

**SUMMARY MINUTES
SHREVEPORT CITY COUNCIL
ADMINISTRATIVE CONFERENCE
*February 10, 2020***

The Administrative Conference of the City council of the City of Shreveport, State of Louisiana, was called to order by Chairman Flurry at 3:00 p.m., Monday, February 10, 2020 in the Government Chambers of Government Plaza, 505 Travis Street, Shreveport, Louisiana. Invocation was given by Councilman Bradford and the Pledge of Allegiance was led by City Attorney Creal. On roll call, the following members were present: Councilmen Willie Bradford, LeVette Fuller, John Nickelson, Grayson Boucher, James Flurry, James Green and Jerry Bowman. 7. Absent: None. The Council met and set the following agenda for Tuesday, February 11, 2020 agenda:

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ADMINISTRATIVE CONFERENCE
February 10, 2020
AND
CITY COUNCIL MEETING AGENDA
February 11, 2020

- 1. CALL TO ORDER**
- 2. INVOCATION**
- 3. ROLL CALL**
- 4. APPROVAL OF MINUTES: ADMINISTRATIVE CONFERENCE AND CITY COUNCIL MEETING** January 27, 2020 January 28, 2020
- 5. AWARDS AND RECOGNITIONS OF DISTINGUISHED GUESTS, COMMUNICATIONS OF THE MAYOR RELATIVE TO CITY BUSINESS, AND REQUIRED REPORTS**
 - A. AWARDS AND RECOGNITION OF DISTINGUISHED GUESTS BY CITY COUNCIL MEMBERS, NOT TO EXCEED FIFTEEN MINUTES**
 - B. AWARDS AND RECOGNITION OF DISTINGUISHED GUESTS BY THE MAYOR, NOT TO EXCEED FIFTEEN MINUTES**
 - C. COMMUNICATIONS OF THE MAYOR RELATIVE TO CITY BUSINESS OTHER THAN AWARDS AND RECOGNITION OF DISTINGUISHED GUESTS**
 - D. REPORTS:**
 - Property Standards Report (res 7 of 2003)
 - Revenue Collection Plan & Implementation Report (res. 114 of 2009)
 - Surety Bond Forfeitures Report (res. 238 of 2010)
 - Master Plan Committee Report (res. 132 of 2012).
 - Budget to Actual Financial Report (res. 183 of 2017)
- 6. PUBLIC HEARING:** None.
- 7. ADDING ITEMS TO THE AGENDA, PUBLIC COMMENTS, CONFIRMATIONS AND APPOINTMENTS.**
 - A. ADDING LEGISLATION TO THE AGENDA (REGULAR MEETING ONLY) AND PUBLIC COMMENTS ON MOTIONS TO ADD ITEMS TO THE AGENDA**

B. PUBLIC COMMENTS (IN ACCORDANCE WITH SECTION 1.11 OF THE RULES OF PROCEDURE) (PUBLIC COMMENTS ON ANY MATTER OF PUBLIC CONCERN REGARDLESS OF WHETHER THE ITEM IS ON THE AGENDA)

C. CONFIRMATION AND APPOINTMENTS:

8. CONSENT AGENDA LEGISLATION

A. TO INTRODUCE ROUTINE ORDINANCES AND RESOLUTIONS

RESOLUTIONS: None.

ORDINANCES: None.

B. TO ADOPT ORDINANCES AND RESOLUTIONS

RESOLUTIONS: None.

ORDINANCES: None.

9. REGULAR AGENDA LEGISLATION

A. RESOLUTIONS ON SECOND READING AND FINAL PASSAGE OR WHICH WILL REQUIRE ONLY ONE READING

- 7 Establishing guidelines for the approval or disapproval by the Shreveport City Council for Industrial Tax Exemption applications submitted to LED for projects located in the City of Shreveport, and to otherwise provide with respect thereto (C/Nickelson)
- 10 Encouraging the Metropolitan Planning Commission (MPC) to pass a resolution to halt the acceptance of new annexation applications for a period of twelve (12) months, and to otherwise provide with respect thereto (B/Fuller)
- 11 Authorizing the Mayor to execute a Contract for Water Supply and Sewerage Disposal between the City of Shreveport, Louisiana, Pratt Paper, LLC, Pratt Recycling (LA), LLC and BFI Waste Services, LLC and to otherwise provide with respect thereto
- 12 Accepting dedication for Jeffery Kyle Drive and Jayce Michael Drive rights-of-way and the servitudes for utilities and drainage in Trinity Bluff Subdivision and otherwise providing with respect thereto.
- 13 Accepting dedication for Garrett Farms Row, Canebrake Lane, and Canebrake Circle rights-of-way and the servitudes for utilities and drainage in The Grove at Garrett Farm-Phase 2 and otherwise providing with respect thereto.
- 14 Whereby the Mayor is making recommendation to the City Council for its approval regarding the amount and type of various insurance premiums and to authorize the mayor to execute a payment for the purpose of binding insurance, and to otherwise provide with respect thereto.
- 15 Authorizing the Mayor to dedicate the 1600 block of Garden Street in honor of Rev. John B. Simmons and to otherwise provide with respect thereto. (A/Bradford)

