

Metropolitan **Planning** Commission

Shreveport | Caddo Parish

City of Shreveport Fees

(Revised September 14, 2021)

Land Development Department

505 Travis Street, Suite 440
Shreveport, LA 71101 | phone 318-673-6480



Land Development

505 Travis Street | Suite 440 | Shreveport, LA | 71101

318-673-6480 | fax 318-673-6461

CITY OF SHREVEPORT FEE WORKSHEET FOR THE UDC

Fees must be **paid in full** at the time of submittal.

| APPLICATION(S) | Fees |
|--|-----------|
| CODE TEXT AMENDMENT | |
| Non-Governmental/Non-Municipal Entity | 500.00 |
| Governmental / Municipal Entity | No Charge |
| MPC APPLICATIONS | |
| REZONING | |
| Base Application Fee, Plus | 750.00 |
| : Per Acre Fee (in addition to base fee – maximum total fee of \$1,300.00) * applies only to properties exceeding one acre | 50.00 |
| Neighborhood Participation Plan | 50.00 |
| PLANNED UNIT DEVELOPMENT (Preliminary Site Plan) | |
| Base Application Fee, Plus | 1,000.00 |
| : Per Acre Fee (after first 5 acres –maximum total fee of \$1,500.00) | 50.00 |
| Neighborhood Participation Plan | 50.00 |
| SMALL PLANNED UNIT DEVELOPMENT (Site Plan) | |
| Base Application Fee, Plus | 750.00 |
| : Per Acre Fee (after first acre – maximum total fee of \$1,000.00) | 50.00 |
| Neighborhood Participation Plan | 50.00 |
| AMEND ORDINANCE STIPULATIONS | |
| Amend Ordinance Stipulations | 650.00 |
| PRELIMINARY PLAT | |
| Base Application Fee | 300.00 |
| Neighborhood Participation Plan | 50.00 |
| FINAL PLAT/RE-PLAT | |
| Base Application Fee, Plus | 300.00 |
| : Per Lot Fee (in addition to base fee – maximum total fee of \$1,300.00) | 20.00 |
| REVISED PLAT | |
| Revised Plats, including Lot Combinations | 300.00 |
| SPECIAL USE PERMIT | |
| Special Use Permit Base Fee | 750.00 |
| Special Use Permit Site Plan Review | 650.00 |
| : Per Acre Fee (in addition to Special Use Permit Site Plan Review base fee – maximum total fee of \$1,300.00) * applies only to properties exceeding one acre | 50.00 |
| Neighborhood Participation Plan | 50.00 |
| APPEALS | |
| Administrative Decision Appeal | 650.00 |
| Appeal to City Council (Applicants Only) | 250.00 |
| Appeal to City Council (Aggrieved Party) | No Fee |
| FAÇADE REVIEW | |
| Minor Façade Improvements to Existing Buildings | 250.00 |
| WAIVER OF LANDSCAPE REQUIREMENTS | |
| Landscape Reductions | 350.00 |
| ZBA APPLICATIONS | |
| ZONING VARIANCE | |
| Residential Variance to Zoning | 350.00 |
| Commercial / Industrial Variance to Zoning | 50.00 |
| Residential Administrative Variance to Zoning | 50.00 |
| NEIGHBORHOOD PARTICIPATION PLAN | |
| Neighborhood Participation Plan | 450.00 |
| ADMINISTRATIVE DECISION APPEAL | |
| Administrative Decision Appeal | 650.00 |
| ADMINISTRATIVE APPLICATIONS | |
| ADMINISTRATIVE SPECIAL USE PERMIT | |
| Administrative Special Use Permit Base Fee | 750.00 |
| Administrative Permit Site Plan Review | 650.00 |
| :Per Acre Fee (in addition to Special Use Permit Site Plan Reivew base fee – maximum total fee of \$1,300.00) * applies only to properties exceeding one acre | 50.00 |
| ADMINISTRATIVE SPECIAL USE PERMIT APPEAL | |
| Appeal to City Council (Applicants Only) | 250.00 |
| Appeal to City Council (Aggrieved Party) | No Fee |



