

**SUMMARY MINUTES  
SHREVEPORT CITY COUNCIL  
ADMINISTRATIVE CONFERENCE  
*August 8, 2022***

The Administrative Conference of the City council of the City of Shreveport, State of Louisiana, was called to order by Chairman Green at 3:06p.m., Monday, August 8, 2022, in the Government Chamber of Government Plaza, 505 Travis Street, Shreveport, Louisiana. Invocation was given by Councilman Green and the Pledge of Allegiance was led by Councilman Jackson. On roll call, the following members were present: Councilwoman LeVette Fuller Councilmen John Nickelson, Alan Jackson, James Green and Jerry Bowman. 5. Absent: Councilwoman Tabatha Taylor and Councilman Grayson Boucher. 2. The Council met and set the following agenda for Tuesday, August 9, 2022, agenda:

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ADMINISTRATIVE CONFERENCE  
August 8, 2022  
*AND*  
CITY COUNCIL MEETING AGENDA  
August 9, 2022

- 1. CALL TO ORDER**
- 2. INVOCATION**
- 3. ROLL CALL**
- 4. APPROVAL OF MINUTES: ADMINISTRATIVE CONFERENCE AND CITY COUNCIL MEETING July 25, 2022 July 26, 2022**
- 5. AWARDS AND RECOGNITIONS OF DISTINGUISHED GUESTS, COMMUNICATIONS OF THE MAYOR RELATIVE TO CITY BUSINESS, AND REQUIRED REPORTS**
  - A. AWARDS AND RECOGNITION OF DISTINGUISHED GUESTS BY CITY COUNCIL MEMBERS, NOT TO EXCEED FIFTEEN MINUTES**
  - B. AWARDS AND RECOGNITION OF DISTINGUISHED GUESTS BY THE MAYOR, NOT TO EXCEED FIFTEEN MINUTES**
  - C. COMMUNICATIONS OF THE MAYOR RELATIVE TO CITY BUSINESS OTHER THAN AWARDS AND RECOGNITION OF DISTINGUISHED GUESTS**
  - D. REPORTS:**
    - Property Standards Report (res 7 of 2003)
    - Revenue Collection Plan & Implementation Report (res. 114 of 2009)
    - Master Plan Committee Report (res. 132 of 2012).
    - Budget to Actual Financial Report (res. 183 of 2017)
- 6. PUBLIC HEARING: NONE**
- 7. ADDING ITEMS TO THE AGENDA, PUBLIC COMMENTS, CONFIRMATIONS AND APPOINTMENTS.**
  - A. ADDING LEGISLATION TO THE AGENDA (REGULAR MEETING ONLY) AND PUBLIC COMMENTS ON MOTIONS TO ADD ITEMS TO THE AGENDA**

**B. PUBLIC COMMENTS (IN ACCORDANCE WITH SECTION 1.11 OF THE RULES OF PROCEDURE) (PUBLIC COMMENTS ON ANY MATTER OF PUBLIC CONCERN REGARDLESS OF WHETHER THE ITEM IS ON THE AGENDA)**

*Brandy Allen made general comments as it relates to fees being charged by the Fire Department.  
Steven Jackson made general comments as it relates to Resolution No. 106 of 2022.*

**C. CONFIRMATION AND APPOINTMENTS: NONE**

**8. CONSENT AGENDA LEGISLATION**

**A. TO INTRODUCE ROUTINE ORDINANCES AND RESOLUTIONS**

**RESOLUTIONS: NONE**

**ORDINANCES: NONE**

**B. TO ADOPT ORDINANCES AND RESOLUTIONS**

**RESOLUTIONS: NONE**

**ORDINANCES: NONE**

**9. REGULAR AGENDA LEGISLATION**

**A. RESOLUTIONS ON SECOND READING AND FINAL PASSAGE OR WHICH WILL REQUIRE ONLY ONE READING**

103 Authorizing the use of certain equipment by the North Shreveport Business Association and to otherwise provide with respect thereto.

104 Authorizing the donation of surplus property, specifically motorized vehicles of the Shreveport Police Department, which are not needed for a public purpose, to a political subdivision, and otherwise providing with respect thereto.

