NOTICE OF PUBLIC MEETING
Notice Posted: 8/19/2022 12:30 PM

Public Notice: Notice is hereby given that the City Council of the City of Shreveport shall hold its Administrative Conference on Monday August 22, 2022, at 3:00 p.m. and its Regular Meeting, Tuesday, August 23, 2022, at 3:00 P.M. Both meetings will be held in the Government Chamber at Government Plaza (505 Travis Street).

ADMINISTRATIVE CONFERENCE

August 22, 2022

AND

CITY COUNCIL MEETING AGENDA

August 23, 2022

1. **CALL TO ORDER**
2. **INVOCATION**
3. **ROLL CALL**
4. **APPROVAL OF MINUTES: ADMINISTRATIVE CONFERENCE/CITY COUNCIL/SPECIAL MEETING**

   August 8, 2022 August 8, 2022-sm August 9, 2022 August 9, 2022 -sm

5. **AWARDS AND RECOGNITIONS OF DISTINGUISHED GUESTS, COMMUNICATIONS OF THE MAYOR RELATIVE TO CITY BUSINESS, AND REQUIRED REPORTS**

   A. AWARDS AND RECOGNITION OF DISTINGUISHED GUESTS BY CITY COUNCIL MEMBERS, NOT TO EXCEED FIFTEEN MINUTES

   B. AWARDS AND RECOGNITION OF DISTINGUISHED GUESTS BY THE MAYOR, NOT TO EXCEED FIFTEEN MINUTES

   C. COMMUNICATIONS OF THE MAYOR RELATIVE TO CITY BUSINESS OTHER THAN AWARDS AND RECOGNITION OF DISTINGUISHED GUESTS

D. REPORTS:

Property Standards Report (Resolution 7 of 2003)

Revenue Collection Plan & Implementation Report (Resolution 114 of 2009)

Master Plan Committee Report (Resolution 132 of 2012)

Budget to Actual Financial Report(Resolution 183 of 2017)

6. PUBLIC HEARING: NONE

7. ADDING ITEMS TO THE AGENDA, PUBLIC COMMENTS, CONFIRMATIONS AND APPOINTMENTS

A. ADDING LEGISLATION TO THE AGENDA (REGULAR MEETING ONLY) AND PUBLIC COMMENTS ON MOTIONS TO ADD ITEMS TO THE AGENDA

B. PUBLIC COMMENTS (IN ACCORDANCE WITH SECTION 1.11 OF THE RULES OF PROCEDURE) (ADMINISTRATIVE CONFERENCE ON ANY MATTER OF PUBLIC CONCERN REGARDLESS OF WHETHER THE ITEM IS ON THE AGENDA) (REGULAR MEETING ON MATTERS WHICH ARE ON THE AGENDA)

C. CONFIRMATION AND APPOINTMENTS

Superintendent Streets and Drainage - Terry Ivy

Downtown Development Authority - Kyle Southard

Director of Airports for the Shreveport Airport Authority - Larry Blackwell

Shreveport Implementation and Redevelopment Authority - Reginald Mims

Historic Preservation Commission - Mischa Farrell, Verni Howard, William Callaway

Shreveport-Bossier Convention and Tourist Bureau Board of Directors – Charles Johnson

Shreveport Municipal Fire and Police Civil Service Board - Brian Hollins, Deidra Robertson, Henry Walker

8. CONSENT AGENDA LEGISLATION

A. TO INTRODUCE ROUTINE ORDINANCES AND RESOLUTIONS

RESOLUTIONS: NONE

ORDINANCES: NONE

B. TO ADOPT ORDINANCES AND RESOLUTIONS

RESOLUTIONS: NONE

ORDINANCES: NONE

9. REGULAR AGENDA LEGISLATION

A. RESOLUTIONS ON SECOND READING AND FINAL PASSAGE OR WHICH WILL REQUIRE ONLY ONE READING

RES 107

Authorizing the submission of the 2022 Annual Action Plan to the United States Department of Housing and Urban Development (HUD) and to otherwise provide

with respect thereto.

Documents:

aap - fact sheet and resolution.pdf
2022 budget final.pdf

RES 108

Stating the City of Shreveport's approval of Amendment No. 5 to the Trust Indenture of the Shreveport Home Mortgage Authority and to otherwise provide with respect thereto.

Documents:

shma - fact sheet and resolution.pdf
shma trust indenture amendment 5 (final).pdf

RES 109

Authorizing the City of Shreveport, Louisiana, Purchasing Agent to reject all bids received for Request for Anderson Island Restroom Bid RFQ #22-539 and to otherwise provide with respect thereto.

Documents:

res - reject bids - rfq 22-539 anderson island restroom.pdf

RES 110

Authorizing the marshal of the City Court of Shreveport to receive in addition to the salary paid to him by the city of Shreveport, the same fees as are payable to constables of justice of the peace courts, up to fifty percent of the salary paid by the city of Shreveport, and to otherwise provide with respect thereto.

Documents:

city marshal resolution.pdf

RES 111

Honoring Ashley Murphy-Wilson for her outstanding artistic achievements in ballet and the City of Shreveport and to otherwise provide with respect thereto (B/Fuller)

Documents:

resolutionashleymurph-wilson.pdf

RES 112

A resolution in remembrance of Devin Dewayne Myers and to otherwise provide with respect thereto (E/Jackson, G/Bowman)

Documents:

devin myers.pdf

RES 113

Dedicating the 3200 block of Logan Street in honor of Robert "Tony" Rhodes, and otherwise providing with respect thereto. (G/Bowman)

Documents:

robert tony rhodes.pdf

B. INTRODUCTION OF RESOLUTIONS (NOT TO BE ADOPTED PRIOR TO SEPTEMBER 13, 2022)

RES 114

Authorizing the Mayor to enter into a cooperative endeavor agreement with the Shreveport Symphony Orchestra and to otherwise provide with respect thereto.

Documents:

resolutionshreveportsymphony2022.pdf

RES 115

Authorizing the Mayor to enter into a cooperative endeavor agreement with the Shreveport Opera and to otherwise provide with respect thereto.

Documents:

resolutionshreveportopera2022-2025 - originial.pdf

RES 116

Authorizing the Mayor to enter into a cooperative endeavor agreement with Shreveport Metropolitan Ballet and to otherwise provide with respect thereto.

Documents:

resolutionshreveportballet2022-2025.pdf

RES 117

Authorizing the execution of a Cooperative Endeavor Agreement between the City of Shreveport and the Parish of Caddo relative to the City of Shreveport's Guaranteed Income Program and to otherwise provide with respect thereto.

Documents:

parish cea resolution.pdf
guaranteed income program agreement.pdf

RES 118

Amending the pay plan for classified employees to address pay compressions, and to otherwise provide with respect thereto.

Documents:

2022 pay compressoins fact sheet and resolution (002).pdf
pay chart.pdf

RES 119

Authorizing the mayor to submit loan application form 100a and accompanying documents for water tank rehabilitation to the Department of Health on behalf of the City of Shreveport for the purpose of placing this project on the comprehensive priority list for funding through the drinking water revolving loan fund and to otherwise provide with respect thereto.

Documents:

resolution - water tank rehab.pdf

RES 120

Authorizing the mayor to submit loan application form 100a and accompanying documents for lead joint water lines to the Department of Health on behalf of the City of Shreveport for the purpose of placing this project on the comprehensive priority list for funding through the drinking water revolving loan fund and to otherwise provide with respect thereto.

Documents:

resolution - lead joint water lines.pdf

RES 121

Authorizing the mayor to submit loan application form 100a and accompanying documents for Amiss WTP Transmission Piping to the Department of Health on behalf of the City of Shreveport for the purpose of placing this project on the comprehensive priority list for funding through the drinking water revolving loan fund and to otherwise provide with respect thereto.

Documents:

resolution - amiss wtp transmission piping.pdf

C. INTRODUCTION OF ORDINANCES (NOT TO BE ADOPTED PRIOR TO SEPTEMBER 13, 2022)

ORD 122

Amending the 2022 General Fund Budget and to otherwise provide with respect thereto.

Documents:

arp funds 22.pdf

ORD 123

Amending the 2022 Capital Projects Fund Budget and to otherwise provide with respect thereto.

Documents:

arp companion 22.pdf

ORD 124

Amending the 2022 Community Development Special Revenue Fund Budget and to otherwise provide with respect thereto

Documents:

budget amendment sgi - parish final.pdf

ORD 125

To amend Section 38.5-3 of the City of Shreveport, Louisiana, Code of Ordinances relative to the procedure for the appointment of Hearing Officers to the City's Environmental Court and to otherwise provide with respect thereto

Documents:

hearing officer legislation - environmental court (revised).pdf

ORD 126

Zoning Case No. 22-141-C: An ordinance to amend the official zoning map of the City of Shreveport Unified Development Code, by rezoning property located north side of Bert Kouns Industrial Loop, approximately one thousand and seven hundred feet east of Kingston Road, Shreveport, Caddo Parish, LA., from C-2 corridor commercial zoning to C-3 general commercial zoning district, and to otherwise provide with respect thereto (E/Jackson)

Documents:

22-141-c ord packet.pdf

ORD 127

Zoning Case No. 22-144-C: An ordinance to amend the official zoning map of the City of Shreveport Unified Development Code, by rezoning property located west side of Samford Avenue between Jennings Street and Woodrow Street, Shreveport, Caddo Parish, Louisiana, from R-2 multi-family residential zoning district to IC instructional campus zoning district, and to otherwise provide with respect thereto (B/Fuller)

Documents:

22-144-c ord packet.pdf

ORD 128

Zoning Case No. 22-145-C: An ordinance to amend the official zoning map of the City of Shreveport Unified Development Code, by rezoning property located east side of Wallace Lake Road, approximately 100 feet south of Tooke Drive, Shreveport, Caddo Parish, Louisiana, from R-1-7 single family residential district to C-1 neighborhood commercial zoning district, and to otherwise provide with respect thereto (E/Jackson)

Documents:

22-145-c ord packet.pdf

ORD 129

Zoning Case No. 22-147-C: An ordinance to amend the official zoning map of the City of Shreveport Unified Development Code, by rezoning property located west side of Southern Ave; approximately one hundred and thirty feet south of Hoadley Street, Shreveport, Caddo Parish, La., from C-2 corridor commercial zoning district to c-2 corridor commercial zoning pud district, and to otherwise provide with respect thereto (B/Fuller)

Documents:

22-147-c ord packet rev.pdf

D. ORDINANCES ON SECOND READING AND FINAL PASSAGE (NUMBERS ARE ASSIGNED ORDINANCE NUMBERS)

ORD 104

Amending the 2022 General Fund Budget and to otherwise provide with respect thereto.

Documents:

budget amendment.pdf

ORD 108

To revise Chapter 78 Article V "*Standards for construction of parking lots"* of the City of Shreveport, Louisiana, Code of Ordinances, relative to construction of parking lots and to otherwise provide with respect thereto.

Documents:

shreveport.ch. 78 article v sec 78-236 fact sheet.pdf

ORD 109

To amend various articles and sections in the City of Shreveport, Louisiana, Unified Development Code, for the purpose of updating and revising the regulations for political signs, and to otherwise provide with respect thereto.

Documents:

01 ord - fact sheet.pdf
02 ord - exhibit a_mpc memo.pdf
03 ord - exhibit b_mpc staff report 22-7-ctac.pdf

ORD 111

Amending the 2022 Water and Sewerage Enterprise Fund Budget and to otherwise provide with respect thereto.

Documents:

water and sewerage enterprise fund budget amendment 2022-2.pdf

ORD 112

Amending the 2022 General Fund Budget and otherwise providing with respect thereto.

Documents:

finance mid year budget amendment 22.pdf

ORD 113

To amend Section 10-4 of the Code of Ordinances relative to reports by the chief of police and to include language concerning the powers of the chief of police to make rules and regulations and to otherwise provide with respect thereto.
amendment no. 1

Documents:

chapter 10-4 legislation_.pdf

ORD 114

To add language to Section 10-8 relative to Class A and Class B permits and to otherwise providing with respect thereto.

Documents:

chapter 10-8 legislation_.pdf

ORD 115

To add language to Section 10-52 which concerns the term and renewal of retail and manufacturer permits and to otherwise providing with respect thereto.
amendment no. 1

Documents:

chapter 10-52 legislation_.pdf

ORD 116

To amend Section 10-67 which concerns the issuance or denial of alcohol beverage handling employee cards to include language concerning the transfer and surrender of permits upon change of ownership or termination of business and to otherwise providing with respect thereto.

Documents:

chapter 10-67 legislation_.pdf

ORD 117

To repeal Section 10-84 of the City of Shreveport Code of Ordinances and to otherwise providing with respect thereto. amendment no. 1

Documents:

chapter 10-84 physical seperation legislation_.pdf

ORD 118

To amend Section 10-103 of the Code of Ordinances concerning grounds for suspension or revocation of alcohol beverage permits and include language concerning the emergency closure of an establishment by law enforcement and to otherwise providing with respect thereto. amendment no. 1

Documents:

chapter 10-103.1 legislation_.pdf

ORD 119

To amend Section 10-133 concerning the hearing and notice for the appeals process for all permits denied, suspended or revoked and to otherwise providing with respect thereto.

Documents:

chapter 10-133 legislation_.pdf

ORD 120

To amend Section 10-186 concerning the security requirements of digital camera systems and to otherwise providing with respect thereto.

Documents:

chapter 10-186 legislation_.pdf

ORD 121

To amend various articles and sections in the City of Shreveport, Louisiana, Unified Development Code, for the purpose of revising the buffer requirements for

short-term rental properties, with all their provisions included therein.

Documents:

01 ord - fact sheet.pdf
02 ord - exhibit a - mpc memo.pdf
03 ord - 22-8-ctac staff report.pdf

ORD 110

CASE NO. 22-122-C: An ordinance to amend the official zoning map of the City of Shreveport Unified Development Code, by rezoning property located southeast corner of East Kings Highway and East 70th Street, Shreveport, Caddo Parish, La., from R-A, Rural Agriculture Zoning District To C-4, Heavy Commercial Zoning District, and to otherwise provide with respect thereto (D/Boucher)

Documents:

22-122-c packet.pdf

10. TABLED LEGISLATION

A. ORDINANCES/RESOLUTIONS:

RES 166

A resolution in support of and establishing a Tax Increment Financing (TIF) District, a proposed public improvement district, wholly within the city limits of the City of Shreveport, and otherwise providing with respect thereto. (F/Green) (Tabled on January 11, 2022)

Documents:

tif district (district f).pdf
exhibit a - cedargrovepublicimprovementdistrict.pdf
exhibit b - district f tif.pdf

ORD 149

Amending Section 10-69 of Chapter 10, Article IV, Division 2 of the City of Shreveport, Louisiana, Code of Ordinances with respect to the Fee and Term for alcoholic beverage handling employee cards, and to otherwise provide with respect thereto. (Tabled on December 14, 2021)

Documents:

abo 1.pdf

11. APPEALS

A. PROPERTY STANDARDS APPEALS: NONE

B. ALCOHOLIC BEVERAGE ORDINANCE APPEALS: NONE

C. METROPOLITAN PLANNING COMMISSION AND ZBA APPEALS: NONE

D. OTHER APPEALS

SOB APPEALS: NONE

TAXI APPEALS: NONE

12. REPORTS FROM OFFICERS, BOARDS, AND COMMITTEES

13. CLERK'S REPORT: NONE

14. ADDITIONAL COMMUNICATIONS

A. Additional Communications from the Mayor

B. Additional Communications from Council Members

15. EXECUTIVE SESSION: AUGUST 22, 2022

Angela Wilson, et al v. COS, et al

First Judicial District Court

#586,088-A

16. ADJOURNMENT

_____

James Green, Chairman

_____

LaTonya Bogan, Chief Deputy Clerk of Council

ORDINANCE AND RESOLUTION FACT SHEET **City of Shreveport**

TITLE	DATE	ORIGINATING DEPT./DIV.
A RESOLUTION AUTHORIZING THE SUBMISSION OF THE 2022 ANNUAL ACTION PLAN TO THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.	08/01/2022	Department of Community Development **SPONSOR OR COUNCIL MEMBER**

PURPOSE

To authorize the submission of the 2022 Annual Action Plan to the United States Department of Housing and Urban Development (HUD)

This Ordinance or Resolution will have direct impact on Council District: **All**

BACKGROUND INFORMATION

The City of Shreveport is required to submit an Annual Action Plan to the United States Department of Housing and Urban Development (HUD) which sets forth the planning and application aspects of the Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and the Emergency Solutions Grant (ESG) programs. The Annual Action Plan contains the City's one-year plan of action for implementation of the 2019-2023 Consolidated Plan Activities. The Consolidated Plan and the Annual Action Plan are collaborative processes whereby the community establishes a unified vision for community development actions. It integrates housing, economic, environmental, community and human development in a comprehensive and coordinated fashion so that families and communities can work together and thrive.

TIMETABLE

Introduction: **August 9, 2022**

Final Passage: **August 23, 2022**

SPECIAL PROCEDURAL REQUIREMENTS

None

FINANCES	SOURCE OF FUNDS

CONCLUSION

The Department of Community Development recommends that this resolution be approved.

FACT SHEET PREPARED BY: Thea R. Scott, Comm. Dev., Bureau Chief of Administration

RESOLUTION NO. _____ OF 2022

A RESOLUTION AUTHORIZING THE SUBMISSION OF THE 2022 ANNUAL ACTION PLAN TO THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

BY:

WHEREAS, pursuant to regulations of the United States Department of Housing and Urban Development (HUD), the City of Shreveport is required to submit an Annual Action Plan; and

WHEREAS, the Annual Action Plan describes activities and programs that are aligned with the Strategic Plan, as outlined in the Consolidated Plan and outline proposed expenditures of the Community Planning and Development formula grant programs. Community Development Block Grant (CDBG), HOME Investment Partnership (HOME), and Emergency Solutions Grant (ESG); and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Shreveport, in due regular and legal session convened, that the Mayor is hereby authorized to submit the 2022 Annual Action Plan to HUD substantially in accordance with the attached draft which is filed for public inspection with the original of this resolution in the Office of the Clerk of Council on August 9, 2022.

BE IT FURTHER RESOLVED, that the Mayor is authorized to execute and submit any and all documents necessary for the submission of the 2022 Annual Action Plan.

BE IT FURTHER RESOLVED, that if any problems or items of this resolution or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this resolution which can be given effect without the invalid provisions, items or applications and to this end the provisions of this resolution are hereby declared severable.

BE IT FURTHER RESOLVED that all ordinances or resolutions or parts thereof in conflict herewith are hereby repealed.

APPROVED AS TO LEGAL FORM:

_____

City Attorney's Office

Fiscal Year (FY) 2022 allocations

For the Office of Community Planning and Development's (CPD) formula programs

Department of Community Development
2022 Annual Action Plan

CDBG Allocation	**Amount**
Administration	386,735
Project Delivery Cost	251,937
Public Service	200,000
Public Facilities	200,000
Housing Projects: $895,004 1. Emergency Repairs 2. Major System Repairs 3. Paint Your Heart Out *4.* Handicap Accessibility	 $ 11,845 $383,613 $322,491 $177,055
Total	**$1,933,676**
2020 HOME Allocation	
Administration	111,290
Project Delivery Cost	120,000
CHDO Set-Aside	167,000
CHDO Operating	
Housing Rental/Homeownership	130,000
HOME Ownership Assistance (HAPPI)	584,612
TOTAL	**$1,112,902**

2021 ESG Allocation	
Administration	12,432
HMIS	2,500
Emergency Shelter	76,587
Street Outreach – Essential Services	12,900
Rapid Re-Housing	-0-
Homeless Prevention	61,350
TOTAL	**$165,769**

FACT SHEET **CITY OF SHREVEPORT, LOUISIANA**

TITLE	**DATE**	**ORIGINATING DEPARTMENT**
A RESOLUTION STATING THE CITY OF SHREVEPORT'S APPROVAL OF AMENDMENT NO. 5 TO THE TRUST INDENTURE OF THE SHREVEPORT HOME MORTGAGE AUTHORITY AND TO OTHERWISE PROVIDE WITH RESPECT THERETO	08/01/2022	Department of Community Development **CITY COUNCIL DISTRICT** **SPONSOR**

PURPOSE

The Shreveport Home Mortgage Authority (SHMA) is requesting the approval of Amendment No. 5 of its trust indenture by of the Shreveport City Council. The purpose of this amendment will result in the modernization of the SHMA which will allow it to better meet its objectives to benefit and serve the City of Shreveport.

BACKGROUND INFORMATION

In the 1970's, local public trusts were established in parishes and municipalities throughout the State of Louisiana to improve communities by increasing access to quality affordable housing and home ownership. Louisiana's Local Public Trust Law authorizes the creation of these trusts and allows each trust to select a parish or municipality as its beneficiary. In 1978, a group of local Shreveport residents established the Shreveport Home Mortgage Authority ("SHMA") local public trust and selected the City of Shreveport as its beneficiary.

Over the last 40 years, two major developments occurred. First, because of changes in federal laws and financial markets, some of the tools utilized by local public trusts to increase affordable housing and promote home ownership became obsolete. Second, it became the generally accepted belief that economic growth and access to common community resources, such as grocery stores and pharmacies, were critical to creating thriving neighborhoods. As a result, the state legislature amended Louisiana's Local Public Trust Law providing local public trusts the ability to modernize to address these new realities. This month the trustees of the SHMA unanimously adopted (with one member absent) Amendment No. 5 to its trust indenture to modernize the SHMA and bring it in line with other local public trusts around the State.

This amendment makes the following critical changes:

1. Allows for a more holistic approach to building healthy neighborhoods by allowing the trust to facilitate financing for quality affordable housing and home ownership, as well as financing the community and economic development necessary to provide upward mobility and wealth generation for residents.

2. Changes the name of the trust to the Northwest Louisiana Finance Authority. This name change is in line with similar name changes adopted by other local public trusts throughout the state. This new name better reflects the trust's holistic mission of increasing access to quality affordable housing and home ownership while also strengthening the economic viability of local communities. This name change **does not** affect the City of Shreveport's status as the beneficiary of the trust.

TIMETABLE		**ATTACHMENT(S)**
Introduction:	August 9, 2022	Exhibit "A" SHMA Resolution
Final Passage:	August 23, 2022	

SPECIAL PROCEDURAL REQUIREMENTS

FINANCES	**SOURCE OF FUNDS**
N/A	N/A

ALTERNATIVES

(1) Adopt the Resolution as submitted, or (2) Amend the Resolution, or (3) Reject the Resolution.

RECOMMENDATION

It is recommended that the City Council adopt the Resolution.

FACT SHEET PREPARED BY: Thea R. Scott, Department of Community Development and Mike Busada, General Counsel for the SHMA

RESOLUTION NO. _____ OF 2022

A RESOLUTION STATING THE CITY OF SHREVEPORT'S APPROVAL OF AMENDMENT NO. 5 TO THE TRUST INDENTURE OF THE SHREVEPORT HOME MORTGAGE AUTHORITY AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

WHEREAS, in 1978, in an effort to increase access to quality affordable housing and promote home ownership, a group of local Shreveport residents established the Shreveport Home Mortgage Authority (***"SHMA"***) as a local public trust in accordance with La. R.S. 9:2341 et seq., as amended (the ***"Louisiana Public Trust Law"***) and selected the City of Shreveport as its beneficiary; and

WHEREAS, in establishing the SHMA trust, the trustees adopted a trust indenture (the ***"Indenture"***) that serves as the governing document under which the trust operates; and

WHEREAS, over the last forty (40) years, the Indenture has become outdated and does not address the utilization of tools commonly employed by local public trusts throughout the state to increase access to affordable quality housing, promote home ownership, and facilitate community and economic development essential to the survival and growth of vibrant neighborhoods; and

WHEREAS, on July 12, 2022, trustees of the SHMA adopted, without opposition, Amendment No. 5 to its Trust Indenture for the purpose of modernizing the SHMA's Indenture and bringing it in line with other local public trusts operating around the State; and

WHEREAS, while a local public trust is independent of its beneficiary in its decision making and operations, it must operate for the benefit of its beneficiary and its beneficiary's citizens and businesses, and as such, the Louisiana Public Trust Law requires that the beneficiary approve any amendments to the trust indenture of a local public trust; and

WHEREAS, it is found and determined that the approval of the aforementioned Amendment No. 5 to the SHMA Indenture will result in the modernization of the SHMA, allowing it to better meet its objectives for the benefit of the City of Shreveport; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Shreveport that:

Section 1. The foregoing whereas clauses are hereby adopted as set forth in the preamble to this Resolution; and

Section 2. The City Council does hereby approve Amendment No. 5 to the SHMA Indenture as set forth in the resolution of the Shreveport Home Mortgage Authority dated July 12, 2022, and attached hereto as Exhibit A; and

Section 3. If any one or more of the provisions of this Resolution shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provision of this

Resolution, but this Resolution shall be construed and enforced as if such illegal or invalid provisions had not been contained herein. Any constitutional or statutory provision enacted after the date of this Resolution which validates or makes legal any provision of this Resolution which would not otherwise be valid or legal, shall be deemed to apply to this Resolution; and

Section 4. This Resolution shall immediately take effect upon adoption; and

Section 5 – That all Resolutions or parts thereof in conflict herewith are hereby repealed.

THUS DONE AND RESOLVED by the City Council of the City of Shreveport, Louisiana.

APPROVED AS TO LEGAL FORM:

_____

The following resolution was offered by Trustee Brett Brown and seconded by Trustee Marian Claville Burks:

SHREVEPORT HOME MORTGAGE AUTHORITY
RESOLUTION

A RESOLUTION APPROVING AMENDMENT NO. 5 TO THE TRUST INDENTURE DATED OCTOBER 24, 1978, AS AMENDED, AND OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, the Trustees of the Shreveport Home Mortgage Authority (the ***"Authority"***) desire to adopt certain amendments to the original Trust Indenture, dated October 24, 1978, as amended (the ***"Trust Indenture"***); and

WHEREAS, like most peer institutions throughout the State of Louisiana (the ***"State"***) the Authority was established during the 1970's; and

WHEREAS, the Trustees desire to modernize and make available the most current developments in housing and mortgage finance programs as well as other community and economic development initiatives, public purposes, and other activities permitted under La. R.S. 9:2341 et seq., as amended (the ***"Louisiana Public Trust Act"*** or ***"Act"*** or ***"Public Trust Law"***), as previously undertaken by many of our peer institutions across the State of Louisiana.

NOW THEREFORE, the Trustees do hereby amend the Trust Indenture as follows:

SECTION 1. That Article I of the Trust Indenture is hereby amended to read as follows:

ARTICLE I
CREATION OF TRUST

The undersigned Trustor hereby creates and establishes a public trust pursuant to Chapter 2-A of Title 9 of the Louisiana Revised Statutes, as amended (hereinafter referred to as the ***"Public Trust Law"***), for the use and benefit of the City of Shreveport, State of Louisiana (the ***"Beneficiary"***), to generally provide with respect to all activities, programs, and public purposes allowed under the Public Trust Law, including, but not limited to, housing, mortgage finance and related services, activities, facilities and properties, and to promote and provide for the development of residential housing, whether single or multi-family dwellings, of every type and character in accordance with the needs of the Beneficiary, its agencies and instrumentalities, in order to promote the health, safety, welfare and economic well-being of the inhabitants of the City of Shreveport and the region, including specifically, but not limited to, the issuance of its bonds, notes or other obligations to (i) acquire mortgage notes secured by mortgages on single family residences or two to six unit family residences in the City of Shreveport, owned by persons of low or moderate income, and (ii) finance, promote, undertake and encourage all other public purposes, activities, and programs, including, but not limited to, community and economic development as permitted under the Public Trust Law and in furtherance of the purposes for which the Trust is created, as set forth in Article IV hereof.

SECTION 2. That Article II of the Trust Indenture is hereby amended to read as follows:

ARTICLE II
NAME OF TRUST

The name of this Trust shall be the ***"Northwest Louisiana Finance Authority"*** (hereinafter referred to as the ***"Trust"*** or ***"Authority"***). The Trustees shall conduct all business, perfect all agreements, execute all instruments and otherwise perform the duties and functions required in the execution of this Trust, except those validly delegated by them, as authorized herein.

SECTION 3. That Article III of the Trust Indenture is hereby amended to read as follows:

***

(m) "Trust" means the Northwest Louisiana Finance Authority.

(o) "Trust Indenture" means this Trust Indenture, originally dated October 24, 1978, as amended, creating the Trust.

SECTION 4. That Article IV of the Trust Indenture is hereby amended to read as follows:

The purposes of the Trust are any one or more of the following:

***

(7) To utilize any authority provided to public trusts under the Public Trust Law to conduct activities for the furtherance and accomplishment of any authorized public function or purpose, now or hereafter provided for in the Public Trust Law, notwithstanding anything herein to the contrary.

SECTION 5. As required by the Act, the Chairman of the Trust or legal counsel for the Trust, are hereby authorized and directed to provide the amendments to the Trust outlined herein to the Beneficiary and to the State Bond Commission.

SECTION 6. This resolution shall take effect immediately. The Trust amendments shall take effect forthwith upon the review and approval of the Beneficiary and the State Bond Commission.

This resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: H. Calvin Austin; Brett Brown; Marian Claville Burks; Patrick Crawford

NAYS: None

ABSENT: Lydia Jackson

ABSTAINED: None

And the resolution was adopted on this, the 12th day of July, 2022.

