

**SUMMARY MINUTES
SHREVEPORT CITY COUNCIL
ADMINISTRATIVE CONFERENCE
January 24, 2022**

The Administrative Conference of the City council of the City of Shreveport, State of Louisiana, was called to order by Chairman Green at 3:04 p.m., Monday, January 24, 2022, in the Government Chamber of Government Plaza, 505 Travis Street, Shreveport, Louisiana. Invocation was given by Councilman Nickelson and the Pledge of Allegiance was led by Councilman Bowman. On roll call, the following members were present: Councilwoman Tabatha Taylor (arrived at 3:20 p.m.), Councilmen John Nickelson, Alan Jackson, James Green and Jerry Bowman. 5. Absent: Councilwoman LeVette Fuller and Councilman Grayson Boucher. 2. The Council met and set the following agenda for Tuesday, January 25, 2022, agenda:

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**ADMINISTRATIVE CONFERENCE
January 24, 2022
AND
CITY COUNCIL MEETING AGENDA
January 25, 2022**

- 1. CALL TO ORDER**
- 2. INVOCATION**
- 3. ROLL CALL**
- 4. APPROVAL OF MINUTES: ADMINISTRATIVE CONFERENCE AND CITY COUNCIL MEETING** January 10, 2022 January 11, 2022
- 5. AWARDS AND RECOGNITIONS OF DISTINGUISHED GUESTS, COMMUNICATIONS OF THE MAYOR RELATIVE TO CITY BUSINESS, AND REQUIRED REPORTS**
 - A. AWARDS AND RECOGNITION OF DISTINGUISHED GUESTS BY CITY COUNCIL MEMBERS, NOT TO EXCEED FIFTEEN MINUTES**
 - B. AWARDS AND RECOGNITION OF DISTINGUISHED GUESTS BY THE MAYOR, NOT TO EXCEED FIFTEEN MINUTES**
 - C. COMMUNICATIONS OF THE MAYOR RELATIVE TO CITY BUSINESS OTHER THAN AWARDS AND RECOGNITION OF DISTINGUISHED GUESTS**
 - D. REPORTS:**
 - Property Standards Report (res 7 of 2003)
 - Revenue Collection Plan & Implementation Report (res. 114 of 2009)
 - Master Plan Committee Report (res. 132 of 2012).
 - Budget to Actual Financial Report (res. 183 of 2017)
- 6. PUBLIC HEARING: NONE**
- 7. ADDING ITEMS TO THE AGENDA, PUBLIC COMMENTS, CONFIRMATIONS AND APPOINTMENTS.**
 - A. ADDING LEGISLATION TO THE AGENDA (REGULAR MEETING ONLY) AND PUBLIC COMMENTS ON MOTIONS TO ADD ITEMS TO THE AGENDA**

B. PUBLIC COMMENTS (IN ACCORDANCE WITH SECTION 1.11 OF THE RULES OF PROCEDURE) (PUBLIC COMMENTS ON ANY MATTER OF PUBLIC CONCERN REGARDLESS OF WHETHER THE ITEM IS ON THE AGENDA)

Liz Swaine updated the council with a list of activities and places to eat and drink in downtown Shreveport.

John Settle made general comments as it relates to Downtown Shreveport, the proposed MPC executive appointment and the Real Crime Center camera registration.

C. CONFIRMATION AND APPOINTMENTS: Chief Financial Officer - Kasey Brown
Metropolitan Planning Commission – Chris Elberson, Historical Preservation Commission - Jazmin Jernigan, Assistant City Attorney serving as Executive Counsel to the Mayor - Shanerika Flemings

8. CONSENT AGENDA LEGISLATION

A. TO INTRODUCE ROUTINE ORDINANCES AND RESOLUTIONS

RESOLUTIONS: None.

ORDINANCES: None.

B. TO ADOPT ORDINANCES AND RESOLUTIONS

RESOLUTIONS: None.

ORDINANCES: None.

9. REGULAR AGENDA LEGISLATION

A. RESOLUTIONS ON SECOND READING AND FINAL PASSAGE OR WHICH WILL REQUIRE ONLY ONE READING

132 Authorizing the mayor to execute an Option to Ground Lease between the City of Shreveport and Shreveport HP Allendale, LLC and otherwise providing with respect thereto

165 Approving a restoration tax abatement renewal application for Venyu Solutions, LLC, 601 Milam Street, and to otherwise provide with respect

2 Authorizing the employment of special legal counsel to represent the City of Shreveport and to otherwise provide with respect thereto.

