

**FACT SHEET**

**CITY OF SHREVEPORT, LOUISIANA**

<p><b><u>TITLE</u></b>          An ordinance to amend the Metropolitan Planning Commission’s fee schedule for the City of Shreveport, Louisiana, Unified Development Code relative to fees for applications for Determination of No Material Effect, and to otherwise provide with respect thereto.</p>	<p><b><u>DATE</u></b>          March 23, 2021</p>	<p><b><u>ORIGINATING DEPARTMENT</u></b>          Shreveport   Caddo Metropolitan Planning Commission (“MPC”)  <b><u>COUNCIL DISTRICT</u></b>          City-wide  <b><u>SPONSOR</u></b></p>
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**PURPOSE**  
 To adopt an ordinance to amend the *Schedule of Fees* relative to applications for Determination of No Material Effect.

**BACKGROUND INFORMATION**  
 The Shreveport UDC’s fee schedule is in need of revisions with regard to the following areas—Determination of No Material Effect. A description of the fee additions are as follows:

**FEES FOR DETERMINATION OF NO MATERIAL EFFECT:**  
 DETERMINATION OF NO MATERIAL EFFECT: \$50

In accordance with code text amendments submitted by the Home Builders Association of Northwest Louisiana, and approved by City Council in February 2021 (Ordinance 18 of 2021), this proposed ordinance would add a fee for “Determination of No Material Effect” to the Historic Preservation Commission’s (HPC) application. Currently, there are no fees associated with a Determination of No Material Effect application.

<p><b><u>TIMETABLE</u></b>          Introduction to City Council: March 23, 2021          Final Passage by City Council: April 13, 2021</p>	<p><b><u>ATTACHMENTS</u></b>          Exhibit “A” Schedule of Fees</p>
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**SPECIAL PROCEDURAL REQUIREMENTS**  
 None

<p><b><u>FINANCES</u></b>          \$0</p>	<p><b><u>SOURCE OF FUNDS</u></b>          NA</p>
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**ALTERNATIVES**  
 (1) Adopt the ordinance as submitted, or (2) Amend the ordinance, or (3) Reject the ordinance.

**RECOMMENDATION**  
 It is recommended that the City Council adopt the ordinance.

**FACT SHEET PREPARED BY:** James Djamba, MPC  
 Community Planner I

ORDINANCE NO. \_\_\_\_\_ OF 2021

**AN ORDINANCE TO AMEND THE METROPOLITAN PLANNING COMMISSION'S FEE SCHEDULE FOR THE CITY OF SHREVEPORT, LOUISIANA, UNIFIED DEVELOPMENT CODE RELATIVE TO FEES FOR APPLICATIONS FOR DETERMINATION OF NO MATERIAL EFFECT, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.**

**BY COUNCILMEMBER:**

**WHEREAS**, Article 25 of the Shreveport Unified Development Code (“Shreveport UDC”) states that the City Council shall adopt the required application fees by ordinance and a schedule of such fees shall be kept on file in the office of the Metropolitan Planning Commission (“MPC”); and

**WHEREAS**, the provisions associated with a Determination of No Material Effect were proposed as code text amendments to the Shreveport UDC (Ordinance No. 18 of 2021); and

**WHEREAS**, by the City Council of the City of Shreveport, Louisiana, in due, legal and regular session convened, that the Shreveport Unified Development Code Schedule of Fees, attached hereto as Exhibit “A” and made part hereof, is hereby adopted as attached.

**BE IT FURTHER ORDAINED** that if any provision or item of this Ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this Ordinance which can be given affect without the invalid provisions, items or applications and to this end the provisions of this Ordinance are hereby declared severable.

**BE IT FURTHER ORDAINED** that all ordinances, resolutions or parts thereof in conflict herewith are hereby repealed.

**BE IT FURTHER ORDAINED** that this Ordinance shall become effective in accordance with the provisions of [Shreveport City Charter Section 4.23](#).

**THUS DONE AND ORDAINED** by the City Council of the City of Shreveport, Louisiana.

**APPROVED AS TO LEGAL FORM:**

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City Attorney's Office