B. INTRODUCTION OF RESOLUTIONS (NOT TO BE ADOPTED PRIOR TO FEBRUARY 25, 2020)

- 16 Authorizing the Mayor to execute an agreement between the City of Shreveport and Downtown Shreveport Unlimited, Inc; and to otherwise provide with respect thereto

- 17 Authorizing the Mayor to execute an agreement between the City of Shreveport and Pinpoint Events, LLC; and to otherwise provide with respect thereto.
- 18 Authorizing the Mayor to execute an agreement between the City of Shreveport and People Acting for Change and Equality, Inc; and to otherwise provide with respect thereto.
- 19 Authorizing the Mayor to execute an agreement between the City of Shreveport and the Red River Revel; and to otherwise provide with respect thereto.
- 20 Authorizing the Mayor to execute an agreement between the City of Shreveport and Rho Omega and Friends, Inc; and to otherwise provide with respect thereto
- 21 Authorizing the Mayor to execute an agreement between the City of Shreveport and Get Up Inc., and to otherwise provide with respect thereto.
- 22 Authorizing the Mayor to execute an agreement between the City of Shreveport and Red River Road Runners, Inc., and to otherwise provide with respect thereto.
- 23 Authorizing the Mayor to execute an Acceptance of Act of Donation between the City of Shreveport and Best Yet Youree, L.L.C. hereinafter called "Owner" and acting herein through Jared Monarch, Vice President, for the water and sewer main extensions and related facilities to serve Best Yet Storage Youree Drive and to otherwise provide with respect thereto.
- 24 Authorizing the Mayor to accept a monetary donation of \$48,237.03 from Willis-Knighton Health System to the City of Shreveport, Louisiana, to be utilized by the Shreveport Police Department and to otherwise provide with respect thereto.
- 25 Authorizing the employment of legal counsel to represent the Municipal Fire and Police Civil Service Board of the City of Shreveport and to otherwise provide with respect thereto
- 26 Authorizing the mayor to execute grant documents with the U.S. Department of Justice, and otherwise provide with respect thereto
- 27 Authorizing the execution of a retainer agreement with the Connor Group LLC, Hammonds Sills Adkins & Guice LLP, Johnson & Johnson PC, and Washington and Wells Law Firm and to otherwise provide with respect thereto
- 28 Authorizing the Mayor's signature on a consent to assignment and to otherwise provide with respect thereto
- 29 Stating the City of Shreveport's endorsement of Brown Taylor Development, LLC to participate in the benefits of the Louisiana Restoration Tax Abatement program and to otherwise provide with respect thereto. *(Not to be adopted prior to a Public Hearing on March 10, 2020)*

C. INTRODUCTION OF ORDINANCES (NOT TO BE ADOPTED PRIOR TO FEBRUARY 25, 2020)

- 10 Amending the 2020 grants special revenue fund budget, and to otherwise provide with respect thereto.

- 11 Revising Chapter 78 Article IV "Streets, Sidewalks and Other Public Places -- Construction, Excavations" of the City of Shreveport, Louisiana, Code of Ordinances, relative to construction, excavations, and bores in the city public right-of-way, and to otherwise provide with respect thereto.
- 12 Adding and enact Section 26-25 of Chapter 26 Finance, Article I In General of the City of Shreveport Code of Ordinances relative to a Chief Financial Officer and to otherwise provide with respect thereto.
- 13 Amending the Metropolitan Planning Commission's fee schedule for the City of Shreveport, Louisiana, Unified Development Code relative to fees for the neighborhood participation plan, as well as for wireless telecommunications, and to otherwise provide with respect thereto.
- 14 Amending the Code of Ordinances of the city of Shreveport by adding Division 11 of Article V. of Chapter 26 relative to the creation and establishing of a Shreveport city prosecutor's pretrial diversion program special revenue fund and to otherwise provide with respect thereto.
- 15 Adopting the 2020 Diversion Program Special Revenue Fund, appropriating the funds authorized therein, and otherwise providing with respect thereto.
- 16 Amending the 2020 General Fund Budget and to otherwise provide with respect thereto.