/s/ S. Patrick Crawford	/s/ H. Calvin Austin
Secretary	Chairman

FACT SHEET **CITY OF SHREVEPORT, LOUISIANA**

TITLE	**DATE**	**ORIGINATING DEPARTMENT**
A Resolution authorizing the City of Shreveport, Louisiana, Purchasing Agent to reject all bids received for Request for Anderson Island Restroom Bid RFQ #22-539 and to otherwise provide with respect thereto.	August 9, 2022	Purchasing Division **CITY COUNCIL DISTRICT** **SPONSOR**

PURPOSE

To authorize the Purchasing Agent, or her designee, to reject all bids received for RFQ 22-539.

BACKGROUND INFORMATION

On August 8, 2022, one (1) bid was received for the Anderson Island Restroom #22-539. The designer's estimate was $116,000.00 and the bid submitted was for $271,000.00.

The Purchasing Agent may reject any and all bids and readvertise for bids with the approval of the City Council pursuant to Shreveport City Charter Sec. 10.07. In addition, La. R.S. 39:1605, authorizes the City to reject any and all bids that are "*in the best interests of the state*."

"*Best Interest"* under these facts and circumstances is authorized in La. R.S. 39:1605, whereby here the bid was over the project budget.

TIMETABLE	**ATTACHMENT(S)**
Introduction: August 23, 2022 Final Passage: August 23, 2022	NA

SPECIAL PROCEDURAL REQUIREMENTS

NA

FINANCES	**SOURCE OF FUNDS**
NA	NA

ALTERNATIVES

(1) Adopt the Resolution as submitted, or (2) Amend the Resolution, or (3) Reject the Resolution.

RECOMMENDATION

It is recommended that the City Council adopt the Resolution.

FACT SHEET PREPARED BY: DeReka Abner-Mims, Senior Buyer
Purchasing Division

RESOLUTION NO. _____ OF 2022

A RESOLUTION AUTHORIZING THE CITY OF SHREVEPORT, LOUISIANA, PURCHASING AGENT TO REJECT ALL BIDS RECEIVED FOR REQUEST FOR ANDERSON ISLAND RESTROOM BID RFQ #22-539 AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

BY: COUNCILMEMBER

WHEREAS, on August 8, 2022, one (1) bid was received as a result of solicitation for Anderson Island Restroom (RFQ-22-539); and

WHEREAS, pursuant to Shreveport City Charter Sec. 10.07, the Purchasing Agent may reject any and all bids and readvertise for bids with the approval of the City Council; and

WHEREAS, pursuant to Shreveport City Code Sec. 26-268 the City has adopted, by reference, portions of the Louisiana Procurement Code (La. R.S. 39:1551 through 39:1755); and

WHEREAS, La. R.S. 39:1605, authorizes the City to reject any and all bids that are "*in the best interest of the state*;" and

WHEREAS, "*the best interest of the state"* under these facts and circumstances is authorized in La. R.S. 39:1605, whereby all bids were over the project budget; and

WHEREAS, it has been determined by the City Council and Purchasing Agent, and/or his/her designee, that such action is being taken in the best interests of the City.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Shreveport, Louisiana, in due, legal, and regular session convened that:

SECTION 1. The "whereas" clauses above are herein adopted as part of this Resolution.

SECTION 2. The Purchasing Agent, or his/her designee, is hereby authorized to reject all bid(s) received for RFQ #22-539.

BE IT FURTHER RESOLVED that the Mayor of the City of Shreveport, or his/her designee, shall be and is hereby authorized to do any and all things and to sign any and all documents in a form acceptable to the City Attorney, or his/her designee, necessary to effectuate the purposes set forth herein.

BE IT FURTHER RESOLVED that if any provision or item of this Resolution or the application thereof is held invalid, such invalidity shall not affect other provisions, items or

applications of this resolution which can be given effect without the invalid provisions, items, or applications, and to this end the provisions of this resolution are hereby declared severable.

BE IT FURTHER RESOLVED that this Resolution shall become effective in accordance with the provisions of Shreveport City Charter Section 4.23.

BE IT FURTHER RESOLVED that all resolutions, ordinances, or parts thereof in conflict herewith are hereby repealed.

THUS, DONE AND RESOLVED by the City Council of the City of Shreveport, Louisiana.

APPROVED AS TO LEGAL FORM:

_____

City Attorney's Office

FACT SHEET **CITY OF SHREVEPORT, LOUISIANA**

TITLE

A Resolution authorizing the marshal of the City Court of Shreveport to receive in addition to the salary paid to him by the city of Shreveport, the same fees as are payable to constables of justice of the peace courts, up to fifty percent of the salary paid by the city of Shreveport, and to otherwise provide with respect thereto.

DATE

August 23, 2022

ORIGINATING DEPARTMENT

COUNCIL DISTRICT

SPONSOR

PURPOSE

To comply with Act 230 of 2022, which became effective August 1, 2022.

BACKGROUND INFORMATION

On March 4, 2022, Louisiana State Representative Alan Seabaugh (Rep. Seabaugh) prefiled HB 719 (Attachment "B"), which amended and reenacted La. R.S. 13:1883(D)(1), relative to certain marshals of city courts; to provide for the salary of the marshal of the city court of Shreveport; and to provide for related matters. The matter was referred to the Louisiana House of Representatives (House) Committee on Judiciary.

On April 20, 2022, Rep. Seabaugh amended HB 719 (Attachment "C"), to include the enactment of La. R.S. 13:1883(D)(3), which allowed the marshal of the City Court of Shreveport to receive in addition to the salary paid to him by the city of Shreveport the same fees as are payable to constables of justice of the peace courts, up to fifty percent of the salary paid by the city of Shreveport, and for the remainder of those fees and commissions collected to be used to defray the operational and necessary related expenses of the office of the marshal. HB 719 with this amended was passed out of the Committee on Judiciary by a vote of 11-0 and scheduled for floor debate.

On May 2, 2022, HB 719, with its amendments, was passed by a vote of 91 yeas, 0 nays and ordered to Louisiana State Senate (Senate). On May 3, 2022, HB 719 was received by the Senate, and referred to the Senate's Committee on Judiciary B, where it was reported favorably.

On May 25, 2022, HB 719 passed the Senate by a vote of 38 yeas, 0 nays and ordered returned to the House.

On May 26, 2022, HB 719 was signed the Speaker of the House and President of the Senate.

On May 31, 2022, HB 719 was signed by the Governor, becoming Act. No. 230 (Attachment "D') and having an effective date of August 1, 2022.

TIMETABLE | **ATTACHMENT(S)**

Introduction:	August 23, 2022	Attachment “A”- HB719 bill info Attachment “B”- HB719 original version Attachment “C”- HB719 amendment Attachment “D”- Act 230 of 2022 Attachment “E”- La. R.S. 13:1883, version prior to enactment of Act 230 of 2022
Final Passage:	August 23, 2022	

SPECIAL PROCEDURAL REQUIREMENTS

None

FINANCES	**SOURCE OF FUNDS**
$24,000.00	Marshals Office Discretionary fund

ALTERNATIVES

(1) Adopt the resolution as submitted, or (2) Amend the resolution, or (3) Reject the resolution.

RECOMMENDATION

FACT SHEET PREPARED BY: Danielle N. Brown
Assistant City Attorney

RESOLUTION NO. _____ OF 2022

A RESOLUTION AUTHORIZING THE MARSHAL OF THE CITY COURT OF SHREVEPORT TO RECEIVE IN ADDITION TO THE SALARY PAID TO HIM BY THE CITY OF SHREVEPORT, THE SAME FEES AS ARE PAYABLE TO THE CONSTABLES OF JUSTICE OF THE PEACE COURTS, UP TO FIFTY PERCENT OF THE SALARY PAID BY THE CITY OF SHREVEPORT, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

BY COUNCILMEMBER:

WHEREAS. La. R.S. 13:1883(A)(14) sets the minimum salary of the marshal for the city court of Shreveport is $12,500, which is to be paid by the city of Shreveport only.

WHEREAS, La. R.S. 13:1883(E) states, "The governing authority of the city of Shreveport may increase the compensation of the marshal of the city court in such amount over and above that fixed by Subsection A of this section as it may determine."

WHEREAS, Section 4.33 of the Shreveport City Charter states, "For the purpose of exercising special authority granted the city under the provisions of the constitution and laws of the state and the Constitution and laws of the United States, the council shall be deemed the governing authority of the municipality. Unless the same be contrary to specific provisions of said constitutions and laws, this authority shall be exercised by resolution of the council or ordinance adopted in the manner provided therefor and subject to the exercise of the veto power vested in the mayor".

WHEREAS, La. R.S. 13:1881(B) states in part, "…nothing herein shall authorize the city marshal to fix or supplement his own salary…"

WHEREAS, on May 31, 2022, the Governor of Louisiana signed into law Act 230 of 2022.

WHEREAS, Act 230 of 2022 became effective August 1, 2022.

WHEREAS, Act 230 of 2022 allows: (1) the Shreveport City Marshal's Office to receive the same fees as are payable to constables of justice of peace courts, and (2) allows the City Marshal to received additional compensation above his salary. This additional compensation received is to come from those fees payable to constable of justice of peace courts and cannot exceed 50% of the city marshal's salary, with the remainder of the fees and commission collected going to the operational and necessary expenses of the office of the marshal.

NOW THEREFORE, BE IT RESOLVED that as of August 1, 2022, the marshal of the city court of Shreveport will receive additional compensation from those fees payable to constables of justice of peace courts not to exceed fifty percent (50%) of his salary and that any remaining fees collected be used to defray the operational and necessary related expenses of the office of the marshal, as prescribed by La. R.S. 13:1883(D)(3).

BE IT FURTHER RESOLVED that if any provision or item of this resolution or the application thereof is held invalid, such invalidity shall not affect other provisions, items or application of this resolution which can be given effect without the invalid provisions, items, or application and, to this end, the provisions of this resolution are hereby declared servable; and

BE IT FURTHER RESOLVED that all resolutions or parts thereof in conflict herewith are hereby repealed.

APPROVED AS TO LEGAL FORM:

_____

City Attorney's Office

RESOLUTION NO. OF 2022

A RESOLUTION HONORING ASHLEY MURPHY-WILSON FOR HER OUTSTANDING ARTISTIC ACHIEVEMENTS IN BALLET AND THE CITY OF SHREVEPORT AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

BY: COUNCILMAN LEVETTE FULLER

WHEREAS, Ashley Murphy-Wilson was born in Shreveport, Louisiana to the parents of Herbert and Susie Murphy; and

WHEREAS, Ashley Murphy-Wilson at the tender age of 3, her parents placed her into 30 minute classes that consisted of ballet, tap, and creative dance; and

WHEREAS, Ashley Murphy-Wilson enrolled in a few serious summer intensive classes, that is when she realized her passion for dance would be backed by real potential; and

WHEREAS, Ashley Murphy-Wilson graduated from Caddo Magnet High School in 2002; and

WHEREAS, Ashley Murphy-Wilson after graduation accepted a spot in New York to be a part of the Dance Theater of Harlem, where she continued to dance until 2015; and

WHEREAS, Ashley Murphy-Wilson during her time with the Dance Theater of Harlem toured and performed in ballets such as Firebird, Serenade The Four Temperaments, Concerto Baracco; and

WHEREAS, Ashley Murphy-Wilson also taught for the Dance Theater of Harlem Pre-Professional Residency at the Kennedy Center; and

WHEREAS, Ashley Murphy-Wilson had the honor of performing at the White House, BET, Jeopardy and also represented the U.S. in cultural exchange programs in Jamaica and Honduras; and

WHEREAS, Ashley Murphy-Wilson joined the Artist at the Washington Ballet in 2015, where she continues to inspire young dancers of all backgrounds; and

WHEREAS, Ashley Murphy-Wilson performed many principal roles in ballets including Tchaikovsky Pas de Deux, Glinka, Nacho Duato's Coming Together, Agon, and Ulysses Dove's Dancing on the Front Porch of Heaven in additional to many others; and

WHEREAS, Ashley Murphy-Wilson was also featured on the cover of Pointe Magazine with Misty Copeland and Ebony Williams, in a Verizon Wireless commercial, and the Black Ballerina documentary streaming on Amazon Video; and

WHEREAS, Ashley Murphy-Wilson resides in Washington, D.C. with her husband Samuel Wilson; and

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Shreveport in due, legal and regular session convened, that the City Council honors Ashley Murphy-Wilson for her outstanding artistic achievements in ballet.

BE IT FURTHER RESOLVED that this resolution shall be executed in duplicate originals with one original presented to Ashley Murphy-Wilson and the other resolution filed in perpetuity in the office of the Clerk of Council for the City of Shreveport.

APPROVED AS TO LEGAL FORM:

_____

City Attorney's Office

RESOLUTION 112 OF 2022

A RESOLUTION IN REMEMBRANCE OF DEVIN DEWAYNE MYERS AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

BY: COUNCILMEN ALAN JACKSON, JR and JERRY BOWMAN, JR.

WHEREAS, Devin Dewayne Myers was born on March 2, 2005, in Shreveport, Louisiana, and passed away on March 3, 2022, at the age of 17; and

WHEREAS, growing up, Devin was always a star on the basketball court. He started playing at the age of 10 years old. Over the years, he established great friendships with his teammates and learned what brotherhood was all about; and

WHEREAS, Devin and his teammates received many awards including MVP Freshman City League Championship, MVP H-Town Classic, All-Arena Alumni MVP, and Middle School All-Star MVP; and

WHEREAS, after graduating high school, Class of 2023, Devin planned to attend McNeese State University in Lake Charles, Louisiana where he had planned to earn a bachelor's degree in Engineering, with hopes, dreams, and prayers of making a career in his heart's passion, basketball; and

WHEREAS, Devin is survived by his parents Shartarshea Myers and Larry Thompson, and brother Dayln Myers who will forever cherish and love him always; and

WHEREAS, in honor of Devin's memory the "Devin Myers Opportunity Scholarship" will be awarded to a graduate of Huntington High School to afford them the chance to further reach their educational and career goals.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Shreveport in due regular and legal session convened that the Shreveport City Council remembers and honors the life of Devin Dewayne Myers.

BE IT FURTHER RESOLVED that if any provision of this resolution or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this resolution which can be given effect without the invalid provisions, items, or applications and to this end the provisions of this resolution are hereby declared severable.

BE IT FURTHER RESOLVED that all resolutions or parts thereof in conflict herewith are hereby repealed.

APPROVED AS TO LEGAL FORM:

_____

City Attorney's Office

RESOLUTION NO. 113 OF 2022

A RESOLUTION DEDICATING THE 3200 BLOCK OF LOGAN STREET IN HONOR OF ROBERT "TONY" RHODES, AND OTHERWISE PROVIDING WITH RESPECT THERETO

BY: COUNCILMAN JERRY BOWMAN, JR.

WHEREAS, Robert "Tony" Rhodes, was born on September 12, 1940 in Minden, Louisiana to Cullen Rhodes and Leslie Lee Jones; and

WHEREAS, Tony attended Webster Elementary School prior to attending Webster High School. At Webster High School, he was a member of the high school band and the captain of both the football and basketball teams; and

WHEREAS, Tony's skills on the gridiron earned him a full athletic scholarship to Wiley College. The following year, he transferred to Southern University A&M College where a knee injury ended his football career. He continued his education and received a Bachelor of Science degree in Physical Education and Math in 1962; and

WHEREAS, Tony began his professional career as a math teacher at Desoto High School (Mansfield, LA) in the early 1960's, where he was also the assistant football coach and head baseball coach. While coaching he helped two future major-league pitchers, Vida Blue and Jesse Hudson, get started in baseball; and

WHEREAS, Tony was hired as an assistant football coach and subsequently promoted to head coach at Walnut Hill High School in Shreveport, Louisiana. He was employed there for five years; and

WHEREAS, When Caddo Parish schools integrated in January 1970 and Walnut Hill was phased out, Tony became a football assistant and head baseball coach at Southwood High School. As a result of integration, black head coaches who had been moved to assistant jobs at previously all-white schools were promised head coaching jobs as those jobs would come available. This happened for Tony in 1973 when Huntington High School opened in Shreveport. He became the Raiders' first athletic director and head coach. He served in these roles for 18 years; and

WHEREAS, Tony's "second job" as a basketball referee kept him on the road each winter from 1965 to 1997. At times, he called games in the Metro Conference, the Southland, SWAC, TAAC, and Big State (Texas schools), plus games for smaller schools in East Texas; and

WHEREAS, Tony officiated a thousand-plus basketball games in 32 years, but two stand out. In March 1980, in Indianapolis, he was one of the officials in the NCAA Tournament's men's Final Four. He was one of three men calling the second semifinal between UCLA and Purdue. In 1969, he called his first NBA exhibition game. Both were highlights of his officiating career; and

WHEREAS, Tony was affectionately called "Coach Rhodes" or just "Coach" by many, he took his duties as a coach and mentor very seriously and imparted on his student athletes that their wins in life were much more important than the wins on the field. His family's motto was "faith, family and football." He taught all of his students the value of hard work, discipline, and no regrets. He cherished a special relationship with each of his players and coaches. He was committed to high school athletics and often helped families from all over Shreveport and beyond.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Shreveport in due, legal and regular session convened, that the Mayor on behalf of the City, is authorized to dedicate 3200 block of Logan Street in honor of Robert “Tony” Rhodes.

BE IT FURTHER RESOLVED that in accordance with Resolution No. 156 of 2019, the dedication marker should be approximately 9 inches tall and 42 inches wide and should be placed on an existing standard or street sign if the placement is authorized by Traffic Engineering.

BE IT FURTHER RESOLVED that if any provision of this resolution or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this resolution which can be given effect without the invalid provisions, items, or applications and to this end the provisions of this resolution are hereby declared severable.

BE IT FURTHER RESOLVED that all resolutions or parts thereof in conflict herewith are hereby repealed.

APPROVED AS TO LEGAL FORM:

_____

City Attorney’s Office

FACT SHEET

Title	**Date**	**Originating Department**
A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A COOPERATIVE ENDEAVOR AGREEMENT WITH SHREVEPORT SYMPHONY ORCHESTRA AND TO OTHERWISE PROVIDE WITH RESPECT THERETO	August 3, 2022	SPAR

Purpose

To authorize the Mayor to enter into a cooperative endeavor agreement with Shreveport Symphony Orchestra for use of Riverview Theater during the 2022 – 2025 performance seasons.

Background Information

Founded in 1948, the Shreveport Symphony Orchestra is Louisiana's oldest continually operation professional orchestra. SSO was founded by local citizens interested in bringing the experience of a professional orchestra to Shreveport.

Riverview Theater (formerly Civic Theater) has been home to SSO since the mid 1960's. SSO provides education outreach through the following:

- In School Ensembles where first and second graders are visited by small groups of SSO musicians. These mini performances last about 40 minutes and are designed to educate, entertain and involve the students. Local students are exposed to the basics of symphony performance in their own schools.
- Civic Youth Concerts where local fifth grade students are invited to the Riverview Theater for a full scale SSO performance. The theme is pre-determined and sent to the schools ahead of time along with personal work books for each student to enhance the learning experience of each student.
- Discovery Concerts presented to thousands of elementary students.

Shreveport Symphony Orchestra is a non-profit 501 (c) (3) organization and is supported by private and corporate donations, fundraisers and grants.

Timetable

Introduction:	August 23, 2022
Final Passage:	September 13, 2022

Special Procedural Requirements

None

Finances

Rental of building rates for performance $425 per performance day, approx. 10 per season, plus rehearsal days as agreed upon per performance.

Discussion

None

Alternatives

1. Adopt the resolution as submitted.
2. Amend the resolution.
3. Deny the resolution.

Conclusion

Alternative Number 1 is recommended.

FACT SHEET PREPARED BY: Shelly Ragle,
Director, SPAR

RESOLUTION NO. 114 OF 2022

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A COOPERATIVE ENDEAVOR AGREEMENT WITH SHREVEPORT SYMPHONY ORCHESTRA AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

WHEREAS, the Shreveport Symphony Orchestra ("Symphony") was founded in 1948 and today is the state's oldest continuously performing orchestra; and

WHEREAS, the Symphony provides education outreach by giving educational and entertaining ensemble performances at local Caddo parish schools for first and second graders; and

WHEREAS, the Symphony commits to an extensive education program, free to every child in grades 3-5; and

WHEREAS, the Symphony annually provides free concerts and activities for citizens of the City of Shreveport; and

WHEREAS, the concerts and events sponsored by the Symphony provide a cultural benefit to citizens of the City of Shreveport; and

WHEREAS, the City of Shreveport ("City") desires to participate with the Symphony in the production of the 2022-2025 Symphony Seasons, which is a public purpose:

BE IT RESOLVED by the City Council of Shreveport in due, regular and legal session convened that Adrian Perkins, Mayor, be and is hereby authorized and empowered to execute a Cooperative Endeavor Agreement between the City of Shreveport and Shreveport Symphony Orchestra substantially in the form filed in the office of the Clerk of Council; and

BE IT FURTHER RESOLVED that if any provision or item of this resolution or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this resolution which can be given effect without the invalid provisions, items or application, and to this end, the provisions of this resolution are hereby declared severable; and

BE IT FURTHER RESOLVED that all resolutions or parts thereof in conflict herewith are hereby repealed.

APPROVED AS TO LEGAL FORM:

_____

City Attorney's Office

COOPERATIVE ENDEAVOR AGREEMENT
BETWEEN
THE CITY OF SHREVEPORT
AND
SHREVEPORT SYMPHONY ORCHESTRA

THIS COOPERATIVE ENDEAVOR AGREEMENT is made and entered on this _____day of _____, 2022 by and between the City of Shreveport ("City"), a duly incorporated municipal corporation in the State of Louisiana, represented by Adrian Perkins, Mayor, duly authorized to act herein, and Shreveport Symphony Orchestra represented herein by_____, duly authorized to act on behalf of the Shreveport Symphony Orchestra hereinafter referred to as "Symphony". This agreement is to serve the public for the purposes hereinafter declared:

IN CONSIDERATION of the covenants and agreements contained herein, the parties mutually agree as follows:

1. PURPOSE

The purpose of this Agreement is to set forth the terms under which the City will support the Symphony by providing use of Riverview Theater for the 2022 – 2025 seasons.

2. TERM

The term of this Agreement shall be in effect from the date of execution through the 31st day of December 2025 or sooner at the mutual written consent of the parties herein.

3. RESPONSIBILITIES OF BOTH PARTIES

3.1 City agrees to support the 2022 – 2025 Symphony seasons by providing use of the Riverview Theater for concerts when such use does not conflict with previously scheduled and confirmed events in the facilities as mutually agreed upon by both parties.

3.2 In consideration for City's support, Symphony agrees to provide concerts and events that are open to the general public at no charge. The number, dates and times of concerts and events shall be mutually determined in writing by the parties

3.3 Notwithstanding the provisions of paragraph 3.2 above, Symphony retains the right to charge a reasonable admission fee for other concerts and events held in the public facilities.

3.4 Symphony shall provide at its own cost and expense, any and all services, equipment and personnel required in the production of all concerts and other events held in the public facilities pursuant to this Agreement, except for such services and equipment normally provided by City to all users of the public facilities. City staffing costs will be assessed per performance schedule.

3.5 Symphony shall name City as a Sponsor of its 2022-2025 seasons and, where practical, shall designate City as such in all advertising and promotional material. City shall receive the same benefit as any other sponsor at this support level.

4. INSURANCE

4.1 Symphony undertakes and agrees, at its own expense, to provide and maintain in full force and effect at all times during the initials term or any renewal term of this Agreement Commercial General Liability Insurance in an amount not less than a combined single limit of one million dollars for bodily injury and one million dollars for property damage. This policy should be endorsed to name City as additional insured. It is the intent of the City that the policy coverage should not be limited by an annual aggregate limitation. If this policy is to be limited by an aggregate annual limitation, the aggregate limitation shall not be less than one million dollars.

4.2 All coverages required by this section shall be effective under Insurance policies issued by solvent insurance carriers qualified to do business in the State of Louisiana and having an A.M. Best Company rating of B+VII or better. This rating requirement is waived for the workers compensation only. City reserves the right to inspect and all insurance policies required pursuant to this Agreement, prior to commencement of the services specified in the Agreement and anytime thereafter.

4.3 A Certificate of Insurance evidencing proof that such insurance coverage exists shall be furnished to City by Symphony before any part of the service specified by this Agreement are commenced. The said Certificate shall name City as an additional insured and include a provision that in case of cancellation or any material change in the coverage stated above City shall be notified thirty (30) days prior to such change or cancellation. Said provision shall include cancellation for nonpayment of premium.

4.4 Symphony and all of its insurers shall, in regard to the above stated insurance, waive all right of recovery or subrogation against City, its officers, agents, or employees and its insurance companies.

4.5 City will give Symphony prompt notice in writing if the institution of any suit or proceeding and permit Symphony to defend same, and will give all needed information, assistance, and authority to enable Symphony to do so. Symphony shall similarly give City immediate notice of any suit action filed or prompt notice of any claim arising out of the performance of the contract. Symphony shall immediately provide City with copies of all pertinent papers received by Symphony pursuant to this provision of the Agreement.

4.6 If any part of the services specified by this agreement is sublet, similar insurance shall be provided by or on behalf of the subcontractor to cover their operations, and evidence of such insurance, satisfactory to City shall be furnished by Symphony.

5. INDEMNITY AND HOLD HARMLESS

5.1 Symphony hereby agrees to indemnify, defend and hold harmless City, its officers, agents and employees against any and all claims, demands, suits, damages, and expenses (including reasonable attorneys fees for the defense thereof) to City, or to any party for loss of life, or personal injury or property damage occurring on or about the premises, its surrounding area(s) or grounds, including but not limited to sidewalks and parking areas, when these are caused or contributed to by Symphony, arising out of or in connection within its use of the premises for the purpose stated therein.

6. TERMINATION AND CANCELLATION

6.1 For Convenience

Any party shall have the right to terminate this Agreement at its convenience upon thirty (30) day advance written notice to the other party.

6.2 Mutual Consent

This Agreement may be terminated immediately by the mutual consent of both parties.

6.3 For Cause

Except as otherwise provided herein, either party shall have the right to immediately terminate this Agreement after giving thirty (30) days written notice to the other party upon the occurrence of either of the following:

i) Non-appropriation or under appropriation of funds by the Governing Board or officials of either party to this Agreement which would limit the party's ability to comply with its duties and obligations under this agreement.
ii) Any time City manpower or personnel are not sufficient to meet City's obligation s hereunder.
iii) Failure for any reason, by either party, to fulfill its obligations under this agreement.
iv) Failure for any reason, by either party, to comply with Federal, State and Local Laws applicable to matters covered by this Agreement.

In the event this Agreement is terminated for cause, Symphony shall continue to have the right to use of the public facilities upon payment of a rental fee.

7. MISCELLANEOUS PROVISIONS

7.1 It is understood that the premises provided herein for use by Symphony are owned by the City of Shreveport, a Louisiana municipal corporation. Any discrimination by Symphony, its agents, or employees, on account of race, sex, color, religion, disability or national origin, in the use of or admission to the premises is prohibited and shall result in immediate termination of this Agreement by City.

7.2 The parties hereto stipulate that the venue of any possible litigation arising under this shall be Caddo Parish, Louisiana.

7.3 Any notices required or appropriate under this Agreement shall be given in writing to City and Symphony at the address shown below:

City: City of Shreveport
Director of Public Assembly and Recreation
505 Travis Street, Suite 550
Shreveport, La. 71101

Symphony: Shreveport Symphony Orchestra
616 Jordan Street
Shreveport, La. 71101

P.O. Box 205
Shreveport, La. 71162-0205

or such other address as either party may specify from time to time throughout the initial term or any renewal term of this agreement.

7.4 Nothing contained herein or elsewhere in this agreement shall in any manner be deemed to create a partnership relationship between City and Symphony.

7.5 Symphony herein expressly agrees and acknowledges that it is an independent contractor as defined in R.S. 23: 1021(6) and as such, it is expressly agreed and understood between the parties hereunto, in entering into this Agreement, City shall not be liable to Symphony for any benefits or coverage as provided by the Worker's Compensation Law of the State of Louisiana, and further, under the provision of R.S. 23:1034, anyone employed by Symphony not be considered an employee of City for purposes of Worker's Compensation.

7.6 None of the funds, materials, property or services provided directly or indirectly under the terms of this Agreement may be used for any partisan political activity, or to further the election or defeat of any candidate for public office.

7.7 Symphony shall maintain financial records pertaining to all matters relative to this Agreement in accordance with generally accepted accounting principles and procedures. Symphony shall retain all of its records and supporting documentation applicable to this Agreement with the City for a period of three (3) years, except as follows:

a. Records that are subject to audit findings shall be retained three (3) years after such findings have been resolved.

b. All such records and supporting documents shall be made available, upon request, for inspection or audit by representatives of the City. In the event Symphony goes out of existence, it shall turn over to City all of its records relating to this Agreement to be retained by the City for the required period.

c. Symphony agrees to permit any duly authorized representative of the City to audit the records and books pertaining to this Agreement at any time during normal business hours and under reasonable circumstances and to copy there from any information that the City desires concerning the Symphony operation hereunder. City shall provide written notice prior to the execution of this provision. If the Symphony or its records and books are not located within Caddo or Bossier Parish, in the event of an audit, Symphony agrees to deliver the records or have the records delivered to the City's designated representative at an address designated by the City within the City of Shreveport. If the City's designated representative finds that the records delivered by the

Symphony are incomplete, Symphony agrees to pay the City representative's cost to travel to Symphony office to audit or retrieve the complete records.

