

**SUMMARY MINUTES
SHREVEPORT CITY COUNCIL
ADMINISTRATIVE CONFERENCE
*August 12, 2019***

The Administrative Conference of the City council of the City of Shreveport, State of Louisiana, was called to order by Chairman Bowman at 3:06 p.m., Monday, August 12, 2019 in the Government Chambers of Government Plaza, 505 Travis Street, Shreveport, Louisiana. Invocation was given by Councilman Green and the Pledge of Allegiance was led by Councilwoman Fuller. On roll call, the following members were present: Councilmen Willie Bradford, LeVette Fuller, John Nickelson, Grayson Boucher, James Flurry, James Green and Jerry Bowman. 7. Absent: 0. The Council met and set the following agenda for Tuesday, August 13, 2019 agenda:

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ADMINISTRATIVE CONFERENCE
August 12, 2019
AND
CITY COUNCIL MEETING AGENDA
August 13, 2019

- 1. CALL TO ORDER**
- 2. INVOCATION**
- 3. ROLL CALL**
- 4. APPROVAL OF MINUTES: ADMINISTRATIVE CONFERENCE AND CITY COUNCIL MEETING July 22, 2019 July 23, 2019**
- 5. AWARDS AND RECOGNITIONS OF DISTINGUISHED GUESTS, COMMUNICATIONS OF THE MAYOR RELATIVE TO CITY BUSINESS, AND REQUIRED REPORTS**
 - A. AWARDS AND RECOGNITION OF DISTINGUISHED GUESTS BY CITY COUNCIL MEMBERS, NOT TO EXCEED FIFTEEN MINUTES**

Councilman Green invited Patrick White with Homeland Safety Systems to the podium. President, Patrick White, Vice President, Mike Eliot and Security Consultant, Tommy Hancock, made a presentation on how surveillance cameras can help expedite the Shreveport Police Department with solving crimes.

Councilman Bowman invited Michael Burney with Acadian Ambulance Service to the podium. Michael Burney and Justin Back introduced Arcadian Ambulance Service to the council and informed the council they will be asking for a permit to operate in the city.

- B. COMMUNICATIONS OF THE MAYOR RELATIVE TO CITY BUSINESS OTHER THAN AWARDS AND RECOGNITION OF DISTINGUISHED GUESTS**
- C. AWARDS AND RECOGNITION OF DISTINGUISHED GUESTS BY THE MAYOR, NOT TO EXCEED FIFTEEN MINUTES**
- D. REPORTS:**
 - Property Standards Report (res 7 of 2003)

Revenue Collection Plan & Implementation Report (res. 114 of 2009)
Surety Bond Forfeitures Report (res. 238 of 2010)
Master Plan Committee Report (res. 132 of 2012)
Budget to Actual Financial Report (res. 183 of 2017)

6. PUBLIC HEARING: NONE

7. ADDING ITEMS TO THE AGENDA, PUBLIC COMMENTS, CONFIRMATIONS AND APPOINTMENTS.

A. ADDING LEGISLATION TO THE AGENDA (REGULAR MEETING ONLY) AND PUBLIC COMMENTS ON MOTIONS TO ADD ITEMS TO THE AGENDA

B. PUBLIC COMMENTS (IN ACCORDANCE WITH SECTION 1.11 OF THE RULES OF PROCEDURE) (PUBLIC COMMENTS ON ANY MATTER OF PUBLIC CONCERN REGARDLESS OF WHETHER THE ITEM IS ON THE AGENDA)

Scott Sinclair: Spoke in support of MPC Case No. 19-304-SC and Case No. 19-305-SC.

Bessie Smith, Edna Williams, Howard Allen, Jon Glover, Brian McNew, Ora Hart and John Settle: Made comments about Resolution No. 100 of 2019.

Casey McBeath: Spoke about services Balentine Ambulance Services provide for the City of Shreveport and opposed a permit for another ambulance provider.