D. ORDINANCES ON SECOND READING AND FINAL PASSAGE (NUMBERS ARE ASSIGNED ORDINANCE NUMBERS)

- 3 Amending the 2020 Downtown Entertainment Economic Development Special Revenue Fund Budget, appropriating the funds authorized therein and otherwise providing with respect thereto.
- 4 Amending the 2020 Community Development Special Revenue Fund Budget and to otherwise provide with respect thereto
- 5 Amending Section 50-157 Spitting in public places of the City of Shreveport, Louisiana, Code of Ordinances and to otherwise provide with respect thereto.(C/Nickelson)
- 6 Closing and abandoning an additional portion of Sugarleaf Trail in the Lynbrook Subdivision, Units 5 & 5-A, in Section 35 (T17N-R14W), and to otherwise provide with respect thereto (F/Green)
- 7 ZONING Case No. 19-313-C: An Ordinance to amend the official zoning map of the City of Shreveport Unified Development Code, by rezoning property located on the northwest corner of Linwood Avenue and Inner Loop Expressway, extending approximately one hundred and thirty four feet west of Ponderosa Trail and one hundred and forty five feet north of Sugarleaf Trail, Shreveport, Caddo Parish, LA., from R-1-7, Single Family Residential District and C-3, General Commercial District to OR, Office Research District, and to otherwise provide with respect thereto (F/Green)
- 8 Zoning Case No. 19-425-C: An Ordinance to amend the official zoning map of the City of Shreveport Unified Development Code, by rezoning property located on the northwest

side of Pickett Street, approximately one hundred and seventy feet southeast of Fairfield Avenue, Shreveport, Caddo Parish, LA., from R-UC, Urban Core Residential District to C-UV, Urban Village Commercial District, and to otherwise provide with respect thereto (B/Fuller)

- 9 Zoning Case No. 19-467-C: An Ordinance to amend the official zoning map of the City of Shreveport Unified Development Code, by rezoning property located approximately three hundred and sixty feet east of Fern Loop, Shreveport, Caddo Parish, LA, from C-1, Neighborhood Commercial District to C-2, Corridor Commercial District, and to otherwise provide with respect thereto (C/Nickelson)

10. TABLED LEGISLATION

A. ORDINANCES/RESOLUTIONS:

1. **ORDINANCE NO. 161 OF 2019:** An Ordinance to amend Chapter 10, Article IV, Division 2, Section 10-175 of the Code of Ordinances regarding hours of operation for retail dealer of alcohol – non-downtown zoning districts, and to otherwise provide with respect thereto.
2. **ORDINANCE NO 162 OF 2019:** An Ordinance to amend Chapter 10, Article II, Division 4, Section 10-82 of the Code of Ordinances regarding sales of alcohol near homes, schools, churches, etc., and to otherwise provide with respect thereto

11. APPEALS

A. PROPERTY STANDARDS APPEALS: None.

B. ALCOHOLIC BEVERAGE ORDINANCE APPEALS: None.

C. METROPOLITAN PLANNING COMMISSION AND ZBA APPEALS:

D. OTHER APPEALS

SOB APPEALS: None.

TAXI APPEALS: None.

12. REPORTS FROM OFFICERS, BOARDS, AND COMMITTEES

13. CLERK'S REPORT:

The following letters of appointment were received from the Mayor's office on February 4, 2020 (via e-mail) and are subject for confirmation on February 25, 2020)

Assistant City Attorney	Cheyenne Y. Wilson	Gernine M. Mailhes
Deputy Director of Information Technology		Aaron Allien
Chief Financial Officer		Sherricka Fields Jones
Chief Administrative Officer		Henry Whitehorn Sr

14. ADDITIONAL COMMUNICATIONS:

A. ADDITIONAL COMMUNICATIONS FROM THE MAYOR

B. ADDITIONAL COMMUNICATIONS FROM COUNCIL MEMBERS

15. EXECUTIVE SESSION: February 10, 2020

The clerk read a request from the city attorney to go into Executive Session pursuant to LSA-R.S. 42:16 and R.S. 42:17(A) (2) to receive information relative to the following matters:

Louisiana Cleaning Systems vs Ollie Tyler et al
Suit No: 5:16-cv-00014; United States District Court
Western District of Louisiana

Motion by Councilman Bowman, seconded by Councilwoman Fuller, to go into executive session. Motion approved by the following vote: Ayes: Councilmen Bradford, Fuller,

**Nickelson, Boucher, Flurry, Green and Bowman. 7. Nays: 0. Out of the Chamber: 0.
Absent: 0. Abstentions: 0.**

The Council went into executive session at 4:46p.m. The Executive Session ended at 5:04 p.m.

16. ADJOURNMENT: There being no further business to come before the council, the meeting adjourned at approximately 5:06 p.m.

James Flurry, Chairman

Arthur G. Thompson, Clerk of Council