3 Authorizing the Mayor to execute a Cooperative Purchasing Agreement between the City of Shreveport and the Baton Rouge Fire Department, and otherwise providing with respect thereto.

5 Honoring James Flurry for nearly 20 years of dedicated service as a public servant and otherwise providing with respect thereto. (G/Bowman)

B. INTRODUCTION OF RESOLUTIONS (NOT TO BE ADOPTED PRIOR TO FEBRUARY 8, 2022)

6 Amending the pay schedule for the municipal police civil service personnel and municipal fire civil service personnel and otherwise providing with respect thereto.

- 7 Accepting the public dedication of the west side of the Chestnut Park Lane and Provenance Place intersection rights-of-way in Provenance Subdivision and otherwise providing with respect thereto.
- 8 Accepting the public dedication of Pecan Square Avenue, Fairwoods Drive and Woodberry Avenue rights-of-way and 30-foot-wide drainage servitude in Provenance Subdivision Phase IV – Unit A and otherwise providing with respect thereto
- 9 Authorizing a request to be made to the Louisiana Department of Natural Resources, Louisiana State Mineral and Energy Board, to seek public bids for an oil, gas and mineral lease involving the property located in Districts F and G and described herein and to execute the lease for certain mineral interests owned by the City of Shreveport; and to authorize the mayor to execute any and all documents related to the intent of this Resolution; and to otherwise provide with respect thereto
- 10 Authorizing the Shreveport Airport Authority, to discard of surplus property Passenger Boarding Bridges IFB #22-066, and otherwise provide with respect thereto.
- 11 To amend Resolution No. 139 of 2021 which was adopted to execute an Agreement between the City of Shreveport and Carr, Riggs & Ingram, LLC for the purpose of an external audit of the City for fiscal year January 1, 2021, through December 31, 2021, and to otherwise provide with respect thereto
- 12 A Resolution whereby the Mayor is making a recommendation to the city council for its approval regarding the amount and type of various insurance premiums and to authorize the mayor to execute a payment to the agent of record for the purpose of binding insurance and to otherwise provide with respect thereto

C. INTRODUCTION OF ORDINANCES (NOT TO BE ADOPTED PRIOR TO FEBRUARY 8, 2022)

- 1 Amending the 2022 budget for the General Fund and otherwise providing with respect thereto. (C/Nickelson, D/Boucher)
- 2 Amending the 2022 General Fund Budget and to otherwise provide with respect thereto.
- 3 Amending the 2022 General Fund budget and otherwise providing with respect thereto.
- 4 Amending the 2022 Downtown Parking Enterprise Fund Budget and otherwise providing with respect thereto.
- 5 Amending the City of Shreveport, Louisiana, 2022 Streets Special Revenue Fund Budget, appropriating the funds authorized herein and to otherwise provide with respect thereto
- 6 Amending the City of Shreveport, Louisiana, 2022 Capital Projects Fund Budget, appropriating the funds authorized herein and to otherwise provide with respect thereto.
- 7 Amending the 2022 Community Development Special Revenue Fund Budget and to otherwise provide with respect thereto.

- 8 Declaring the City's interest in declaring certain land as surplus, and our intention to donate certain land to Volunteers of America of North Louisiana and to otherwise provide with respect thereto (**Not to be adopted prior to February 22, 2022**)
- 9 To amend and repeal sections in Chapter 70 Planning and Development of the City of Shreveport, Louisiana, Code of Ordinances relative to Shreveport Metropolitan Planning Commission of Caddo Parish and to otherwise provide with respect thereto.
- 10 To amend various articles and sections in the City of Shreveport, Louisiana, Unified Development Code, related to fence requirements and restrictions, and to otherwise provide with respect thereto.
- 11 **Zoning Case No. 21-184-C**: An ordinance to amend the official zoning map of the City of Shreveport Unified Development Code, by rezoning property located enter west of Linwood Ave & approx. 83' south of W. 83rd St., Shreveport, Caddo Parish, LA., from R-1-7, Single-Family Residential District to C-2, Corridor Commercial District, and to otherwise provide with respect thereto
- 12 **Zoning Case No. 21-199-C**: An ordinance to amend the official zoning map of the City of Shreveport Unified Development Code, by rezoning property located on the south side of Bert Kouns Industrial Loop Expy, approx. 520' east of Linwood Ave., Shreveport, Caddo Parish, LA., from C-3, General Commercial District To C-4, Heavy Commercial District, and to otherwise provide with respect thereto

