

**SUMMARY MINUTES  
SHREVEPORT CITY COUNCIL  
ADMINISTRATIVE CONFERENCE  
*October 25, 2021***

The Administrative Conference of the City council of the City of Shreveport, State of Louisiana, was called to order by Vice Chairwoman Taylor at 3:00 p.m., Monday, October 25, 2021, in the Government Chambers of Government Plaza, 505 Travis Street, Shreveport, Louisiana. Invocation was given by Bishop Larry Brandon and the Pledge of Allegiance was led by Councilman Boucher. On roll call, the following members were present: Councilwomen Tabatha Taylor and LeVette Fuller, Councilmen John Nickelson, Grayson Boucher, James Flurry (arrived at 3:21 p.m.) and James Green. 6. Absent: Councilman Jerry Bowman. 1. The Council met and set the following agenda for Tuesday, October 26, 2021, agenda:

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ADMINISTRATIVE CONFERENCE  
October 25, 2021  
*AND*  
CITY COUNCIL MEETING AGENDA  
October 26, 2021

- 1. CALL TO ORDER**
  - 2. INVOCATION**
  - 3. ROLL CALL**
  - 4. APPROVAL OF MINUTES: ADMINISTRATIVE CONFERENCE AND CITY COUNCIL MEETING** October 11, 2021 October 12, 2021
  - 5. AWARDS AND RECOGNITIONS OF DISTINGUISHED GUESTS, COMMUNICATIONS OF THE MAYOR RELATIVE TO CITY BUSINESS, AND REQUIRED REPORTS**
    - A. AWARDS AND RECOGNITION OF DISTINGUISHED GUESTS BY CITY COUNCIL MEMBERS, NOT TO EXCEED FIFTEEN MINUTES**
    - B. AWARDS AND RECOGNITION OF DISTINGUISHED GUESTS BY THE MAYOR, NOT TO EXCEED FIFTEEN MINUTES**
    - C. COMMUNICATIONS OF THE MAYOR RELATIVE TO CITY BUSINESS OTHER THAN AWARDS AND RECOGNITION OF DISTINGUISHED GUESTS**
    - D. REPORTS:**
      - Property Standards Report (res 7 of 2003)
      - Revenue Collection Plan & Implementation Report (res. 114 of 2009)
      - Surety Bond Forfeitures Report (res. 238 of 2010)
- Adam Bailey provided the council with a brief overview as it relates to improving customers experience with MPC.
- Alan Clarke, Director of MPC: gave a Master Plan Committee Report (res. 132 of 2012).
- Budget to Actual Financial Report (res. 183 of 2017)
- 6. PUBLIC HEARING:** None.

**7. ADDING ITEMS TO THE AGENDA, PUBLIC COMMENTS, CONFIRMATIONS AND APPOINTMENTS.**

**A. ADDING LEGISLATION TO THE AGENDA (REGULAR MEETING ONLY) AND PUBLIC COMMENTS ON MOTIONS TO ADD ITEMS TO THE AGENDA**

**B. PUBLIC COMMENTS (IN ACCORDANCE WITH SECTION 1.11 OF THE RULES OF PROCEDURE) (PUBLIC COMMENTS ON ANY MATTER OF PUBLIC CONCERN REGARDLESS OF WHETHER THE ITEM IS ON THE AGENDA)**

*John Settle made general comments as it relates to Environmental Court and Real Time Crime Center camera registration.*

