

R. ~~Food Truck Park – Major or Minor~~

~~Each individual food truck vendor within a food truck park must meet the requirements of Section 6.2.D.1 below. Food truck parks must meet the standards of this Section. Both major and minor food truck parks require site plan review by the Executive Director.~~

1. ~~General Regulations~~

- ~~a. All food truck parks must comply with all applicable regulations of the Caddo Parish Health Unit, adopted building codes, International Fire Code, this section, and all other applicable federal, state, and local laws. All food truck parks must be on legally platted lots.~~
- ~~b. All food truck vendors must leave the food truck park upon closing of the park. If a commissary is provided on-site and the food truck vendor is approved to use the site's commissary, then the food truck vendor will not have to move from the site each day.~~
- ~~c. There must be a designated manager of the site that is responsible for the orderly organization of food truck vendors, the cleanliness of the site, and the site's compliance with all rules and regulations during business hours.~~
- ~~d. At least one permanent restroom within 500 feet of each food truck vendor must be made accessible to food truck park patrons while the food truck park is open.~~
- ~~e. Food truck parks may be standalone establishments or may be located on a property with another principal use. These properties must be designed to be able to accommodate all required development standards for all principal uses.~~
- ~~f. Food truck parks that are eligible to sell alcohol may do so provided they meet the requirements of Chapter 10 of the Shreveport City Code requirements. Alcohol may only be sold from a fixed location.~~
- ~~g. Food truck vendors cannot park on unimproved surfaces.~~
- ~~h. One on-premise sign is permitted at each entrance identifying the food truck park subject to the sign regulations for the applicable zoning district as said in Article 9 of this Code. Each food truck vendor may have attached signage.~~
- ~~i. No temporary use permits for individual food truck vendors are required within food truck parks.~~
- ~~j. All food truck parks outside of those located in the D-1 District must provide off-street parking. Off-street parking may be provided by way of shared or joint off-site parking arrangements within 1,000 feet of the park. One space is required for each 300 square feet of lot area.~~
- ~~k. Park owners are encouraged to provide for an aesthetically pleasing environment which includes shade and seating elements in addition to groundcover and pervious paving. The Executive Director or Metropolitan Planning Commission may allow for alternative compliance as it pertains to landscaping requirements as necessary.~~
- ~~l. All food truck parks must comply with the noise regulations as required per city regulations.~~
- ~~m. All food truck parks must comply with all adopted floodplain regulations.~~

2. ~~Site Plan Review~~

~~The following information is required for site plan review for a major or minor food truck park:~~

- ~~a. The land area included within the property, the zoning classification of adjacent properties, all public and private rights-of-way and easements bounding and intersecting the site, and a legal~~

~~description of the platted lots of the proposed site and the boundaries.~~

- ~~b. The location of each proposed permanent structure on the site and pads for food truck vendors, and identification of any proposed outdoor entertainment locations and seating areas.~~
- ~~c. The location, width, and surface material of driving lanes and food truck vendors pads.~~
- ~~d. The location of fire hydrants.~~
- ~~e. The dimensions and capacities of parking areas and loading areas.~~
- ~~f. All pedestrian walks, patios, and open areas for use by tenants or the public.~~
- ~~g. The location, height, and materials of all screening mechanisms.~~
- ~~h. The location, size, height, and orientation of all lighting and signs.~~
- ~~i. Location and screening of refuse containers, mechanical equipment, and outside storage or display.~~
- ~~j. Location and number of provided seating and eating areas.~~
- ~~k. All proposed phasing of the park (if applicable).~~
- ~~l. Location, height, separation of buildings, including location of restrooms.~~
- ~~m. Location and type of electrical outlets provided for each corresponding pad site. Major food truck parks are required to provide electrical and water hookups for each food truck vendor.~~
- ~~n. Any other items required by the Executive Director, Metropolitan Planning Commission, and Shreveport City Council.~~

