

## FACT SHEET

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<u>Title</u>	<u>Date</u>	<u>Originating Department</u>
A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A COOPERATIVE ENDEAVOR AGREEMENT AGREEMENT WITH SHREVEPORT METROPOLITAN BALLET AND TO OTHERWISE PROVIDE WITH RESPECT THERETO	August 12, 2022	SPAR

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### Purpose

To authorize the Mayor to enter into a cooperative endeavor agreement with Shreveport Metropolitan Ballet for use of Riverview Theater during the 2022 – 2025 performance seasons.

### Background Information

The Shreveport Metropolitan Ballet was founded in 1973 by a local group of citizens who wanted to give local dancers a performing outlet and to bring classical ballet to the citizens of Shreveport. Riverview Theater (formerly Civic Theater) has been home to the Ballet since its inception.

Ballet begins their season with a free performance where hundreds of people experience ballet and other dance repertoire at no cost. They also present three full length classical ballets during their season. They hold one performance in the spring, one performance in the fall and one holiday performance of The Nutcracker during the winter.

Every third-grade student in the Shreveport-Bossier area is invited to attend the first act of The Nutcracker at no charge to the students. For most this is their first exposure to ballet. In addition, the middle school students of Shreveport-Bossier are invited to attend excerpts of the Spring Production at no charge to the students.

Other outreach efforts include lectures and performances in local schools, nursing homes, hospitals, libraries, malls and community performances at the Red River Revel, the Louisiana State Fair, and other public events.

The Ballet ensemble is made up of local dancers from age ten to adult and are chosen each year through open auditions. The Ballet provides dancers with training and experience to go on and perform at the next level in other cities or at universities. Guest professional artists are also brought in to perform each year to add to the experience of the young dancers.

Shreveport Metropolitan Ballet is a non-profit 501(c) (3) organization and supported by private and corporate donations, fundraisers, and grants.

### Timetable

Introduction: August 23, 2022  
Final Passage: September 13, 2022

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### Special Procedural Requirements - None

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### Finances

Rental of building rates for performance \$425 per performance day, approx. 3 per season, plus rehearsal days as agreed upon per performance.

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### Discussion - None

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### Alternatives

1. Adopt the resolution as submitted.
2. Amend the resolution.
3. Deny the resolution.

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### Conclusion - Alternative Number 1 is recommended.

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FACT SHEET PREPARED BY:

Shelly Ragle,  
Director, SPAR

**RESOLUTION NO. 116 OF 2022**

**A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A COOPERATIVE ENDEAVOR AGREEMENT WITH SHREVEPORT METROPOLITAN BALLET AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.**

**WHEREAS**, the Shreveport Metropolitan Ballet (Ballet) was founded in 1973 and today continues to present classical ballet to the citizens of Shreveport and local dancers with a performing outlet; and

**WHEREAS**, the Ballet provides public outreach by giving lectures and performances in local schools, nursing homes, hospitals, libraries, malls and community performances and other public events; and

**WHEREAS**, the Ballet provide a free performance to hundreds as their first season performance; and

**WHEREAS**, the performances and events sponsored by the Ballet provide a cultural benefit to Citizens of the City of Shreveport; and

**WHEREAS**, the City of Shreveport (“City”) desires to participate with the Ballet in the co-sponsorship of the 2022-2025 Ballet seasons, which is a public purpose:

**BE IT RESOLVED** by the City Council of Shreveport in due, regular, and legal session convened that Adrian Perkins, Mayor, be and is hereby authorized and empowered to execute a Cooperative Endeavor Agreement between the City of Shreveport; and

**BE IT FURTHER RESOLVED** that if any provision or item of this resolution or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this resolution which can be given effect without the invalid provisions, items or application, and to this end, the provisions of this resolution are hereby declared severable; and