**C. CONFIRMATION AND APPOINTMENTS:**

Shreveport Civil Service Board – LT. Michael Carter

Downtown Development Board – Kathleen Malone

**8. CONSENT AGENDA LEGISLATION**

**A. TO INTRODUCE ROUTINE ORDINANCES AND RESOLUTIONS**

**RESOLUTIONS:** None.

**ORDINANCES:** None.

**B. TO ADOPT ORDINANCES AND RESOLUTIONS**

**RESOLUTIONS:** None.

**ORDINANCES:** None.

**9. REGULAR AGENDA LEGISLATION**

**A. RESOLUTIONS ON SECOND READING AND FINAL PASSAGE OR WHICH WILL REQUIRE ONLY ONE READING**

- 119 Encouraging the Metropolitan Planning Commission (MPC) to place a moratorium on the issuance of any occupational licenses and certificates of occupancy for liquor stores/retail sales of alcohol – liquor, other than renewals, for a period of six (6) months, and to otherwise provide with respect thereto. (A/Taylor, C/Nickelson)
- 124 To establish an Intergovernmental committee, and to otherwise provide with respect thereto. (D/Boucher)
- 125 Recognizing Project Celebration for its work to prevent and to assist the victims of domestic violence; to support domestic violence awareness month and otherwise providing with respect thereto. (D/Boucher)
- 128 Approving an annual payment in lieu of tax in accordance with a Memorandum of Understanding between the Shreveport Home Mortgage Authority and SPC Development LLC.
- 129 Amending portions of Section 1 of the Shreveport, Louisiana, City Council Rules of Procedure, and to otherwise provide with respect thereto. (E/Flurry, G/Bowman)
- 130 Honoring Dr. Andia Augustin-Billy as the first African American faculty member to tenure at Centenary College of Louisiana in their 196-year history and otherwise providing with respect thereto. (B/Fuller)

Councilman Nickelson: Madam Chair concerning Resolution 119, I'll remark that in a prior meeting, I mistakenly indicated that a six-month moratorium would impact a grocery store under construction in Councilman Boucher's district. As we have all discussed by this point this moratorium will apply only to new package liquor stores, and it will not impact Councilman Boucher's Brookshire's and I wanted to put that on the record and apologize for any confusion I caused with my answer at a prior meeting. Thank you.

**B. INTRODUCTION OF RESOLUTIONS (NOT TO BE ADOPTED PRIOR TO NOVEMBER 9, 2021)**

- 131 Authorizing the Mayor to execute an agreement between the City of Shreveport and United Nonprofits, INC., and to otherwise provide with respect thereto.
- 132 Authorizing the mayor to execute an Option to Ground Lease between the City of Shreveport and Shreveport HP Allendale, LLC and otherwise providing with respect thereto
- 133 Authorizing the mayor to execute an Option to Ground lease between the City of Shreveport and Shreveport Millennium Housing IV, LLC and otherwise providing with respect thereto
- 134 Authorizing the Mayor to execute a Cooperative Endeavor Agreement between the City of Shreveport and the State of Louisiana Facility Planning and Control Division of Administration for the City of Shreveport District 3 Road Rehabilitation, Planning and Construction and to otherwise provide with respect thereto.
- 135 To amend Resolution no. 87 of 2021 which was adopted to execute a Contract between the City of Shreveport, Louisiana and C. Edwards Concepts, LLC. to provide curbside recycling within the limits of Shreveport and to otherwise provide with respect thereto. (F/Green)

**C. INTRODUCTION OF ORDINANCES (NOT TO BE ADOPTED PRIOR TO NOVEMBER 9, 2021)**

- 172 Amending the 2021 General Fund budget and to otherwise provide with respect thereto.
- 173 Amending the 2021 Golf Enterprise Fund budget and to otherwise provide with respect thereto.
- 174 Amending the 2021 budget for the General Fund and otherwise providing with respect thereto
- 175 Amending the 2021 budget for the Riverfront Development Fund and otherwise providing with respect thereto
- 176 To revise Chapter 22 Article II "Building and Building Regulations - Standards" of the City of Shreveport, Louisiana, Code of Ordinances, relative to distance of private improvements to city infrastructure, and to otherwise provide with respect thereto.
- 177 Authorizing the issuance of the amount of five million six hundred seventy-five thousand and no/100 dollars (\$5,675,000) of revenue bonds, series 2021, of the City of Shreveport,

State of Louisiana; prescribing the form, terms and conditions of said bonds; designating the date, denominations, place of payment and paying agent of said bonds; providing for the payment thereof in principal and interest; approving the forms of a limited offering memorandum and bond placement agreement; and providing for other matters in connection therewith

- 178 An ordinance to amend various articles and sections in the City of Shreveport, Louisiana, Unified Development Code, relative to garage sales and their approval process, and to otherwise provide with respect thereto.
- 179 **Zoning Case No. 21-136-C:** An ordinance to amend the official zoning map of the City of Shreveport Unified Development Code, by rezoning property located on the northwest side of Shreveport Barksdale Hwy. at the intersection of Reily Lane, Shreveport, Caddo Parish, LA., from C-2, Corridor Commercial District to C-3, General Commercial District, and to otherwise provide with respect thereto. (C/Nickelson)
- 180 **Zoning Case No 21-139-C:** An ordinance to amend the official zoning map of the City of Shreveport Unified Development Code, by rezoning property located on the north side of Gladstone Blvd, approx. 260' west of Line Ave, Shreveport, Caddo Parish, LA., from R-2, Multi-Family Residential District to C-UC, Urban Corridor District, and to otherwise provide with respect thereto. (B/Fuller)
- 181 **Zoning Case No. 21-147-C:** An ordinance to amend the official zoning map of the City of Shreveport Unified Development Code, by rezoning property located the north side of East Stephenson St, approx. 260' west of Beverly Pl., Shreveport, Caddo Parish, LA., from C-1, Neighborhood Commercial District to R-2, Multi-Family Residential District, and to otherwise provide with respect thereto. (C/Nickelson)
- 182 **Zoning Case No. 21-148-C:** An ordinance to amend the official zoning map of the City of Shreveport Unified Development Code, by rezoning property located on the northwest corner of Jewella Ave & Woodrow St, Shreveport, Caddo Parish, LA., From C-2, Corridor Commercial District to C-3, General Commercial District, and to otherwise provide with respect thereto. (G/Bowman)

