

FACT SHEET

CITY OF SHREVEPORT, LOUISIANA

| <u>TITLE</u> | <u>DATE</u> | <u>ORIGINATING DEPARTMENT</u> |
|---|---------------|---|
| An ordinance to amend various articles and sections in the City of Shreveport, Louisiana, Unified Development Code and to otherwise provide with respect thereto. | June 25, 2019 | Shreveport Caddo Metropolitan Planning Commission ("MPC") |
| | | <u>COUNCIL DISTRICT</u> |
| | | City-wide |
| | | <u>SPONSOR</u> |

PURPOSE

To amend the code text in the Shreveport Unified Development Code.

BACKGROUND INFORMATION

The Shreveport UDC serves as the official land use and development regulatory ordinance and includes the official zoning map for the City of Shreveport.

These proposed amendments are intended to be more user-friendly, with regard to various house-keeping and corrective changes due to oversight, grammatical mistakes, contradictions, or missing items.

Amend Article 20 Annexation Standards, Section 20.2 Process to revise all annexation applications of five (5) acres or more; All annexation applications of five (5) acres or more shall be forwarded to the Metropolitan Planning Commission, who in turn will forward their recommendation to City Council after a public hearing. All annexation applications less than five (5) acres shall be handled administratively by the Executive Director, who in turn will forward his or her recommendation to City Council. Only annexations cases five (5) acres or more will have a public hearing (at the MPC level).

Amend Article 9 Billboard, Section 9.8. Permitted Billboard Locations Currently, there are three (3) unbuilt pre-UDC billboard permits that are still active from May 2017(2 issued to Digivision, 1 issued to Ace Advertising). This amendment would allow any of those three permits to be cancelled and surrendered to the Zoning Administrator for a 1-to-1 square footage credit towards the application of a new sign permit within 30 days of passage of this amendment. Any new sign permit reissued under this provision will expire within 90 days from issuance. Any existing sign permit not surrendered within the 30 day period shall become null and void August 27, 2019.

TIMETABLE

| | |
|--------------------------------|---------------|
| MPC Introduction: | May 1, 2019 |
| MPC Review & Recommendation: | June 5, 2019 |
| Introduction to City Council: | June 25, 2019 |
| Final Passage by City Council: | July 9, 2019 |

ATTACHMENTS

| | |
|-------------|------------------|
| Exhibit "A" | May MPC Memo. |
| Exhibit "B" | MPC Staff Report |

SPECIAL PROCEDURAL REQUIREMENTS

MPC Recommendation. Pursuant to [La. R.S. 33:140.30](#), no amendment shall become effective unless it be first submitted to and approved (recommendation) by the MPC. The MPC reviewed these amendments and provided a favorable recommendation on June 5, 2019. Therefore, the City Council may render its decision to approve the amendments by a simple majority vote. See La. R.S. [33:140.30](#) and [Shreveport UDC](#) 16.1 (D)(3)(b).

Notice and Public Hearing at MPC. In accordance with the intent of [La. R.S. 33:140.30](#) for a Public Hearing and Notice to be issued, the MPC held a Public Hearing at its Public Meeting on June 5, 2019, before voting on the proposed amendments. At least ten (10) days' notice of the time and place of the Public Hearing was published on May 21, 2019 in *The Shreveport Times* (a newspaper of general circulation in the parish).

FINANCES

\$0

SOURCE OF FUNDS

NA

ALTERNATIVES

(1) Adopt the ordinance as submitted, or (2) Amend the ordinance, or (3) Reject the ordinance.

RECOMMENDATION

It is recommended that the City Council adopt the ordinance.

FACT SHEET PREPARED BY:

Adam Bailey, MPC, Community Planning and Design Manager

ORDINANCE NO. _____ OF 2019

AN ORDINANCE TO AMEND VARIOUS ARTICLES AND SECTIONS IN THE CITY OF SHREVEPORT, LOUISIANA, UNIFIED DEVELOPMENT CODE AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

BY COUNCILMEMBER:

WHEREAS, the City desires to make every effort to notify the public and to encourage public participation and input on these proposed *code text amendments* to the Shreveport Unified Development Code; and

WHEREAS, on May 1, 2019, the first draft proposals of these *code text amendments* were submitted to the Shreveport-Caddo Metropolitan Planning Commission (MPC), at its regular public board meeting, for informal review and discussion; and