7.8 No failure of either party to exercise any power or right given hereunder or to insist upon strict compliance by the other party with its obligations hereunder, and no custom or practice of the parties at variance with the terms hereof shall constitute a waiver of the other party's right to demand at any time exact compliance with the term hereof.

7.9 This agreement shall be binding upon and inure to the benefit of the parties hereto, their legal representatives, successors and assigns.

7.10 This agreement shall be reasonably construed and substantial compliance with its terms, conditions, and obligations is hereby intended, unless the context or a literal compliance requires otherwise. Whenever approval or consent is herein required, the same shall not be unreasonable or arbitrarily withheld.

7.11 If any provision or item of this Agreement is held invalid, such invalidity shall not effect other provisions or items of this Agreement which can be given effect without the invalid provisions and to this end the agreement is hereby declared severable.

IN WITNESS THEROF, the parties hereto have caused this agreement to be executed in multiple original copies, this _____day of _____, 2022.

Signatures on the following page

WITNESSES: CITY OF SHREVEPORT:

_____ BY:_____

Adrian Perkins, Mayor

_____

WITNESSES: SHREVEPORT SYMPHONY ORCHESTRA

_____ BY:_____

_____ Shreveport Symphony Orchestra
P.O. Box 205

Shreveport, La. 71162-0205
(318) 227-7496

FACT SHEET

Title	**Date**	**Originating Department**
A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A COOPERATIVE ENDEAVOR AGREEMENT WITH THE SHREVEPORT OPERA AND TO OTHERWISE PROVIDE WITH RESPECT THERETO	August 12, 2022	SPAR

Purpose

To authorize the Mayor to enter into a cooperative endeavor agreement with Shreveport Opera for use of Riverview Theater during the 2022 – 2025 performance seasons.

Background Information

Shreveport Opera was founded in 1949 and is one of the oldest Opera companies in the country. Almost all of the traditional operatic repertoire has been presented over its sixty-year history. Riverview Theater (formerly Civic Theater) has been home to the Shreveport Opera since the mid 1960's.

In 2001 Shreveport Opera created the Opera Xpress or SOX which is an educational and outreach component of the Opera that brings the opera experience into area schools, hospitals and retirement centers to educate and entertain. In addition SOX performs free at ArtBreak each year.

According to the Opera they perform for an estimated 50,000 people each year. They currently produce three main operas or musical works at Riverview Theater.

Shreveport Opera is a 501(c) (3) is a non-profit 501(c) (3) organization and supported by private and corporate donations, fundraisers and grants.

Timetable

Introduction: August 23, 2022
Final Passage: September 13, 2022

Special Procedural Requirements

None

Finances

Rental of building rates for performance $425 per performance day, approx. 2 per season, plus rehearsal days as agreed upon per performance.

Discussion

None

Alternatives

1. Adopt the resolution as submitted.
2. Amend the resolution.
3. Deny the resolution.

Conclusion

Alternative Number 1 is recommended.

FACT SHEET PREPARED BY: Shelly Ragle,
Director, SPAR

RESOLUTION NO. 115 of 2022

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A COOPERATIVE ENDEAVOR AGREEMENT WITH THE SHREVEPORT OPERA AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

BY:

WHEREAS, the Shreveport Opera ("Opera") was founded in 1949 and is one of the oldest Opera companies in the country; and

WHEREAS, the Opera annually performs for an estimated 50,000 people; and

WHEREAS, the Opera has an education and outreach component called Shreveport Opera Xpress (SOX) that brings the opera experience into area schools, hospitals and retirement centers; and

WHEREAS, the concerts and events sponsored by the Opera provide a cultural benefit to citizens of the City of Shreveport; and

WHEREAS, the City of Shreveport ("City") desires to participate with the Opera in the production of the 2022-2025 Opera seasons, which is a public purpose:

BE IT RESOLVED by the City Council of Shreveport in due, regular and legal session convened that Adrian Perkins, Mayor, be and is hereby authorized and empowered to execute a Cooperative Endeavor Agreement between the City of Shreveport and Shreveport Opera substantially in the form filed in the office of the Clerk of Council; and

BE IT FURTHER RESOLVED that if any provision or item of this resolution or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this resolution which can be given effect without the invalid provisions, items or application, and to this end, the provisions of this resolution are hereby declared severable; and

BE IT FURTHER RESOLVED that all resolutions or parts thereof in conflict herewith are hereby repealed.

APPROVED AS TO LEGAL FORM:

_____

City Attorney's Office

COOPERATIVE ENDEAVOR AGREEMENT
BETWEEN
THE CITY OF SHREVEPORT
AND
THE SHREVEPORT OPERA

THIS COOPERATIVE ENDEAVOR AGREEMENT is made and entered on this _____day of _____, 2022 by and between the City of Shreveport ("City"), a duly incorporated municipal corporation in the State of Louisiana, represented by Adrian Perkins, Mayor, duly authorized to act herein, and the Shreveport Opera represented herein by Steve Aiken, General & Artistic Director, duly authorized to act on behalf of the Shreveport Opera hereinafter referred to as "Opera". This agreement is to serve the public for the purposes hereinafter declared:

IN CONSIDERATION of the covenants and agreements contained herein, the parties mutually agree as follows:

1. PURPOSE

The purpose of this Agreement is to set forth the terms under which the City will support the Opera by providing use of the Riverview Theater for the 2022-2025 seasons.

2. TERM

The term of this Agreement shall be in effect from the date of execution through the 31st day of December 2025 or sooner at the mutual written consent of the parties herein.

3. RESPONSIBILITIES OF BOTH PARTIES

3.1 City agrees to support the 2022-2025 Opera seasons by providing use of the Riverview Theater for concerts when such use does not conflict with previously scheduled and confirmed events in the facility as mutually agreed upon by both parties.

3.2 In consideration for City Co-sponsorship, Opera agrees to provide concerts and events that are open to the general public at no charge. The number, dates and times of such concerts and events shall be mutually determined in writing by the parties

3.3 Notwithstanding the provisions of paragraph 3.2 above, Opera retains the right to charge a reasonable admission fee for other concerts and events held in the public facilities.

3.4 Opera shall provide at its own cost and expense, any and all services, equipment and personnel required in the production of all concerts and other events held in the public facilities pursuant to this Agreement, except for such services, equipment and personnel normally provided by City to all users of the public facilities. City Staffing costs will be assessed per performance schedule.

3.5 Opera shall name City as a Sponsor of its 2022-2025 seasons and, where practical, shall designate City as such in all advertising and promotional material. City shall receive the same benefit as any other sponsor at this support level.

4. INSURANCE

4.1 Opera undertakes and agrees, at its own expense, to provide and maintain in full force and effect at all times during the initials term or any renewal term of this Agreement Commercial General Liability Insurance in an amount not less than a combined single limit of one million dollars for bodily injury and one million dollars for property damage. This policy should be endorsed to name City as additional insured. It is the intent of the City that the policy coverage should not be limited by an annual aggregate limitation. If this policy is to be limited by an aggregate annual limitation, the aggregate limitation shall not be less than one million dollars.

4.2 All coverages required by this section shall be effective under Insurance policies issued by solvent insurance carriers qualified to do business in the State of Louisiana and having an A.M. Best Company rating of B+VII or better. This rating requirement is waived for the workers compensation only. City reserves the right to inspect and all insurance policies required pursuant to this Agreement, prior to commencement of the services specified in the Agreement and anytime thereafter.

4.3 A Certificate of Insurance evidencing proof that such insurance coverage exists shall be furnished to City by Opera before any part of the service specified by this Agreement are commenced. The said Certificate shall name City as an additional insured and include a provision that in case of cancellation or any material change in the coverage stated above City shall be notified thirty (30) days prior to such change or cancellation. Said provision shall include cancellation for nonpayment of premium.

4.4 Opera and all of its insurers shall, in regard to the above stated insurance, waive all right of recovery or subrogation against City, its officers, agents, or employees and its insurance companies.

4.5 City will give Opera prompt notice in writing if the institution of any suit or proceeding and permit Opera to defend same, and will give all needed information, assistance, and authority to enable Opera to do so. Opera shall similarly give City immediate notice of any suit action filed or prompt notice of any claim arising out of the performance of the contract. Opera shall immediately provide City with copies of all pertinent papers received by Opera pursuant to this provision of the Agreement.

4.6 If any part of the services specified by this agreement is sublet, similar insurance shall be provided by or on behalf of the subcontractor to cover their operations, and evidence of such insurance, satisfactory to City shall be furnished by Opera.

5. INDEMNITY AND HOLD HARMLESS

5.1 Opera hereby agrees to indemnify, defend and hold harmless City, its officers, agents and employees against any and all claims, demands, suits, damages, and expenses (including reasonable attorneys fees for the defense thereof) to City, or to any party for loss of life, or personal injury or property damage occurring on or about the premises, its surrounding area(s) or grounds, including but not limited to sidewalks and parking areas, when these are caused or contributed to by Opera, arising out of or in connection within its use of the premises for the purpose stated therein.

6. TERMINATION AND CANCELLATION

6.1 <u>For Convenience</u>

Any party shall have the right to terminate this Agreement at its convenience upon thirty (30) day advance written notice to the other party.

6.2 <u>Mutual Consent</u>

This Agreement may be terminated immediately by the mutual consent of both parties.

6.3 For Cause

Except as otherwise provided herein, either party shall have the right to immediately terminate this Agreement after giving thirty (30) days written notice to the other party upon the occurrence of either of the following:

i) Non-appropriation or under appropriation of funds by the Governing Board or officials of either party to this Agreement which would limit the party's ability to comply with its duties and obligations under this agreement.
ii) Any time City manpower or personnel are not sufficient to meet City's obligation s hereunder.
iii) Failure for any reason, by either party, to fulfill its obligations under this agreement.
iv) Failure for any reason, by either party, to comply with Federal, State and Local Laws applicable to matters covered by this Agreement.

In the event this Agreement is terminated for cause, Opera shall continue to have the right to use of the public facilities upon payment of a rental fee.

7. MISCELLANEOUS PROVISIONS

7.1 It is understood that the premises provided herein for use by Opera are owned by the City of Shreveport, a Louisiana municipal corporation. Any discrimination by Opera, its agents, or employees, on account of race, sex, color, religion, disability or national origin, in the use of or admission to the premises is prohibited and shall result in immediate termination of this Agreement by City.

7.2 The parties hereto stipulate that the venue of any possible litigation arising under this shall be Caddo Parish, Louisiana.

7.3 Any notices required or appropriate under this Agreement shall be given in writing to City and Opera at the address shown below:

To City: City of Shreveport
Director of Public Assembly and Recreation
505 Travis Street, Suite 550
Shreveport, La. 71101

To Opera: Shreveport Opera
212 Texas Street Suite 101
Shreveport, La. 71101

or such other address as either party may specify from time to time throughout the initial term or any renewal term of this agreement.

7.4 Nothing contained herein or elsewhere in this agreement shall in any manner be deemed to create a partnership relationship between City and Opera.

7.5 Opera herein expressly agrees and acknowledges that it is an independent contractor as defined in R.S. 23: 1021(6) and as such, it is expressly agreed and understood between the parties hereunto, in entering into this Agreement, City shall not be liable to Opera for any benefits or coverage as provided by the Worker's Compensation Law of the State of Louisiana, and further, under the provision of R.S. 23:1034, anyone employed by Opera not be considered an employee of City for purposes of Worker's Compensation.

7.6 None of the funds, materials, property or services provided directly or indirectly under the terms of this Agreement may be used for any partisan political activity, or to further the election or defeat of any candidate for public office.

7.7 Opera shall maintain financial records pertaining to all matters relative to this Agreement in accordance with generally accepted accounting principles and procedures. Opera shall retain all of its records and supporting documentation applicable to this Agreement with the City for a period of three (3) years, except as follows:

a. Records that are subject to audit findings shall be retained three (3) years after such findings have been resolved.

b. All such records and supporting documents shall be made available, upon request, for inspection or audit by representatives of the City. In the event Opera goes out of existence, it shall turn over to City all of its records relating to this Agreement to be retained by the City for the required period.

c. Opera agrees to permit any duly authorized representative of the City to audit the records and books pertaining to this Agreement at any time during normal business hours and under reasonable circumstances and to copy there from any information that the City desires concerning the Opera's operation hereunder. City shall provide written notice prior to the execution of this provision. If the Opera or its records and books are not located within Caddo or Bossier Parish, in the event of an audit, Opera agrees to deliver the records or have the records delivered to the City's designated representative at an address designated by the City within the City of Shreveport. If the City's designated representative finds that the records delivered by the Opera are incomplete, Opera agrees to pay the City representative's cost to travel to Opera's office to audit or retrieve the complete records.

7.8 No failure of either party to exercise any power or right given hereunder or to insist upon strict compliance by the other party with its obligations hereunder, and no custom or practice of the parties at variance with the terms hereof shall constitute a waiver of the other party's right to demand at any time exact compliance with the term hereof.

7.9 This agreement shall be binding upon and inure to the benefit of the parties hereto, their legal representatives, successors and assigns.

7.10 This agreement shall be reasonably construed and substantial compliance with its terms, conditions, and obligations is hereby intended, unless the context or a literal compliance requires otherwise. Whenever approval or consent is herein required, the same shall not be unreasonable or arbitrarily withheld.

7.11 If any provision or item of this Agreement is held invalid, such invalidity shall not effect other provisions or items of this Agreement which can be given effect without the invalid provisions and to this end the agreement is hereby declared severable.

Signature on the following page

IN WITNESS THEROF, the parties hereto have caused this agreement to be executed in multiple original copies, this _____day of _____, 2022.

WITNESSES: CITY OF SHREVEPORT:

_____ BY:_____

Adrian Perkins, Mayor

_____

WITNESSES: SHREVEPORT OPERA

_____ BY:_____

Shreveport Opera
6969 Fern Loop, Suite 206
Shreveport, La. 71105
(318) 227-9503

_____

FACT SHEET

Title	Date	Originating Department
A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A COOPERATIVE ENDEAVOR AGREEMENT AGREEMENT WITH SHREVEPORT METROPOLITAN BALLET AND TO OTHERWISE PROVIDE WITH RESPECT THERETO	August 12, 2022	SPAR

Purpose

To authorize the Mayor to enter into a cooperative endeavor agreement with Shreveport Metropolitan Ballet for use of Riverview Theater during the 2022 – 2025 performance seasons.

Background Information

The Shreveport Metropolitan Ballet was founded in 1973 by a local group of citizens who wanted to give local dancers a performing outlet and to bring classical ballet to the citizens of Shreveport. Riverview Theater (formerly Civic Theater) has been home to the Ballet since its inception.

Ballet begins their season with a free performance where hundreds of people experience ballet and other dance repertoire at no cost. They also present three full length classical ballets during their season. They hold one performance in the spring, one performance in the fall and one holiday performance of The Nutcracker during the winter.

Every third-grade student in the Shreveport-Bossier area is invited to attend the first act of The Nutcracker at no charge to the students. For most this is their first exposure to ballet. In addition, the middle school students of Shreveport-Bossier are invited to attend excerpts of the Spring Production at no charge to the students.

Other outreach efforts include lectures and performances in local schools, nursing homes, hospitals, libraries, malls and community performances at the Red River Revel, the Louisiana State Fair, and other public events.

The Ballet ensemble is made up of local dancers from age ten to adult and are chosen each year through open auditions. The Ballet provides dancers with training and experience to go on and perform at the next level in other cities or at universities. Guest professional artists are also brought in to perform each year to add to the experience of the young dancers.

Shreveport Metropolitan Ballet is a non-profit 501(c) (3) organization and supported by private and corporate donations, fundraisers, and grants.

Timetable

Introduction:	August 23, 2022
Final Passage:	September 13, 2022

Special Procedural Requirements - None

Finances

Rental of building rates for performance $425 per performance day, approx. 3 per season, plus rehearsal days as agreed upon per performance.

Discussion - None

Alternatives

1. Adopt the resolution as submitted.
2. Amend the resolution.
3. Deny the resolution.

Conclusion - Alternative Number 1 is recommended.

FACT SHEET PREPARED BY: Shelly Ragle,
Director, SPAR

RESOLUTION NO. 116 OF 2022

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A COOPERATIVE ENDEAVOR AGREEMENT WITH SHREVEPORT METROPOLITAN BALLET AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

WHEREAS, the Shreveport Metropolitan Ballet (Ballet) was founded in 1973 and today continues to present classical ballet to the citizens of Shreveport and local dancers with a performing outlet; and

WHEREAS, the Ballet provides public outreach by giving lectures and performances in local schools, nursing homes, hospitals, libraries, malls and community performances and other public events; and

WHEREAS, the Ballet provide a free performance to hundreds as their first season performance; and

WHEREAS, the performances and events sponsored by the Ballet provide a cultural benefit to Citizens of the City of Shreveport; and

WHEREAS, the City of Shreveport ("City") desires to participate with the Ballet in the co-sponsorship of the 2022-2025 Ballet seasons, which is a public purpose:

BE IT RESOLVED by the City Council of Shreveport in due, regular, and legal session convened that Adrian Perkins, Mayor, be and is hereby authorized and empowered to execute a Cooperative Endeavor Agreement between the City of Shreveport; and

BE IT FURTHER RESOLVED that if any provision or item of this resolution or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this resolution which can be given effect without the invalid provisions, items or application, and to this end, the provisions of this resolution are hereby declared severable; and

BE IT FURTHER RESOLVED that all resolutions or parts thereof in conflict herewith are hereby repealed.

APPROVED AS TO LEGAL FORM:

_____

City Attorney's Office

COOPERATIVE ENDEAVOR AGREEMENT
BETWEEN
THE CITY OF SHREVEPORT
AND
SHREVEPORT METROPOLITAN BALLET

THIS COOPERATIVE ENDEAVOR AGREEMENT is made and entered on this _____day of _____, 2022 by and between the City of Shreveport ("City"), a duly incorporated municipal corporation in the State of Louisiana, represented by Adrian Perkins, Mayor, duly authorized to act herein, and Shreveport Metropolitan Ballet represented herein by _____, duly authorized to act on behalf of the Shreveport Metropolitan Ballet hereinafter referred to as "Ballet". This agreement is to serve the public for the purposes hereinafter declared:

IN CONSIDERATION of the covenants and agreements contained herein, the parties mutually agree as follows:

1. PURPOSE

The purpose of this Agreement is to set forth the terms under which the City will support the Ballet by providing use of the Riverview Theater for the 2022 – 2025 seasons.

2. TERM

The term of this Agreement shall be in effect from the date of execution through the 31st day of December 2025 or sooner at the mutual written consent of the parties herein.

3. RESPONSIBILITIES OF BOTH PARTIES

3.1 City agrees to support the 2022 – 2025 Ballet seasons by providing use of the Riverview Theater for performances when such use does not conflict with previously scheduled and confirmed events in the facilities as mutually agreed upon by both parties.

3.2 In consideration for City's support, Ballet agrees to provide performances and events that are open to area youth at no charge. The number, dates and times of concerts shall be mutually determined in writing by the parties

3.3 Notwithstanding the provisions of paragraph 3.2 above, Ballet retains the right to charge a reasonable admission fee for other performances and events held in the public facilities.

3.4 Ballet shall provide at its own cost and expense, any and all services, equipment and personnel required in the production of all concerts and other events held in the public facilities pursuant to this Agreement, except for such services, equipment and personnel normally provided by City to all users of the public facilities. City Staffing costs will be assessed per performance schedule.

3.5 Ballet shall name City as a Sponsor of its 2022-2025 season and, where practical, shall designate City as such in all advertising and promotional material. City shall receive the same benefit as any other sponsor at this support level.

4. INSURANCE

4.1 Ballet undertakes and agrees, at its own expense, to provide and maintain in full force and effect at all times during the initials term or any renewal term of this Agreement Commercial General Liability Insurance in an amount not less than a combined single limit of one million dollars for bodily injury and one million dollars for property damage. This policy should be endorsed to name City as additional insured. It is the intent of the City that the policy coverage should not be limited by an annual aggregate limitation. If this policy is to be limited by an aggregate annual limitation, the aggregate limitation shall not be less than one million dollars.

4.2 All coverages required by this section shall be effective under Insurance policies issued by solvent insurance carriers qualified to do business in the State of Louisiana and having an A.M. Best Company rating of B+VII or better. This rating requirement is waived for the workers compensation only. City reserves the right to inspect, and all insurance policies required pursuant to this Agreement, prior to commencement of the services specified in the Agreement and anytime thereafter.

4.3 A Certificate of Insurance evidencing proof that such insurance coverage exists shall be furnished to City by Ballet before any part of the service specified by this Agreement are commenced. The said Certificate shall name City as an additional insured and include a provision that in case of cancellation or any material change in the coverage stated above City shall be notified thirty (30) days prior to such change or cancellation. Said provision shall include cancellation for nonpayment of premium.

4.4 Ballet and all of its insurers shall, in regard to the above stated insurance, waive all right of recovery or subrogation against City, its officers, agents, or employees and its insurance companies.

4.5 City will give Ballet prompt notice in writing if the institution of any suit or proceeding and permit Ballet to defend same, and will give all needed information, assistance, and authority to enable Ballet to do so. Ballet shall similarly give City immediate notice of any suit action filed or prompt notice of any claim arising out of the

performance of the contract. Ballet shall immediately provide City with copies of all pertinent papers received by Ballet pursuant to this provision of the Agreement.

4.6 If any part of the services specified by this agreement is sublet, similar insurance shall be provided by or on behalf of the subcontractor to cover their operations, and evidence of such insurance, satisfactory to city shall be furnished by Ballet.

5. INDEMNITY AND HOLD HARMLESS

5.1 Ballet hereby agrees to indemnify, defend and hold harmless City, its officers, agents and employees against any and all claims, demands, suits, damages, and expenses (including reasonable attorneys fees for the defense thereof) to City, or to any party for loss of life, or personal injury or property damage occurring on or about the premises, its surrounding area(s) or grounds, including but not limited to sidewalks and parking areas, when these are caused or contributed to by Ballet, arising out of or in connection within its use of the premises for the purpose stated therein.

6. TERMINATION AND CANCELLATION

6.1 For Convenience

Any party shall have the right to terminate this Agreement at its convenience upon thirty (30) day advance written notice to the other party.

6.2 Mutual Consent

This Agreement may be terminated immediately by the mutual consent of both parties.

6.3 For Cause

Except as otherwise provided herein, either party shall have the right to immediately terminate this Agreement after giving thirty (30) days written notice to the other party upon the occurrence of either of the following:

i) Non-appropriation or under appropriation of funds by the Governing Board or officials of either party to this Agreement which would limit the party's ability to comply with its duties and obligations under this agreement.

ii) Any time City manpower or personnel are not sufficient to meet City's obligation s hereunder.

iii) Failure for any reason, by either party, to fulfill its obligations under this agreement.

iv) Failure for any reason, by either party, to comply with Federal, State and Local Laws applicable to matters covered by this Agreement.

In the event this Agreement is terminated for cause, Ballet shall continue to have the right to use of the public facilities upon payment of a rental fee.

7. MISCELLANEOUS PROVISIONS

7.1 It is understood that the premises provided herein for use by Ballet are owned by the City of Shreveport, a Louisiana municipal corporation. Any discrimination by Opera, its agents, or employees, on account of race, sex, color, religion, disability, or national origin, in the use of or admission to the premises is prohibited and shall result in immediate termination of this Agreement by City.

7.2 The parties hereto stipulate that the venue of any possible litigation arising under this shall be Caddo Parish, Louisiana.

7.3 Any notices required or appropriate under this Agreement shall be given in writing to City and Ballet at the address shown below:

To City:
City of Shreveport
Director of Public Assembly and Recreation
505 Travis Street, Suite 550
Shreveport, La. 71101

To Ballet:
_____
Shreveport Metropolitan Ballet
P.O. Box 7745
Shreveport, La. 71137

or such other address as either party may specify from time to time throughout the initial term or any renewal term of this agreement.

7.4 Nothing contained herein or elsewhere in this agreement shall in any manner be deemed to create a partnership relationship between City and Ballet.

7.5 Ballet herein expressly agrees and acknowledges that it is an independent contractor as defined in R.S. 23: 1021(6) and as such, it is expressly agreed and understood between the parties hereunto, in entering into this Agreement, City shall not be liable to Ballet for any benefits or coverage as provided by the Worker's Compensation Law of the State of Louisiana, and further, under the provision of R.S.

23:1034, anyone employed by Ballet not be considered an employee of City for purposes of Worker's Compensation.

7.6 None of the funds, materials, property, or services provided directly or indirectly under the terms of this Agreement may be used for any partisan political activity, or to further the election or defeat of any candidate for public office.

7.7 Ballet shall maintain financial records pertaining to all matters relative to this Agreement in accordance with generally accepted accounting principles and procedures. Ballet shall retain all of its records and supporting documentation applicable to this Agreement with the City for a period of three (3) years, except as follows:

a. Records that are subject to audit findings shall be retained three (3) years after such findings have been resolved.

b. All such records and supporting documents shall be made available, upon request, for inspection or audit by representatives of the City. In the event Ballet goes out of existence, it shall turn over to City all of its records relating to this Agreement to be retained by the City for the required period.

c. Ballet agrees to permit any duly authorized representative of the City to audit the records and books pertaining to this Agreement at any time during normal business hours and under reasonable circumstances and to copy there from any information that the City desires concerning the Ballet's operation hereunder. City shall provide written notice prior to the execution of this provision. If the Ballet or its records and books are not located within Caddo or Bossier Parish, in the event of an audit, Ballet agrees to deliver the records or have the records delivered to the City's designated representative at an address designated by the City within the City of Shreveport. If the City's designated representative finds that the records delivered by the Ballet are incomplete, Ballet agrees to pay the City representative's cost to travel to Ballet's office to audit or retrieve the complete records.

7.8 No failure of either party to exercise any power or right given hereunder or to insist upon strict compliance by the other party with its obligations hereunder, and no custom or practice of the parties at variance with the terms hereof shall constitute a waiver of the other party's right to demand at any time exact compliance with the term hereof.

7.9 This agreement shall be binding upon and inure to the benefit of the parties hereto, their legal representatives, successors, and assigns.

7.10 This agreement shall be reasonably construed and substantial compliance with its terms, conditions, and obligations is hereby intended, unless the context or a literal compliance requires otherwise. Whenever approval or consent is herein required, the same shall not be unreasonable or arbitrarily withheld.

7.11 If any provision or item of this Agreement is held invalid, such invalidity shall not effect other provisions or items of this Agreement which can be given effect without the invalid provisions and to this end the agreement is hereby declared severable.

Signatures on the Following Page

IN WITNESS THEROF, the parties hereto have caused this agreement to be executed in multiple original copies, this _____day of _____, 2022.

WITNESSES:

_____

_____

CITY OF SHREVEPORT:

BY: _____

Adrian Perkins, Mayor

WITNESSES:

_____

_____

SHREVEPORT METROPOLITAN BALLET

BY: _____

Shreveport Metropolitan Ballet
P.O. Box 7745
Shreveport, La. 71137

FACT SHEET **CITY OF SHREVEPORT, LOUISIANA**

TITLE
A RESOLUTION AUTHORIZING THE EXECUTION OF A COOPERATIVE ENDEAVOR AGREEMENT BETWEEN THE CITY OF SHREVEPORT AND THE PARISH OF CADDO RELATIVE TO THE CITY OF SHREVEPORT'S GUARANTEED INCOME PROGRAM AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

DATE
August 16, 2022

ORIGINATING DEPARTMENT
Department of Community Development

CITY COUNCIL DISTRICT
City-wide

SPONSOR

PURPOSE
To authorize the execution of a Cooperative Endeavor Agreement with the Parish of Caddo relative to the Parish's funding of the City of Shreveport's Guaranteed Income Pilot Program in the amount of $432,000.

BACKGROUND INFORMATION
The Parish of Caddo desires to appropriate a total of $432,000 to support the City of Shreveport's Guaranteed Income Pilot Program which will pay a random selection of up to 110 citizens at least $600 per month to empower recipients to address their most urgent day to day needs. These monthly payments are intended to supplement rather than replace existing social safety nets. Additional funding in the amount of $500,000 has been obtained from the Mayors for a Guaranteed Income Coalition (MGI) in the amount of $500,000.

Support for this program was previously granted pursuant to Resolution 113 of 2021 of the Shreveport City Council. These funds will be deposited into the Special Revenue Fund for Community Development, who will oversee all expenditures and ensure that the goals of the program, including but not limited to data collection are achieved. Further, the Department of Community Development will partner with the United Way of Northwest Louisiana, who will serve as a third-party administrator of the program in conjunction with the Shreveport Financial Empowerment Center.

TIMETABLE
Introduction: August 23, 2022
Final Passage: September 13, 2022

ATTACHMENT(S)
Exhibit "A" Work Plan
Exhibit "B" Cooperative Endeavor Agreement

SPECIAL PROCEDURAL REQUIREMENTS
None

FINANCES
$432,000

SOURCE OF FUNDS
Parish of Caddo

ALTERNATIVES
(1) Adopt the Resolution as submitted, or (2) Amend the Resolution, or (3) Reject the Resolution.

RECOMMENDATION
It is recommended that the City Council adopt the Resolution.