~~**3. Violations, Suspension/Revocation, and Enforcement**~~

~~Any license issued by the City will become void should the holder's Caddo Parish Health permit be suspended or revoked. The on-site manager for a food truck park or property allowing transient food truck vendors is required to ensure that no more than the maximum number of food truck vendors is located on the site at any given time. Failure to comply with this numerical limitation authorizes the Executive Director or the Zoning Administrator to suspend and/or revoke the Certificate of Occupancy. The Director of Finance is authorized to revoke and withhold any food truck vendor's license for vendors and/or locations at their discretion if there are documented repeated violations of this section. The Director of Public Works is authorized to discontinue water service to any property in violation of unauthorized connection to the sewer system and/or unauthorized dumping of grease or waste into the sanitary sewer system. Property Standards, Metropolitan Planning Commission, Building Inspections, and Police Department personnel have full and complete authority to enforce all provisions of this section and have authority to issue citations for violations thereof.~~

S. Food Truck Park

A food truck park is a permitted use in all zoning districts as indicated on the Use Matrix in Article 5 of this Code and requires a special use permit. A food truck park shall require a certificate of occupancy and be subject to the following requirements:

1. General Regulations

- a. All food truck parks shall comply with all the requirements of this Code, [Chapter 10 of the Shreveport City Code /Chapter 4 of the Caddo Parish Code], as well as all other applicable ordinances, statutes, rules and regulations of the [City/Parish] and State of Louisiana.

- b. At no point shall food truck park remain open for 24-hours.
- c. If a food truck park is proposed on a site that requires a new utility connection or if a permanent structure is being constructed, the property shall be on a legally platted lot pursuant to Article 17 of this Code.
- d. The commercial design standards in Article 4 of this Code shall apply to any permanent structure on the site. These standards do not apply to any individual food truck and trailer vendor.
- e. All food truck and trailer vendors shall be removed from any food truck park upon closing of the park. If a commissary is provided on-site and a food truck and trailer vendor is approved to use the site's commissary, then that food truck and trailer vendor will not have to be removed from the site each day.
- f. The property owner, or his/her designated manager, of the food truck park shall be responsible for the orderly organization of all food truck and trailer vendors, the cleanliness of the park, and the park's compliance with all rules and regulations.

2. Food Truck Park Dimensional Standards

- a. The number of food truck and trailer vendor spaces allowed at the food truck park shall be calculated at one (1) vendor space per 1,000 square feet of lot space. The minimum number of vendor spaces shall be two (2). The maximum number of vendor spaces allowed on any site shall be limited to ten (10), except that a request may be made to the Executive Director to approve an alternative number of vendors spaces. Vendor spaces do not need to be occupied at all times, but they must be shown and designed during the site plan process.
- b. Only one (1) food truck and trailer vendor is permitted to occupy each vendor space at the food truck park.
- c. No food truck and trailer vendor, permanent structures, or seating areas shall be located within the required building setbacks of the applicable zoning district.
- d. There shall be a minimum of ten (10) feet of separation between each individual food truck and trailer vendor, and a minimum of twenty (20) feet of separation between any food truck and trailer and a permanent on-site structure.
- e. A food truck and trailer vendor shall remain outside of a required fire lane, be located a minimum of 3' from any fire hydrant and shall not block access to a Fire Department Connection (FDC).
- f. No vehicle drive-through services shall be permitted within a food truck park.
- g. During hours of operation, each food truck and trailer vendor shall be responsible for providing a trash receptacle for use by customers and shall ensure the area is kept clear of litter and debris at all times. A common dumpster may be provided within the food truck park if the dumpster is screened in accordance with the screening requirements found in Article 7 of this Code.
- h. Any food truck park may establish or utilize a permanent structure for indoor seating, entertainment venue, or similar purposes provided the structures comply with all applicable requirements, including but not limited to building and fire department requirements.

