

FACT SHEET

CITY OF SHREVEPORT, LOUISIANA

<u>TITLE</u> An ordinance to revise Article IV, Division 3A of the City of Shreveport, Louisiana, Code of Ordinances, relative to the duties and responsibilities of the Deputy Chief of Police, and to otherwise provide with respect thereto.	<u>DATE</u> March 12, 2019	<u>ORIGINATING DEPARTMENT</u> Office of the City Attorney, and Shreveport Police Department <u>COUNCIL DISTRICT</u> City-wide <u>SPONSOR</u>
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PURPOSE
To revise Shreveport City Code Article IV, Division 3A relative to the duties and responsibilities of the Deputy Chief of Police.

BACKGROUND INFORMATION
The Shreveport City Code Article IV, [Division 3A](#) titled Police Department, is in need of revisions with regard to the designation of duties and responsibilities of the Deputy Chief of Police to better align with the Municipal Fire and Police Civil Service Law.

Existing Shreveport City Code [Sec. 2-161](#) (2) states that “*the deputy chief of police shall perform the duties of the chief of police in the absence of the chief of police.*” It is recommended that [Sec. 2-161](#) be revised and that this provision be clarified to distinguish between a temporary and routine *absence* of the Chief of Police as opposed to a *vacancy* of the position, due to either a permanent vacancy or a vacancy created by an authorized leave of absence, and to clarify the appointing authority is authorized to make a *provisional appointment* or a *substitute appointment* in such cases in accordance with the Municipal Fire and Police Civil Service Law, in [La. R.S. 33:2496](#).

It is also recommended that the City revise its ordinance to properly cite to applicable Civil Service law provisions.

<u>TIMETABLE</u> Introduction: March 12, 2019 Final Passage: March 26, 2019	<u>ATTACHMENTS</u> None
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SPECIAL PROCEDURAL REQUIREMENTS
Pursuant to Shreveport City Charter [Section 4.17](#), except in the case of emergency ordinances, no final action shall be taken on any ordinance at the meeting at which it is introduced or prior to the next regular meeting of the council occurring at least two (2) weeks after its introduction.

<u>FINANCES</u> NA	<u>SOURCE OF FUNDS</u> NA
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ALTERNATIVES
(1) Adopt the ordinance as submitted, or (2) Amend the ordinance, or (3) Reject the ordinance.

RECOMMENDATION
It is recommended that the City Council adopt the ordinance.

FACT SHEET PREPARED BY: Karen Strand,
Assistant City Attorney

ORDINANCE NO. 26 OF 2019

AN ORDINANCE TO REVISE ARTICLE IV, DIVISION 3A OF THE CITY OF SHREVEPORT, LOUISIANA, CODE OF ORDINANCES, RELATIVE TO THE DUTIES AND RESPONSIBILITIES OF THE DEPUTY CHIEF OF POLICE, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

BY: COUNCILMEMBER

WHEREAS, the Shreveport City Code Article IV, [Division 3A](#) titled Police Department, is in need of revisions with regard to the designation of duties and responsibilities of the Deputy Chief of Police to better align with the Municipal Fire and Police Civil Service Law; and

WHEREAS, existing Shreveport City Code [Sec. 2-161](#) (2) states that “*the deputy chief of police shall perform the duties of the chief of police in the absence of the chief of police*”; and

WHEREAS, it is recommended that [Sec. 2-161](#) be revised and that this provision be clarified to distinguish between a temporary and routine *absence* of the Chief of Police as opposed to a *vacancy* of the position, due to either a permanent vacancy or a vacancy created by an authorized leave of absence, and to clarify the appointing authority is authorized to make a *provisional appointment* or a *substitute appointment* in such cases in accordance with the Municipal Fire and Police Civil Service Law, in [La. R.S. 33:2496](#).

WHEREAS, it is also recommended that the City revise its ordinance to properly cite to applicable Civil Service law provisions.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Shreveport, Louisiana, in due, legal and regular session convened, that Article IV, [Division 3A](#) of the City of Shreveport, Louisiana, Code of Ordinances hereby revised in part to now read as follows:

Sec. 2-160. - Deputy chief of police; created.

The position of deputy chief of police is hereby created and established as a competitive position within the City of Shreveport police department in accordance with the Municipal Fire and Police Civil Service Law ([La. R.S. 33:2481.4](#)).

Sec. 2-161. - Duties and responsibilities of deputy chief of police.

The deputy chief of police shall have direct supervision over all positions in the classified service below the rank of chief of police.

The duties and responsibilities of the deputy chief of police shall include:

- (1) Assists the chief of police in management, administration, directing, and supervising the operations of the Shreveport Police Department.

- (2) Perform the duties of the chief of police in the temporary absence of the chief of police. However, upon the vacancy of the position of chief of police, either a permanent vacancy or a vacancy created by an authorized leave of absence, the appointing authority is authorized to make a provisional appointment or a substitute appointment in accordance with the Municipal Fire and Police Civil Service Law ([La. R.S. 33:2496](#)).

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Sec. 2-162. – Ranking of deputy chief of police.

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BE IT FURTHER ORDAINED that the Mayor of the City of Shreveport, or his designee, shall be and is hereby authorized to do any and all things and to sign any and all documents in a form acceptable to the City Attorney, or her designee, necessary to effectuate the purposes set forth herein.

BE IT FURTHER ORDAINED that if any provision or item of this Ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this Ordinance which can be given affect without the invalid provisions, items or applications and to this end the provisions of this Ordinance are hereby declared severable.

BE IT FURTHER ORDAINED that all Ordinances or parts thereof in conflict herewith are hereby repealed.

BE IT FURTHER ORDAINED that this Ordinance shall become effective in accordance with the provisions of [Shreveport City Charter Section 4.23](#).

THUS DONE AND ORDAINED by the City Council of the City of Shreveport, Louisiana.

APPROVED AS TO LEGAL FORM:

City Attorney's Office