FACT SHEET PREPARED BY: Thea R. Scott,
Bureau Chief of
Administration

RESOLUTION NO. _____ OF 2022

A RESOLUTION AUTHORIZING THE EXECUTION OF A COOPERATIVE ENDEAVOR AGREEMENT BETWEEN THE CITY OF SHREVEPORT AND THE PARISH OF CADDO RELATIVE TO THE CITY OF SHREVEPORT'S GUARANTEED INCOME PROGRAM AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

BY: COUNCILMEMBER

WHEREAS, Article VII, Section 14 of the Constitution of the State of Louisiana states, "For a public purpose, the state and its political subdivisions or political corporations may engage in cooperative endeavors with each other, with the United States or its agencies, or with any public or private association, corporation, or individual"; and

WHEREAS, many residents of the City of Shreveport and surrounding areas have struggled to support themselves and their families, and the economic shock of the pandemic has left them more vulnerable than ever.

WHEREAS, nearly 40% of Americans could not afford a single $400 emergency prior to the pandemic, and rising income inequality is compounded by an ever-growing wealth divide; and

WHEREAS, technology and automation are forecasted to further exacerbate the economic insecurities of working class Americas, potentially eliminating as much as 25% of the workforce; and

WHEREAS, providing an income floor through which no American family could fall will benefit individuals and communities both now and in the future; and therefore the City of Shreveport desires to initiate a pilot Guaranteed Income Program that offers a small group of low income single-parent families at least $600 dollars a month for a year; and

WHEREAS, a guaranteed income would empower recipients to address their most urgent day to day needs and provide a cushion for unpredictable expenses; and

WHEREAS, the Parish of Caddo desires to appropriate $432,000 in support of the SGI program in accordance with the terms of a Cooperative Endeavor Agreement which is attached hereto; and

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Shreveport, in due, legal and regular session convened, that the Mayor of the City of Shreveport, or his/her designee, shall be and is hereby authorized to do any and all things and to sign any and all documents, in a form acceptable to the City Attorney, or his/her designee, necessary to effectuate the purposes set forth herein. Such documents shall include the Cooperative Endeavor Agreement annexed hereto as Exhibit B or a document substantially similar in form and substance.

BE IT FURTHER RESOLVED that if any provision or item of this Resolution or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this

Resolution which can be given effect without the invalid provisions, items or applications and to this end the provisions of this Resolution are hereby declared severable.

BE IT FURTHER RESOLVED that this Resolution shall become effective in accordance with the provisions of Shreveport City Charter Section 4.23.

BE IT FURTHER RESOLVED that all resolutions, ordinances or parts thereof in conflict herewith are hereby repealed.

THUS DONE AND RESOLVED by the City Council of the City of Shreveport, Louisiana.

APPROVED AS TO LEGAL FORM:

_____

City Attorney's Office

SUBAWARD AGREEMENT FOR THE AMERICAN RESCUE PLAN ACT
BETWEEN
CADDO PARISH, LOUISIANA AND
THE CITY OF SHREVEPORT, LOUISIANA

This Subrecipient Agreement ("Agreement") for the federally-funded American Rescue Plan Act ("ARPA") (codified at 31 C.F.R. Part 35) is made entered into on this _____ day of _____, 2022 between the Parish of Caddo, ("Parish") and the City of Shreveport ("the Subrecipient").

WHEREAS, the Parish has received funding through the ARPA from the United States Department of the Treasury; and

WHEREAS, the Grantee wishes to engage the Subrecipient to assist the Grantee in utilizing certain American Rescue Plan Act (ARPA) funds; and

WHEREAS, the Parish desires to offer a Subaward to the Subrecipient with respect to ARPA from the U.S. Treasury Department for the purpose of assisting citizens that have suffered negative economic impacts as a result of the COVID-19 pandemic in accordance with all federal, state, and local guidelines; and

WHEREAS, this Agreement shall make the Subrecipient a subrecipient/pass-through entity under 2 C.F.R. § 200.1 receiving a subaward under ARPA §§ 602(c)(3) and 603(c)(3) of the Social Security Act (codified at U.S.C. §§ 802-803, as amended), which implements § 9901 of ARPA and the Subrecipient shall carry out a program or project on behalf of the Parish with the Parish's Federal award funding.

THEREFORE, in consideration of the covenants and conditions hereinafter set forth, the Parish and the Subrecipient agree as follows:

1. Information Required by the Uniform Grant Guidance ("UGG") (2 C.F.R. § 200.332).

   a. The Subrecipient's name (must match the name associated with its unique entity identifier): **City of Shreveport.**
   b. The Subrecipient's unique entity identifier (formerly known as DUNS number): **E4TMLTXS3WV9.**
   c. Federal Award Identification Number ("FAIN"): **SLFRP0025**.
   d. Federal Award Date of the award to the Parish: **March 11, 2021.**
   e. Subaward Period of Performance Start and End Date: The Subaward period of performance shall begin on **January 1, 2022** and shall end on **December 31, 2022,** unless terminated earlier in accordance with the provisions of this Agreement.
   f. Subaward Budget Period Start and End Date: The Subaward budget period shall begin on January 1, 2022 and shall end on December 31, 2022.
   g. Amount of Federal Funds Obligated by this Agreement by the Parish to the Subrecipient: AMOUNT WRITTEN OUT (Four Hundred Thirty-two Thousand and zero dollars).

h. Total Amount of Federal Funds Obligated by the Parish to the Subrecipient, including the amounts in this Agreement: AMOUNT WRITTEN OUT ($Four Hundred Thirty-two Thousand and zero dollars).
i. Total Amount of the Federal Award committed to the Subrecipient by the Parish: AMOUNT WRITTEN OUT ($Four Hundred Thirty-two Thousand and zero dollars).
k. Federal award project description, as required to be responsive to the Federal Funding Accountability and Transparency Act ("FFATA"): _____
l. Contact information:
    1) Name of Federal Awarding Agency and Contact Information:

United States Department of Treasury
Attn: State and Local Fiscal Recovery Funds
1500 Pennsylvania Avenue N.W.
Washington, D.C. 20220
SLFRP@treasury.gov
Telephone: 202-622-2000
Website: https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments/state-and-local-fiscal-recovery-fund

    2) Contact Information for the Grantee

Parish of Caddo
Jalisa Thomas
Grants Manager
P.O. Box 1127
Shreveport, LA 71163
jthomas@caddo.org
318-226-6900
https://www.caddo.org

    3) Contact Information for the Subrecipient:

City of Shreveport, Office of Community Development
Bonnie Moore, Director
401 Texas Street
Shreveport, LA 71101
Bonnie.Moore@shreveportla.gov
318-673-5900
https://www.shreveportla.gov

m. Assistance Listing Number and Title: 21.027 Coronavirus State and Local Fiscal Recovery Funds

    1) The amount made available under the Federal award and the Assistance

Listings Number at time of disbursement is: WRITE OUT AMOUNT ($Four Hundred Thirty-two Thousand and zero dollars).

n. This subaward is a program grant and not for Research and Development.

o. Indirect Cost Rate: (*de minimis* cost rate) maximum of indicated in the budget: there are no indirect costs

2. Scope of Work. The Subrecipient shall perform all services according to the Federal award project description as indicated in the Scope of Work contained in Exhibit A ("Work"), attached hereto and incorporated by this reference. Any deviation from the provisions detailed

a. Invoices. On or before the fifteenth (15th) day of each month, the Subrecipient shall submit invoices for the most recent month ended to the Parish for the duration of the Work and for one (1) month after the completion of the Work, setting forth actual expenditures of the Subrecipient in accordance with this Agreement. The Subrecipient shall provide backup documentation with all invoices to show compliance with all Federal, state, and local laws.

b. Disapproval of Compensation. The Parish may disapprove the requested compensation. If the compensation is so disapproved, the Parish shall notify the Subrecipient as to the disapproval and the reason(s) therefor in writing. If payment is approved, no notice will be given.

c. Payments. Specific project completion dates may be negotiated during the contract term. Payment may be reduced, delayed, or denied until acceptable work products are produced.

3. Costs.

a. Costs shall be necessary, reasonable, and directly related to the scope of the Work. All costs shall be legal and proper. The budget in Exhibit A shall control amounts of allowable expenditures within budget categories.

b. Documentation of Costs. The Subrecipient shall maintain records on materials purchased, services performed, individuals and families served, and all actions and items related to the Work. All costs shall be supported by evidencing in proper detail the nature and propriety of charges. All checks, payrolls, invoices, contracts, vouchers, orders, or other accounting documents pertaining in whole or in part to this Agreement shall be clearly identified and readily accessible by the Parish.

4. Reporting and Monitoring.

a. Reporting. The Subrecipient shall submit monthly financial reports to the Parish fifteen (15) calendar days after the month's end for the duration of the Work as well as a final report at the conclusion of the Work. Additional programmatic reports or metrics

reporting may be required based on program needs. Monthly and final reports shall contain information regarding the progress of the Work and the financial information related thereto. The Subrecipient shall further comply with any additional reporting obligations established by the Parish as it relates to this subaward. Failure to provide the required documentation and information shall affect the funding in this Agreement and future requests for funding and may result in the termination of this Agreement.

b. Monitoring. The Parish shall monitor the Subrecipient to ensure that the subaward is used for authorized purposes, in compliance with federal statutes, regulations, and the terms and conditions of the subaward; and that subaward performance goals as listed in Exhibit A are achieved, as required by 2 C.F.R. § 200.332(d). The Parish shall monitor the Subrecipient and identify any failures in the administration and performance of the award. The monitoring plan shall also serve to identify whether the Subrecipient needs technical assistance. Should the Parish find any deficiencies by means of its monitoring of the Subrecipient, the Parish reserves the right to terminate this Agreement as provided herein or to require the Subrecipient to take corrective action as in its sole discretion it sees fit.

In addition to program performance, the Parish shall monitor financial performance as required by 2 C.F.R. § 200.332(d)(1)). Monitoring shall be used to document allowable and unallowable costs, time, and effort reporting and travel. Monitoring also will be used to follow up on findings identified in an earlier monitoring visit, from document reviews or after an audit to ensure the Subrecipient took corrective action. 2 C.F.R. § 200.332(d)(2).

5. Responsibilities. The Subrecipient shall furnish the necessary resources, materials, services, and otherwise to do all things necessary for the performance of the Word described in the scope of work in Exhibit A, along with the budget required for that performance in Exhibit A

6. Access to Records.

a. The Parish, its auditors, the Federal awarding agency, the Inspectors General, and the Comptroller General of the United States, or any of their authorized representatives shall have access to and the right at any time during normal business hours to examine, audit, excerpt, transcribe, and copy on the Subrecipient's premises any records, financial statements, and files of the Subrecipient which will allow the Parish to meet the requirements of 2 C.F.R. § 200.332, for audits, or for any other applicable law, policy, or procedure. This right includes timely and reasonable access to the Subrecipient's personnel for the purpose of interviews and discussion related to such documents. 2
C.F.R. § 200.337(a). Furthermore, the Parish shall have access, during normal business hours, to examine, audit, test, and analyze any and all items purchased or constructed in whole or in part using funds provided pursuant to this Agreement.

b. The Subrecipient shall retain all records pertinent to program activities and financial expenditures incurred under this Agreement for a period of five (5) years after the date of submission of the final expenditure report under this subaward. Notwithstanding the above, if there are litigation, claims, audits, negotiations, written notification from the

Federal awarding agency, or other actions that involve any of the records cited and that have started before the expiration of the five (5) year period, then such records must be retained until the final completion of the actions and resolutions of all issues has occurred.

7. Debarment and Suspension. The Subrecipient represents that neither it nor any of its principals has been debarred, suspended, or determined ineligible to receive federally funded contracts. The Subrecipient is subject to the debarment and suspension regulations implementing Executive Order 12549, Debarment and Suspension (1986), 2 C.F.R. Part 180, and 2 C.F.R. Part 3000. The Subrecipient further agrees that it will notify the Parish immediately if it or any of its principals is placed on the list of parties excluded from federal procurement or non-procurement programs.

8. Federal Funding Accountability and Transparency Act of 2006. In compliance with the Federal Funding Accountability and Transparency Act of 2006, as amended (Pub.L. 109-282) ("FFATA"), and 2 C.F.R. Part 25, the Subrecipient shall obtain a unique entity identifier (formerly a DUNS number) and an active registration in System for Award Management ("SAM"). The Subrecipient shall maintain its unique entity identifier and an active SAM registration for the duration of this Agreement. In addition, the Subrecipient shall provide the Parish with all information requested by the Parish to enable the Parish to comply with the reporting requirements of FFATA and other applicable law.

9. Licenses, Certifications, Permits, and Accreditation. The Subrecipient, its employees, and its subcontractors shall procure and keep current any license, certification, permit, or accreditation required by Federal, state, or local law. The Subrecipient shall submit to the Parish proof of any such licensure, certification, permit, or accreditation upon request.

10. Closeout. The Parish shall determine whether all applicable administrative actions and all required work under the project description have been completed by the Subrecipient at the end of the period of performance. If all required work has been completed, the Parish or the Federal awarding agency shall close out the Federal award. If the Subrecipient fails to complete the requirements of this subaward, the Federal awarding agency or the Parish shall closeout the award with the information available. 2 C.F.R. § 200.344.

11. Audits. The parties shall comply with the provisions of the Single Audit Act, as amended (codified at 31 U.S.C. §§ 7501, *et seq.*), the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 C.F.R. Part 200), and any other applicable law. The Subrecipient shall allow the Parish to monitor its activities in connection with the Work to ensure that the subaward is used for authorized purposes and is used in compliance with Federal, state, and local laws, regulations, the terms of the Federal award, and the terms of this Agreement. Should the Parish find any deficiencies by means of its audits of the Subrecipient, the Parish reserves the right to terminate this Agreement as provided herein or to require the Subrecipient to take corrective action as in its sole discretion it sees fit.

12. Limitations on Expenditures. the Subrecipient shall not be reimbursed or otherwise compensated for any expenditures incurred or services provided prior to the Effective Date or following the earlier of the expiration or termination of this Agreement. The Parish shall only reimburse the Subrecipient for documented expenditures incurred during the term of this Agreement that are: (i) reasonable and necessary to carry out the work detailed in the project description, (ii) documented by contracts or other evidence of liability consistent with established Federal, state, and local procurement guidelines, and (iii) incurred in accordance with all applicable requirements for the expenditure of funds payable under this Agreement.

13. Program Income. It is not the intent of this Agreement to produce income relating from the Work. However, any income directly generated from the use funds associated with this Agreement by the Subrecipient shall be returned to the Parish.

14. Termination for Cause.

a. Default. If either party fails to perform a material obligation under this Agreement, the other party may consider the non-performing party to be in default and may assert a default claim by giving the non-performing party a written and detailed notice of default. Except for a default by a party for failing to pay any amount when due under this Agreement, which must be cured within twenty (20) calendar days after the receipt of the written notice of default, the defaulting party shall have thirty (30) calendar days after receipt of the written notice of default to either (i) cure the default or (ii) if the default is not curable within thirty (30) calendar days, to provide a written cure plan. The defaulting party shall begin implementing the cure plan immediately after receipt of the written notice of default by the other party that the other party approves the plan.

b. Termination. If a defaulting party fails to cure the default as provided above, unless otherwise agreed in writing, the non-defaulting party may terminate any unfulfilled portion of this Agreement. Upon termination of this Agreement, each party shall pay to the other party any funds due under this Agreement up to the date of termination. Upon a material breach of this Agreement by the Subrecipient, the Parish may require full repayment of any monies advanced under this Agreement.

c. In the event the Subrecipient fails to comply with Federal, state, or local laws, regulations, the terms of the Federal award, or the terms of this Agreement, the Parish reserves the right to terminate this Agreement. The Parish shall do so by providing the Subrecipient thirty (30) calendar days' written notice.

d. This Agreement shall automatically be terminated in the event funds under Federal award are discontinued by the Federal awarding agency for any reason. Such termination shall take effect upon receipt of written notice by the Subrecipient from the Parish. If there is a need to settle on an early termination, partial payment up to the termination date shall be made and shall be determined by the incurrence of allowable costs, by completion of tasks related to the Work, by the percent of time completed up

to the settlement, or by some other method as defined by the Parish upon review of the Subrecipient’s records.

e. Notwithstanding any other provision of this Agreement, should there be any fraud, misrepresentation, embezzlement, or any other criminal activity associated with this project by either party, the other party may pursue any and all legal and equitable remedies available to it against any and all parties associated with this Agreement.

15. Termination for Convenience.

a. Either party may terminate this Agreement by giving written notice to the non-terminating party at least thirty (30) calendar days' prior to the termination. The parties shall agree upon the termination conditions, including the effective date of termination and, in the case of partial termination, the portion of the award to be terminated.

b. The Subrecipient may terminate this Agreement upon thirty (30) calendar days' prior written notice to the contact person for the Parish as indicated in this Agreement. The notice of termination shall set forth the reasons for such termination, the effective date of termination, and in the case of partial termination, the portion of the award to be terminated.

16. General Terms and Conditions.

a. Compliance with Applicable Laws. The Subrecipient and its agents and representatives shall perform all activities funded by this Agreement in accordance with all applicable Federal, state, and local laws, ordinances, and regulations that in any manner affect or apply to the Work, including without limitation laws which regulate the use of funds allocated under ARPA, and with the terms and conditions of the Federal award.

The parties agree and acknowledge that this Agreement is reflective of requirements issued and identified with the *Interim Final Rule* of the United States Department of the Treasury and that this Agreement is subject to change with the *Final Rule* of the United States Department of the Treasury, which has not been yet issued as of the date of this Agreement.

b. Taxes. The Subrecipient shall pay all current and applicable local, Parish, Parish, state, and Federal taxes, licenses, and assessments related to the Work to be performed by the Subrecipient pursuant to this Agreement including, but not limited to, those payments required by all Federal, state, and local laws, and any other laws under which the Subrecipient may be liable.

c. Performance Term Extension. The Parish may consider an extension of the term of performance based on justifiable circumstances beyond the control of the Subrecipient. The Subrecipient shall make application in writing and shall submit appropriate documentation to the Parish regarding such circumstances. Any such request for extensions shall be subject to the written approval by the Parish. The decision of the Parish shall be final and conclusive.

d. Indemnification. The Subrecipient agrees that it shall indemnify and save harmless the Parish, its officers, agents, and employees from:

1) Any claims or losses for services rendered by any contractor, person, or firm performing or supplying services, materials, or supplies in connection with the performance of this Agreement; and

2) Any claims or losses resulting to any person or firm injured or damaged by the erroneous willful or negligent acts or omissions, including disregard of Federal, state, or local statutes or regulations by the Subrecipient, its officers, employees, or contractors in the performance of this Agreement.

e. Conflicts of Interest. The Subrecipient represents that none of its employees, officers, or directors presently have any interest, either directly or indirectly, which would conflict in any manner with the Subrecipient's performance or procurement under this Agreement, and that no person having such interest will be appointed or employed by the Subrecipient.

f. Entire Agreement. This Agreement contains the entire agreement and understanding between the parties hereto and supersedes any prior or contemporaneous written or oral agreements, representations, and warranties between them respecting the subject matter hereof. This Agreement is also composed of the following:

1) Exhibit A – Scope of Work and Performance Goals and Grant Award Budget.

g. Amendment. The parties may amend or modify this Agreement at any time, provided that such amendment(s) or modification(s) make specific reference to this Agreement and are executed in writing by a duly authorized representative of both parties. Such amendment(s) or modification(s) shall not invalidate this Agreement, nor relieve or release the parties from their obligations under this Agreement.

h. Jurisdiction. This Agreement shall be construed according to the laws of the State of Louisiana and venue for any action related thereto shall lie exclusively in Caddo Parish, Louisiana.

i. Force Majeure. Any failure to perform a material obligation under this Agreement that is caused by a Force Majeure shall not be considered a default by that party. Force Majeure is defined as delay caused by activities or factors beyond the party's control, including, but not limited to, delays by reason of strikes, acts of God, fires, floods, delays or defaults by suppliers of materials or services, or acts of the public enemy.

j. Independent Contractor. It is expressly agreed that the Subrecipient is acting as an independent contractor in performing the services specified herein. The Parish shall carry no workers' compensation insurance, health or accident insurance to cover the Subrecipient or Subrecipient's employees for any type of loss which might result to the Subrecipient or the Subrecipient's employees in connection with the performance of the Work set forth in this Agreement. The Parish shall not pay any contribution to Social Security, unemployment insurance, federal or state withholding taxes, nor provide any other contributions or benefits which might otherwise be expected in an employer- employee relationship, it being specifically agreed that the Subrecipient is not acting herein as an employee of the Parish, but shall, at all times, and in all respects, have the rights and liabilities of an independent contractor.

k. Severability. In the event any section, subsection, subdivision, paragraph,

subparagraph, item, sentence, clause, phrase, or word of this Agreement is declared or adjudged to be invalid or unconstitutional, such declaration or adjudication shall not affect the remaining provisions of this Agreement, as if such invalid or unconstitutional provision was not originally a part of this Agreement.

l. Headings. The headings and captions of this Agreement are provided for convenience only and are intended to have no effect in construing or interpreting this Agreement. The language in all parts of this Agreement shall be in all cases construed according to its fair meaning and not strictly for or against either party.

m. Compliance with Law. The parties mutually represent that throughout the term of this Agreement their respective performance under this Agreement shall be, and shall remain, in compliance with all applicable federal, state, and local laws and regulations.

n. The terms and conditions of this Agreement shall be binding upon the parties hereto, their respective heirs, executors, administrators, successors, and assignees.

o. Assignment. The Subrecipient shall not assign or transfer any interest in this contract without the prior written approval of the Parish.

p. All continuing covenants or obligations herein shall survive the expiration or earlier termination of this Agreement.

q. Nondiscrimination. The Subrecipient agrees to comply with all applicable federal and state laws and regulations regarding nondiscrimination, and specifically agrees not to discriminate against any individual on the basis of race, color, creed, religion, sex, national origin, age, disability, marital status, sexual orientation, gender identity, or genetic information, and to require such compliance in contractual agreements with subcontractors and sub-subcontractors.

r. Title VI Civil Rights Act Implementation and Assurances. The Subrecipient, and its sub-contractors, sub-recipients, sub-grantees, successors, transferees, and assignees shall comply with:

a. Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d, *et seq.*, 78 stat. 252) and its applicable federal statutory, regulatory authorities, other pertinent directives, circulars, policy, memoranda, and guidance prohibiting discrimination on the basis of race, color, national origin, age, sex, and disability and give assurance that it will promptly take any measures necessary to ensure such compliance;

b. All applicable provisions governing the Parish's and applicable federal department's or agency's access to records, accounts, documents, information, facilities, and staff;

c. Any program or compliance reviews, or complaint investigations, or both, conducted by the Parish or Federal department or agency;

d. Record retention and reporting requirements, maintain and preserve all project Records for a minimum of five (5) years and all requests for documents and materials in a timely, complete, and accurate manner; and

e. All other reporting, data collection, and evaluation requirements, as required by the Parish, prescribed by law, or detailed in program guidance.

s. Americans with Disabilities Act. The Subrecipient agrees to comply with the requirements of the Americans with Disabilities Act and the Equal Employment Opportunity Act, and the regulations promulgated pursuant thereto, and to require such compliance in any contractual agreements with subcontractors.

t. Standards of Work. The Subrecipient agrees to implement the Subaward and perform pursuant to the requirements of this Agreement in a manner consistent with that level of care and skill ordinarily exercised by subrecipients currently practicing under similar conditions, particularly in reference to restricted or sponsored programs. The Subrecipient understands that this Agreement is being issued under a federal award.

u. Disclosure of Information. Any confidential or personally identifiable information acquired by the Subrecipient during the course of the Subaward shall not be disclosed by the Subrecipient to any person, firm, corporation, association, or other entity for any reason or purpose whatsoever without the prior written consent of the Parish, either during the term of this Agreement or in the event of termination of this Agreement for any reason whatsoever. The Subrecipient agrees to abide by applicable Federal regulations regarding confidential information and research standards, as appropriate for federally supported projects.

v. Authority. The officials who executed this Agreement hereby represent and warrant that they have full and complete authority to act on behalf of the Parish and on behalf of the Subrecipient, respectively, and that by their signatures below, the terms and provisions hereof constitute valid and enforceable obligations of each.

w. Copies Same as the Original. This Agreement shall be executed in the original and any number of executed copies. Any copy of this Agreement so executed shall be deemed an original and shall be deemed authentic for any other use.

(Signatures on next page)

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed by their duly authorized officers on the day and year first above written.

WITNESSES:

CADDO PARISH

_____

By_____
Woodrow Wilson, Jr.
Administrator & CEO

_____

WITNESSES:

CITY OF SHREVEPORT

_____

By_____
Adrian S. Perkins
Mayor

_____

EXHIBIT A
SCOPE OF SERVICES

A. Principal Tasks:

The Subrecipient will be responsible for administering the Project for homeless, low-income individuals, who are experiencing housing insecurity. The Subrecipient will administer all tasks encompassed in the aforesaid Project in compliance with all applicable federal, state and local rules and regulations governing the Project, in a manner satisfactory to the Parish.

The components of the Subrecipient's work plan under this Agreement shall be as follows:

Mayor Adrian Perkins submitted a resolution to the Shreveport City Council on September 14, 2021, to receive $500,000 from the Mayors for Guaranteed Income (MGI), which includes the requisite statement of support for the guaranteed income Shreveport Guaranteed Income (SGI) Pilot Program. MGI is an alliance of 50 mayors advocating for a guaranteed income to ensure that all Americans have an income base. A guaranteed income is a monthly, unconditional cash payment given directly to randomly selected families or individuals**.** The resolution was ratified on September 28, 2021.

Matching funds of **$432,000** have been obtained from local sources to match MGI contribution. However, Mayor Perkins will be actively seeking additional funds from public, philanthropic, and private sources on an ongoing basis. Upon approval of the resolution, a Memorandum of Understanding will be executed with MGI, and the United Way of Northwest Louisiana (Shreveport Financial Empowerment Center).

Upon approval of the plan and receipt of the funds from MGI, the City of Shreveport Department of Community Development will deposit the $500,000.00 from MGI into the Special Revenue Fund for Community Development, which by resolution will be allocated to "SGI Pilot Program." The department will oversee the expenditures and ensure that the programmatic goals and data collection are achieved.

Mayor Adrian Perkins will announce the launch of the Shreveport Guaranteed Pilot Program on January 10, 2022. During the launch, he will announce the availability of applications for the program. The total number of participants in the first cohort will be

110. The Mayor's office will lead the effort and coordinate any advocacy with Madeline Neighly, Director of Advocacy MGI. The Shreveport GI Team will consist of:

Founder & Lead: Mayor Adrian Perkins

Research Team: Abt Associates and University of Pennsylvania CCIR

Fiscal Sponsor and Administrator: Community Development Third-party

Administrator: STEADY

Participating Partner: United Way of Northwest Louisiana

Application Assistance and Supporting Partners: Shreveport Recreation & Community Centers, Shreveport Financial Empowerment Center, and its participating partners.

A representative from the Mayor's Office, City of Shreveport's Community Development Department, and the Shreveport Financial Empowerment Center (SFEC) will participate in bi-weekly check-ins with MGI. Community Development and Sukhi Samra, Director of Mayors for a Guaranteed Income, or her designee will work together to navigate local tax laws to ensure the income is nontaxable.

The City of Shreveport will partner with several entities to implement SGI. The City of Shreveport's Department of Community Development will partner with STEADY who will serve as a third-party administrator for disbursement of funds. All participants will be offered Shreveport Financial Empowerment Services (SFEC), but it will not be a requirement to participate in the program. The SFEC will provide counseling on benefits and services. If our program elects for direct deposit and a participant is unbanked, they will be offered a bank card, which one of the SFEC's partners provides or the participant secures on their own. The Research Fellow will be recommended to MGI/University of Pennsylvania by the city.

STEADY, the third-party administrator for the SGI Pilot Program, will be primarily responsible for providing the following services:

- Distribution of Funds
  - Automatically distribute funds directly to the participants' depository bank account at the cadence deemed appropriate by MGI and City of Shreveport's Office of Community Development in a safe

and effective manner.

- Using technology partner, Dwolla, STEADY will create virtual accounts to store funds for each respective program. STEADY will work in tandem with established

banking partners and the SFEC to streamline the cash distribution process for all parties involved.

- Impact Measurement of Funds
  - MGI has selected the Center for Guaranteed Income Research (CGIR) to work alongside Steady in the measurement and tracking functions of the program. Together with the University of Pennsylvania School of Social Policy & Practice (SP2) - CGIR and Abt Associates to consolidate key learnings from UBI pilots and support governmental advocacy. Abt Associates will be conducting surveys with participants throughout the program.
  - Abt Associates, working under University of Penn's CGIR will work with Steady to get de-identified spending data in aggregate that emerges from the participants of each program during the duration of the pilot and evaluation.
  - Steady will be delivering data on the various program participants to CGIR and Abt Associates on an agreed upon schedule.

Research Fellow Responsibilities

- *Participant Liaison and Engagement*
  - Provide potential participants, recipients, and control groups with accurate and updated information through 1-1 relationships and produced materials;
  - Coordinate interactions between potential participants, recipients, and control groups and outside organizations and interested parties;
  - Ensure participant retention in both treatment and control groups in a community-based setting;
  - Field inquiries from potential participants, recipients, and control groups; and,
  - Coordinate research compensation payments and troubleshoot issues.