C. CONFIRMATION AND APPOINTMENTS:

Athletics Division Manager

Douglas Curry, Jr.

8. CONSENT AGENDA LEGISLATION

A. TO INTRODUCE ROUTINE ORDINANCES AND RESOLUTIONS

RESOLUTIONS: None.

ORDINANCES: None.

B. TO ADOPT ORDINANCES AND RESOLUTIONS

RESOLUTIONS:

97 Authorizing Northwest Louisiana Food Bank, represented by Ms. Martha Marak, at 8525 Whitener Lane to make a connection to the City of Shreveport's water and/or sewer system and to otherwise provide with respect thereto

ORDINANCES: None.

9. REGULAR AGENDA LEGISLATION

A. RESOLUTIONS ON SECOND READING AND FINAL PASSAGE OR WHICH WILL REQUIRE ONLY ONE READING

86 Proposing a Code text amendment to the Shreveport Unified Development Code for consideration by the Metropolitan Planning Commission, and to otherwise provide with respect thereto (B/Fuller)

95 Authorizing the use of certain city-owned equipment by the Junior League of Shreveport Bossier and to otherwise provide with respect thereto

- 96 Authorizing the execution of a Cooperative Endeavor Agreement with Providence House, and to otherwise provide with respect thereto
- 98 Authorizing the release of the State Fire Marshal and any other State Entity from responsibility or liability for inspections performed by the Shreveport Fire Department Prevention Division and to otherwise provide with respect thereto
- 99 Recognizing the outstanding service provided by Shreveport's Police, Jailers and Police Communications Officers, to thank them for their service and to otherwise provide with respect thereto. (F/Green)
- 100 Ordering and calling a special election to be held in the City of Shreveport, State of Louisiana, to authorize the incurring of debt and issuance of bonds therein; making application to the State Bond Commission and providing for other matters in connection therewith.
- 101 Authorizing the mayor to dedicate the 5000 block of Greenwood Road in honor of the late Reverend Doctor Leonard Williams, Sr., and to otherwise provide with respect thereto. (A/Bradford)

B. INTRODUCTION OF RESOLUTIONS (NOT TO BE ADOPTED PRIOR TO AUGUST 27, 2019)

- 102 Authorizing the Mayor to execute an Acceptance of Act of Donation between the City of Shreveport and Burgundy Oaks, LLC hereinafter called "Owner" and acting herein through James A. Young, Member, for the water and sewer main extensions and related facilities to serve Burgundy Ridge Unit 13 and to otherwise provide with respect thereto. (E/Flurry)
- 103 Authorizing the Mayor to execute an Acceptance of Act of Donation between the City of Shreveport and Burgundy Oaks, LLC hereinafter called "Owner" and acting herein through James A. Young, Member, for the water and sewer main extensions and related facilities to serve Burgundy Ridge Unit 14 and to otherwise provide with respect thereto. (E/Flurry)
- 104 Authorizing the Mayor to execute an Acceptance of Act of Donation between the City of Shreveport and Polestar LA Shreveport (Bert Kouns), LLC, hereinafter called "Owner" and acting herein through Karen J. Hutton, CEO, for the sanitary sewer main and related facilities to serve 412 W. Bert Kouns Industrial Loop and to otherwise provide with respect thereto. (E/Flurry)
- 105 Authorizing the Mayor to execute an Acceptance of Act of Donation between the City of Shreveport and Enable Midstream Partners, LP, hereinafter called "Owner" and acting herein through Deanna Farmer, Executive Vice President and Chief Administrative Officer, for the Brooks Road Water Main Extension and related appurtenances to otherwise provide with respect thereto. (G/Bowman)
- 106 Authorizing the Mayor to execute an Acceptance of Act of Donation between the City of Shreveport and Southern Home Builders, Inc. hereinafter called "Owner" and acting herein through Edward W. Gaiennie, President, for the sanitary sewer and water main extensions and related facilities to serve Newcastle Pines Unit 1 and to otherwise provide with respect thereto. (G/Bowman)