WHEREAS, on June 5, 2019, these *code text amendments* were submitted to the Shreveport-Caddo MPC, at its regular board meeting, for review and recommendation in accordance with [La. R.S. 33:140.30](#); and

WHEREAS, in accordance with the intent of [La. R.S. 33:140.30](#) for a Public Hearing and Notice to be issued, the MPC held a Public Hearing at its Public Meeting, on June 5, 2019, before voting and providing a favorable recommendation, to the City Council, regarding the proposed amendments; and

WHEREAS, at least at least ten (10) days' Notice of the time and place of the Public Hearing was published, at the request of the Shreveport-Caddo MPC staff, in *The Shreveport Times* (a newspaper of general circulation in the parish) and said Notice was published on May 21, 2019; and

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Shreveport, Louisiana, in due, legal and regular session convened, that the following amendments to the City of Shreveport, Louisiana, Unified Development Code (“Shreveport UDC”) are hereby authorized as follows:

1. Amend ARTICLE 20. ANNEXATION STANDARDS, SECTION 20.2. PROCESS in the Shreveport UDC to read as follows:

20.2 PROCESS

A. Initiation

The City of Shreveport may initiate an annexation or an annexation may be requested by a property owner(s). When an annexation is requested, an annexation application must be filed with the City. Once it is determined that the application is complete, the City will forward the application to the Office of the MPC for consideration.

Annexations of less than five (5) acres shall be handled administratively by the Executive Director. Annexations of five (5) acres or more shall be forwarded to the Metropolitan Planning Commission.

B. Action by the Executive Director

1. The Executive Director shall consider a proposed annexation of less than five (5) acres.
2. The Executive Director must evaluate the application based upon the evidence presented in the application, pursuant to the approval standards of this Article and shall recommend approval, recommend approval with conditions, or recommend denial of the annexation.
3. The Executive Director must forward his or her recommendation to the City Council.

C. Action by Metropolitan Planning Commission

1. The Metropolitan Planning Commission shall consider a proposed annexation at a public hearing for annexations of five (5) acres or more.
2. Following the close of the public hearing, the Metropolitan Planning Commission must forward its recommendation to the City Council.
3. The Metropolitan Planning Commission must evaluate the application based upon the evidence presented at the public hearing, pursuant to the approval standards of this Article and recommend approval, recommend approval with conditions, or recommend denial of the annexation.

* * *

2. Amend ARTICLE 9. BILLBOARDS, SECTION 9.8. PERMITTED BILLBOARD LOCATIONS in the Shreveport and Caddo Parish UDC to read as follows:

9.8 BILLBOARDS

* * *

B. Permitted Billboard Locations

1. Static and Electronic Billboards

- a. After the effective date of this Code, no new billboard, static or electronic, may be constructed, erected, installed, or modified within the City of Shreveport, and no sign permit will be issued for the construction, erection, or modification of a new billboard or an existing billboard in the City of Shreveport, except as authorized by this section.
- b. Any active sign permit issued prior to the effective date of this Code shall be allowed to be constructed based on the Code at the time of issuance, provided said permit meets the following conditions:
 - i. Any existing active sign permit may be cancelled and surrendered to the Zoning Administrator for a 1-to-1 square footage credit towards the application of a new sign permit within 30 days of July 17, 2019.
 - ii. Any new sign permit reissued under this provision shall expire within 90 days from issuance.
 - iii. All existing sign permit not surrendered within the 30 day period shall become null and void August 27, 2019.

* * *

BE IT FURTHER ORDAINED that the Mayor of the City of Shreveport, or his/her designee, and the Executive Director of the Shreveport-Caddo Metropolitan Planning Commission, or his/her designee, shall be and is hereby authorized to do any and all things and to sign any and all documents in a form acceptable to the City Attorney, or his/her designee, necessary to effectuate the purposes set forth herein.

BE IT FURTHER ORDAINED that if any provision or item of this Ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this Ordinance which can be given affect without the invalid provisions, items or applications and to this end the provisions of this Ordinance are hereby declared severable.

BE IT FURTHER ORDAINED that all ordinances, resolutions or parts thereof in conflict herewith are hereby repealed.

BE IT FURTHER ORDAINED that this Ordinance shall become effective in accordance with the provisions of [Shreveport City Charter Section 4.23](#).

THUS DONE AND ORDAINED by the City Council of the City of Shreveport, Louisiana.

APPROVED AS TO LEGAL FORM:

City Attorney's Office