Data Collection and Management

- Contribute to the development of research designs, data collection methods, and strategies for data management in concert with other team members;
- Manage day-to-day logistics of data collection activities, such as troubleshooting around Qualtrics survey completion;
- Troubleshoot with participants when issues with surveys arise, including issuing reminders around survey completion deadlines;
- Coordinate day-to-day qualitative research-related activities for participants (e.g., schedule and complete one-on-one qualitative interviews, meetings, and other events);
- Implement quality control processes throughout;
- Write and format reports for external distribution;
- Create presentations for stakeholder meetings as requested. Represent research fidelity and integrity at stakeholder meetings; and,
- Perform other duties as assigned.

Abt Associates will randomly select applicants that fit the agreed upon requirements listed below:

- All participants will be single parents with school age children. *For the purpose of the SGI Pilot Program, a parent is defined as a mother, father, stepparent, grandparent, caregiver, or legal guardian. The participant must be functionally single (married or unmarried). If the participant is married, they must be currently separated or not living with their spouse. If the participant is unmarried, they cannot be cohabitating.*
- 100 percent of the participants' incomes will be up to 120 percent of the poverty rate as determined by the Department of Health and Human Services (HHS) poverty guidelines below:

FEDERAL POVERTY INCOME GUIDELINES

Family Size	100% Annually	19% Monthly	24% Monthly	100% Monthly	108% Monthly	120% Monthly
1	12,880	204	258	1,074	1,160	1,288
2	17,420	276	349	1,452	1,568	1,742
3	21,960	348	440	1,830	1,977	2,196

4	26,500	420	530	2,209	2,385	2,650
5	31,040	492	621	2,587	2,794	3,104
6	35,580	564	712	2,965	3,203	3,558
7	40,120	636	803	3,344	3,611	4,012
8	44,660	708	894	3,722	4,020	4,466

*These are the poverty income guidelines effective March 1, 2021.

- Participants will be selected within the city limits of Shreveport with 50 percent of the participants coming from the poorest zip codes in Shreveport; at least 23% of participants will be selected from unincorporated areas of Caddo Parish.

The City of Shreveport's GI Pilot Program will select participants based on the following criteria:

- 55 participants at $660 per month for 12 months = **$439,200** (MGI Funds).
- 55 participants at $660 per month for 12 months = **$432,600,** (Matching Funds).
- Total participant participation is 110.
- The total direct benefit to the participant is $ **871,200.**
- Administrative costs will be no more that 10% **($60,800**) over 12-month period.
- Total contribution is **$932,000,** which $500,000 is from MGI and $432,000 is from local sources.
- Additional funds raised through matching contributions will be used to pilot a new 12-month cohort.

Recruitment strategy

The city and the Shreveport Financial Empowerment Center will heavily publicize the program description and application dates along with a wide variety of other outreach strategies (flyers, social media, paid media (radio), and earned media sources). Information pertaining to the application will be advertised on social, mainstream, and print media. The applications will also be available on the cities and Shreveport Financial Empowerment Center's webpages: shreveportla.gov and unitedwaynwla.org. Applicants can apply at the Shreveport Financial Empowerment Center and its participating partners. Applications will be available to all residents of the city of Shreveport, however 50% of those selected will be from the following zip codes: 71101, 71103 , 71107, 71108, and

71109. Additionally, applications will be obtainable at the Shreveport Parks and Recreation centers located in the four identified zip codes.

Research Domains

Domain 1. Investigate improvement in income/employment and financial stability. Domain 2. Assess the change in the mental and physical health of the participant.

Domain 3. Evaluate changes in behavior, school attendance and academic performance for school aged children.

SHREVEPORT GUARANTEED INCOME BUDGET SOURCES

SOURCE	AMOUNT
MGI	$500,000
Local Sources (Match)	$432,000
TOTAL	**$932,000**

Shreveport Guaranteed Pilot Program (SGI) Budget

CITY OF SHREVEPORT	AMOUNT
SGI Pilot Programs' Project Manager (40%) PT	$29,400
Marketing & Outreach	4,200
Supplies & Other Expenses	955
Subtotal	**$34,555**
UNITED WAY OF NORTHWEST LOUISIANA	**AMOUNT**
FEC Nonprofit Manager (5%)	$ 3,650
3 Financial Counselors (10%)	12,500
Administrative Assistant (8%)	2,400
Fringe Benefits	4,637
Office Supplies	336
Credit Reports & Scores	336
Indirect Cost	2,386
Subtotal	**$26,245**
PARTICIPIPANT'S DISTRIBUTIONS (110)	**AMOUNT**
MGI's Contribution	$439,200
City of Shreveport's Match Contribution	$432,000
Subtotal	**$871,200**

TOTAL	**$932,000**

Shreveport Guaranteed Pilot Program (SGI) Schedule

ACTION	DATE(S)
SGI Application Submitted to MGI	September 2, 2021
Prepare MOUs	September 3, 2021
Researcher Identified	September 3, 2021
Researchers apply to CGIR at University of Pennsylvania	September 10 ,2021
Resolution Submitted to City Council	September 14, 2021
Resolution Ratified by City Council	September 28,2021
Execute MOUs (MGI, STEADY, United Way)	October 15, 2021
SGI Launch	January 10, 2022
Marketing, Outreach & Recruitment	January 7-17 2022
Accepting Applications	January 10, 2022
Application Deadline	January 17, 2022
Abt Applicant Selection & Eligibility Determination	January 18 – February 7, 2022
Randomized Data Available to Shreveport	February 7, 2022
United Way/Office of Community Development Onboarding	February 7-February 25, 2022
Participant Payments Start	February 28, 2022
Data Gathering/Income Research	February 28, 2022-February 28, 2023
Evaluation Completed by Abt- Final Report	January-February 2024

ORDINANCE AND RESOLUTION FACT SHEET **City of Shreveport**

TITLE	DATE	ORIGINATING DEPT./DIV.
A RESOLUTION AMENDING THE PAY PLAN FOR CLASSIFIED EMPLOYEES TO ADDRESS PAY COMPRESSIONS, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.	8/18/22	Human Resources **SPONSOR OR COUNCIL MEMBER**

PURPOSE

Purpose #1: Create a 5% gap between Grades 11 and 12, (current gap is less than 2%). In addition, maintains gap of 5% between Grade 12 and 13.

Reason Occurred: Due to migration of grades 8 through 11 for existing employees to the new compressed pay chart rates, the gap between grade 11 and grade 12 was reduced to less than 2%.

Benefit: Creates a gap of 5% which is in line with the average gap between grades in the City of Shreveport's pay chart. This change will also correct instances in which supervisors make less or very little more per hour than their subordinates.

Purpose #2: Move all identified supervisors in grades 12 and 13 to grade 14 (they will remain in their current step).

Reason Occurred: Caused by the migration of grades 8 – 11 to new compressed pay chart rates and pay increases in 2022, as well as no pre-defined minimum grade for supervisors in the past.

Benefit: Helps alleviate issue of supervisors making less than subordinates going forward.

This Ordinance or Resolution will have direct impact on Council District: **All**

BACKGROUND INFORMATION

At the beginning of 2022, the administration issued a one-time 13% pay increase to full-time City of Shreveport employees. When this increase was implemented, it caused pay compressions among some grades in the Classified service. One of the primary issues that occurred was that the pay increase caused some supervisors to make less than their subordinates. To remedy these compressions, Human Resources is requesting changes to the current pay scales which will become effective the first pay period after City Council approval.

TIMETABLE

Introduction: **August 23, 2022**

Final Passage: **September 13, 2022**

SPECIAL PROCEDURAL REQUIREMENTS

FINANCES	SOURCE OF FUNDS
$	General Fund Operating Reserves

CONCLUSION

Approval of this ordinance is recommended.

FACT SHEET PREPARED BY: Sherron Williams, HR Director

RESOLUTION NO. _____ OF 2022

A RESOLUTION AMENDING THE PAY PLAN FOR CLASSIFIED EMPLOYEES TO ADDRESS PAY COMPRESSIONS, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

BY COUNCILMEMBER:

WHEREAS, at the beginning of 2022, the administration issued a one-time 13% pay increase to full-time City of Shreveport employees which caused pay compressions among some grades in the Classified service, and

WHEREAS, the Human Resources Board adopted the attached pay plan at its July 19, 2022 board meeting to remedy these compressions.

WHEREAS, the pay plan attached hereto as Appendix "A" reflects the creation of a 5% Gap between Grades 11 and 12 to remedy the compressions; and

WHEREAS, Section 14.09 of the Charter of the City of Shreveport states further that, "Within sixty (60) days after the adoption of the classification plan by the personnel board the personnel director shall prepare and recommend to the council a pay plan. Such pay plan shall consist of a salary range for each class of position in the classification plan, which shall provide for regular increments within such range to be earned by length of service and satisfactory service ratings. Each such range shall be determined with due regard to the salary ranges for other classes and to the relative difficulty and responsibility of characteristic duties of positions in the class, the minimum qualifications required, the prevailing rate paid for similar private employment, and any other fact that may properly be considered to have a bearing on the fairness and adequacy of the range. The council shall have the power to adopt the pay plan with or without modification. When so adopted the pay plan shall remain in effect until amended by the council. When a pay plan has been adopted the council shall not increase or decrease the salaries of individual members of the classified service but shall act in fixing the salaries of members of the classified service only by amendment of the pay plan."; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Shreveport, in due, regular, and legal session convened, that the salary schedule attached hereto as Appendix "A" be and is hereby approved, effective the first pay period after City Council approval.

BE IT FURTHER RESOLVED that if any provision of this Resolution or the application thereof is held invalid, such invalidity shall not affect other provisions, items or application of this Resolution which can be given affect without the invalid provisions, items or application and to this end the provisions of this Resolution are hereby declared severable.

BE IT FURTHER RESOLVED that all resolutions or parts in conflicts herewith are hereby repealed.

APPROVED AS TO LEGAL FORM

_____

Office of the City Attorney

Pay Chart Employees Hired Prior to 01/01/2022

GRADE	SCHEDULE	MIMIMUM	6 MONTHS	1	2	3	4	5	6	7	8	9	10	11	12
8	S/M	1241.91	1262.93	1284.9	1341.26	1386.17	1435.84	1485.52	1539.02	1632.46	1647.92	1709.06	1774.98	1842.8	1911.59
8	S/M MONTHLY	2483.82	2525.86	2569.8	2682.52	2772.34	2871.68	2971.04	3078.04	3264.92	3295.84	3418.12	3549.96	3685.6	3823.18
8	S/M ANNUAL	29805.84	30310.32	30837.6	32190.24	33268.08	34460.16	35652.48	36936.48	39179.04	39550.08	41017.44	42599.52	44227.2	45878.16
8	HR	14.33	14.58	14.83	15.48	16	16.57	17.14	17.76	18.39	19.02	19.72	20.48	21.27	22.06
8	HR OT RATE	21.5	21.87	22.25	23.22	24	24.86	25.71	26.64	27.59	28.53	29.58	30.72	31.91	33.09
8	HR MONTHLY	2483.87	2527.2	2570.53	2683.2	2773.33	2872.13	2970.93	3078.4	3187.6	3296.8	3418.13	3549.87	3686.8	3823.73
8	HR ANNUAL	29806.4	30326.4	30846.4	32198.4	33280	34465.6	35651.2	36940.8	38251.2	39561.6	41017.6	42598.4	44241.6	45884.8
9	S/M	1304.97	1326.93	1350.82	1410.05	1458.77	1511.31	1563.85	1620.22	1678.49	1737.72	1801.73	1871.47	1943.12	2016.67
9	S/M MONTHLY	2609.94	2653.86	2701.64	2820.1	2917.54	3022.62	3127.7	3240.44	3356.98	3475.44	3603.46	3742.94	3886.24	4033.34
9	S/M ANNUAL	31319.28	31846.32	32419.68	33841.2	35010.48	36271.44	37532.4	38885.28	40283.76	41705.28	43241.52	44915.28	46634.88	48400.08
9	HR	15.06	15.31	15.59	16.27	16.84	17.44	18.05	18.7	19.37	20.05	20.79	21.6	22.42	23.27
9	HR OT RATE	22.59	22.97	23.39	24.41	25.26	26.16	27.08	28.05	29.06	30.08	31.19	32.4	33.63	34.91
9	HR MONTHLY	2610.4	2653.73	2702.27	2820.13	2918.93	3022.93	3128.67	3241.33	3357.47	3475.33	3603.6	3744	3886.13	4033.47
9	HR ANNUAL	31324.8	31844.8	32427.2	33841.6	35027.2	36275.2	37544	38896	40289.6	41704	43243.2	44928	46633.6	48401.6
10	S/M	1370.88	1394.76	1419.6	1482.65	1534.24	1590.6	1646.97	1706.2	1768.29	1832.3	1899.17	1973.69	2049.15	2127.49
10	S/M MONTHLY	2741.76	2789.52	2839.2	2965.3	3068.48	3181.2	3293.94	3412.4	3536.58	3664.6	3798.34	3947.38	4098.3	4254.98
10	S/M ANNUAL	32901.12	33474.24	34070.4	35583.6	36821.76	38174.4	39527.28	40948.8	42438.96	43975.2	45580.08	47368.56	49179.6	51059.76
10	HR	15.82	16.1	16.38	17.11	17.71	18.36	19.01	19.69	20.41	21.15	21.92	22.78	23.65	24.55
10	HR OT RATE	23.73	24.15	24.57	25.67	26.57	27.54	28.52	29.54	30.62	31.73	32.88	34.17	35.48	36.83
10	HR MONTHLY	2742.13	2790.67	2839.2	2965.73	3069.73	3182.4	3295.07	3412.93	3537.73	3666	3799.47	3948.53	4099.33	4255.33
10	HR ANNUAL	32905.6	33488	34070.4	35588.8	36836.8	38188.8	39540.8	40955.2	42452.8	43992	45593.6	47382.4	49192	51064

APPENDIX A

Pay Chart Employees Hired Prior to 01/01/2022

11	S/M	1440.62	1465.46	1492.21	1559.08	1614.49	1673.71	1734.85	1796.95	1861.91	1931.65	2001.39	2081.64	2161.88	2244.04
11	S/M MONTHLY	2881.24	2930.92	2984.42	3118.16	3228.98	3347.42	3469.7	3593.9	3723.82	3863.3	4002.78	4163.28	4323.76	4488.08
11	S/M ANNUAL	34574.88	35171.04	35813.04	37417.92	38747.76	40169.04	41636.4	43126.8	44685.84	46359.6	48033.36	49959.36	51885.12	53856.96
11	HR	16.63	16.91	17.22	17.99	18.63	19.32	20.02	20.74	21.49	22.29	23.1	24.02	24.95	25.9
11	HR OT RATE	24.95	25.37	25.83	26.99	27.95	28.98	30.03	31.11	32.24	33.44	34.65	36.03	37.43	38.85
11	HR MONTHLY	2882.53	2931.07	2984.8	3118.27	3229.2	3348.8	3470.13	3594.93	3724.93	3863.6	4004	4163.47	4324.67	4489.33
11	HR ANNUAL	34590.4	35172.8	35817.6	37419.2	38750.4	40185.6	41641.6	43139.2	44699.2	46363.2	48048	49961.6	51896	53872

Adjusted Grade 12 with 5% Gap between Grade 11 and 12

12	S/M	1512.651	1539.471053	1568.079	1637.811	1698.603	1760.289	1826.446	1891.708	1960.546	2035.642	2108.95	2194.774	2278.811	2366.423
12	S/M MONTHLY	3025.302	3078.942106	3136.158	3275.622	3397.207	3520.579	3652.891	3783.416	3921.092	4071.284	4217.9	4389.549	4557.621	4732.845
12	S/M ANNUAL	36303.624	36947.30528	37633.9	39307.47	40766.48	42246.95	43834.69	45400.99	47053.1	48855.41	50614.8	52674.58	54691.45	56794.14
12	HR	17.46	17.77	18.10	18.91	19.61	20.32	21.08	21.84	22.63	23.50	24.34	25.34	26.31	27.32
12	HR OT RATE	26.19	26.66	27.15	28.36	29.41	30.48	31.63	32.76	33.95	35.25	36.52	38.00	39.46	40.98
12	HR MONTHLY	3026.66	3080.324184	3137.566	3277.093	3398.732	3522.159	3654.531	3785.114	3922.852	4073.112	4219.794	4391.519	4559.667	4734.97
12	HR ANNUAL	36319.92	36963.89021	37650.79	39325.11	40784.78	42265.91	43854.37	45421.37	47074.22	48877.34	50637.52	52698.23	54716	56819.64

13	S/M	1598.87	1627.75	1658.67	1733.92	1797.84	1862.78	1932.88	2002.97	2079.25	2155.54	2236.98	2325.63	2416.35	2508.99
13	S/M MONTHLY	3197.74	3255.5	3317.34	3467.84	3595.68	3725.56	3865.76	4005.94	4158.5	4311.08	4473.96	4651.26	4832.7	4812.12
13	S/M ANNUAL	38372.88	39066	39808.08	41614.08	43148.16	44706.72	46389.12	48071.28	49902	51732.96	53687.52	55815.12	57992.4	57745.44
13	HR	18.46	18.79	19.13	20.01	20.74	21.49	22.3	23.11	23.99	24.87	25.82	26.83	27.88	28.95
13	HR OT RATE	27.69	28.19	28.7	30.02	31.11	32.24	33.45	34.67	35.99	37.31	38.73	40.25	41.82	43.43
13	HR MONTHLY	3199.73	3256.93	3315.87	3468.4	3594.93	3724.93	3865.33	4005.73	4158.27	4310.8	4475.47	4650.53	4832.53	5018
13	HR ANNUAL	38396.8	39083.2	39790.4	41620.8	43139.2	44699.2	46384	48068.8	49899.2	51729.6	53705.6	55806.4	57990.4	60216

Pay Chart Employees Hired Prior to 01/01/2022

14	S/M	1745.27	1777.21	1810.2	1892.66	1962.76	2035.96	2111.21	2190.59	2271	2357.59	2446.24	2544.17	2643.13	2745.19
14	S/M MONTHLY	3490.54	3554.42	3620.4	3785.32	3925.52	4071.92	4222.42	4381.18	4542	4715.18	4892.48	5088.34	5286.26	5490.38
14	S/M ANNUAL	41886.48	42653.04	43444.8	45423.84	47106.24	48863.04	50669.04	52574.16	54504	56582.16	58709.76	61060.08	63435.12	65884.56
14	HR	20.14	20.51	20.89	21.84	22.65	23.49	24.35	25.27	26.21	27.2	28.24	29.35	30.5	31.67
14	HR OT RATE	30.21	30.77	31.34	32.76	33.98	35.24	36.53	37.91	39.32	40.8	42.36	44.03	45.75	47.51
14	HR MONTHLY	3490.93	3555.07	3620.93	3785.6	3926	4071.6	4220.67	4380.13	4543.07	4714.67	4894.93	5087.33	5286.67	5489.47
14	HR ANNUAL	41891.2	42660.8	43451.2	45427.2	47112	48859.2	50648	52561.6	54516.8	56576	58739.2	61048	63440	65873.6

15	S/M	1906.07	1941.12	1977.2	2068.95	2145.23	2225.63	2309.14	2395.73	2484.39	2579.22	2676.12	2786.43	2893.64	3006.01
15	S/M MONTHLY	3812.14	3882.24	3954.4	4137.9	4290.46	4451.26	4618.28	4791.46	4968.78	5158.44	5352.24	5572.86	5787.28	6012.02
15	S/M ANNUAL	45745.68	46586.88	47452.8	49654.8	51485.52	53415.12	55419.36	57497.52	59625.36	61901.28	64226.88	66874.32	69447.36	72144.24
15	HR	21.98	22.39	22.81	23.87	24.75	25.68	26.65	27.64	28.68	29.76	30.88	32.15	33.38	34.68
15	HR OT RATE	32.97	33.59	34.22	35.81	37.13	38.52	39.98	41.46	43.02	44.64	46.32	48.23	50.07	52.02
15	HR MONTHLY	3809.87	3880.93	3953.73	4137.47	4290	4451.2	4619.33	4790.93	4971.2	5158.4	5352.53	5572.67	5785.87	6011.2
15	HR ANNUAL	45718.4	46571.2	47444.8	49649.6	51480	53414.4	55432	57491.2	59654.4	61900.8	64230.4	66872	69430.4	72134.4

16	S/M	2083.37	2121.53	2160.69	2261.72	2347.28	2433.87	2525.61	2621.48	2720.45	2823.54	2930.75	3051.36	3168.88	3292.57
16	S/M MONTHLY	4166.74	4243.06	4321.38	4523.44	4694.56	4867.74	5051.22	5242.96	5440.9	5647.08	5861.5	6102.72	6337.76	6585.14
16	S/M ANNUAL	50000.88	50916.72	51856.56	54281.28	56334.72	58412.88	60614.64	62915.52	65290.8	67764.96	70338	73232.64	76053.12	79021.68
16	HR	24.03	24.48	24.94	26.1	27.09	28.08	29.15	30.24	31.39	32.58	33.81	35.2	36.57	37.99
16	HR OT RATE	36.05	36.72	37.41	39.15	40.64	42.12	43.73	45.36	47.09	48.87	50.72	52.8	54.86	56.99
16	HR MONTHLY	4165.2	4243.2	4322.93	4524	4695.6	4867.2	5052.67	5241.6	5440.93	5647.2	5860.4	6101.33	6338.8	6584.93
16	HR ANNUAL	49982.4	50918.4	51875.2	54288	56347.2	58406.4	60632	62899.2	65291.2	67766.4	70324.8	73216	76065.6	79019.2

Pay Chart Employees Hired Prior to 01/01/2022

17	S/M	2276.15	2319.44	2362.74	2474.07	2567.88	2664.78	2765.82	2870.97	2979.2	3092.6	3210.11	3343.09	3472.98	3608.02
17	S/M MONTHLY	4552.3	4638.88	4725.48	4948.14	5135.76	5329.56	5531.64	5741.94	5958.4	6185.2	6420.22	6686.18	6945.96	7216.04
17	S/M ANNUAL	54627.6	55666.56	56705.76	59377.68	61629.12	63954.72	66379.68	68903.28	71500.8	74222.4	77042.64	80234.16	83351.52	86592.48
17	HR	26.26	26.77	27.26	28.54	29.64	30.75	31.91	33.12	34.38	35.69	37.04	38.58	40.06	41.63
17	HR OT RATE	39.39	40.16	40.89	42.81	44.46	46.13	47.87	49.68	51.57	53.54	55.56	57.87	60.09	62.45
17	HR MONTHLY	4551.73	4640.13	4725.07	4946.93	5137.6	5330	5531.07	5740.8	5959.2	6186.27	6420.27	6687.2	6943.73	7215.87
17	HR ANNUAL	54620.8	55681.6	56700.8	59363.2	61651.2	63960	66372.8	68889.6	71510.4	74235.2	77043.2	80246.4	83324.8	86590.4

18	S/M	2489.53	2536.96	2585.4	2709.12	2809.12	2916.31	3027.65	3143.12	3262.69	3387.43	3517.31	3663.68	3806.99	3955.43
18	S/M MONTHLY	4979.06	5073.92	5170.8	5418.24	5618.24	5832.62	6055.3	6286.24	6525.38	6774.86	7034.62	7327.36	7613.98	7910.86
18	S/M ANNUAL	59748.72	60887.04	62049.6	65018.88	67418.88	69991.44	72663.6	75434.88	78304.56	81298.32	84415.44	87928.32	91367.76	94930.32
18	HR	28.73	29.27	29.82	31.26	32.41	33.65	34.94	36.26	37.64	39.08	40.59	42.28	43.93	45.64
18	HR OT RATE	43.1	43.91	44.73	46.89	48.62	50.48	52.41	54.39	56.46	58.62	60.89	63.42	65.9	68.46
18	HR MONTHLY	4979.87	5073.47	5168.8	5418.4	5617.73	5832.67	6056.27	6285.07	6524.27	6773.87	7035.6	7328.53	7614.53	7910.93
18	HR ANNUAL	59758.4	60881.6	62025.6	65020.8	67412.8	69992	72675.2	75420.8	78291.2	81286.4	84427.2	87942.4	91374.4	94931.2

19	S/M	2726.63	2778.18	2830.76	2963.74	3077.13	3195.69	3317.33	3444.11	3576.07	3713.17	3855.44	4016.25	4173.97	4337.88
19	S/M MONTHLY	5453.26	5556.36	5661.52	5927.48	6154.26	6391.38	6634.66	6888.22	7152.14	7426.34	7710.88	8032.5	8347.94	8675.76
19	S/M ANNUAL	65439.12	66676.32	67938.24	71129.76	73851.12	76696.56	79615.92	82658.64	85825.68	89116.08	92530.56	96390	100175.3	104109.1
19	HR	31.45	32.06	32.66	34.2	35.5	36.88	38.28	39.73	41.26	42.84	44.49	46.35	48.16	50.04
19	HR OT RATE	47.18	48.09	48.99	51.3	53.25	55.32	57.42	59.6	61.89	64.26	66.74	69.53	72.24	75.06
19	HR MONTHLY	5451.33	5557.07	5661.07	5928	6153.33	6392.53	6635.2	6886.53	7151.73	7425.6	7711.6	8034	8347.73	8673.6
19	HR ANNUAL	65416	66684.8	67932.8	71136	73840	76710.4	79622.4	82638.4	85820.8	89107.2	92539.2	96408	100172.8	104083.2

Pay Chart Employees Hired Prior to 01/01/2022

20	S/M	2985.4	3042.08	3099.81	3248.26	3371.96	3500.82	3634.83	3775.03	3920.38	4070.89	4227.58	4405.92	4577.03	4758.46
20	S/M MONTHLY	5970.8	6084.16	6199.62	6496.52	6743.92	7001.64	7269.66	7550.06	7840.76	8141.78	8455.16	8811.84	9154.06	9516.92
20	S/M ANNUAL	71649.6	73009.92	74395.44	77958.24	80927.04	84019.68	87235.92	90600.72	94089.12	97701.36	101461.9	105742.1	109848.7	114203
20	HR	34.45	35.1	35.77	37.49	38.91	40.4	41.94	43.56	45.24	46.97	48.77	50.84	52.81	54.9
20	HR OT RATE	51.68	52.65	53.66	56.24	58.37	60.6	62.91	65.34	67.86	70.46	73.16	76.26	79.22	82.35
20	HR MONTHLY	5971.33	6084	6200.13	6498.27	6744.4	7002.67	7269.6	7550.4	7841.6	8141.47	8453.47	8812.27	9153.73	9516
20	HR ANNUAL	71656	73008	74401.6	77979.2	80932.8	84032	87235.2	90604.8	94099.2	97697.6	101441.6	105747.2	109844.8	114192

21	S/M	3269.9	3331.76	3396.71	3558.54	3695.65	3837.92	3985.32	4138.93	4298.71	4464.67	4636.83	4832.7	5023.41	5219.27
21	S/M MONTHLY	6539.8	6663.52	6793.42	7117.08	7391.3	7675.84	7970.64	8277.86	8597.42	8929.34	9273.66	9665.4	10046.82	10438.54
21	S/M ANNUAL	78477.6	79962.24	81521.04	85404.96	88695.6	92110.08	95647.68	99334.32	103169	107152.1	111283.9	115984.8	120561.8	125262.5
21	HR	37.74	38.44	39.19	41.07	42.64	44.28	45.99	47.76	49.6	51.52	53.5	55.75	57.97	60.22
21	HR OT RATE	56.61	57.66	58.79	61.61	63.96	66.42	68.99	71.64	74.4	77.28	80.25	83.63	86.96	90.33
21	HR MONTHLY	6541.6	6662.93	6792.93	7118.8	7390.93	7675.2	7971.6	8278.4	8597.33	8930.13	9273.33	9663.33	10048.13	10438.13
21	HR ANNUAL	78499.2	79955.2	81515.2	85425.6	88691.2	92102.4	95659.2	99340.8	103168	107161.6	111280	115960	120577.6	125257.6

22	S/M	3583.28	3652.35	3722.45	3901.81	4052.33	4207.98	4370.87	4539.93	4716.2	4897.64	5088.35	5303.8	5512.03	5728.52
22	S/M MONTHLY	7166.56	7304.7	7444.9	7803.62	8104.66	8415.96	8741.74	9079.86	9432.4	9795.28	10176.7	10607.6	11024.06	11457.04
22	S/M ANNUAL	85998.72	87656.4	89338.8	93643.44	97255.92	100991.5	104900.9	108958.3	113188.8	117543.4	122120.4	127291.2	132288.7	137484.5
22	HR	41.34	42.14	42.95	45.02	46.77	48.55	50.43	52.38	54.42	56.51	58.72	61.2	63.59	66.09
22	HR OT RATE	62.01	63.21	64.43	67.53	70.16	72.83	75.65	78.57	81.63	84.77	88.08	91.8	95.39	99.14
22	HR MONTHLY	7165.6	7304.27	7444.67	7803.47	8106.8	8415.33	8741.2	9079.2	9432.8	9795.07	10178.13	10608	11022.27	11455.6
22	HR ANNUAL	85987.2	87651.2	89336	93641.6	97281.6	100984	104894.4	108950.4	113193.6	117540.8	122137.6	127296	132267.2	137467.2

Pay Chart Employees Hired Prior to 01/01/2022

23	S/M	3928.63	4004.91	4082.23	4278.08	4444.05	4616.21	4794.56	4981.14	5172.88	5374.93	5584.19	5821.29	6050.15	6272.64
23	S/M MONTHLY	7857.26	8009.82	8164.46	8556.16	8888.1	9232.42	9589.12	9962.28	10345.76	10749.86	11168.38	11642.58	12100.3	12545.28
23	S/M ANNUAL	94287.12	96117.84	97973.52	102673.9	106657.2	110789	115069.4	119547.4	124149.1	128998.3	134020.6	139711	145203.6	150543.4
23	HR	45.33	46.21	47.1	49.37	51.28	53.26	55.32	57.48	59.69	62.03	64.43	67.16	69.8	72.56
23	HR OT RATE	68	69.32	70.65	74.06	76.92	79.89	82.98	86.22	89.54	93.05	96.65	100.74	104.7	108.84
23	HR MONTHLY	7857.2	8009.73	8164	8557.47	8888.53	9231.73	9588.8	9963.2	10346.27	10751.87	11167.87	11641.07	12098.67	12577.07
23	HR ANNUAL	94286.4	96116.8	97968	102689.6	106662.4	110780.8	115065.6	119558.4	124155.2	129022.4	134014.4	139692.8	145184	150924.8

RESOLUTION NO. 119 OF 2022

A RESOLUTION AUTHORIZING THE MAYOR TO SUBMIT LOAN APPLICATION FORM 100A AND ACCOMPANYING DOCUMENTS FOR WATER TANK REHABILITATION TO THE DEPARTMENT OF HEALTH ON BEHALF OF THE CITY OF SHREVEPORT FOR THE PURPOSE OF PLACING THIS PROJECT ON THE COMPREHENSIVE PRIORITY LIST FOR FUNDING THROUGH THE DRINKING WATER REVOLVING LOAN FUND AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

BY: COUNCILMEMBER

WHEREAS, the City of Shreveport is in need of improvements to the City of Shreveport Water Distribution System whose PWS ID No. is LA1017031 for Water Tank Rehabilitation; and,

WHEREAS, loans for this project may be available through the Drinking Water Revolving Loan Fund program operated by the Louisiana Department of Health Office of Public Health.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Shreveport that:

The Mayor of Shreveport is hereby authorized to submit a Loan Application Form 100A and accompanying documents to the Department of Health on behalf of the City of Shreveport for the purpose of placing this project on the Comprehensive Priority List for funding through the Drinking Water Revolving Loan Fund program; and,

The Mayor of Shreveport is further authorized to furnish such additional information as may reasonably be required in connection with the Loan Application; and,

The Mayor of Shreveport is hereby designated as the Official Project Representative and is hereby given signature authority for all relative documents for the City of Shreveport for any project that may result from the submission of the Loan Application Form 100A and accompanying documents. Furthermore, the Mayor of Shreveport representing City of Shreveport is hereby given the power and authority to do all things necessary to implement, maintain, amend, and renew such documents relative to any such project.

