

RECOMMENDED SHREVEPORT UDC AMENDMENTS. December 2, 2020

Periodically, the UDC undergoes regular review to ensure that the Code promotes sound, stable, and desirable development within the jurisdiction of the City, to correct errors in the text or to accommodate changed or changing conditions in a particular area. These proposed amendments would require certain applicants to participate in the Neighborhood Participation Plan (NPP)—the Code will adequately dictate which applications required and which are not.

The purpose of the NPP is to ensure that applicants pursue early and effective neighborhood participation in conjunction with their applications, giving them the opportunity to understand and try to mitigate any real or perceived impacts their application may have on the community or on the neighborhood.

Completion of the neighborhood participation plan shall not be construed as any prejudgment, commitment, or guarantee to require a successful resolution of any differences between applicants and participants. It is not the intent of the NPP to guarantee or require that an application will be approved with or without any particular conditions.

Staff is requesting the Shreveport UDC be amended as follows: ~~strikeout~~ indicates deleted text, underline indicates added text].

1. Repeal and Replace “SECTION 15.4. NEIGHBORHOOD PARTICIPATION PLAN” in ARTICLE 15. APPLICATION PROCEDURES in the Shreveport UDC to now read as follows.

[Note (1): See Exhibit “B” for revised Article 15.4 Neighborhood Participation Plan]

2. Amend “Pre-Application Meeting and Neighborhood Participation Plan” in ARTICLE 16. ZONING APPLICATION APPROVAL PROCESSES, SECTION 16.2. ZONING MAP AMENDMENT, Subsection 16.2.D.2 in the Shreveport UDC to now read as follows:

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2. Pre-Application Meeting and Neighborhood Participation Plan

~~All~~Some applications for zoning map amendments may be required to include a Neighborhood Participation Plan (NPP) report. ~~If required, Until all required NPP documents are submitted to MPC staff,~~ the application for a zoning map amendment will not be deemed complete until all mandatory NPP documents are submitted to MPC staff. All requirements for the NPP program are described in Section 15.4 (Neighborhood Participation Plan).

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3. Amend Figure 16-2 ZONING MAP AMENDMENT in ARTICLE 16, SECTION 16.2 ZONING MAP AMENDMENT to reflect the textual references in SECTION 16.2.

[Note (2): See Exhibit “C” for revised Figure 16-2]

4. Amend “Pre-Application Meeting and Neighborhood Participation Plan” in ARTICLE 16. ZONING APPLICATION APPROVAL PROCESSES, SECTION 16.3. SPECIAL USE PERMIT, Subsection 16.3.D.2 in the Shreveport UDC to now read as follows:

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2. Pre-Application Meeting and Neighborhood Participation Plan

~~All~~Some applications for a special use permit may be required to include a Neighborhood Participation Plan (NPP) report. ~~If required, Until all required NPP documents are submitted to MPC staff,~~ the application for a special use permit will not be deemed complete until all mandatory NPP documents are submitted to MPC staff. All requirements for the NPP program are described in Section 15.4 (Neighborhood Participation Plan).

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5. Amend Figure 16-3 SPECIAL USE PERMIT in ARTICLE 16, SECTION 16.3 SPECIAL USE PERMIT to reflect the textual references in SECTION 16.3.

[Note (3): See Exhibit “D” for revised Figure 16-3]

6. Amend “Procedures for Administrative Special Use Approval” in ARTICLE 16. ZONING APPLICATION APPROVAL PROCESSES, SECTION 16.4. ADMINISTRATIVE SPECIAL USE PERMIT, Subsection 16.4.A.2 in the Shreveport UDC to now read as follows.

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2. Some Applications for an administrative special use permit may be required to include a Neighborhood Participation Plan (NPP) report. ~~If an applicant chooses to participate in the Neighborhood Participation Plan, the application for an administrative special use permit will not be deemed complete until all required NPP documents are submitted to MPC staff.~~ If required, the application for an administrative special use permit will not be deemed complete until all mandatory NPP documents are submitted to MPC staff. All requirements for the NPP program are described in Section 15.4 (Neighborhood Participation Plan).