C. INTRODUCTION OF ORDINANCES (NOT TO BE ADOPTED PRIOR TO AUGUST 27, 2019)

- 99 Amending various articles and sections in the City of Shreveport, Louisiana, Unified Development Code and to otherwise provide with respect thereto
- 100 Amending Division 5 of Article IX of Chapter 42 of the Code of Ordinances relative to food truck vendors, and to otherwise provide with respect thereto
- 101 **ANNEXATON: Tag No. 19-01**) An ordinance to annex a tract of land in Section 3 (T18N-R14W) and in Section 34 (T19N-R14W), Caddo parish, Louisiana, into the city limits of the city of Shreveport and to otherwise provide with respect thereto (A/Bradford) *(Public Hearing required prior to adoption - August 27, 2019)*
- 102 **ANNEXATON: (Tag No. 19-02)** An ordinance to annex several properties along Meriwether Road in, Section 33 (T17N-R14W), Caddo parish, Louisiana, into the city limits of the city of Shreveport and to otherwise provide with respect thereto (Public Hearing required prior to adoption - August 27, 2019)
- 103 **ANNEXATON: (Tag No. 19-03)** An ordinance to annex a portion of the Southern Loop Roadway in Sections 19, 20, 29, & 30 (T16N-R13W), Caddo parish, Louisiana, into the city limits of the city of Shreveport and to otherwise provide with respect thereto *(Public Hearing required prior to adoption - Aug 27, 2019)*
- 104 **ANNEXATON: (Tag No. 19-04)** An ordinance to annex property for the Nouveau Carre' Phase 1 subdivision, in Section 8 (T16N-R13W), Caddo Parish, Louisiana, into the city limits of the city of Shreveport and to otherwise provide with respect thereto. *(Public Hearing required prior to adoption - August 27, 2019)*
- 105 Amending the City of Shreveport, Louisiana, 2019 Capital Improvements Budget, appropriating the funds authorized herein and to otherwise provide with respect thereto
- 106 Amending and reenacting certain Sections of Chapter 94 of the Code of Ordinances, City of Shreveport, Louisiana, relative to utilities and to otherwise provide with respect thereto.

D. ORDINANCES ON SECOND READING AND FINAL PASSAGE (NUMBERS ARE ASSIGNED ORDINANCE NUMBERS)

- 78 Adding Section 26-220 Affidavit attesting that City contract was not secured through employment or payment of solicitor to Chapter 26 Finance, Article VI Contracts, Division 1 Generally of the City of Shreveport, Louisiana, Code of Ordinances relative to requirement of an affidavit for City contracts and to otherwise provide with respect thereto (C/Nickelson)
- 80 Amending Section 10-84 of Chapter 10 of the Code of Ordinances relative to Physical Separation of Sales of High Alcohol Content Liquor for Consumption off the Premises, and to otherwise provide with respect thereto (D/Boucher)
- 87 Amending the 2019 Capital Improvements budget and to otherwise provide with respect thereto (Airport)