BE IT FURTHER RESOLVED, that if any provision or item of this resolution or the application thereof is held invalid, such invalidity shall not affect other provisions, items or application of this resolution which can be given effect without the invalid provisions, items, or application and, to this end, the provisions of this resolution are hereby declared servable; and

BE IT FURTHER RESOLVED that all resolutions or parts thereof in conflict herewith are hereby repealed.

APPROVED AS TO LEGAL FORM:

_____

City Attorney's Office

RESOLUTION NO. 120 OF 2022

A RESOLUTION AUTHORIZING THE MAYOR TO SUBMIT LOAN APPLICATION FORM 100A AND ACCOMPANYING DOCUMENTS FOR LEAD JOINT WATER LINES TO THE DEPARTMENT OF HEALTH ON BEHALF OF THE CITY OF SHREVEPORT FOR THE PURPOSE OF PLACING THIS PROJECT ON THE COMPREHENSIVE PRIORITY LIST FOR FUNDING THROUGH THE DRINKING WATER REVOLVING LOAN FUND AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

BY: COUNCILMEMBER

WHEREAS, the City of Shreveport is in need of improvements to the City of Shreveport Water Distribution System whose PWS ID No. is LA1017031 for the Replacement of Lead Joint Water Lines; and,

WHEREAS, loans for this project may be available through the Drinking Water Revolving Loan Fund program operated by the Louisiana Department of Health Office of Public Health.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Shreveport that:

The Mayor of Shreveport is hereby authorized to submit a Loan Application Form 100A and accompanying documents to the Department of Health on behalf of the City of Shreveport for the purpose of placing this project on the Comprehensive Priority List for funding through the Drinking Water Revolving Loan Fund program; and,

The Mayor of Shreveport is further authorized to furnish such additional information as may reasonably be required in connection with the Loan Application; and,

The Mayor of Shreveport is hereby designated as the Official Project Representative and is hereby given signature authority for all relative documents for the City of Shreveport for any project that may result from the submission of the Loan Application Form 100A and accompanying documents. Furthermore, the Mayor of Shreveport representing City of Shreveport is hereby given the power and authority to do all things necessary to implement, maintain, amend, and renew such documents relative to any such project.

BE IT FURTHER RESOLVED, that if any provision or item of this resolution or the application thereof is held invalid, such invalidity shall not affect other provisions, items or application of this resolution which can be given effect without the invalid provisions, items, or application and, to this end, the provisions of this resolution are hereby declared servable; and

BE IT FURTHER RESOLVED that all resolutions or parts thereof in conflict herewith are hereby repealed.

APPROVED AS TO LEGAL FORM:

_____

City Attorney's Office

RESOLUTION NO. 121 OF 2022

A RESOLUTION AUTHORIZING THE MAYOR TO SUBMIT LOAN APPLICATION FORM 100A AND ACCOMPANYING DOCUMENTS FOR AMISS WTP TRANSMISSION PIPING TO THE DEPARTMENT OF HEALTH ON BEHALF OF THE CITY OF SHREVEPORT FOR THE PURPOSE OF PLACING THIS PROJECT ON THE COMPREHENSIVE PRIORITY LIST FOR FUNDING THROUGH THE DRINKING WATER REVOLVING LOAN FUND AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

BY: COUNCILMEMBER

WHEREAS, the City of Shreveport is in need of improvements to the City of Shreveport Water Distribution System, whose PWS ID No. is LA1017031 for Amiss WTP Transmission Piping & Valve Replacement Project; and,

WHEREAS, loans for this project may be available through the Drinking Water Revolving Loan Fund program operated by the Louisiana Department of Health Office of Public Health.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Shreveport that:

The Mayor of Shreveport is hereby authorized to submit a Loan Application Form 100A and accompanying documents to the Department of Health on behalf of the City of Shreveport for the purpose of placing this project on the Comprehensive Priority List for funding through the Drinking Water Revolving Loan Fund program; and,

The Mayor of Shreveport is further authorized to furnish such additional information as may reasonably be required in connection with the Loan Application; and,

The Mayor of Shreveport is hereby designated as the Official Project Representative and is hereby given signature authority for all relative documents for the City of Shreveport for any project that may result from the submission of the Loan Application Form 100A and accompanying documents. Furthermore, the Mayor of Shreveport representing City of Shreveport is hereby given the power and authority to do all things necessary to implement, maintain, amend, and renew such documents relative to any such project.

BE IT FURTHER RESOLVED, that if any provision or item of this resolution or the application thereof is held invalid, such invalidity shall not affect other provisions, items or application of this resolution which can be given effect without the invalid provisions, items, or application and, to this end, the provisions of this resolution are hereby declared servable; and

BE IT FURTHER RESOLVED that all resolutions or parts thereof in conflict herewith are hereby repealed.

APPROVED AS TO LEGAL FORM:

_____

City Attorney's Office

ORDINANCE AND RESOLUTION FACT SHEET **City of Shreveport**

TITLE	DATE	ORIGINATING DEPT./DIV.
AN ORDINANCE AMENDING THE 2022 GENERAL FUND BUDGET AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.	8/18/22	Finance/Administration **SPONSOR OR COUNCIL MEMBER**

PURPOSE

To amend the 2022 General Fund Budget

This Ordinance or Resolution will have direct impact on Council District: **All**

BACKGROUND INFORMATION

To appropriate 2nd tranche of American Rescue Plan dollars funded by a **$1.9 trillion** economic stimulus package.

TIMETABLE

Introduction: **August 23, 2022**

Final Passage: **September 13, 2022**

SPECIAL PROCEDURAL REQUIREMENTS

FINANCES

FINANCES	SOURCE OF FUNDS
$24,120,000	ARP FUNDS

CONCLUSION

FACT SHEET PREPARED BY: Kasey Brown, Interim CFO

ORDINANCE NO. _____ OF 2022

AN ORDINANCE AMENDING THE 2022 GENERAL FUND BUDGET AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

BY COUNCILMEMBER:

WHEREAS, the City Council finds it necessary to amend the 2022 General Fund Budget.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Shreveport, Louisiana, in due, regular and legal session convened, that:

Ordinance Number 154 of 2021, the 2022 General Fund Budget, is hereby amended as follows:

In Section 1. (Estimated Receipts):
Increase American Rescue Plan by $24,120,000

In Section 2. (Appropriations):

Police
Increase Personal services by $9,410,000

Fire
Increase Personal services by $9,410,000

General Government
Increase Transfer to Capital Projects ARP by $5,300,000

Adjust totals and subtotals accordingly.

BE IT FURTHER ORDAINED that the remainder of Ordinance 154 of 2021 as amended, shall remain unchanged and in full force and effect.

BE IT FURTHER ORDAINED that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items or applications; and to this end, the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED that all ordinances or parts thereof in conflict herewith are hereby repealed.

THUS DONE AND ORDAINED by the City Council of the City of Shreveport, Louisiana.

APPROVED AS TO LEGAL FORM:

_____
City Attorney's Office

FACT SHEET **CITY OF SHREVEPORT, LOUISIANA**

TITLE	**DATE**	**ORIGINATING DEPARTMENT**
AN ORDINANCE AMENDING THE 2022 CAPITAL PROJECTS FUND BUDGET AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.	August 18, 2022	SPAR
		COUNCIL DISTRICT
		All
		SPONSOR

PURPOSE
To amend the 2022 Capital Projects Fund Budget Program A and B.

BACKGROUND INFORMATION
This ordinance will allocate funds from ARP

TIMETABLE	**ATTACHMENT(S)**
Introduction: August 23, 2022 Final Passage: September 13, 2022	

SPECIAL PROCEDURAL REQUIREMENTS
N/A

FINANCES	**SOURCE OF FUNDS**
$5,300,000	ARP

ALTERNATIVES
(1) Adopt the ordinance as submitted, or (2) Amend the ordinance, or (3) Reject the ordinance.

RECOMMENDATION
Approval of this ordinance is recommended.

FACT SHEET PREPARED BY: Kasey Brown, Interim CFO

ORDINANCE NO. _____ OF 2022

AN ORDINANCE AMENDING THE 2022 CAPITAL PROJECTS FUND BUDGET AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

WHEREAS, the City Charter provides for the amendment of any previously adopted budget; and

WHEREAS, the City Council finds it necessary to amend the 2022 Capital Fund Budget.

NOW, THEREFORE, BE IT ORDAINED, by the City Council of the City of Shreveport, in legal session convened, that Ordinance No. 152 of 2021, the 2022 Capital Fund Budget, is hereby amended as follows:

In Program A- Building and Improvements

Establish a project entitled **Ronald McDonald (A22003)** at $800,000. Funding source is $800,000 from ARP.

In Program B- Recreation Improvements

Establish a project entitled **YMCA (B2203)** at $1,500,000. Funding source is $1,500,000 from ARP.

Establish a project entitled **YWCA INDOOR POOL (B2204)** at $1,500,000. Funding source is $1,500,000 from ARP.

Increase project entitled **Cargill Park Ballfield Complex Renovation (B11001)** at $1,500,000. Funding source is $1,500,000 from ARP.

Increase

BE IT FURTHER ORDAINED that the remainder of Ordinance No.152 of 2021 shall remain unchanged and in full force and effect.

BE IT FURTHER ORDAINED that if any provision or item of this ordinance or the application thereof shall be held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items or applications; and to this end, the provisions of this ordinance are hereby declared to be severable.

BE IT FURTHER ORDAINED that all ordinances or portions thereof in conflict herewith are hereby repealed.

APPROVED AS TO LEGAL FORM:

_____

City Attorney's Office

ORDINANCE AND RESOLUTION FACT SHEET **City of Shreveport**

TITLE	DATE	ORIGINATING DEPT./DIV.
AN ORDINANCE AMENDING THE 2022 COMMUNITY DEVELOPMENT SPECIAL REVENUE FUND BUDGET AND TO OTHERWISE PROVIDE WITH RESPECT THERETO	July 6, 2022	COMMUNITY DEVELOPMENT/ADMINISTRATION **SPONSOR OR COUNCIL MEMBER**

PURPOSE

To amend the 2022 Community Development Special Revenue Fund Budget to reflect City department appropriations.

All

BACKGROUND INFORMATION

This ordinance appropriates monies provided by the Parish of Caddo to the City of Shreveport - Department of Community Development to support and fund the City of Shreveport's Guaranteed Income Pilot Program.

TIMETABLE

Introduction: **August 23, 2022**

Final Passage: **September 13, 2022**

SPECIAL PROCEDURAL REQUIREMENTS

None

FINANCES	SOURCE OF FUNDS
$432,000	Parish of Caddo

CONCLUSION

Approval of this ordinance is recommended.

FACT SHEET PREPARED BY:

Thea R. Scott, Department of Community Development

ORDINANCE NO. _____ OF 2022

AN ORDINANCE AMENDING THE 2022 COMMUNITY DEVELOPMENT SPECIAL REVENUE FUND BUDGET AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

BY:

WHEREAS, the City Council finds it necessary to amend the 2022 budget for the Community Development Special Revenue Fund, to adjust appropriations, reflect current revenue estimates and for other purposes.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Shreveport, in legal session convened, that Ordinance Number 157 of 2021, the 2022 budget for the Community Development Special Revenue Fund, is hereby amended as follows:

In Section 1. (Estimated Receipts):

Fiscal Year 2022 Funds:	
Increase Shreveport Guaranteed Income Program	$ 432,000
Transfer from Parish of Caddo	
Grand Total	$ 432,000

In Section 2. (Appropriations):

Fiscal Year 2022 Funds:	
Community Development Admin	$ 432,000
Increase Shreveport Guaranteed Income Program	
Grand Total	$ 432,000

Adjust totals and subtotals accordingly.

BE IT FURTHER ORDAINED that if any provision or item of this ordinance or the application thereof shall be held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items or applications; and, to this end, the provisions of this ordinance are hereby declared to be severable.

BE IT FURTHER ORDAINED that all ordinances or portions thereof in conflict herewith are hereby repealed.

APPROVED AS TO LEGAL FORM:

_____

City Attorney's Office

FACT SHEET

TITLE
An ordinance to amend Section 38.5-3 of the City of Shreveport, Louisiana, Code of Ordinances relative to the procedure for the appointment of Hearing Officers to the City's Environmental Court and to otherwise provide with respect thereto

DATE
August 14, 2022

ORIGINATING DEPARTMENT
City Attorney's Office

COUNCIL DISTRICT
City-wide

SPONSOR

PURPOSE
This ordinance will amend the appointment process by the City Council for Hearing Officer's to the City's Environmental Court, so the process is in compliance with the requirements of the City Charter. It will amend Section 38.5-3(b) of the City of Shreveport, Louisiana Code of Ordinances.

BACKGROUND INFORMATION
Section 38.5-3(b) of the City of Shreveport Code of Ordinances, relative to the appointment of Hearing Officers to the City's Environmental Court, currently provides that: "There shall be two hearing officers appointed for the adjudication of proceedings under this article who shall serve in accordance with a schedule determined and approved by the city attorney. Appointment of hearing officers shall be as follows: Mayoral appointment. There shall be one hearing officer appointed by the mayor subject to approval and confirmation of the city council who shall serve at the pleasure of the mayor. City council appointment. There shall be one hearing officer appointed and confirmed by the city council"

Section 38.5-3(b), relative specifically to the appointment of a Hearing Officer by the City Council, is currently not in compliance with Section 5.02 of the City Charter, which provides in part: "Specifically, but not by way of limitation of the other provisions herein made, the mayor shall: (a) Subject to the provisions of Article 14 of this Charter, appoint all officers and employees of the several departments of the city, except those officers and employees who are to be appointed in some other manner under the provisions of this Charter;…"

TIMETABLE
Introduction: August 23, 2022
Final Passage: September 13, 2022

ATTACHMENTS

SPECIAL PROCEDURAL REQUIREMENTS
NA

FINANCES
NA

SOURCE OF FUNDS
NA

ALTERNATIVES
(1) Adopt the ordinance as submitted, or (2) Amend the ordinance, or (3) Reject the ordinance.

RECOMMENDATION
It is recommended that the City Council adopt the ordinance.

FACT SHEET PREPARED BY: David Kaplovitz
Assistant City Attorney

ORDINANCE NO. 125 OF 2022

AN ORDINANCE TO AMEND SECTION 38.5-3 OF THE CITY OF SHREVEPORT, LOUISIANA CODE OF ORDINANCES RELATIVE TO THE PROCEDURE FOR THE APPOINTMENT OF HEARING OFFICERS TO THE CITY'S ENVIRONMENTAL COURT AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

BY COUNCILMEMBER

WHEREAS, the City of Shreveport Code of Ordinances Section 38.5-3(b), provides for the procedure for the appointment of two Hearing Officers to adjudicate matters brought before the City's Environmental Court, stating that "…There shall be two hearing officers appointed for the adjudication of proceedings under this article who shall serve in accordance with a schedule determined and approved by the city attorney. Appointment of hearing officers shall be as follows: Mayoral appointment. There shall be one hearing officer appointed by the mayor subject to approval and confirmation of the city council who shall serve at the pleasure of the mayor. City council appointment. There shall be one hearing officer appointed and confirmed by the city council…."

WHEREAS, Section 5.02(a) of the Charter of the City of Shreveport of 1978 provides in part "Specifically, but not by way of limitation of the other provisions herein made, the mayor shall: (a) Subject to the provisions of Article 14 of this Charter, appoint all officers and employees of the several departments of the city, except those officers and employees who are to be appointed in some other manner under the provisions of this Charter;…"

WHEREAS, Section 38.5-3(b) of the City of Shreveport Code of Ordinances, relative specifically to the appointment of a Hearing Officer by the City Council, is currently not in compliance with the requirements of the City Charter.

WHEREAS, the City Charter requires all appointments to be made by the Mayor of Shreveport and confirmed by the City Council.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Shreveport, acting in due, legal, and regular session convened, that Section 38.5-3 of the City of Shreveport, Louisiana Code of Ordinances is hereby amended to read as follows:

Sec. 38.5-3. - Appointment of hearing officer for city environmental court.

…

(b) There shall be two hearing officers appointed for the adjudication of proceedings under this article who shall serve in accordance with a schedule determined and approved by the city attorney. Appointment of hearing officers shall be by the mayor, subject to confirmation by the city council. The two hearing officers shall serve at the pleasure of the mayor.

…

BE IT FURTHER ORDAINED that if any provision or item of this Ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this Ordinance which can be given affect without the invalid provisions, items, or applications and to this end the provisions of this Ordinance are hereby declared severable.

BE IT FURTHER ORDAINED that all Ordinances or parts thereof in conflict herewith are hereby repealed.

THUS DONE AND ORDAINED by the City Council of the City of Shreveport, Louisiana.

APPROVED AS TO LEGAL FORM:

_____

City Attorney's Office

ORDINANCE NO. ____ OF 2022

AN ORDINANCE TO AMEND THE OFFICIAL ZONING MAP OF THE CITY OF SHREVEPORT UNIFIED DEVELOPMENT CODE, BY REZONING PROPERTY LOCATED NORTH SIDE OF BERT KOUNS INDUSTRIAL LOOP, APPROXIMATELY ONE THOUSAND AND SEVEN HUNDRED FEET EAST OF KINGSTON ROAD, SHREVEPORT, CADDO PARISH, LA., **FROM C-2 CORRIDOR COMMERCIAL ZOING TO C-3 GENERAL COMMERCIAL ZONING DISTRICT**, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

BY:

SECTION I: BE IT ORDAINED by the City Council of the City of Shreveport, Caddo Parish, LA, in due, legal and regular session convened, that the zoning classification of property located enter general location Shreveport, Caddo Parish, Louisiana, legally described below: be and the same is hereby changed **from C-2 Corridor Commercial Zoning To C-3 General Commercial Zoning District**

LOT 2, SOUTH RIDGE BUSINESS PARK - UNIT 2, SECTION 2, T16N, R14W, CADDO PARISH, LOUISIANA.

BE IT FURTHER ORDAINED that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items, or applications of this ordinance which can be given effect without the invalid provisions, items, or applications and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED that all ordinances or parts thereof in conflict herewith are hereby repealed.

22-141-C
EM BEAUX, LLC

City of Shreveport | Caddo Parish
MetropolitanPlanningCommission

505 Travis Street, Suite 440 | Shreveport, LA 71101
318-673-6480 | fax 318-673-6461 | www.shreveportcaddmpc.com

STAFF REPORT – CITY OF SHREVEPORT

AUGUST 3, 2022

AGENDA ITEM NUMBER: 6
MPC Staff Member: Lauren Witt
City Council District: E/Alan Jackson
Parish Commission District: 10/Mario Chavez

CASE NUMBER 22-141-C: ZONING REQUEST
APPLICANT: EMBEAUX LLC
OWNER: PARSONS CARPET SERVICE, INC.
LOCATION: 668 Bert Kouns Industrial Lp. (N. side of Bert Kouns Industrial Lp., approx. 1,660' east of Kingston Rd.)
EXISTING ZONING: C-2
REQUEST: **C-2 to C-3**
PROPOSED USE: **Contractor Office**

DESCRIPTION: The applicant is requesting approval to change the zoning of a 0.63-acre lot from Corridor Commercial (C-2) to General Commercial (C-3) to operate a contractor office at this location. The property to the north and east is zoned R-1-7, to the west is zoned C-2, and on the south side of Bert Kouns Industrial Loop, the zoning is C-3. The zoning of this parcel prior to the UDC was B-2-E, which allowed for a skate park (C-24-98). The applicant is also requesting a Special Use Permit as a part of this development, which will be submitted and reviewed at a future date.

Prior cases for this site include rezoning from R-1D to B-2 for a medical office building, rezoning from B-2 to B-2-E for a skate park, and rezoning from B-2-E to B-2-E for a lawn and pool business with outdoor display (C-2-88; C-24-98; C-13-01). Nearby relevant cases include the following approved zoning requests: R-3 to B-2-E for building supply/warehouse facility, B-2 to B-3 for carwash and boat, RV and trailer parking, B-2-E to B-2-E for truck rental storage, mini warehouse, outside storage of RVs and boats, B-2 to B-3 for automotive repair, R-3 and B-2 to B-2-E for indoor storage, mini warehouses, residence and outdoor storage of RVs and boats, R-3 to B-2-E for auto paint and bodywork shop, B-2-E to B-3 for retail, office, showroom and warehouse, C-2 to C-4 for wholesale establishment (C-66-97; C-5-99; C-84-06; C-19-06; C-99-03;C-20-95; C-11-15; 19-444-C).

Nearby neighborhoods include: Brookwood, Hyde Park, Southern Hills, Suburban Acres, and Wallace Lake Heights.

REMARKS: The applicant is requesting for the property to be rezoned from C-2 to C-3 to utilize the existing 6,000 sq. ft. office and warehouse to operate a contractor office that specifically assists with water, fire, mold and storm damage to residential dwellings. This use requires a Special Use Permit in the C-3 zoning district.

As stated in Article 4.3 of the Unified Development Code (UDC), C-3 is defined as *"The purpose of the C-3 General Commercial Zoning District is to accommodate regional commercial centers. The C-3 District provides for medium- and large-scale development that may generate a sizeable amount of traffic and typically requires significant off-street parking. Higher density residential uses are also*

The information stated herein is the result of discussion by a staff review team. The Planning Commission and its Members will use all information made available to them in making their decision. A Planning Commission approval is a use approval only. The applicant is still responsible for complying with all other applicable Zoning Ordinance requirements and obtaining all necessary permits and approvals from other departments or agencies. This shall include, but not be limited to the requirements of the Zoning Administrator, building permits, liquor licenses, the parish health unit, and Certificates of Occupancy.

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STAFF REPORT – CITY OF SHREVEPORT

allowed to facilitate mixed-use development where appropriate.." The permitted by right uses in C-3 zoning district include Agriculture, Amusement Facility – Indoor, Animal Care Facility, Animal Shelter, Animal Shelter – Operated by Public Authority, Art Gallery, Arts Studio, Automated Teller Machine – Standalone, Body Modification Establishment, Broadcasting Facility TV/Radio - Without Antennae, Bus Transfer Station, Business Support Services, Car Wash, Commercial Facility For Pop-Up Use, Community Center, Community Garden, Cultural Facility, Day Care Center, Drive-Through Facility, Dwelling – Above the Ground Floor, Educational Facility - Primary or Secondary , Financial Institution, Financial Institution with Drive-Through, Food Truck and Trailer Vendor, Funeral Home, Furniture, Furnishings and Equipment Sales, Gas Station, Government Office, Healthcare Institution, Hotel, Industrial Services, Live Performance Venue, Lodge/Meeting Hall, Medical/Dental Office, Office, Outdoor Dining, Parking Lot (Principal Use), Parking Structure (Principal Use), Personal Service Establishment, Place of Worship, Public Park, Public Safety Facility, Reception Facility, Residential, Care Facility, Restaurant , Retail Sales of Alcohol-Beer/Wine, Retail Goods Establishment , Self-Service Ice Vending Unit, Self-Storage Facility: Climate-Controlled, Soup Kitchen, Soup Kitchen, Accessory, Specialty Food Service, Vehicle Dealership – Enclosed, Vehicle, Dealership – With Outdoor Storage/Display, Vehicle Rental – Enclosed , Vehicle Repair/Service – Minor , Wireless, Telecommunications – Attachments to Existing Structures (Other than Towers), Wireless Telecommunications – Modifications , Farmers' Market, Temporary Outdoor Events, Temporary Sale of Non-Seasonal Merchandise and Temporary Seasonal Sales.

The subject parcel is adjacent to property zoned R-1-7 to the north and east, however this parcel is undeveloped and appears to be utilized for overhead utility lines which run northwest directly through the entire property. Directly to the west is C-2 zoning, which includes a chiropractor's office, and the property on the south side of Bert Kouns, which is zoned C-3 is currently undeveloped. It is important to note that there are currently four other properties with frontage on Bert Kouns between the subject parcel and Kingston Road which are already zoned C-3 or C-4. Additionally, the land from Brush Bayou to Stevens and Box Roads (just before I-49), is consistently zoned C-3. As such, this area is primarily commercial, and the applicant's request of C-3 zoning is consistent with the surrounding zoning.

Based on aerial imagery of the surround area, the uses currently established on the north and south sides of Bert Kouns Industrial Loop west of the site to Kingston Road generally include offices, self storage, collision repair, commercial warehouses, and auto parts stores. While the land directly north, east and south of the property are undeveloped, the uses to the east (south of Bert Kouns) include a sewing center, animal hospital, and multi-tenant commercial building. The proposed use appears to be consistent with the surrounding uses, however it is important to note that the use and development proposal itself will be reviewed in further detail through the Special Use Permit.

The proposed zoning designation is consistent with the Future Land Use Map of the 2030 Great Expectations Master Plan, as the future land use of this parcel is designated as General Commercial, and the proposed zoning district is General Commercial.

A neighborhood participation meeting was not required for this zoning request.

The information stated herein is the result of discussion by a staff review team. The Planning Commission and its Members will use all information made available to them in making their decision. A Planning Commission approval is a use approval only. The applicant is still responsible for complying with all other applicable Zoning Ordinance requirements and obtaining all necessary permits and approvals from other departments or agencies. This shall include, but not be limited to the requirements of the Zoning Administrator, building permits, liquor licenses, the parish health unit, and Certificates of Occupancy.

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STAFF REPORT – CITY OF SHREVEPORT

STAFF ASSESSMENT:

Based on the information contained in the application, and analysis of the facts of record, MPC Staff concludes that approval of rezoning from Corridor Commercial (C-2) to General Commercial (C-3) is warranted.

Alternately, based on of information provided at the public hearing the MPC may:

a. Deny the requested zoning,
b. Approve a zoning district other than what is requested.

PUBLIC ASSESSMENT: One person spoke in support. There was no opposition.

MPC BOARD RECOMMENDATION: The board voted 7-0 to recommend the application for approval.

The information stated herein is the result of discussion by a staff review team. The Planning Commission and its Members will use all information made available to them in making their decision. A Planning Commission approval is a use approval only. The applicant is still responsible for complying with all other applicable Zoning Ordinance requirements and obtaining all necessary permits and approvals from other departments or agencies. This shall include, but not be limited to the requirements of the Zoning Administrator, building permits, liquor licenses, the parish health unit, and Certificates of Occupancy.