105 Authorizing the Mayor to execute a banking services agreement with JPMorgan Chase Bank, NA and otherwise providing with respect thereto

106 Urging and requesting Southwestern Electric Power Company, American Electric Power Company, INC., and Panola-Harrison Electric Cooperative to establish a moratorium on disconnection or shutoff of utility service to individuals, and otherwise providing with respect thereto (E/Jackson)

**B. INTRODUCTION OF RESOLUTIONS (NOT TO BE ADOPTED PRIOR TO AUGUST 23, 2022)**

107 Authorizing the submission of the 2022 Annual Action Plan to the United States Department of Housing and Urban Development (HUD) and to otherwise provide with respect thereto.

108 Stating the City of Shreveport's approval of Amendment No. 5 to the Trust Indenture of the Shreveport Home Mortgage Authority and to otherwise provide with respect thereto.

**C. INTRODUCTION OF ORDINANCES (NOT TO BE ADOPTED PRIOR TO AUGUST 23, 2022)**

111 Amending the 2022 Water and Sewerage Enterprise Fund Budget and to otherwise provide with respect thereto.

- 112 Amending the 2022 General Fund Budget and otherwise providing with respect thereto.
- 113 To amend Section 10-4 of the Code of Ordinances relative to reports by the chief of police and to include language concerning the powers of the chief of police to make rules and regulations and to otherwise provide with respect thereto
- 114 To add language to Section 10-8 relative to Class A and Class B permits and to otherwise providing with respect thereto
- 115 To add language to Section 10-52 which concerns the term and renewal of retail and manufacturer permits and to otherwise providing with respect thereto.
- 116 To amend Section 10-67 which concerns the issuance or denial of alcohol beverage handling employee cards to include language concerning the transfer and surrender of permits upon change of ownership or termination of business and to otherwise providing with respect thereto.
- 117 To repeal Section 10-84 of the City of Shreveport Code of Ordinances and to otherwise providing with respect thereto
- 118 To amend Section 10-103 of the Code of Ordinances concerning grounds for suspension or revocation of alcohol beverage permits and include language concerning the emergency closure of an establishment by law enforcement and to otherwise providing with respect thereto.
- 119 To amend Section 10-133 concerning the hearing and notice for the appeals process for all permits denied, suspended or revoked and to otherwise providing with respect thereto.
- 120 To amend Section 10-186 concerning the security requirements of digital camera systems and to otherwise providing with respect thereto.
- 121 To amend various articles and sections in the City of Shreveport, Louisiana, Unified Development Code, for the purpose of revising the buffer requirements for short-term rental properties, with all their provisions included therein.

**D. ORDINANCES ON SECOND READING AND FINAL PASSAGE (NUMBERS ARE ASSIGNED ORDINANCE NUMBERS)**

- 100 Amending the City of Shreveport, Louisiana, 2022 Capital Projects Fund Budget, appropriating the funds authorized herein and to otherwise provide with respect thereto.
- 101 Amending the 2022 Capital Improvements Fund Budget and to otherwise provide with respect thereto.
- 102 Amending the 2022 Airport Enterprise Fund Budget and to otherwise provide with respect thereto
- 104 Amending the 2022 General Fund Budget and to otherwise provide with respect thereto.
- 105 Amending the 2022 General Fund Budget and to otherwise provide with respect thereto.

- 106 Amending the 2022 General Fund Budget and to otherwise provide with respect thereto.
- 107 Providing for issuance, sale and delivery of taxable/tax-exempt general obligation refunding bonds, series 2022 by the City of Shreveport, State of Louisiana; prescribing the form, terms, and conditions of such bonds and providing for the payment thereof; and providing for other matters in connection therewith.
- 108 To revise Chapter 78 Article V “*Standards for construction of parking lots*” of the City of Shreveport, Louisiana, Code of Ordinances, relative to construction of parking lots and to otherwise provide with respect thereto.
- 109 To amend various articles and sections in the City of Shreveport, Louisiana, Unified Development Code, for the purpose of updating and revising the regulations for political signs, and to otherwise provide with respect thereto.
- 110 **CASE NO. 22-122-C:** An ordinance to amend the official zoning map of the City of Shreveport Unified Development Code, by rezoning property located southeast corner of East Kings Highway and East 70th Street, Shreveport, Caddo Parish, La., from R-A, Rural Agriculture Zoning District To C-4, Heavy Commercial Zoning District, and to otherwise provide with respect thereto (D/Boucher)