**D. ORDINANCES ON SECOND READING AND FINAL PASSAGE (NUMBERS ARE ASSIGNED ORDINANCE NUMBERS)**

- 122 Declaring the City's interest in certain vacant land as surplus, and our intention to transfer certain vacant land acquired by Shreveport Public Assembly & Recreation, to Shreveport Common, Inc., and to otherwise provide with respect thereto. (B/Fuller) **(Not to be adopted prior to October 26, 2021)**
- 123 Declaring the City's interest in certain vacant land as surplus, and our intention to transfer certain vacant land to the Greater Shreveport Chamber of Commerce and to otherwise provide with respect thereto.
- 145 An ordinance authorizing an encroachment into the City's public right-of-way located at 629 Spring Street, as more fully described herein, and to authorize the Mayor, or his designee, to execute an encroachment permit with Shreveport-Bossier Convention & Tourist Bureau and to otherwise provide with respect thereto.

- 146 Amending the 2021 Airport Enterprise budget and to otherwise provide with respect thereto.
- 147 Amending the 2021 General Fund Budget and otherwise providing with respect thereto.
- 148 Amending Section 10-66 of Chapter 10, Article IV, Division 2 of the City of Shreveport, Louisiana, Code of Ordinances with respect to Class 1 alcoholic beverage handling employee cards and to otherwise provide with respect thereto.
- 149 Amending Section 10-69 of Chapter 10, Article IV, Division 2 of the City of Shreveport, Louisiana, Code of Ordinances with respect to the Fee and Term for alcoholic beverage handling employee cards, and to otherwise provide with respect thereto.
- 150 To revise Chapter 78 Article IV “Streets, Sidewalks and Other Public Places – Construction, Excavations” of the City of Shreveport, Louisiana, Code of Ordinances, relative to construction, excavations, and bores in the city public right-of-way, and to otherwise provide with respect thereto.
- 151 To amend Chapter 102, Article II, of the City of Shreveport, Louisiana, Code of Ordinances relative to vehicle for hire licenses and to otherwise provide with respect thereto
- 124 **Zoning Case No. 21-76-C**: An Ordinance to amend the official zoning map of the City Of Shreveport Unified Development Code, by rezoning property located on the southwest corner of Milam Street and Arkansas Avenue, Shreveport, Caddo Parish, Louisiana, from C-1, Neighborhood Commercial District to C-3, General Commercial District
- 125 **Zoning Case No. 21-100-C**: An Ordinance to amend the official zoning map of the City Of Shreveport Unified Development Code, by rezoning property located on the southeast corner of Pierremont Road and Willard Avenue, Shreveport, Caddo Parish, Louisiana, from R-1-7, Single Family Residential District to C-1, Neighborhood Commercial District and to otherwise provide with respect thereto

## **10. TABLED LEGISLATION**

### **A. ORDINANCES/RESOLUTIONS:**

**ORDINANCE NO. 104 OF 2020**: An ordinance amending Chapter 78, Article II, Division 3 of the City of Shreveport, Louisiana, Code of Ordinances relative to poles and wires and to otherwise provide with respect thereto. (C/Nickelson)

**ORDINANCE NO. 50 OF 2021**: An ordinance amending Section 2-31 of the Code of Ordinances of the City of Shreveport to provide for an increase in the salary of the Mayor, and to otherwise provide with respect thereto. (C/Nickelson, G/Bowman)

**ORDINANCE NO. 51 OF 2021**: An ordinance amending Section 2-32 of the Code of Ordinances of the City of Shreveport to provide for an increase in the salaries of members of the City Council, and to otherwise provide with respect thereto. (C/Nickelson, G/Bowman)