PROPOSED

ZONING CHANGE

CALL

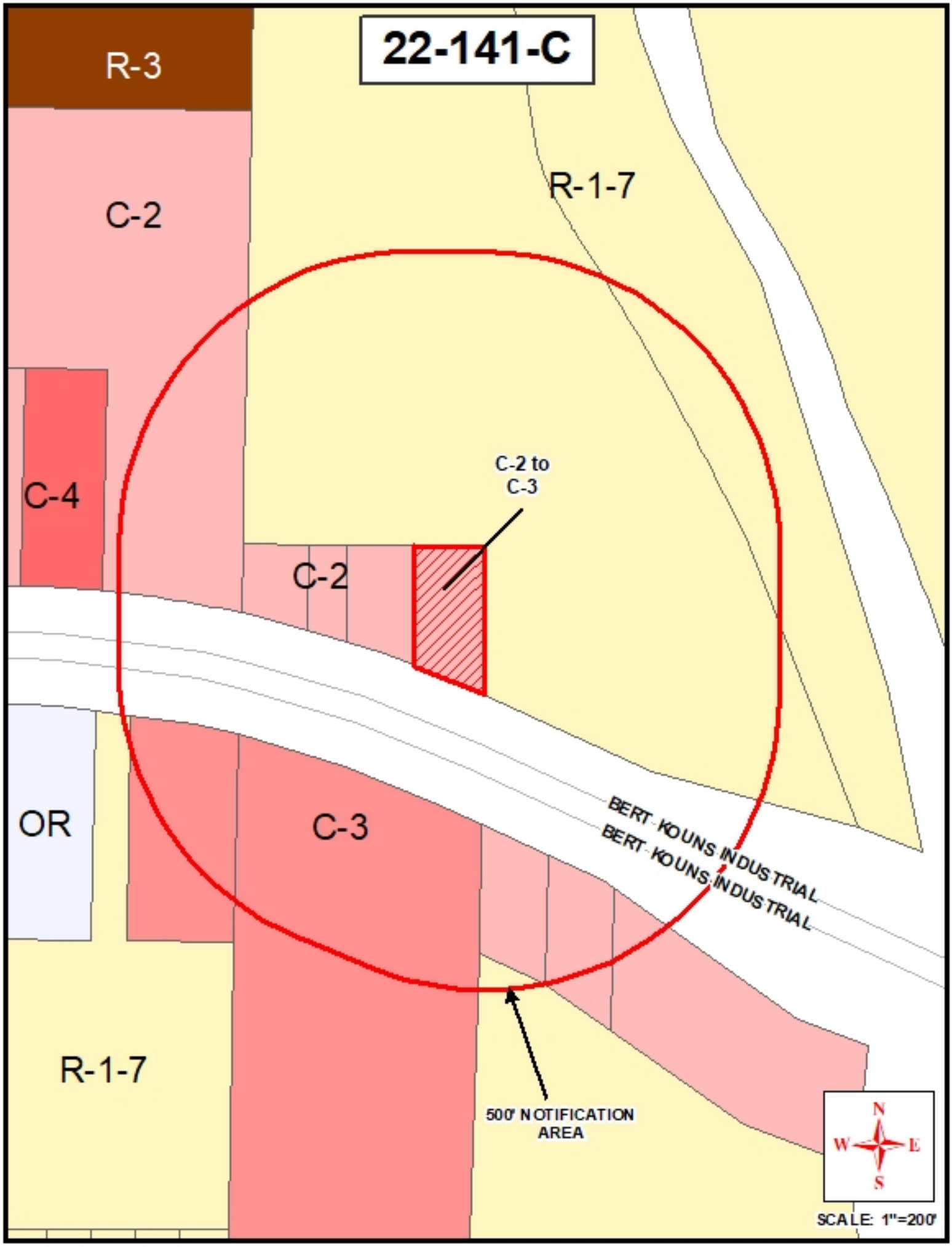
673-6480

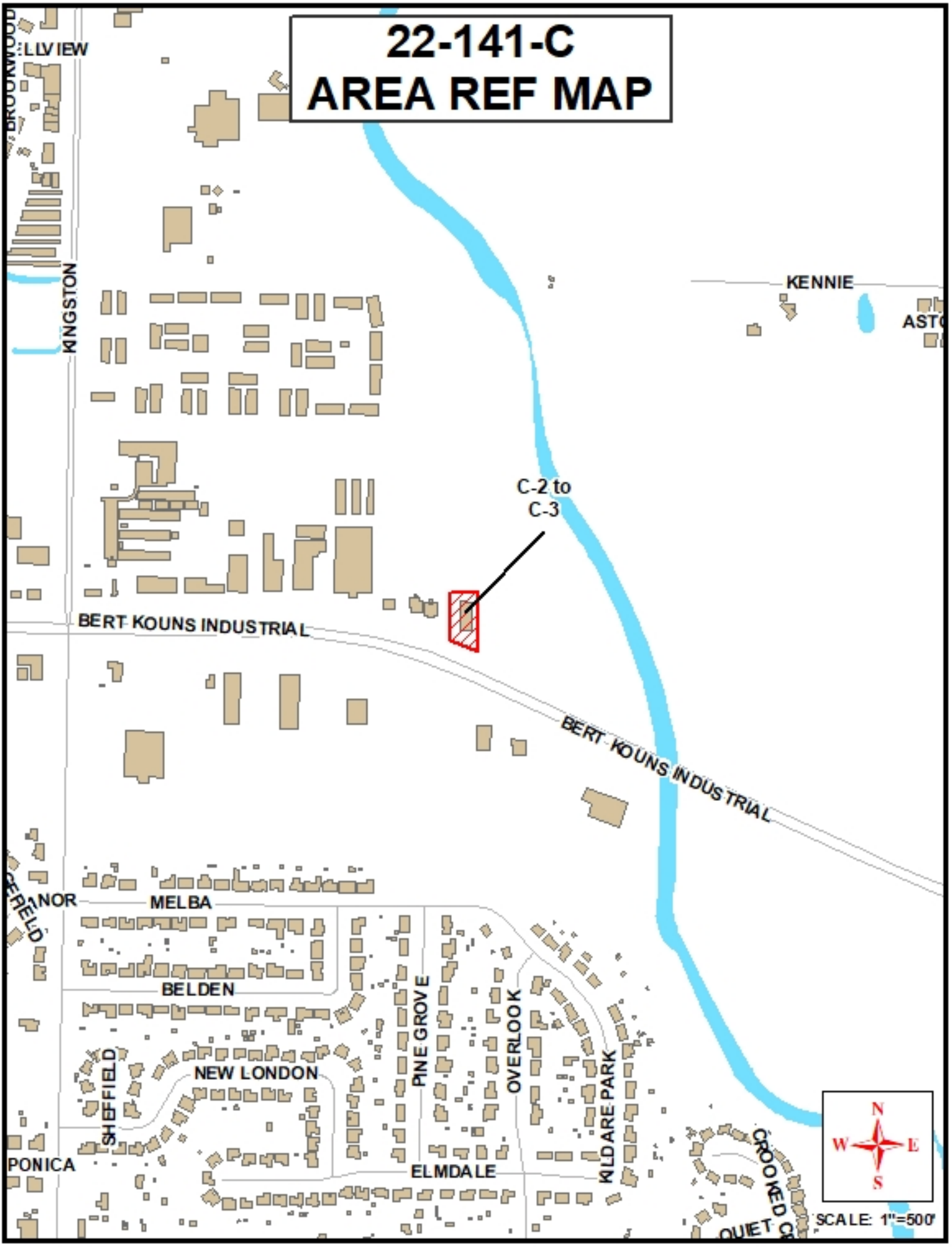
METROPOLITAN PLANNING COMMISSION

07/26/22 10:12 AM


SecurCare
SELF STORAGE
TOTAL CHANGES
07/26/22 10:12 AM


07/26/22 10:12 AM


22-141-C
R-3
C-2
R-1-7
C-4
C-2 to
C-3
C-2
OR
C-3
BERT KOUNS INDUSTRIAL
BERT KOUNS INDUSTRIAL
R-1-7
500' NOTIFICATION
AREA
N
W
E
S
SCALE: 1"=200'


22-141-C
AREA REF MAP
KINGSTON
KENNIE
C-2 to
C-3
BERT KOUNS INDUSTRIAL
BERT KOUNS INDUSTRIAL
MELBA
BELDEN
NEW LONDON
SHEFFIELD
PINE GROVE
OVERLOOK
KILDARE PARK
ELMDALE
N
W
E
S
SCALE: 1"=500'

City of Shreveport | Caddo Parish
MetropolitanPlanningCommission

Land Development
505 Travis Street | Suite 440 | Shreveport, LA | 71101
318-673-6480 | fax 318-673-6461

UDC DEVELOPMENT APPLICATION

Members of the MPC's Land Development department are available to outline the development review process, verify submittal requirements and identify UDC requirements specific to all development requests.

DO NOT WRITE IN THIS AREA-OFFICIAL USE ONLY

Date:_____ Planner:_____ Case No:_____ Application Fee: _____

1. PROPERTY INFORMATION

Project Name: MSC Supply	***Associated Case:***
Project Address/Location: 668 Bert Kouns Industrial Loop Shreveport, LA 71118	

Current Zoning District:	***Proposed Zoning District (if applicable):***	***Parcel Number(s):***
C-2	C-3	

2. CASE TYPE

- ☑ Zoning Map Amendment (Rezoning)
- ☑ Special Use Permit
- ☐ Preliminary & Final Plat (7 or more lots)
- ☐ Final Plat (Less than 7 lots)
- ☐ Re-Plat
- ☐ Planned Unit Development (PUD) Zoning Map Amendment and Preliminary Site Plan
- ☐ PUD Site Plan (Administrative)
- ☐ Small Planned Unit Development (SPUD) Zoning Map Amendment and Site Plan
- ☐ Public Right-of-Way Closure and Abandonment
- ☐ Site Plan Approval
- ☐ Site Plan Revision
- ☐ Site Plan Modification
- ☐ Other:_____

3. PARCEL DESCRIPTION

(existing platted subdivision name, block and lot designation; if un-platted, provide a detailed metes and bounds description)

4. GENERAL LOCATION OF PROPERTY

(street address and/or frontage, and distance to cross street)

On West Bert Kouns approaching the intersection of Kingston rd. and W. Bert Kouns.

5. PROPOSED USE OF THE PROPERTY

☐ Single-Family Residential ☐ Multi-Family Residential ☐ Mixed-Use ☐ Townhouse Residential ☐ Duplex Residential ☑ Commercial ☐ Industrial

Provide a brief explanation, attach additional sheets, if necessary

We will be operating a contracting office out of this space. We are a contracting company that deals with homeowners that have suffered water, fire, mold, and storm damage to thier homes.

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Land Development
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UDC DEVELOPMENT APPLICATION

6. ZONING INFORMATION		7. BUILDING INFORMATION	
Current Zoning District(s): C-2	*Proposed Zoning District(s):* C-3	*Proposed Building Use(s):* Office/ Warehouse	
If more than one district, provide the acreage of each:		*Existing Building(s) sq. ft. gross:* 6000	
Special Purpose Overlay District (if applicable):		*Proposed Building(s) sq. ft. gross:*	
Total Site Acres:		*Total sq. ft. gross (existing & proposed):* 6000	
Off-Street Parking Required:		*Proposed height of building(s):*	*Number of stories:* 1
Off-Street Parking Provided: Yes		*Ceiling height of First Floor:* 10 ft	

8. DIMENSIONAL STANDARDS	
Lot Area (square footage):	*Lot Coverage (Total Area in square feet):*
Lot Coverage Percentage of Total Lot Area:	

9. STORMWATER INFORMATION			
Existing Impervious Surface:	*acres/square feet*	*Hazard Flood Area*	☐ *Yes* ☐ *No*
Proposed Impervious Surface:	*acres/square feet*	*Red River*	☐ *Yes* ☐ *No*
Cross Lake Watershed	☐ *Yes* ☐ *No*	*Wetlands*	☐ *Yes* ☐ *No*

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UDC DEVELOPMENT APPLICATION

10. CONTACT INFORMATION

IMPORTANT NOTE ABOUT PROJECT CONTACT

If property owner designates an agent as the coordinator for the project, this person (the applicant) shall attend all necessary meetings and public hearings, will receive the agenda, recommendations, and case reports, and will communicate all case information to other parties as required. **All contact for this project will be made through the applicant listed below.**

NAME, ADDRESS, AND SIGNATURE OF ALL PROPERTY OWNERS: _ALL property owners must sign. All **property owners** must sign unless one person has the power of attorney to sign for others and that power of attorney is submitted with the application. A managing partner in a corporation may sign and submit written authorization. **If in business name or corporation, list all persons owning 6% or more. Attach separate sheet if necessary.**

APPLICANT CONTACT INFORMATION: Check if Primary Contact ☐
Name: Brad Brossette Company: EmBeaux llc
E-mail: bbrossette@puroclean.com Phone: 318-286-1495 Fax:
Address: 9710 Paxton Rd Ste E City: Shreveport State: LA Zip: 71106

ARCHITECT CONTACT INFORMATION: Check if Primary Contact ☐
Name: Company:
E-mail: Phone: Fax:
Address: City: State: Zip:

ENGINEER CONTACT INFORMATION: Check if Primary Contact ☐
Name: Company:
E-mail: Phone: Fax:
Address: City: State: Zip:

CURRENT PROPERTY OWNER CONTACT INFORMATION: Check if Primary Contact ☐
Name: Johanna Parsons & Robert Parsons Company:
E-mail: jkop007@gmail.com Phone: 318-751-2515 Fax:
Address: 7419 Ohio St. #3A City: Little Rock State: AR Zip: 72207
* Designee Contact Name: Thomas Carmody Email Address: tgcarmodyjr@comcast.net Phone Number: 318-470-5471

PROPERTY OWNER, CHECK ONE OF THE FOLLOWING:
____ I will represent the application myself; OR ____ I hereby designate _____ *(name of project representative)* to act in the capacity as my agent for submittal, processing, representation, and/or presentation of this request. The designated agent shall be the principal contact person for responding to all requests for information and for resolving all issues of concern relative to this request.

ACKNOWLEDGEMENT:
I hereby certify that I am the owner of the property and further certify that the information regarding property ownership provided on this development application is true and correct.

Johanna O. Parsons	5/27/22	Brad Brossette	5/26/22
Property Owner Signature	Date	Applicant Signature	Date



List

Real Estate Parcels

161402016000200

Show Detailed Report

Parcel ID

161402016000200

RPID

15727

Owner

PARSONS CARPET SERVICE, INC.

Calculated GIS Area

0.6225 *acres*
27,117.0654 *sq feet*
0.001 *sq miles*
2,519.2603 *sq meters*
0.0025 *sq kilometers*

Selection

draft

SHREVEPORT METROPOLITAN PLANNING COMMISSION OF CADDO PARISH
SUMMARY MINUTES OF THE PUBLIC HEARING AUGUST 3, 2022

A regularly scheduled public hearing of the Shreveport Metropolitan Planning Commission of Caddo Parish was held on Wednesday, August 3, 2022 at 3:00 p.m. at Government Plaza Chamber, 505 Travis Street, Shreveport, Caddo Parish, LA. The members met in the MPC Conference Room prior to the hearing for case manager presentations.

Members Present
Winzer Andrews, Chair
Gabriel Balderas
Chris Elberson
Rose Wilson McCulloch
Fred Moss, IV
Harold Sater
Bill Robertson

Staff Present
Alan Clarke, Executive Director
Adam Bailey, Community Planning & Design Manager
Shari Culbert, Executive Assistant
Manushka Desgage, City Attorney's Office
Stephen Jean, Deputy Director
Reginald Jordan, Zoning Administrator
Ben Koby

Members Absent
Rachel Jackson
Toni Thibeaux

The hearing was opened with prayer by **MR. ANDREWS .** The Pledge of Allegiance was led by **MR. MOSS**

The meeting was called to order & the procedure for hearing the applications on today's agenda was explained. Speakers should speak clearly into the microphone & give their name & mailing address for further reference. Comments on any item not on the agenda will be limited to 3 minutes at the end of the public hearing. Any written comments that were submitted may be viewed in the public record files.

All decisions rendered by the Metropolitan Planning Commission are subject to appeal to the appropriate governing body, either the City Council or the Caddo Parish Commission. Appeals must be filed within 10 days from the date a decision is rendered by the Metropolitan Planning Commission.

A motion was made by MR. ELBERSON, seconded by MRS. WILSON MCCULLOCH, to approve the minutes of the July 6, 2022 public hearing as submitted.

The motion was adopted by the following 7-0 vote: Ayes: Messrs. ANDREWS, BALDERAS, ELBERSON, MOSS, ROBERTSON, & SATER and Mses. WILSON MCCULLOCH, Nays: NONE. Absent: JACKSON & THIBEAUX

CONSENT AGENDA

PUBLIC HEARING

CASE NO. 22-141-C ZONING REQUEST

Applicant:	**EmBeaux, LLC**
Owner:	**Parsons Carpet Service, Inc.**
Location:	668 Bert Kouns Industrial
Existing Zoning:	**C-2**
Request:	**C-3**
Proposed Use:	Contractor Office

These minutes are in condensed form and is intended to provide a record of all motions, votes and general topics of discussion. A video recording that provides a detailed record of all public comments is available for the entire proceeding. For more detailed information, please contact the MPC office at 673-6480.

Representative &/or support:
Charles Bradford Brossette 810 Linwood Ave. Stonewall, La. 71078
Mr. Brossette spoke of the proposed use of the property.

Opposition: None

A motion was made by MR. MOSS, seconded by MR. ROBERTSON to recommend the application for approval.

The motion was adopted by the following 7-0 vote: Ayes: Messrs. ANDREWS, BALDERAS, ELBERSON, MOSS, ROBERTSON, & SATER and Mses. WILSON MCCULLOCH Nays: NONE. Absent: JACKSON & THIBEAUX

END OF PUBLIC HEARING

OLD BUSINESS

NEW BUSINESS
A motion was made by MRS. MCCULLOCH, seconded by MR. ROBERTSON to draw lots.

The motion was adopted by the following 7-0 vote: Ayes: Messrs. ANDREWS, BALDERAS, ELBERSON, MOSS, ROBERTSON, & SATER and Mses. WILSON MCCULLOCH Nays: NONE. Absent: JACKSON & THIBEAUX

Board member lots were drawn as follows: Balderas - 5 years, Elberson – 5 years, & Moss - 4 years; all effective as of today.

OTHER MATTERS TO BE REVIEWED BY THE COMMISSION

CHAIR/BOARD MEMBER'S COMMENTS

ADJOURN 4:13 p.m.

Winzer Andrews, Chair **Secretary**

These minutes are in condensed form and is intended to provide a record of all motions, votes and general topics of discussion. A video recording that provides a detailed record of all public comments is available for the entire proceeding. For more detailed information, please contact the MPC office at 673-6480.

CC3825 **NOTICE TO THE PUBLIC** **Control # 22173**

Notice is hereby given that the Shreveport Metropolitan Planning Commission of Caddo Parish, LA, will hold a public hearing on Wednesday, August 3, 2022 at 3:00 p.m. in the **Government Plaza Chamber, 1st Floor, 505 Travis Street, Shreveport, LA,** for the purpose of considering the following subdivision applications &/or amendments to the City of Shreveport Unified Development Code & the official Zoning Map for the Shreveport Metropolitan Planning Area of Caddo Parish, LA.

CASE NO. 22-141-C ZONING REQUEST: 668 Bert Kouns Industrial Loop. Application by EMBEAUX, LLC for approval to rezone property located on the north side of Bert Kouns Industrial Loop, approx. 1,700' east of Kingston Rd., from C-2, Corridor Commercial Zoning District to C-3, General Commercial Zoning District, being more particularly described as LOT 2, SOUTH RIDGE BUSINESS PARK - UNIT 2, SECTION 2, T16N, R14W, CADDO PARISH, LOUISIANA.

Alan Clarke, Executive Director
Metropolitan Planning Commission
The Shreveport Times

ORDINANCE NO. ____ OF 2022

AN ORDINANCE TO AMEND THE OFFICIAL ZONING MAP OF THE CITY OF SHREVEPORT UNIFIED DEVELOPMENT CODE, BY REZONING PROPERTY LOCATED WEST SIDE OF SAMFORD AVENUE BETWEEN JENNINGS STREET AND WOOODROW STREET, SHREVEPORT, CADDO PARISH, LOUISIANA, **FROM R-2 MULTI-FAMILY RESIDENTIAL ZONING DISTRICT TO IC INSTRUCTIONAL CAMPUS ZONING DISTRICT**, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

BY:

SECTION I: BE IT ORDAINED by the City Council of the City of Shreveport, Caddo Parish, LA, in due, legal and regular session convened, that the zoning classification of property located enter general location Shreveport, Caddo Parish, Louisiana, legally described below: be and the same is hereby changed **from R-2 Multi-Family Residential Zoning District To IC Instructional Campus Zoning District**

LOT 19, THE EAST 15 FT. OF LOT 18 & THE WEST 1/2 OF LOT 20, SAMFORD PLACE ADDITION; E. 25 FT OF LOT 17, & W. 25 FT OF LOT 18, SAMFORD PLACE SUB; E. 35 FT. OF LOT 16 & W. 15 FT. OF LOT 17, SAMFORD PLACE ADDITION; LOT 15 & W. 5 FT. OF LOT 16, SAMFORD PLACE ADDITION; LOT 14, SAMFORD PLACE SUB.; LOTS 38 & 39, SAMFORD PLACE ADDN; LOT 37, SAMFORD PLACE ADDN.; LOT 36 & W/2 OF LOT 35, SAMFORD PLACE ADDN.; E/2 OF LOT 35 & W. 30 FT. OF LOT 34, SAMFORD PLACE ADDN.; SECTION 12, T17N, R14W, CADDO PARISH, LOUISIANA.

BE IT FURTHER ORDAINED that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items, or applications of this ordinance which can be given effect without the invalid provisions, items, or applications and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED that all ordinances or parts thereof in conflict herewith are hereby repealed.

22-144-C
RAILEY AND ASSOCIATES, INC.

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STAFF REPORT – CITY OF SHREVEPORT

AUGUST 3, 2022

AGENDA ITEM NUMBER: 7
MPC Staff Member: Benjamin Koby
City Council District: B/ LeVette Fuller
Parish Commission District: 5/Roy Burrell

CASE NUMBER 22-144-C: ZONING REQUEST
APPLICANT: RALEY AND ASSOCIATES, INC.
OWNER: LSU Health Sciences Foundation
LOCATION: 3200 Block Samford Ave
EXISTING ZONING: R-2
REQUEST: **I-C**
PROPOSED USE: **Parking Lot**

DESCRIPTION: The applicant is applying to rezone the Multifamily Residentially (R-2) zoned properties on the 3200 block of Samford Ave to Institutional Campus (I-C) for the purpose of creating a parking lot to serve the LSU Medical Center. The properties to the North, East, and West are zoned IC. The properties to the south are zoned R-2.

There are no previous cases associated with these parcels. There is a currently ongoing closure and abandonment case to close the alley in the block. Nearby relevant cases include: an approved rezoning from R-2 to IC for an existing parking lot (19-386-C), rezoning approval from R-2 to B-1, Buffer Business District, for the LSU Medical Center (C-48-87); rezoning approval from R-1-D, Urban One Family Residence District, to B-1 for the Shrine Hospital for Crippled Children parking lot (C-85-87); and the rezoning approval for various residential lots to B-1 (C-14-09).

Nearby neighborhoods include: Caddo Heights, Fairfield, Highland, Ingleside, Queensborough, South Highland, and St. Vincent.

REMARKS:

As stated in Article 4.6 of the Unified Development Code (UDC), IC is defined as *"The IC Institutional Campus Zoning District is intended to accommodate large institutional uses, such as universities, select vocational educational facilities, and healthcare institutions, to allow for their expansion in a planned manner while protecting the surrounding neighborhoods".* The permitted by right uses in IC zoning district include *Agriculture, Amusement Facility - Indoor, Art Gallery, Arts Studio, Automated Teller Machine - Standalone, Broadcasting Facility TV/Radio - With Antennae, Broadcasting Facility TV/Radio - Without Antennae, Bus Transfer Station, Community Center, Community Garden, Cultural Facility, Day Care Center, Dwelling – Above the Ground Floor, Financial Institution, Food Truck and Trailer Vendor, Fraternity/Sorority, Government Office, Healthcare Institution, Hotel, Live Performance Venue, Medical/Dental Office, Office, Parking Lot (Principal Use), Parking Structure (Principal Use), Personal Service Establishment, Place of Worship, Public Park, Public Safety Facility, Public Works Facility, Research and Development, Residential Care Facility, Restaurant , Retail Goods Establishment , Self-Service Ice Vending Unit,*

The information stated herein is the result of discussion by a staff review team. The Planning Commission and its Members will use all information made available to them in making their decision. A Planning Commission approval is a use approval only. The applicant is still responsible for complying with all other applicable Zoning Ordinance requirements and obtaining all necessary permits and approvals from other departments or agencies. This shall include, but not be limited to the requirements of the Zoning Administrator, building permits, liquor licenses, the parish health unit, and Certificates of Occupancy.

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STAFF REPORT – CITY OF SHREVEPORT

Self-Storage Facility: Climate-Controlled, Shelter Housing, Social Service Center, Solar Farm , Soup Kitchen, Soup Kitchen, Accessory, Utility, Vehicle Operation Facility, Vehicle Rental – Enclosed , Wireless Telecommunications – Attachments to Existing Structures (Other than Towers), Wireless Telecommunications – Modifications , Farmers' Market, Temporary Outdoor Events, Temporary Sale of Non-Seasonal Merchandise and Temporary Seasonal Sales.

The IC district is designed for large institutional uses. The LSU Health campus to the northwest of the proposed rezoning is zoned IC and is proposing to expand its parking to accommodate the growth that the facility is experiencing. Included in the health campus are: Ochsner Medical Health Center and Shriner's Children Hospital.

Rezoning this residentially zoned area to IC is in-line with the current trajectory of the area. There was a rezoning case (19-386-C) on the same block as this case that was approved by the MPC Board to rezone from R-2 to IC. This block has been slowly shifting away from residential towards Institutional Campus.

The Future land use map identifies this area as a Major Mixed-Use Center.

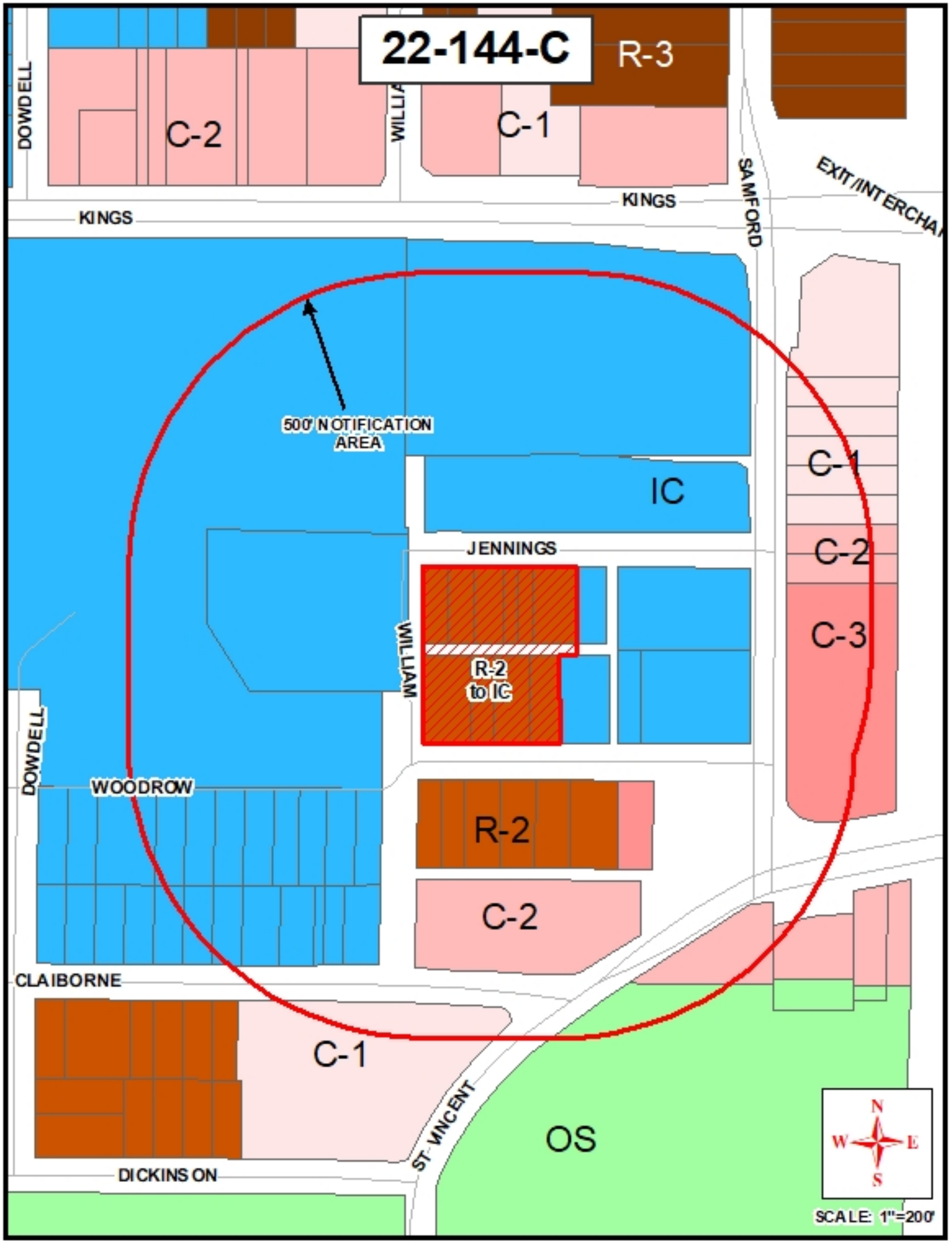
Per UDC requirements, the applicant hosted a neighborhood participation meeting on July 5th, 2022, at 5:30 pm at the proposed rezoning site (Near the corner of Jennings and Samford). No one attended the meeting and no letters of opposition or support have been received.

