE PERIOD
JANUARY 1, 2013
THROUGH
DECEMBER 31, 2013

FEBRUARY 21, 2014

Report Highlights	Page(s)
• All old cases carried forward from 2012 and new cases opened in 2013 were closed by end of 2013	1
• Three cases referred to respective city department for corrective action	1



The Council
City of Shreveport

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February 21, 2014

Councilman Joe Shyne
Chairman, Shreveport City Council

Dear Councilman Shyne:

Subject: Fraud Hotline Activity Report

This report is to provide the City Council with information on the activities of the *Fraud Hotline* for the period of January 1, 2013 through December 31, 2013.

Please review the report. Should you have questions or comments, feel free to contact me.

Sincerely,


Leanis L. Steward, CPA, CIA
City Internal Auditor

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FRAUD HOTLINE ACTIVITY REPORT
For Allegations Received During the Period
January 1, 2013 through December 31, 2013

During the reporting period, four allegations of possible fraud, waste, and abuse were recorded and two were carried over from 2012. The following report details the status of each of the allegations recorded.

- **Substantiated (or referred to respective city department for corrective action):** *Fraud Hotline* Allegations 12-001, 13-001 and 13-002.
- **Non-substantiated:** The validity of one allegation could not be substantiated. (*Fraud Hotline* Allegation 12-002).
- **Other:** Two allegations were found to be outside the scope of Internal Audit Office Investigation and were referred to the Shreveport Fire Department and the Shreveport Police Department, respectively. (*Fraud Hotline* Allegations 13-003 and 13-004)
- **Pending:** There were no pending allegations at December 31, 2013.

Additionally, some calls were received and referred to other agencies including the Shreveport and Bossier City Police Departments, Internal Revenue Service, Social Security Administration, State Legislative Auditor's Office, State Social Services Department, Caddo Parish Sheriff, U.S. Postal Service, and others. None of these calls was assigned a case number.

Prepared by:



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Approved by:



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bh:nd

c: City Council
Clerk of Council
Mayor
Chief Administrative Officer
BKD