**ORDINANCE NO. 72 OF 2021**: To amend certain portions of Chapter 26 of the City of Shreveport Code of Ordinances relative to the architectural and engineering selection process, and otherwise providing with respect thereto. (B/Fuller) (Tabled June 22, 2021)

**ORDINANCE NO. 85 OF 2021**: To amend certain portions of chapter 22 of the City of Shreveport Code of Ordinances relative to demolition delay in the Downtown Development District and otherwise providing with respect thereto (B/Fuller) (Tabled June 22, 2021)

**ORDINANCE NO. 94 OF 2021:** To repeal Section 50-212 (a)(10) and to amend Section 50-212 (b) of Article V of the Code of Ordinances of the City of Shreveport relative to the Smokefree Air Act and to otherwise provide with respect thereto. (E/Flurry) (Tabled July 13, 2021)

**2022 BUDGET ORDINANCES (TO BE ADOPTED NO LATER THAN DECEMBER 15, 2021)**  
**(INTRODUCED AND TABLED ON OCT 12, 2021)**

- 152 Adopting the 2022 Capital Projects Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.
- 153 Adopting the 2022 Riverfront Development Special Revenue Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.
- 154 Adopting the 2022 General Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.
- 155 Adopting the 2022 Retained Risk Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.
- 156 Adopting the 2022 Metropolitan Planning Commission Special Revenue Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.
- 157 Adopting the 2022 Community Development Special Revenue Fund Budget and to otherwise provide with respect thereto.
- 158 Adopting the 2022 Grants Special Revenue Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.
- 159 Adopting the 2022 Shreveport Redevelopment Agency Special Revenue Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.
- 160 Adopting the 2022 Downtown Entertainment Economic Development Special Revenue Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.
- 161 Adopting the 2022 Golf Enterprise Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.
- 162 Adopting the 2022 Airports Enterprise Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.
- 163 Adopting the 2022 Water and Sewerage Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.
- 164 Adopting the 2022 Budget funding Contractual Services provided to SporTran by Metro Management Associates, Inc. and otherwise providing with respect thereto.
- 165 Adopting the 2022 Downtown Parking Enterprise Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.
- 166 Adopting the 2022 Convention Center Enterprise Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.
- 167 Adopting the 2022 Convention Center Hotel Enterprise Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.
- 168 Adopting the 2022 Debt Service Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.
- 169 Adopting the 2022 Solid Waste Enterprise Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.
- 170 Adopting the 2022 Streets Special Revenue Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.
- 171 Adopting the 2022 Diversion Program Special Revenue Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto.

**APPEALS**

**PROPERTY STANDARDS APPEALS: NONE**

**ALCOHOLIC BEVERAGE ORDINANCE APPEALS:** ABO APPEAL – Ms. Amanda Smith, 1717 Stephens Ave, Shreveport, LA 71101 (B/Fuller) **(postponed until March 21, 2022, at the council's discretion, this item can be brought up for a vote prior to this date)**

**METROPOLITAN PLANNING COMMISSION AND ZBA APPEALS:**

**MPC Case No. 21-101-C:** Special Use Permit and Site Plan, Belcher Enterprise Construction and Remodeling, LLC (2901 Milam St.) (G/Bowman)

**OTHER APPEALS**

**SOB APPEALS:** NONE

**TAXI APPEALS:** NONE

**REPORTS FROM OFFICERS, BOARDS, AND COMMITTEES**

**CLERK'S REPORT:**

**ADDITIONAL COMMUNICATIONS:**

**ADDITIONAL COMMUNICATIONS FROM THE MAYOR**

**ADDITIONAL COMMUNICATIONS FROM COUNCIL MEMBERS**

**EXECUTIVE SESSION:** The Clerk read a request from the city attorney to go into Executive Session pursuant to LSA-R.S. 42:16 and R.S. 42:17(A) (2) to receive information relative to the following matter: Shannon Hicks, et al v. COS #632,642-A Louisiana First Judicial District Court

**Motion by Councilman Green, seconded by Councilman Boucher, to go into executive session. Motion approved by the following vote: Ayes: Councilwomen Taylor and Fuller, Councilmen Nickelson, Boucher, Flurry and Green. 6. Nays: 0. Out of the Chamber: 0. Absent: Councilman Bowman. 1. Abstentions: 0.**

The Council went into executive session at 3:42 p.m. The Executive Session ended at 3:46 p.m.

**ADJOURNMENT:** There being no further business to come before the council, the city council meeting adjourned at 3:46 p.m.

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**James Flurry, Chairman**

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**Danielle A. Farr-Ewing, Clerk of Council**