**BE IT FURTHER RESOLVED** that all resolutions or parts thereof in conflict herewith are hereby repealed.

**APPROVED AS TO LEGAL FORM:**

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**City Attorney’s Office**

**COOPERATIVE ENDEAVOR AGREEMENT  
BETWEEN  
THE CITY OF SHREVEPORT  
AND  
SHREVEPORT METROPOLITAN BALLET**

**THIS COOPERATIVE ENDEAVOR AGREEMENT** is made and entered on this \_\_\_\_\_ day of \_\_\_\_\_, 2022 by and between the City of Shreveport (“City”), a duly incorporated municipal corporation in the State of Louisiana, represented by Adrian Perkins, Mayor, duly authorized to act herein, and Shreveport Metropolitan Ballet represented herein by \_\_\_\_\_, duly authorized to act on behalf of the Shreveport Metropolitan Ballet hereinafter referred to as “Ballet”. This agreement is to serve the public for the purposes hereinafter declared:

**IN CONSIDERATION** of the covenants and agreements contained herein, the parties mutually agree as follows:

**1. PURPOSE**

The purpose of this Agreement is to set forth the terms under which the City will support the Ballet by providing use of the Riverview Theater for the 2022 – 2025 seasons.

**2. TERM**

The term of this Agreement shall be in effect from the date of execution through the 31<sup>st</sup> day of December 2025 or sooner at the mutual written consent of the parties herein.

**3. RESPONSIBILITIES OF BOTH PARTIES**

3.1 City agrees to support the 2022 – 2025 Ballet seasons by providing use of the Riverview Theater for performances when such use does not conflict with previously scheduled and confirmed events in the facilities as mutually agreed upon by both parties.

3.2 In consideration for City’s support, Ballet agrees to provide performances and events that are open to area youth at no charge. The number, dates and times of concerts shall be mutually determined in writing by the parties

3.3 Notwithstanding the provisions of paragraph 3.2 above, Ballet retains the right to charge a reasonable admission fee for other performances and events held in the public facilities.

3.4 Ballet shall provide at its own cost and expense, any and all services, equipment and personnel required in the production of all concerts and other events held in the public facilities pursuant to this Agreement, except for such services, equipment and personnel normally provided by City to all users of the public facilities. City Staffing costs will be assessed per performance schedule.

3.5 Ballet shall name City as a Sponsor of its 2022-2025 season and, where practical, shall designate City as such in all advertising and promotional material. City shall receive the same benefit as any other sponsor at this support level.

#### **4. INSURANCE**

4.1 Ballet undertakes and agrees, at its own expense, to provide and maintain in full force and effect at all times during the initial term or any renewal term of this Agreement Commercial General Liability Insurance in an amount not less than a combined single limit of one million dollars for bodily injury and one million dollars for property damage. This policy should be endorsed to name City as additional insured. It is the intent of the City that the policy coverage should not be limited by an annual aggregate limitation. If this policy is to be limited by an aggregate annual limitation, the aggregate limitation shall not be less than one million dollars.

4.2 All coverages required by this section shall be effective under Insurance policies issued by solvent insurance carriers qualified to do business in the State of Louisiana and having an A.M. Best Company rating of B+VII or better. This rating requirement is waived for the workers compensation only. City reserves the right to inspect, and all insurance policies required pursuant to this Agreement, prior to commencement of the services specified in the Agreement and anytime thereafter.

4.3 A Certificate of Insurance evidencing proof that such insurance coverage exists shall be furnished to City by Ballet before any part of the service specified by this Agreement are commenced. The said Certificate shall name City as an additional insured and include a provision that in case of cancellation or any material change in the coverage stated above City shall be notified thirty (30) days prior to such change or cancellation. Said provision shall include cancellation for nonpayment of premium.

4.4 Ballet and all of its insurers shall, in regard to the above stated insurance, waive all right of recovery or subrogation against City, its officers, agents, or employees and its insurance companies.

4.5 City will give Ballet prompt notice in writing if the institution of any suit or proceeding and permit Ballet to defend same, and will give all needed information, assistance, and authority to enable Ballet to do so. Ballet shall similarly give City immediate notice of any suit action filed or prompt notice of any claim arising out of the

performance of the contract. Ballet shall immediately provide City with copies of all pertinent papers received by Ballet pursuant to this provision of the Agreement.

4.6 If any part of the services specified by this agreement is sublet, similar insurance shall be provided by or on behalf of the subcontractor to cover their operations, and evidence of such insurance, satisfactory to city shall be furnished by Ballet.