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7. Amend Figure 16-4 ADMINISTRATIVE SPECIAL USE PERMIT in ARTICLE 16, SECTION 16.4 ADMINISTRATIVE SPECIAL USE PERMIT to reflect the textual references in SECTION 16.4.

[Note (4): See Exhibit “E” for revised Figure 16-4]

8. Amend “Pre-Application Meeting and Neighborhood Participation Plan” in ARTICLE 16. ZONING APPLICATION APPROVAL PROCESSES, SECTION 16.5. VARIANCE TO ZONING, Subsection 16.5.D.2 in the Shreveport UDC to now read as follows:

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2. **Pre-Application Meeting and Neighborhood Participation Plan**

Some Applications for a variance, with the exception of applications for variances involving a single-family or two-family dwelling, may be required to include a Neighborhood Participation Plan (NPP) report. ~~If required, Until all required NPP documents are submitted to MPC staff,~~ the application for a variance will not be deemed complete until all mandatory NPP documents are submitted to MPC staff. All requirements for the NPP program are described in Section 15.4 (Neighborhood Participation Plan).

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9. Amend Figure 16-5 VARIANCE TO ZONING in ARTICLE 16, SECTION 16.5 VARIANCE TO ZONING to reflect the textual references in SECTION 16.5.

[Note (6): See Exhibit “F” for revised Figure 16-5]

10. Add “Neighborhood Participation Plan” in ARTICLE 16. ZONING APPLICATION APPROVAL PROCESSES, SECTION 16.7. SITE PLAN REVIEW, Subsection 16.7.G.2 as “d” in the Shreveport UDC. All subsequent subsection shall be re-alphabetized accordingly.

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d. Neighborhood Participation Plan

Some preliminary site plan applications may be required to include a Neighborhood Participation Plan (NPP) report. If required, the application for a preliminary site plan will not be deemed complete until all mandatory NPP documents are submitted to MPC staff. All requirements for the NPP program are described in Section 15.4 (Neighborhood Participation Plan).

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11. Add Figure 16-7 SITE PLAN REVIEW in ARTICLE 16, SECTION 16.7 SITE PLAN REVIEW to reflect the textual references in SECTION 16.7.

[Note (7): See Exhibit “G” for revised Figure 16-7]

12. Amend “Neighborhood Participation Plan” in ARTICLE 16. ZONING APPLICATION APPROVAL PROCESSES, SECTION 16.8. PLANNED UNIT DEVELOPMENTS AND SMALL PLANNED UNIT DEVELOPMENTS, Subsection 16.8.C.2 in the Shreveport UDC to now read as follows:

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2. Neighborhood Participation Plan

AllSome applications for both a planned unit development (PUD) and a small planned unit development (SPUD) may be required to include a Neighborhood Participation Plan (NPP) report. If required, ~~Until all required NPP documents are submitted to MPC staff,~~ the application for a planned unit develop ~~and/or~~ a small planned unit development will not be deemed complete until all mandatory NPP documents are submitted to MPC staff. All requirements for the NPP program are described in Section 15.4 (Neighborhood Participation Plan).

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13. Amend “Neighborhood Participation Plan” in ARTICLE 17. SUBDIVISION APPROVALS, SECTION 17.4. PRELIMINARY PLAT, Subsection 17.4.E in the Shreveport UDC to now read as follows:

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E. Neighborhood Participation Plan

AllSome applications for ~~both~~ a preliminary plat, with the exception of applications ~~as~~ listed below, may be required to include a Neighborhood Participation ~~Meeting Program (NPMP) Plan (NPP)~~ report. Until all required ~~(NPMP) (NPP)~~ documents are submitted to MPC staff, the application for a preliminary plat will not be deemed complete. All requirements for the ~~(NPMP) (NPP)~~ program are described in Section 15.4 ~~(Project Neighborhood Meeting Participation Program)~~ (Neighborhood Participation Plan).

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