

CITY OF SHREVEPORT-PURCHASING DIVISION

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December 10, 2020

AMENDMENT #1

RFP #20-828

City of Shreveport Recycling Services (Re-Advertisement)

Proposers on the project are hereby notified that this amendment shall be attached to and made part of the above named solicitation documents dated November 13, 2020. The following items are issued to add to, to modify, and/or clarify the solicitation documents. These items shall have full force and effect as the solicitation documents. Proposals, to be submitted on the specified date, shall conform to the additions and revisions listed herein. Failure to do so may subject the proposal to being declared as non-responsive.

It shall be the proposer's responsibility to make inquiry as to any amendments issued.

The opening date has been extended to December 29, 2020 at 3:00 p.m. The new deadline for questions is December 21, 2020 at 3:00 p.m.

1.0 Forms and Documents

- 1.1 **Replace** Evaluation Criteria (page 9) with the revised Evaluation Criteria in **Exhibit A**. Criteria #3 has been revised to remove the commitment to change the computer system.

2.0 Questions and Clarifications

- 2.1 Could you please further explain the Evaluation Criteria 3, second part on page 9 as follows "commitment to change computer system to accommodate the processing of data during the current year and beyond."

The Evaluation Criteria has been revised to remove the "commitment to change computer system to accommodate the processing of data during the current year and beyond."

- 2.2 Lastly, would the city consider accepting two separate bids, one for the processing of the recycling material collected and one for the actual collection component, if submitted by two different companies?

Any cost related to the processing or disposal of the Recycling Material should be included with the cost of the collection and transportation of the material to the approved recycling facility.

- 2.3 Would the City be willing to entertain the idea of a longer contract agreement (10 years) with the ability to renew afterwards in multiple 5-year terms, for up to 25 years?

To extend a contract past the terms laid out in the RFP would require City Council approval. If a longer period is necessary to make your proposal work you will need to specify that in your proposal and it will be considered.

- 2.4 Would an annual CPI price increase be considered by the City? (related to section 3.0 Price Changes)

Yes. After the term of the contract, the Consultant may request price increases based on their documented cost increase to be approved by the Public Works Director and the Purchasing Agent.

2.5 When is the anticipated start date for the contract? (When service is expected to begin)

As soon as possible.

2.6 Would the City consider a two-week extension to the bid to allow us time to review the answers to these questions, given the short turnaround time?

The opening date has been extended to December 29, 2020 at 3 p.m.

2.7 When is the anticipated award date for this contract?

As soon as possible. I would anticipate at least a couple of months to get through the RFP and approval process.

2.8 Regarding collection: What are the route details (collection schedule) including number of units per route for each service day?

The RFP requires that recycling follows the same schedule as the normal trash pickup. Our trash routes are run on Monday, Tuesday, Thursday and Friday. One half of the recycling route per pickup day will be picked up on one week and then the next week the other half will be picked up. This will result in an every other week recycling collection. If you are proposing something different to keep your proposal in the money allocated for the recycling please specify in your proposal. We estimate that we have approximately 61,000 households that we provide solid waste service for. A much smaller percentage of these citizens actually recycle. Previous years history shows that approximately 500 Tons per month or 6,000 tons per year are picked up for recycling.

2.9 What is the historical participation data, by route for the past 12 months?

We do not have the participation per route information.

2.10 What is the historical collection weight data, by route for the past 12 months?

We do not have the breakdown of weight by route.

2.11 What has been the tonnage by commodity type for the past 12 months?

The only information available is for the first quarter of 2019. The percentage breakdown was Mixed 59%, OCC 9%, PET 3%, HDPE 2%, Aluminum 1%, Steel 2% and Glass 7%. The total single stream per month was 726 tons. Our average as stated above has been around 500 tons per month.

2.12 Please provide the contract rates and copies of the most recent invoice from the current contractor.

The payment to the last contractor was based on a flat rate of \$158,333.00 per month for an annual payment of \$1,900,000.

2.13 The document focuses primarily on collection services rather than processing, can you inform me of whether the processing of materials is also being requested of the offeror in this RFP or whether it is just for recycling collection from the city to be transported?

Per section 1.17, the address of the recycle facility to which collection will be delivered shall be provided with the Offeror's proposal.

- 2.14 Does the city have a designated recycling facility and processor now? If so, what is the name of the company doing the processing and where are they located?

The RFP does not specify which recycle facility the contractor has to use but it does require them to specify which facility they will use. Nothing prohibits the contractor from recycling the material themselves. Our concern is that the material goes to a recycle facility and not a landfill.

- 2.15 Would you be able to provide records of recycling volume in tons collected from the city by month over the past couple years?

We do not have a monthly break down of the amount recycled each month but the average is approximately 6,000 tons per year or 500 tons per month.

All questions must be submitted in writing. E-mail questions to Shay Meadows at shay.meadows@shreveportla.gov. Continue to monitor BidSync and the City website www.shreveportla.gov/solicitations for any additional amendments.

CITY OF SHREVEPORT



Wendy Wagnon, CPPO
Purchasing Agent