## **10. TABLED LEGISLATION**

### **A. ORDINANCES/RESOLUTIONS:**

**RESOLUTION NO. 166 OF 2021:** A resolution in support of and establishing a Tax Increment Financing (TIF) District, a proposed public improvement district, wholly within the city limits of the City of Shreveport, and otherwise providing with respect thereto. (F/Green) (Tabled on January 11, 2022)

**ORDINANCE NO. 85 OF 2021:** To amend certain portions of chapter 22 of the City of Shreveport Code of Ordinances relative to demolition delay in the Downtown Development District and otherwise providing with respect thereto (B/Fuller) (Tabled June 22, 2021)

**ORDINANCE NO. 149 OF 2021:** Amending Section 10-69 of Chapter 10, Article IV, Division 2 of the City of Shreveport, Louisiana, Code of Ordinances with respect to the Fee and Term for alcoholic beverage handling employee cards, and to otherwise provide with respect thereto. (Tabled on December 14, 2021)

## **APPEALS**

**PROPERTY STANDARDS APPEALS:** NONE

**ALCOHOLIC BEVERAGE ORDINANCE APPEALS:** NONE

**METROPOLITAN PLANNING COMMISSION AND ZBA APPEALS:**

Case No. 22-9-BAC, 2500 Centenary Blvd. Unit 10 (southwest corner of Centenary Blvd. and Prospect St.), Special Exception Use –R-3; Short Term Rental (B/Fuller)

## **OTHER APPEALS**

**SOB APPEALS:** NONE

**TAXI APPEALS:** NONE

## **REPORTS FROM OFFICERS, BOARDS, AND COMMITTEES**

**CLERK'S REPORT:** The following letters of appointments were received from the Mayor's office on August 4<sup>th</sup>, 5<sup>th</sup>, and 8, 2022, and are subject for confirmation on August 23, 2022.

Superintendent Streets and Drainage - Terry Ivy, Downtown Development Authority – Kyle Southard, Director of Airports for the Shreveport Airport Authority - Larry Blackwell, Shreveport Implementation and Redevelopment Authority - Reginald Mims, Historic

Preservation Commission - Mischa Farrell, Verni Howard, William Callaway, Shreveport  
Municipal Fire and Police Civil Service Board - Brian Hollins, Deidra Robertson, Henry Walker  
Shreveport-Bossier Convention and Tourist Bureau Board of Directors – Charles Johnson

**ADDITIONAL COMMUNICATIONS:**

**ADDITIONAL COMMUNICATIONS FROM THE MAYOR**

**ADDITIONAL COMMUNICATIONS FROM COUNCIL MEMBERS**

**EXECUTIVE SESSION:** The Clerk read a request from the city attorney to go into Executive Session pursuant to LSA-R.S. 42:16 and R.S. 42:17(A) (2) to receive information relative to the following matters: Duane & Rachenda Douglas v COS, et al Docket No. 633, 148, 1st Judicial District Court Shreveport, LA

**Motion by Councilman Nickelson, seconded by Councilman Bowman, to go into executive session. Motion approved by the following vote: Ayes: Councilwoman Fuller, Councilmen Nickelson, Jackson, Green and Bowman. 5. Nays: 0. Out of the Chamber: 0. Absent: Councilwoman Taylor and Councilman Boucher. 2. Abstentions: 0.**

The Council went into executive session at 3:43 p.m. The Executive Session ended at 3:58 p.m.

**ADJOURNMENT:** There being no further business to come before the council, the city council meeting adjourned at 3:58 p.m.

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**James Green, Chairman**

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**Danielle Farr-Ewing, Clerk of Council**