

FACT SHEET**CITY OF SHREVEPORT, LOUISIANA**

<u>TITLE</u> A resolution authorizing the Mayor to execute an agreement with Prime Government Solution, Inc. for agenda management software, and to otherwise provide with respect thereto.	<u>DATE</u> November 19, 2021	<u>ORIGINATING DEPARTMENT</u> City Council <u>COUNCIL DISTRICT</u> City-wide <u>SPONSOR</u>
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PURPOSE

To enter into an agreement with Prime Government Solutions, Inc (PrimeGov). For agenda management software.

BACKGROUND INFORMATION

PrimeGov is a single end-to-end agenda management software. It will allow for increased efficiency through Microsoft Office 365 integration, better viewing through live stream for constituents, and seamless collaboration through the approval process.

TIMETABLE

Introduction: November 19, 2021
Final Passage: December 14, 2021

ATTACHMENT(S)

Exhibit A: PrimeGov Agreement

SPECIAL PROCEDURAL REQUIREMENTS

None

FINANCES

\$40,500 (first year)
\$36,000 + 3% annual increase (subsequent years)

SOURCE OF FUNDS

ALTERNATIVES

(1) Adopt the resolution as submitted, or (2) Amend the resolution, or (3) Reject the resolution.

RECOMMENDATION

It is recommended to adopt this Resolution.

FACT SHEET PREPARED BY: Danielle A. Farr Ewing
Clerk of Council

RESOLUTION NO. _____ OF 2021

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH PRIME GOVERNMENT SOLUTION, INC. FOR AGENDA MANAGEMENT SOFTWARE, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

BY COUNCILMEMBER:

WHEREAS, Prime Government Solution, Inc. (PrimeGov) is a single end-to-end agenda management software; and

WHEREAS, PrimeGov will allow for increased efficiency through Microsoft Office 365 integration, better viewing through live stream for constituents, and seamless collaboration through the approval process.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Shreveport, in due, legal and regular session convened, that Adrian Perkins, Mayor, be and is hereby authorized to execute an agreement between the City of Shreveport and Prime Government Solutions, Inc. substantially in accordance with the draft thereof filed with the Clerk of Council.

BE IT FURTHER RESOLVED that the Mayor of the City of Shreveport, or his designee, shall be and is hereby authorized to do any and all things and to sign any and all other documents in a form acceptable to the City Attorney, or his designee, necessary to effectuate the purposes set forth herein.

BE IT FURTHER RESOLVED that if any provision or item of this resolution or the application thereof is held invalid, such invalidity shall not affect other provisions, items, or application of this resolution which can be given effect without the invalid provisions, items, or application and, to this end, the provisions of this resolution are hereby declared servable.

BE IT FURTHER RESOLVED that all ordinances or resolutions or parts thereof in conflict herewith are hereby repealed.

APPROVED AS TO LEGAL FORM:

City Attorney's Office