D. ORDINANCES ON SECOND READING AND FINAL PASSAGE (NUMBERS ARE ASSIGNED ORDINANCE NUMBERS)

- 72 To amend certain portions of Chapter 26 of the City of Shreveport Code of Ordinances relative to relative to the architectural and engineering selection process, and otherwise providing with respect thereto. (B/Fuller)
- 191 Declaring the City's Interest in certain land as surplus, and our intention to donate certain land acquired by the Department of Community Development to Volunteers of America of North Louisiana and to otherwise provide with respect thereto
- 204 **Zoning Case No. 21-158-C**: An ordinance to amend the official zoning map of the City of Shreveport Unified Development Code, by rezoning property located on the southeast corner of Legardy St. & Hawkins St., Shreveport, Caddo Parish, LA., from R-1-5, Single-Family Residential District To R-A, Rural-Agricultural District, and to otherwise provide with respect thereto (A/Taylor)
- 227 **Zoning Case No. 21-185-C**: An ordinance to amend the official zoning map of the City of Shreveport Unified Development Code, by rezoning property located on the northeast corner of David Raines Rd. and Willis St., Shreveport, Caddo Parish, LA., from R-1-5, Single-Family Residential District to C-1, Neighborhood Commercial District, and to otherwise provide with respect thereto. (A/Taylor)

10. TABLED LEGISLATION

A. ORDINANCES/RESOLUTIONS:

RESOLUTION NO. 124 OF 2021: To establish an Intergovernmental committee, and to otherwise provide with respect thereto. (D/Boucher) (Tabled on November 9, 2021)

RESOLUTION NO. 166 OF 2021: A resolution in support of and establishing a Tax Increment Financing (TIF) District, a proposed public improvement district, wholly within the city limits of the City of Shreveport, and otherwise providing with respect thereto. (F/Green) (Tabled on January 11, 2022)

ORDINANCE NO. 85 OF 2021: To amend certain portions of chapter 22 of the City of Shreveport Code of Ordinances relative to demolition delay in the Downtown Development District and otherwise providing with respect thereto (B/Fuller) (Tabled June 22, 2021)

ORDINANCE NO. 94 OF 2021: To repeal Section 50-212 (a)(10) and to amend Section 50-212 (b) of Article V of the Code of Ordinances of the City of Shreveport relative to the Smokefree Air Act and to otherwise provide with respect thereto. (E/Flurry) (Tabled July 13, 2021)

ORDINANCE NO. 149 OF 2021: Amending Section 10-69 of Chapter 10, Article IV, Division 2 of the City of Shreveport, Louisiana, Code of Ordinances with respect to the Fee and Term for alcoholic beverage handling employee cards, and to otherwise provide with respect thereto. (Tabled on December 14, 2021)

APPEALS

PROPERTY STANDARDS APPEALS: NONE

ALCOHOLIC BEVERAGE ORDINANCE APPEALS: ABO APPEAL – Ms. Amanda Smith, 1717 Stephens Ave, Shreveport, LA 71101 (B/Fuller) (**postponed until March 21, 2022, at the council's discretion, this item can be brought up for a vote prior to this date**)

METROPOLITAN PLANNING COMMISSION AND ZBA APPEALS:

OTHER APPEALS

SOB APPEALS: NONE

TAXI APPEALS: NONE

REPORTS FROM OFFICERS, BOARDS, AND COMMITTEES

CLERK'S REPORT: NONE

ADDITIONAL COMMUNICATIONS:

ADDITIONAL COMMUNICATIONS FROM THE MAYOR

ADDITIONAL COMMUNICATIONS FROM COUNCIL MEMBERS

EXECUTIVE SESSION: NONE

ADJOURNMENT: There being no further business to come before the council, the city council meeting adjourned at 3:33 p.m.

James Green, Chairman

Danielle Farr-Ewing, Clerk of Council