- 88 Amending the 2019 Capital Improvements Budget and otherwise providing with respect thereto (SporTran)
- 89 Amending the 2019 budget funding contractual services provided to Sportran by Metro Management Associates, Inc. and otherwise providing with respect thereto
- 90 Amending the 2019 Downtown Entertainment District Fund Budget, appropriating the funds authorized therein, and otherwise providing with respect thereto
- 91 Amending Chapter 74, Article III, Section 74-53 of the Code of Ordinances regarding collection-for-hire annual permit fees, and to otherwise provide with respect thereto (C/Nickelson)
- 92 Amending Chapter 1 General Provisions of the City of Shreveport, Louisiana, Code of Ordinances relative to misdemeanor offenses and to otherwise provide with respect thereto. (C/Nickelson)
- 93 Authorizing the mayor to execute a lease of city-owned property located at 880 Texas Avenue, Shreveport, La, 71101, in Caddo Parish to Caddo Management and to otherwise provide with respect thereto
- 94 Amending Section 26-274 Execution of contracts associated with purchases of the City of Shreveport, Louisiana, Code of Ordinances and to otherwise provide with respect thereto (B/Fuller)
- 95 Amending Section 2-2 City Vehicles of the City of Shreveport, Louisiana, Code of Ordinances and to otherwise provide with respect thereto (C/Nickelson)
- 96 **Zoning Case No. 19-328-C**: An ordinance to amend the official zoning map of the City of Shreveport Unified Development Code, by rezoning property located on the west side of Shreveport Blanchard Highway, at the intersection of North Lakeshore Drive, Shreveport, Caddo Parish, LA., from R-A, Rural Agriculture District to I-2, Heavy Industrial District, and to otherwise provide with respect thereto (A/Bradford)
- 97 **Zoning Case No. 19-337-C**: An ordinance to rescind ordinance 129 of 2017 and to amend the official zoning map of the City of Shreveport Unified Development Code, by rezoning property located on the southeast side of Fourth Street, approximately five hundred and eighty feet east of Marshall Street, Shreveport, Caddo Parish, LA., from I-MU, Industrial Mixed Use District to I-2, Heavy Industrial District, and to otherwise provide with respect thereto (B/Fuller)
- 98 **Zoning Case No. 19-343-C**: An ordinance to amend the official zoning map of the City of Shreveport Unified Development Code, by rezoning property located on the east side of Municipal Pier Road, approximately one thousand, one hundred and fifty feet east of Lakeshore Drive, Shreveport, Caddo Parish, LA., from C-1, Neighborhood Commercial District and R-1-7, Single-Family Residential to OS, Open Space District, and to otherwise provide with respect thereto. (A/Bradford)

10. TABLED LEGISLATION

A. ORDINANCES/RESOLUTIONS:

11. APPEALS

A. PROPERTY STANDARDS APPEALS

B. ALCOHOLIC BEVERAGE ORDINANCE APPEALS: None.

C. METROPOLITAN PLANNING COMMISSION AND ZBA PPEALS:

- (1) **Case No. 19-304-SC** – Appeal by Larkin Development at Railsback, LLC et al from the decision of the MPC to deny the Application for Preliminary and Final Plat (Major) for Explanade, Unit 6A, Lake District
- (2) **Case No. 19-305-SC** – Appeal by Larkin Development at Railsback, LLC et al from the decision of the MPC to deny the Application for Preliminary and Final Plat (Major) for Explanade, Unit 6B, Lake District

D. OTHER APPEALS

SOB APPEALS: None.

TAXI APPEALS: None.

12. REPORTS FROM OFFICERS, BOARDS, AND COMMITTEES

13. CLERK'S REPORT: None.

14. ADDITIONAL COMMUNICATIONS:

A. ADDITIONAL COMMUNICATIONS FROM THE MAYOR

B. ADDITIONAL COMMUNICATIONS FROM COUNCIL MEMBERS

15. EXECUTIVE SESSION:

The clerk read a request from the city attorney to go into Executive Session pursuant to LSA-R.S. 42:16 and R.S. 42:17(A) (2) to receive information relative to the following matters:

Larkin Development at Railsback

vs

City of Shreveport

Docket No: 599,394-C

Larkin Development North LLC

vs

City of Shreveport

Docket No: 599,393-C

Motion by Councilman Boucher, seconded by Councilman Bradford, to go into executive session. Motion approved by the following vote: Ayes: Councilmen Bradford, Fuller, Nickelson, Boucher, Flurry and Bowman. 6. Nays: 0. Out of the Chamber: Councilman Green. 1. Absent: 0. Abstentions: 0.

The Council went into executive session at 5:01 p.m. The Executive Session ended at 5:30 p.m.

16. ADJOURNMENT: There being no further business to come before the council, the meeting adjourned at approximately 5:32 p.m.

Jerry Bowman, Jr., Chairman

Arthur G. Thompson, Clerk of Council