3. Required Site Plan

- a. A detailed site plan shall be required for the approval of any food truck park. At a minimum, the site plan must show the location of, and detail, the following items:
 - i. Each food truck and trailer vendor space with appropriate separation distances;

- ii. Outdoor grills, fryers, and smoker pad sites;
 - iii. Utility connections, including electric, gas, water, and sewer;
 - iv. On-site lighting;
 - v. Activity areas, including playground, movie screen, stage or similar areas;
 - vi. Restrooms and hand washing facilities;
 - vii. Designated customer seating areas;
 - viii. ADA access to parking, vendors, and restrooms;
 - ix. Proposed parking areas including on-site and off-site spaces;
 - x. Fire lanes and fire truck routes;
 - xi. Dumpsters and service vehicle access for waste removal, moving vendor trailers, etc.
- b. Access to a food truck park shall be through a single, all weather surface driveway directly connected to a public street, with a maximum driveway width of 35 feet. Where on-site parking is proposed near a driveway, a minimum throat distance of 50 feet shall be provided unless otherwise reduced by the City Engineer.
 - c. All food truck and trailer vendors shall not be parked on unimproved surfaces and at a minimum be parked on compacted gravel base.
 - d. Any outdoor fryer, grill, and smoker that is proposed to be placed outside a food truck and trailer vendor shall be placed on an approved all-weather material, such as concrete or asphalt, and identified on the site plan.
 - e. Venues for live music, art performances, movies or similar activities shall be subject to the provisions provided herein, with the proposed location identified on the site plan.
 - f. In order to improve safety, individual electrical generators shall be prohibited. All electrical services necessary to serve a food truck and trailer vendor or food truck park shall be provided through permanent on-site connections. Aerial electrical line extensions shall be prohibited.
 - g. Individual electric service outlets with connection boxes shall be installed at each space through approved underground utility line extensions, unless approved by the Executive Director.
 - h. Customer seating shall be provided at a minimum rate of four (4) seats per individual vendor, and may be grouped within the food truck park. Seating areas may be located within a permanent building or under a shade structure, provided said building or structure meets all minimum building and fire code requirements. Where outdoor seating is proposed, the surface shall consist of turf grass, crushed granite, pavement, mulch, or other improved surface.
 - i. All food truck parks shall be in compliance with all other provisions of this Code, International Building Code, or other requirements (e.g. Fire Department, Health Department) to protect health, safety and general welfare.

4. Lighting

On-site lighting shall be provided within a food truck park and shall be in accordance with exterior lighting standards found in Article 7, with exception that string lights shall be permitted throughout a

food truck park when a colored or warm white light is utilized. String lights shall adhere to the UL standards and shall not be placed in a manner which would establish a safety issue.

5. Parking

- a. The required number of off-street parking spaces shall be calculated at a rate of two (2) parking spaces per food truck and trailer vendor, provided however that an alternate parking plan may be completed and approved by the Executive Director.
- b. If the site plan identifies available space on-site for employees and/or towing vehicles to park, then the Executive Director may approve a reduced number of required parking spaces.

6. Signage

- a. One (1) monument sign shall be permitted for the entrance to the food truck park. The sign shall comply with all applicable sign requirements found in Article 9.
- b. Each food truck and trailer vendor within a food truck park may have signs mounted to their vehicle and/or trailer.
- c. Each food truck and trailer vendor within a food truck park may have one (1) "A-frame" sign, not to exceed three (3) feet in height, immediately adjacent to their vehicle for the purpose of displaying a menu or special advertisement.
- d. If the food truck park is located within any special zoning district, additional standards may apply pursuant to the requirements of that zoning district.

7. Restroom Facilities

- a. Each food truck park shall provide facilities to accommodate for a minimum of two (2) restrooms. Temporary portable restroom facilities may be considered as part of the special use approval.
- b. The restroom facilities should be equipped with hand washing facilities, or at a minimum, hand sanitation stations shall be provided near the restroom facility and throughout the food truck park.

8. Venues

- a. Playgrounds, movie areas, stages for musical or art performances, or similar are encouraged within a food truck park. Said areas shall be oriented away from neighboring uses to reduce noise and light, and potential nuisance.
- b. Any food truck park shall comply with Chapter 58 Nuisances of the Shreveport City Code.

9. Landscaping

- a. All food truck parks shall meet the landscaping requirements of Article 10 of this Code.
- b. Food truck parks adjacent to single-family or multi-family zoned property, shall provide a landscape buffer per the requirements of Article 10 of this Code.
- c. Park owners are encouraged to provide for an aesthetically-pleasing environment within the park, which includes shade and seating elements in addition to pervious groundcover.
- d. The Executive Director may allow for alternative compliance as it pertains to landscaping requirements.