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CITY OF SHREVEPORT FEE WORKSHEET FOR THE UDC

| APPLICATION(S) continued | Fees |
|---|-----------|
| SPECIAL EXCEPTION USE | |
| Special Exception Use Base Fee | 350.00 |
| SPECIAL EXCEPTION USE APPEAL | |
| Appeal to City Council (Applicants Only) | 250.00 |
| Appeal to City Council (Aggrieved Party) | No Fees |
| TEMPORARY USE APPROVALS | |
| Batch Plant/Rock Crushing Facility Or Borrow Pit (Separate Administrative Site Plan Approval Fee May Be Required) | 350.00 |
| Farmers Market (Separate Administrative Site Plan May Be Required) | 50.00 |
| Other Temporary Use (i.e. Food Truck Vendor, Temporary Outdoor Entertainment, Temporary Outdoor Sales Or Temporary Storage Container) | 50.00 |
| VARIANCES | |
| Variance | 150.00 |
| SITE PLAN | |
| Pre-Application Conference (PAC) | No Charge |
| Preliminary Site Plan | 250.00 |
| Final Site Plan, Plus (if applicant submitted a Preliminary Site Plan) | 400.00 |
| : Per Acre Fee (in addition to administrative site plan review base fee amount – maximum total fee of \$1,300.00) * applies only to properties exceeding one acre | 50.00 |
| Final Site Plan, Plus (if applicant did not submit a preliminary Site Plan) | 650.00 |
| : Per Acre Fee (in addition to administrative site plan review base fee amount – maximum total fee of \$1,300.00) * applies only to properties exceeding one acre | 50.00 |
| Administrative Site Plan Modification | 100.00 |
| PUD SITE PLAN | |
| Base Application Fee, Plus | 650.00 |
| : Per Acre Fee (after first 5 acres – maximum) | 50.00 |
| CERTIFICATES OF OCCUPANCY | |
| Home Based Business | 75.00 |
| Commercial Location | 125.00 |
| Temporary Certificate of Occupancy | 75.00 |
| Property Occupied without a Valid Certificate of Occupancy | 250.00 |
| ZONING INTERPRETATION & VERIFICATION | |
| Zoning Interpretation | 125.00 |
| Zoning Verification Letter | 75.00 |
| HISTORIC PRESERVATION | |
| Certificate of Appropriateness | 50.00 |
| Certificate of Demolition | 50.00 |
| Determination of No Material Effect | 50.00 |
| SHORT-TERM RENTAL PROPERTY | |
| Short-Term Rental Property Permit "Type A" | 150.00 |
| Short-Term Rental Property Permit "Type B" | 250.00 |
| Short-Term Rental Property Permit Renewal | 100.00 |
| MAP FEES | |
| Single Plotted Zoning Map (36" x 36") | 12.00 |
| Set Plotted Zoning Maps | 190.00 |
| Single Zoning Map on CD (.pdf format) | 10.00 |
| Set of Zoning Maps on CD (.pdf format) | 30.00 |
| Any Prepared Map Ready to Plot | 15.00 |
| Custom Map - Base fee | 20.00 |
| : Per Hour Fee (after the first hour) | 20.00 |
| WIRELESS TELECOMMUNICATIONS: SMALL WIRELESS FACILITIES | |
| NEW FACILITY | |
| Application Processing Fee | 2,000.00 |
| Application Resubmittal Fee, First Resubmittal | No Charge |
| Application Resubmittal Fee, Subsequent Resubmittal | 350.00 |
| Permit (WTFP) -One-Time Fee per Facility | 1,500.00 |
| BATCHED NEW FACILITY | |
| Batched Submittal – First individual application contained in a batched submittal | 2,000.00 |
| : Additional Individual Applications contained in a Batched Submittal – \$200 for each additional application | 200.00 |
| Application Resubmittal Fee, First Submittal | No Charge |
| Application Resubmittal Fee, Subsequent Resubmittal | 350.00 |
| Permit (WTFP) -One-Time Fee per Facility | 1,500.00 |
| NON-SECTION 6409(a) MODIFICATIONS (Substantial Change) | |

CITY OF SHREVEPORT FEE WORKSHEET FOR THE UDC

| APPLICATION(S) continued | Fees |
|---|-------------|
| Application Processing Fee | 2,000.00 |
| Application Resubmittal Fee, First Submittal | No Charge |
| Application Resubmittal Fee, Subsequent Resubmittal | 350.00 |
| Permit (WTFP) - Fee per Facility | No Charge |
| SECTION 6409(a) MODIFICATIONS (Non-Substantial Change) | |
| No Application and No Fees required. Notice of Section 6409(a) Modifications (a non-substantial change) is required at no charge. | No Charge |
| ROUTINE MAINTENANCE | |
| No Application and No Fees required for Routine Maintenance | No Charge |
| ATTACHMENT TO CITY-OWNED POLES AND STRUCTURES | |
| Annual rate to place a small wireless facility on a City-owned pole or other City-owned structure in. | 50.00 |
| WIRELESS TELECOMMUNICATIONS: MACRO TOWERS | |
| NEW FACILITY | |
| Application Processing Fee | 2,000.00 |
| Application Resubmittal Fee, First Submittal | No Charge |
| Application Resubmittal Fee, Subsequent Resubmittal | 350.00 |
| Permit (WTFP) -One-Time Fee per Facility | 1,500.00 |
| NON-SECTION 6409(a) MODIFICATIONS (Substantial Change) | |
| Application Processing Fee | 2,000.00 |
| Permit (WTFP) - Fee per Facility | No Charge |
| SECTION 6409(a) MODIFICATIONS (Non-Substantial Change) | |
| No Application and No Fees required. Notice of Section 6409(a) Modifications (a non-substantial change) is required at no charge. | No Charge |
| ROUTINE MAINTENANCE | |
| No Application and No Fees required for Routine Maintenance | No Charge |
| SIGNS | |
| SIGN PERMITS | |
| A-Frame Sign | 60.00 |
| Attention Getting Device | 200.00 |
| Billboard (New or Major Structural Modifications or Change in the Number of Faces) | 500.00 |
| Billboard (Face Change) | No Charge |
| Billboard (New Electronic) | 500.00 |
| Billboard Annual Review (Pre Billboard) | 25.00 |
| Canopy Sign (50 sf Or Less) | 60.00 |
| Canopy Sign (51 sf Or More) | 80.00 |
| Electronic Message Sign | 200.00 |
| Free Standing/Monument | 200.00 |
| Marquee Or Roof Sign | 150.00 |
| Projecting Sign | 60.00 |
| Public Information Event Sign | 150.00 |
| Scoreboard | 200.00 |
| Wall Sign Or Awning Sign, Banner Exhibition Sign (60 sf or Less) | 35.00 |
| Wall Sign Or Awning Sign, Banner Exhibition Sign (61 sf to 120 sf) | 55.00 |
| Wall Sign Or Awning Sign, Banner Sign (121 sf to 250 sf) | 75.00 |
| Wall Sign, Or Awning Sign, Banner Exhibition Sign (any size larger than 251 sf) | 110.00 |
| Sign Installed Without A Permit (ALL FEES DOUBLE) | |