## **5. INDEMNITY AND HOLD HARMLESS**

5.1 Ballet hereby agrees to indemnify, defend and hold harmless City, its officers, agents and employees against any and all claims, demands, suits, damages, and expenses (including reasonable attorneys fees for the defense thereof) to City, or to any party for loss of life, or personal injury or property damage occurring on or about the premises, its surrounding area(s) or grounds, including but not limited to sidewalks and parking areas, when these are caused or contributed to by Ballet, arising out of or in connection within its use of the premises for the purpose stated therein.

## **6. TERMINATION AND CANCELLATION**

### **6.1 For Convenience**

Any party shall have the right to terminate this Agreement at its convenience upon thirty (30) day advance written notice to the other party.

### **6.2 Mutual Consent**

This Agreement may be terminated immediately by the mutual consent of both parties.

### **6.3 For Cause**

Except as otherwise provided herein, either party shall have the right to immediately terminate this Agreement after giving thirty (30) days written notice to the other party upon the occurrence of either of the following:

- i) Non-appropriation or under appropriation of funds by the Governing Board or officials of either party to this Agreement which would limit the party's ability to comply with its duties and obligations under this agreement.
- ii) Any time City manpower or personnel are not sufficient to meet City's obligations hereunder.
- iii) Failure for any reason, by either party, to fulfill its obligations under this agreement.



23:1034, anyone employed by Ballet not be considered an employee of City for purposes of Worker's Compensation.

7.6 None of the funds, materials, property, or services provided directly or indirectly under the terms of this Agreement may be used for any partisan political activity, or to further the election or defeat of any candidate for public office.

7.7 Ballet shall maintain financial records pertaining to all matters relative to this Agreement in accordance with generally accepted accounting principles and procedures. Ballet shall retain all of its records and supporting documentation applicable to this Agreement with the City for a period of three (3) years, except as follows:

a. Records that are subject to audit findings shall be retained three (3) years after such findings have been resolved.

b. All such records and supporting documents shall be made available, upon request, for inspection or audit by representatives of the City. In the event Ballet goes out of existence, it shall turn over to City all of its records relating to this Agreement to be retained by the City for the required period.

c. Ballet agrees to permit any duly authorized representative of the City to audit the records and books pertaining to this Agreement at any time during normal business hours and under reasonable circumstances and to copy there from any information that the City desires concerning the Ballet's operation hereunder. City shall provide written notice prior to the execution of this provision. If the Ballet or its records and books are not located within Caddo or Bossier Parish, in the event of an audit, Ballet agrees to deliver the records or have the records delivered to the City's designated representative at an address designated by the City within the City of Shreveport. If the City's designated representative finds that the records delivered by the Ballet are incomplete, Ballet agrees to pay the City representative's cost to travel to Ballet's office to audit or retrieve the complete records.

7.8 No failure of either party to exercise any power or right given hereunder or to insist upon strict compliance by the other party with its obligations hereunder, and no custom or practice of the parties at variance with the terms hereof shall constitute a waiver of the other party's right to demand at any time exact compliance with the term hereof.

7.9 This agreement shall be binding upon and inure to the benefit of the parties hereto, their legal representatives, successors, and assigns.

7.10 This agreement shall be reasonably construed and substantial compliance with its terms, conditions, and obligations is hereby intended, unless the context or a literal compliance requires otherwise. Whenever approval or consent is herein required, the same shall not be unreasonable or arbitrarily withheld.

7.11 If any provision or item of this Agreement is held invalid, such invalidity shall not effect other provisions or items of this Agreement which can be given effect without the invalid provisions and to this end the agreement is hereby declared severable.

**Signatures on the Following Page**

IN WITNESS THEROF, the parties hereto have caused this agreement to be executed in multiple original copies, this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

WITNESSES:

\_\_\_\_\_  
\_\_\_\_\_

CITY OF SHREVEPORT:

BY: \_\_\_\_\_  
**Adrian Perkins, Mayor**

WITNESSES:

\_\_\_\_\_  
\_\_\_\_\_

SHREVEPORT METROPOLITAN BALLET

BY: \_\_\_\_\_

Shreveport Metropolitan Ballet  
P.O. Box 7745  
Shreveport, La. 71137