

**FACT SHEET**

**CITY OF SHREVEPORT, LOUISIANA**

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**TITLE**

A Resolution declaring certain City of Shreveport, Louisiana, supplies, materials and equipment, specifically vehicles, to be surplus and to authorize the Purchasing Agent, or her designee, to sell and dispose of said surplus property by public auction and to otherwise provide with respect thereto.

**DATE**

April 18, 2022

**ORIGINATING DEPARTMENT**

Purchasing Division

**CITY COUNCIL DISTRICT**

City-wide

**SPONSOR**

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**PURPOSE**

To declare certain vehicles to be surplus and to authorize the Purchasing Agent, or her designee, to sell and dispose of said surplus property by public auction.

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**BACKGROUND INFORMATION**

The sale of supplies, materials and equipment having an acquisition value of \$10,000.00 or more is prohibited unless such property is declared by Resolution to be surplus.

The City is the owner of vehicles shown in Exhibit "A".

The Purchasing Agent, after consultation with the department heads, is recommending that the items shown in Exhibit "A" be declared surplus because they are obsolete and unusable for present and future City needs. This resolution will also authorize the Purchasing Agent, or her designee, to sell and dispose of said surplus movable property in accordance with applicable law.

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**TIMETABLE**

Introduction: April 26, 2022  
Final Passage: May 10, 2022

**ATTACHMENT(S)**

Exhibit "A" Vehicle Listing

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**SPECIAL PROCEDURAL REQUIREMENTS**

NA

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**FINANCES**

NA

**SOURCE OF FUNDS**

NA

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**ALTERNATIVES**

(1) Adopt the Resolution as submitted or (2) Amend the Resolution, or (3) Reject the Resolution.

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**RECOMMENDATION**

It is recommended that the City Council adopt the Resolution.

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**FACT SHEET PREPARED BY:**

DeReka Abner-Mims, Senior Buyer  
Purchasing Division

RESOLUTION NO. \_\_\_\_\_ OF 2022

**A RESOLUTION DECLARING CERTAIN CITY OF SHREVEPORT, LOUISIANA, SUPPLIES, MATERIALS AND EQUIPMENT, SPECIFICALLY VEHICLES, TO BE SURPLUS AND TO AUTHORIZE THE PURCHASING AGENT, OR HER DESIGNEE, TO SELL AND DISPOSE OF SAID SURPLUS PROPERTY BY PUBLIC AUCTION AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.**

**BY: COUNCILMEMBER**

**WHEREAS**, the City of Shreveport (“City”) is the owner of supplies, materials and equipment (i.e. movable property), specifically vehicles, shown in Exhibit “A” attached hereto and made part hereof; and

**WHEREAS**, Shreveport [City Charter Section 10.04](#) (e) states, the Purchasing Agent shall have the authority to transfer, to or between departments and agencies of the City, or to sell supplies, materials and equipment determined to be surplus, obsolete or unused after consultation with the head of the department concerned; and

**WHEREAS**, the Purchasing Agent, after consultation with the department heads, is recommending that the items shown on Exhibit “A” be declared surplus because they are obsolete and unusable for present and future City needs; and

**WHEREAS**, pursuant to Shreveport City Code [Sec. 26-291](#)(f), the sale of supplies, materials and equipment having an acquisition value of \$10,000.00 or more is prohibited unless such property is declared by Resolution to be surplus; and

**WHEREAS**, “[t]he sale of surplus public property shall be by competitive bids after public notice” pursuant to Shreveport City Code [Sec. 26-292](#); and

**WHEREAS**, [La. R.S. 49:125](#)(A), authorizes the City to sell surplus movable property at public auction, in addition to the other methods provided by law for such sales and is also authorized to employ qualified licensed auctioneers to handle said sale; and

**WHEREAS**, in accordance with [La. R.S. 49:125](#)(B), no sale at public auction shall be at a price which is less than is required by law, and all such sales shall be advertised in the manner provided by law; and

**WHEREAS**, in accordance with [La. R.S. 49:125](#) (C), the City shall reserve the right to reject any and all bids and remove said item(s) of movable property from sale; and

**WHEREAS**, in accordance with Shreveport City Code [Sec. 26-52](#), all titles to automotive vehicles/equipment owned by the City shall be held in the custody of the superintendent of fleet services and the Purchasing Agent shall be authorized to sign all titles to automotive vehicles owned by the City when said automotive vehicles/equipment are declared as surplus and are subject to being sold; and

**WHEREAS**, the Purchasing Agent is recommending such action(s) be taken in the best interest of the City.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Shreveport, Louisiana, in due, legal and regular session convened that:

1. The City owned supplies, materials and equipment (i.e. movable property) shown in Exhibit "A" attached hereto and made part hereof and having an acquisition value of \$10,000.00 or more are hereby declared to be surplus property.
2. The Purchasing Agent, or her designee, is hereby authorized to sell and dispose of said surplus movable property in accordance with Shreveport City Code [Sec. 26-292](#) by competitive bids after public notice and is also authorized to sell said property at public auction in accordance with [La. R.S. 49:125](#).

**BE IT FURTHER RESOLVED** that the Mayor of the City of Shreveport, or his/her designee, shall be and is hereby authorized to do any and all things and to sign any and all documents in a form acceptable to the City Attorney, or his/her designee, necessary to effectuate the purposes set forth herein.

**BE IT FURTHER RESOLVED** that if any provision or item of this resolution or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this resolution which can be given effect without the invalid provisions, items or applications, and to this end the provisions of this resolution are hereby declared severable.

**BE IT FURTHER RESOLVED** that this Resolution shall become effective in accordance with the provisions of [Shreveport City Charter Section 4.23](#).

**BE IT FURTHER RESOLVED** that all resolutions, ordinances or parts thereof in conflict herewith are hereby repealed.

**THUS DONE AND RESOLVED** by the City Council of the City of Shreveport, Louisiana.

**APPROVED AS TO LEGAL FORM:**

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City Attorney's Office

**(Exhibit A) 2022 VEHICLE LISTING (NOT ALL OF THE VEHICLES)**

VEHICLE #	YEAR	MAKE	MODEL	VIN #
5321	2016	FORD	PICK-UP	1FT8W3A62GEB78933
5115	2005	GMC	PICK-UP	1GTEC14X55Z322646
5269	2012	CHEVROLET	PICK-UP	1GCNCPEA3C2314488
5240	2008	HOLLAND	2WD TL100A	28JH08006
99968	2002	CHEVROLET	IMPALA	2GIWF52E529190913
2148	1995	FORD	1/2 TON	1FTDF15Y5SLB67315
82312	2005	DODGE	CARAVAN	1D4GP24R
2290	2000	GMC STRIPE	T6500	1GDG6C1C6YJ501922
63840	1996	CHEVEROLET	S-10 TRUCK	1GCCS1446T8131028