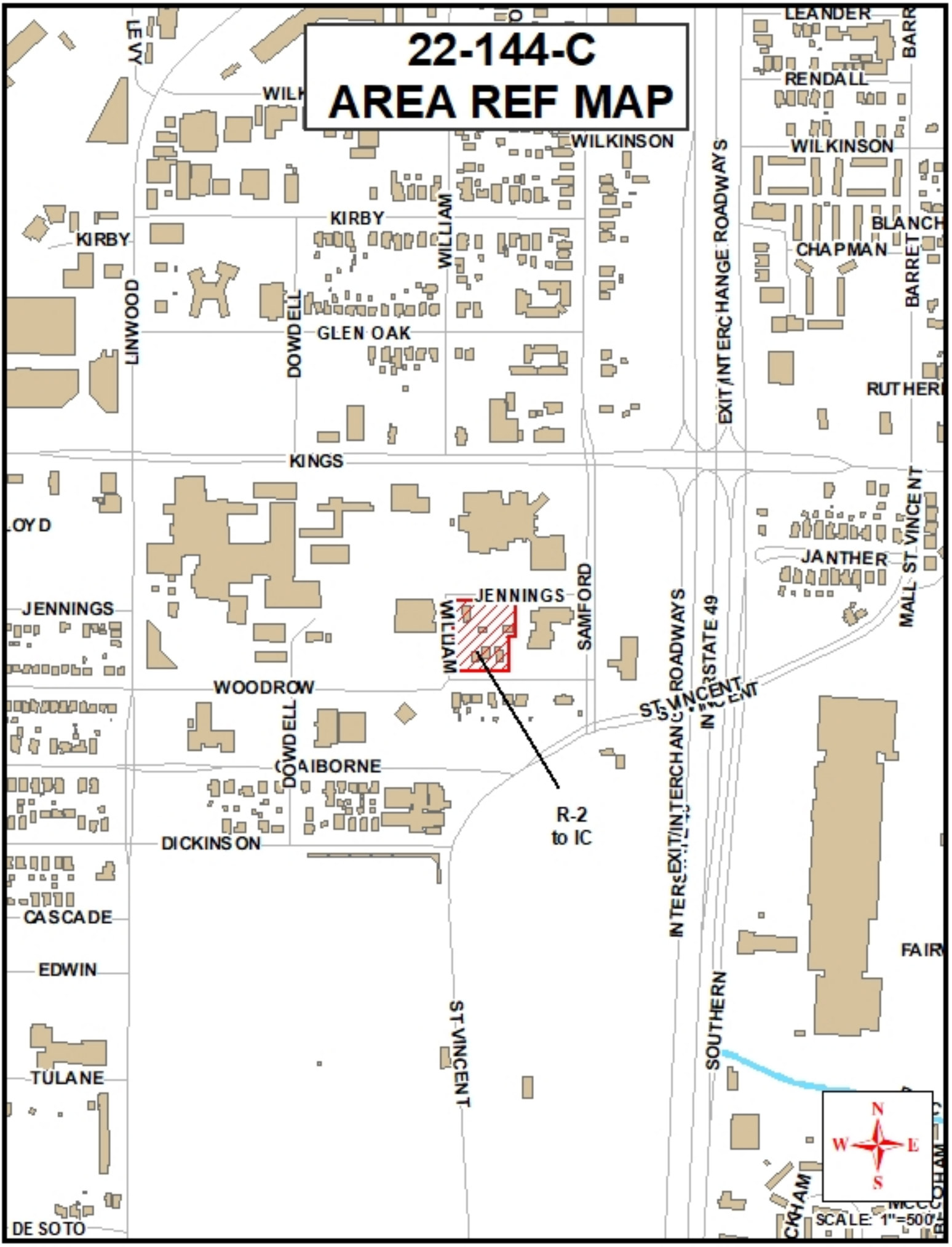
STAFF ASSESSMENT: **Based on the information contained in the application, and analysis of the facts of record, MPC Staff concludes that approval of the rezoning is warranted.**

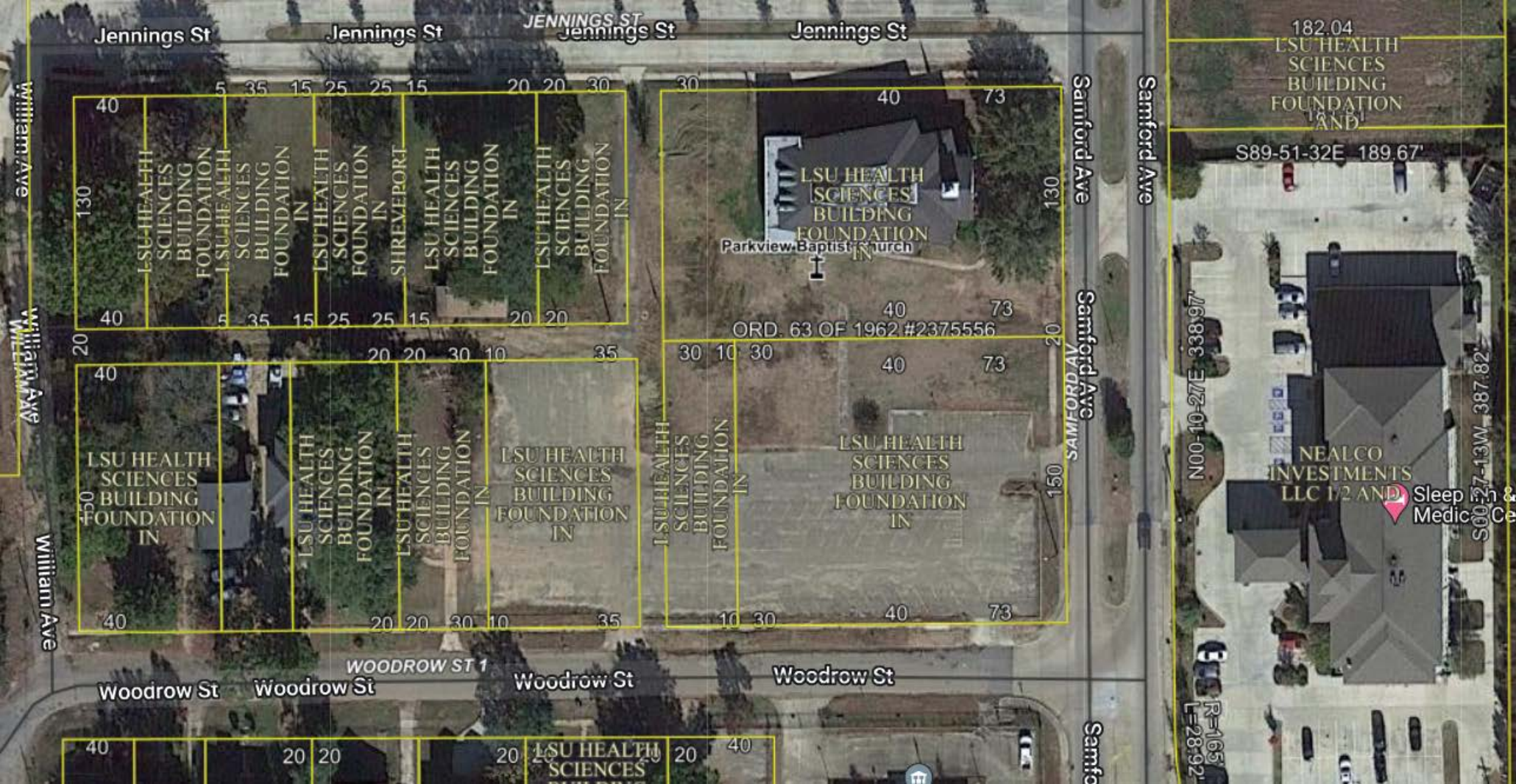
PUBLIC ASSESSMENT: One person spoke in support. There was no opposition.

MPC BOARD RECOMMENDATION: The board voted 7/0 to recommend the application for approval.

The information stated herein is the result of discussion by a staff review team. The Planning Commission and its Members will use all information made available to them in making their decision. A Planning Commission approval is a use approval only. The applicant is still responsible for complying with all other applicable Zoning Ordinance requirements and obtaining all necessary permits and approvals from other departments or agencies. This shall include, but not be limited to the requirements of the Zoning Administrator, building permits, liquor licenses, the parish health unit, and Certificates of Occupancy.


22-144-C
R-3
C-2
C-1
DOWDELL
KINGS
KINGS
SAMFORD
EXIT/INTERCHA
500' NOTIFICATION AREA
IC
C-1
C-2
C-3
JENNINGS
WILLIAM
R-2 to IC
DOWDELL
WOODROW
R-2
C-2
CLAIBORNE
C-1
ST VINCENT
OS
DICKINSON
N
W
E
S
SCALE: 1"=200'


22-144-C
AREA REF MAP
LEANDER
RENDALL
WILKINSON
KIRBY
WILLIAM
BLANCH
CHAPMAN
BARRET
LINWOOD
DOWDELL
GLEN OAK
EXIT/INTERCHANGE ROADWAYS
KINGS
JANTHER
MALL ST VINCENT
JENNINGS
SAMFORD
WOODROW
CLAIBORNE
DICKINSON
R-2
to IC
CASCADE
EDWIN
TULANE
DE SOTO
ST VINCENT
SOUTHERN
INTERSTATE 49
N
W
E
S
SCALE: 1"=500'


Jennings St
Jennings St
JENNINGS ST
Jennings St
Jennings St
William Ave
William Ave
William Ave
Samford Ave
Samford Ave
Samford Ave
182.04
LSU HEALTH SCIENCES BUILDING FOUNDATION AND
S89-51-32E 189.67'
LSU HEALTH SCIENCES BUILDING FOUNDATION IN
LSU HEALTH SCIENCES BUILDING FOUNDATION IN SHREVEPORT
Parkview Baptist Church
ORD. 63 OF 1962 #2375556
NEALCO INVESTMENTS LLC 1/2 AND
N00-10-27E 388.97'
S00-27-13W 387.82'
R=165'
L=28.92'
WOODROW ST 1
Woodrow St
Woodrow St
Woodrow St
Woodrow St

OWNER	STREET AD	CITY	STATE	ZIP
Rasberry C	800 Spring	Shreveport	La	71101
Lsu Health	920 Pierre	Shreveport	La	71106
Louisiana S	Po Box 33	Shreveport	La	71130-3932
Posey, Mai	2014 Bedf	Bossier Cit	La	71111-5500
System Pai	719 South	Louisville	Ky	40202
Louisiana,	Po Box 94	Baton Rou	La	70804-9095
Forest Parl	2650 Nortl	Harrisburg	Pa	17110
Lsu Health	920 Pierre	Shreveport	La	71106
Louisiana,	Po Box 94	Baton Rou	La	70804-9095
Board Of S	P. O. Box J	Baton Rou	La	70893
Shriners H	3100 Samf	Shreveport	La	71103-4239
Lsu Health	920 Pierre	Shreveport	La	71106
Louisiana S	1501 Kings	Shreveport	La	71103-4228
Louisiana S	P. O. Box 1	Baton Rou	La	70893-5470
Bridges, Al	1345 Woo	Shreveport	La	71103-4247
Louisiana S	P. O. Box 1	Baton Rou	La	70893-5470
Lsu Health	920 Pierre	Shreveport	La	71106
Shriners H	3100 Samf	Shreveport	La	71103-4239
Louisiana,	Po Box 94	Baton Rou	La	70804-9095
Louisiana S	1501 Kings	Shrevepor	La	71103-4228
Shriners H	3100 Samf	Shreveport	La	71103-4239
Louisiana S	1501 Kings	Shreveport	La	71103-4228
Shriners H	3100 Samf	Shreveport	La	71103-4239
Shriners H	3100 Samf	Shreveport	La	71103-4239
Louisiana S	1501 Kings	Shreveport	La	71103-4228
Lsu Health	920 Pierre	Shreveport	La	71106
Shriners H	3100 Samf	Shreveport	La	71103-4239
Louisiana S	1501 Kings	Shreveport	La	71103-4228
Lsu Health	920 Pierre	Shreveport	La	71106
Louisiana S	1501 Kings	Shreveport	La	71103-4228
Lsu Health	920 Pierre	Shreveport	La	71106
Lsu Health	920 Pierre	Shreveport	La	71106
M. J. Inves	832 Elmwc	Shreveport	La	71104-4802
Smith, Bet	C/O Gwen	Shreveport	La	71148
Lsu Health	920 Pierre	Shreveport	La	71106
Louisiana S	1501 Kings	Shreveport	La	71103-4228
Magnolia M	1411 Claib	Shreveport	La	71103-4203
Lsu Health	920 Pierre	Shreveport	La	71106
Board Of S	P. O. Box J	Baton Rou	La	70893
Lsu Health	920 Pierre	Shreveport	La	71106
Lsu Health	920 Pierre	Shreveport	La	71106
Shriners H	3100 Samf	Shreveport	La	71103-4239
Board Of S	P. O. Box J	Baton Rou	La	70893
Forest Parl	2650 Nortl	Harrisburg	Pa	17110
Lsu Health	920 Pierre	Shreveport	La	71106
Nealco Inv	308 Bridge	Bossier Cit	La	71111

Louisiana, !	Po Box 94(	Baton Rou	La	70804-9095
Shriners H(	3100 Samf	Shreveport	La	71103-4239
Lsu Health	920 Pierre	Shreveport	La	71106
Louisiana, !	Po Box 94(	Baton Rou	La	70804-9095
Walter Joh	505 Travis	Shreveport	La	71101

RALEY AND ASSOCIATES, INC.
Civil & Structural Engineering, Surveying, Planning & Consulting
4913 Shed Road, Bossier City, LA 71111 · Phone 318-752-9023 · Fax 318-752-9025

June 21, 2022

Re: Proposed LSU – Health Science Foundation Parking Lot

Dear Neighbor,

Our client, LSU Health Science Foundation in Shreveport, owns the entire block that is bordered on the East by Samford Ave., on the North by Jennings St., on the south by Woodrow St. and on the West by William St. We are proposing a 370-space parking lot over the entire block. The proposed parking lot will consist of concrete paving and underground drainage with lighting and landscaping and will have gated ingress/egress on both Jennings and Woodrow Streets. The proposed parking lot will serve the staff and students of the LSU medical school and will be used primarily from 7:00 AM to 5:30 PM Monday through Friday. We anticipate limited use after 5:30 PM and on weekends.

Because you're a nearby neighbor, interested in the neighborhood, I'm inviting you to our meeting where you can learn more about what we proposed and present your questions or concerns. Our application is to be heard by the Shreveport MPC in early August and we're required to have a Neighborhood Participation Meeting prior to our hearing date.

The Neighborhood Participation Meeting will take place:

On-site, near the corner of Samford Ave. & Jennings St. - Tuesday, July 5 at 5:30 PM

At the meeting we will provide a sign in sheet and obtain e-mail address so the Shreveport MPC can keep you updated if there are any changes to the project. If you're unable to attend and would like to receive information from the meeting, feel free to contact me.

Sincerely,

Reggie D. Lewis. P.E., P.L.S.
Raley and Associates, Inc.
(Representing the LSU Health Science Foundation in Shreveport)

RE: 22-144-C_ LSU Health rezoning

reggie@raleyandassociates.com
To Benjamin Koby
Cc Alice Correa

You replied to this message on 6/20/2022 3:24 PM.

Reply | Reply All | Forward

Mon 6/20/2022 1:58 PM

Ben,

1. **By this email, we are asking for an IC zoning of the entire tract.**
2. **Please advise, where on the MGO website can the "Ownership Certificate" can be found? We have searched, but are unable to locate it. We will get the owner to sign same as soon as we have one in hand.**

Thank you,

Reggie D. Lewis, P.E., P.L.S.
Professional Engineer
Professional Land Surveyor

Raley and Associates, Inc.
4913 Shed Rd.
Bossier City, LA.
Ph. (318) 752-9023
Fax (318) 752-9025
www.raleyandassociates.com

draft

SHREVEPORT METROPOLITAN PLANNING COMMISSION OF CADDO PARISH
SUMMARY MINUTES OF THE PUBLIC HEARING AUGUST 3, 2022

A regularly scheduled public hearing of the Shreveport Metropolitan Planning Commission of Caddo Parish was held on Wednesday, August 3, 2022 at 3:00 p.m. at Government Plaza Chamber, 505 Travis Street, Shreveport, Caddo Parish, LA. The members met in the MPC Conference Room prior to the hearing for case manager presentations.

Members Present
Winzer Andrews, Chair
Gabriel Balderas
Chris Elberson
Rose Wilson McCulloch
Fred Moss, IV
Harold Sater
Bill Robertson

Staff Present
Alan Clarke, Executive Director
Adam Bailey, Community Planning & Design Manager
Shari Culbert, Executive Assistant
Manushka Desgage, City Attorney's Office
Stephen Jean, Deputy Director
Reginald Jordan, Zoning Administrator
Ben Koby

Members Absent
Rachel Jackson
Toni Thibeaux

The hearing was opened with prayer by **MR. ANDREWS .** The Pledge of Allegiance was led by **MR. MOSS**

The meeting was called to order & the procedure for hearing the applications on today's agenda was explained. Speakers should speak clearly into the microphone & give their name & mailing address for further reference. Comments on any item not on the agenda will be limited to 3 minutes at the end of the public hearing. Any written comments that were submitted may be viewed in the public record files.

All decisions rendered by the Metropolitan Planning Commission are subject to appeal to the appropriate governing body, either the City Council or the Caddo Parish Commission. Appeals must be filed within 10 days from the date a decision is rendered by the Metropolitan Planning Commission.

A motion was made by MR. ELBERSON, seconded by MRS. WILSON MCCULLOCH, to approve the minutes of the July 6, 2022 public hearing as submitted.

The motion was adopted by the following 7-0 vote: Ayes: Messrs. ANDREWS, BALDERAS, ELBERSON, MOSS, ROBERTSON, & SATER and Mses. WILSON MCCULLOCH, Nays: NONE. Absent: JACKSON & THIBEAUX

CONSENT AGENDA

PUBLIC HEARING

CASE NO. 22-144-C ZONING REQUEST

Applicant:	**Raley and Associates, Inc.**
Owner:	**LSU Health Sciences Foundation**
Location:	3200 Samford St.
Existing Zoning:	**R-2**
Request:	**I-C**
Proposed Use:	Parking Lot

These minutes are in condensed form and is intended to provide a record of all motions, votes and general topics of discussion. A video recording that provides a detailed record of all public comments is available for the entire proceeding. For more detailed information, please contact the MPC office at 673-6480.

Representative &/or support:
Reggie Lewis 4913 Shed Road Bossier City, La. 71111
Mr. Lewis, representative of the applicant, spoke of the proposed use of the property.

Opposition: None

A motion was made by MR. ROBERTSON, seconded by MR. MOSS to recommend the application for approval.

The motion was adopted by the following 7-0 vote: Ayes: Messrs. ANDREWS, BALDERAS, ELBERSON, MOSS, ROBERTSON, & SATER and Mses. WILSON MCCULLOCH Nays: NONE. Absent: JACKSON & THIBEAUX

END OF PUBLIC HEARING

OLD BUSINESS

NEW BUSINESS
A motion was made by MRS. MCCULLOCH, seconded by MR. ROBERTSON to draw lots.

The motion was adopted by the following 7-0 vote: Ayes: Messrs. ANDREWS, BALDERAS, ELBERSON, MOSS, ROBERTSON, & SATER and Mses. WILSON MCCULLOCH Nays: NONE. Absent: JACKSON & THIBEAUX

Board member lots were drawn as follows: Balderas - 5 years, Elberson – 5 years, & Moss - 4 years; all effective as of today.

OTHER MATTERS TO BE REVIEWED BY THE COMMISSION

CHAIR/BOARD MEMBER'S COMMENTS

ADJOURN 4:13 p.m.

Winzer Andrews, Chair **Secretary**

These minutes are in condensed form and is intended to provide a record of all motions, votes and general topics of discussion. A video recording that provides a detailed record of all public comments is available for the entire proceeding. For more detailed information, please contact the MPC office at 673-6480.

CC3825 **NOTICE TO THE PUBLIC** **Control # 22173**

Notice is hereby given that the Shreveport Metropolitan Planning Commission of Caddo Parish, LA, will hold a public hearing on Wednesday, August 3, 2022 at 3:00 p.m. in the **Government Plaza Chamber, 1st Floor, 505 Travis Street, Shreveport, LA,** for the purpose of considering the following subdivision applications &/or amendments to the City of Shreveport Unified Development Code & the official Zoning Map for the Shreveport Metropolitan Planning Area of Caddo Parish, LA.

CASE NO. 22-144-C ZONING REQUEST: 3200 Samford St. Application by LSU HEALTH SCIENCES FOUNDATION for approval to rezone property located on the west side of Samford Ave., between Jennings St., and Woodrow St., from R-2, Multi-Family Residential to IC, Institutional Campus, being more particularly described as LOT 19, THE EAST 15 FT. OF LOT 18 & THE WEST 1/2 OF LOT 20, SAMFORD PLACE ADDITION; E. 25 FT OF LOT 17, & W. 25 FT OF LOT 18, SAMFORD PLACE SUB; E. 35 FT. OF LOT 16 & W. 15 FT. OF LOT 17, SAMFORD PLACE ADDITION; LOT 15 & W. 5 FT. OF LOT 16, SAMFORD PLACE ADDITION; LOT 14, SAMFORD PLACE SUB.; LOTS 38 & 39, SAMFORD PLACE ADDN; LOT 37, SAMFORD PLACE ADDN.; LOT 36 & W/2 OF LOT 35, SAMFORD PLACE ADDN.; E/2 OF LOT 35 & W. 30 FT. OF LOT 34, SAMFORD PLACE ADDN.; SECTION 12, T17N, R14W, CADDO PARISH, LOUISIANA.

Alan Clarke, Executive Director
Metropolitan Planning Commission
The Shreveport Times

ORDINANCE NO. ____ OF 2022

AN ORDINANCE TO AMEND THE OFFICIAL ZONING MAP OF THE CITY OF SHREVEPORT UNIFIED DEVELOPMENT CODE, BY REZONING PROPERTY LOCATED EAST SIDE OF WALLACE LAKE ROAD, APPROXIMATLEY 100 FEET SOUTH OF TOOKE DRIVE, SHREVEPORT, CADDO PARISH, LOUISIANA, **FROM R-1-7 SINGLE FAMILY RESIDENTIAL DISTRICT TO C-1 NEIGHBORHOOD COMMERCIAL ZONING DISTRICT**, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

BY:

SECTION I: BE IT ORDAINED by the City Council of the City of Shreveport, Caddo Parish, LA, in due, legal and regular session convened, that the zoning classification of property located enter general location Shreveport, Caddo Parish, Louisiana, legally described below: be and the same is hereby changed **from R-1-7 Single Family Residential District To C-1 Neighborhood Commercial Zoning District.**

LOT 2, BLOCK 7, FORBING ANNEX HOMESITES, UNIT NO.1, SECTION 7, T16N, R13W, CADDO PARISH, LOUISIANA.

BE IT FURTHER ORDAINED that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items, or applications of this ordinance which can be given effect without the invalid provisions, items, or applications and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED that all ordinances or parts thereof in conflict herewith are hereby repealed.

22-145-C
WIMWAL, LLC

City of Shreveport | Caddo Parish
MetropolitanPlanningCommission

505 Travis Street, Suite 440 | Shreveport, LA 71101
318-673-6480 | fax 318-673-6461 | www.shreveportcaddmpc.com

STAFF REPORT – CITY OF SHREVEPORT

AUGUST 3, 2022

AGENDA ITEM NUMBER: 8
MPC Staff Member: Alice Correa
City Council District: E/Alan Jackson
Parish Commission District: 10/Mario Chavez

CASE NUMBER 22-145-C: ZONING REQUEST

APPLICANT: WIMWAL, LLC
OWNER: Wimwal, LLC
LOCATION: 9300 blk Wallace Lake Rd. (East side of Wallace Lake Rd., approx. 100' south of Tooke Dr.)
EXISTING ZONING: R-1-7
REQUEST: **R-1-7 to C-1**
PROPOSED USE: **Office**

DESCRIPTION: The applicant is requesting approval to change the zoning of a 0.52-acre property from Single -family Residential (R-1-7) to Neighborhood Commercial (C-1) for an office building. The adjacent property to the north is zoned C-1; adjacent to the east and south are zoned R-1-7; and across Wallace Lake Rd is also zoned R-1-7. The adjacent R-1-7 property to the south is Kingdom Hall of Jehovah's Witnesses.

There are no prior cases for this site. Nearby relevant cases include: approval of rezoning to Corridor Commercial (C-2) for a restaurant with outdoor dining (C-43-18); approvals of rezoning to Business Park (B-2-A; OR under the UDC) for office/warehouse and floor covering sales (C-7-97, C-87-14); rezoning to B-2-A and Community Business (B-3; C-3 under the UDC) for office/commercial, light manufacturing, storage & distribution (C-38-96); approval of rezoning to Buffer Business (B-2; C-2 under the UDC) for a beauty shop (C-54-16); and approval of rezoning to B-3 for general retail and auto sales (C-38-99).

Nearby neighborhoods include: East Ridge, Huckleberry Ridge, Suburban Acres, and Wallace Lake Heights.

REMARKS: As stated in Article 4.3 of the Unified Development Code (UDC), C-1 is defined as *"The C-1 Neighborhood Commercial District is intended to accommodate local non-residential uses that predominantly serve the needs of the nearby residential neighborhoods and are similar in character of the surrounding residential neighborhood. Residential dwelling units are allowed above the ground floor."* The permitted by right uses in C-1 zoning district include *Agriculture, Amusement Facility – Indoor, Animal Shelter – Operated by Public Authority, Art Gallery, Arts Studio, Automated Teller Machine – Standalone, Bus Transfer Station, Community Center, Community Garden, Cultural Facility, Day Care Center, Dwelling – Above the Ground Floor, Educational Facility - Primary or Secondary, Financial Institution, Financial Institution with Drive-Through, Food Truck and Trailer Vendor, Government Office, Lodge/Meeting Hall, Medical/Dental Office, Office, Personal Service Establishment, Place of Worship, Public Park, Public Safety Facility, Restaurant, Retail Goods Establishment, Soup Kitchen, Soup Kitchen - Accessory,*

The information stated herein is the result of discussion by a staff review team. The Planning Commission and its Members will use all information made available to them in making their decision. A Planning Commission approval is a use approval only. The applicant is still responsible for complying with all other applicable Zoning Ordinance requirements and obtaining all necessary permits and approvals from other departments or agencies. This shall include, but not be limited to the requirements of the Zoning Administrator, building permits, liquor licenses, the parish health unit, and Certificates of Occupancy.

City of Shreveport | Caddo Parish
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STAFF REPORT – CITY OF SHREVEPORT

Specialty Food Service, Wireless Telecommunications – Attachments to Existing Structures (Other than Towers), Wireless Telecommunications – Modifications (Eligible Facility), Temporary Farmers' Market, Temporary Outdoor Events, Temporary Sale of Non-Seasonal Merchandise and Temporary Seasonal Sales.

The C-1 Neighborhood Commercial District is intended to accommodate local non-residential uses that predominantly serve the needs of the nearby residential neighborhoods and are similar in character of the surrounding residential neighborhood. It also is intended to serve as a transitional or buffer area between residential uses and heavier commercial and industrial uses. The subject property is a vacant lot at the edge of a commercial and office research area surrounding the Wallace Lake Road and E Bert Kouns Industrial Loop intersection. Existing businesses in the area include offices, a home improvement store, a shipping company, self-storage facility, heavy retail, a restaurant, personal services establishment, and small retail. The heavier uses are further to the north, buffered by office uses between them and the residential zoning to the south. The subject property is in this office area buffer. Thus, the proposed zoning and use would be compatible to the existing zoning and uses of area.

The Shreveport-Caddo 2030 Master Plan Future Land Use map shows the property at the edge of Residential Low development near a General Commercial and Industrial area. Although this specific property is in the Residential Low area, its frontage on Wallace Lake Road and adjacency to non-residential uses would feasibly preclude this property from being developed as a residence. While the proposed C-1 zoning does not directly align with the vision of the Master Plan, approval of the request would only infill an existing non-residential corridor; it would not expand the corridor further.

Per UDC requirements, the applicant hosted a neighborhood participation meeting on July 13, 2022 at 6:00PM. The meeting was only attended by the applicants. Therefore, there was no opposition stated at the meeting.

STAFF ASSESSMENT:

Based on the information contained in the application, and analysis of the facts of record, MPC Staff concludes that approval of rezoning from Single -family Residential (R-1-7) to Neighborhood Commercial (C-1) is warranted.

Alternately, based on of information provided at the public hearing the MPC may:

a. Deny the requested zoning.
b. Approve rezoning to a zoning district other than what is requested.

PUBLIC ASSESSMENT: One person spoke in support. There was no opposition.

MPC BOARD

The information stated herein is the result of discussion by a staff review team. The Planning Commission and its Members will use all information made available to them in making their decision. A Planning Commission approval is a use approval only. The applicant is still responsible for complying with all other applicable Zoning Ordinance requirements and obtaining all necessary permits and approvals from other departments or agencies. This shall include, but not be limited to the requirements of the Zoning Administrator, building permits, liquor licenses, the parish health unit, and Certificates of Occupancy.

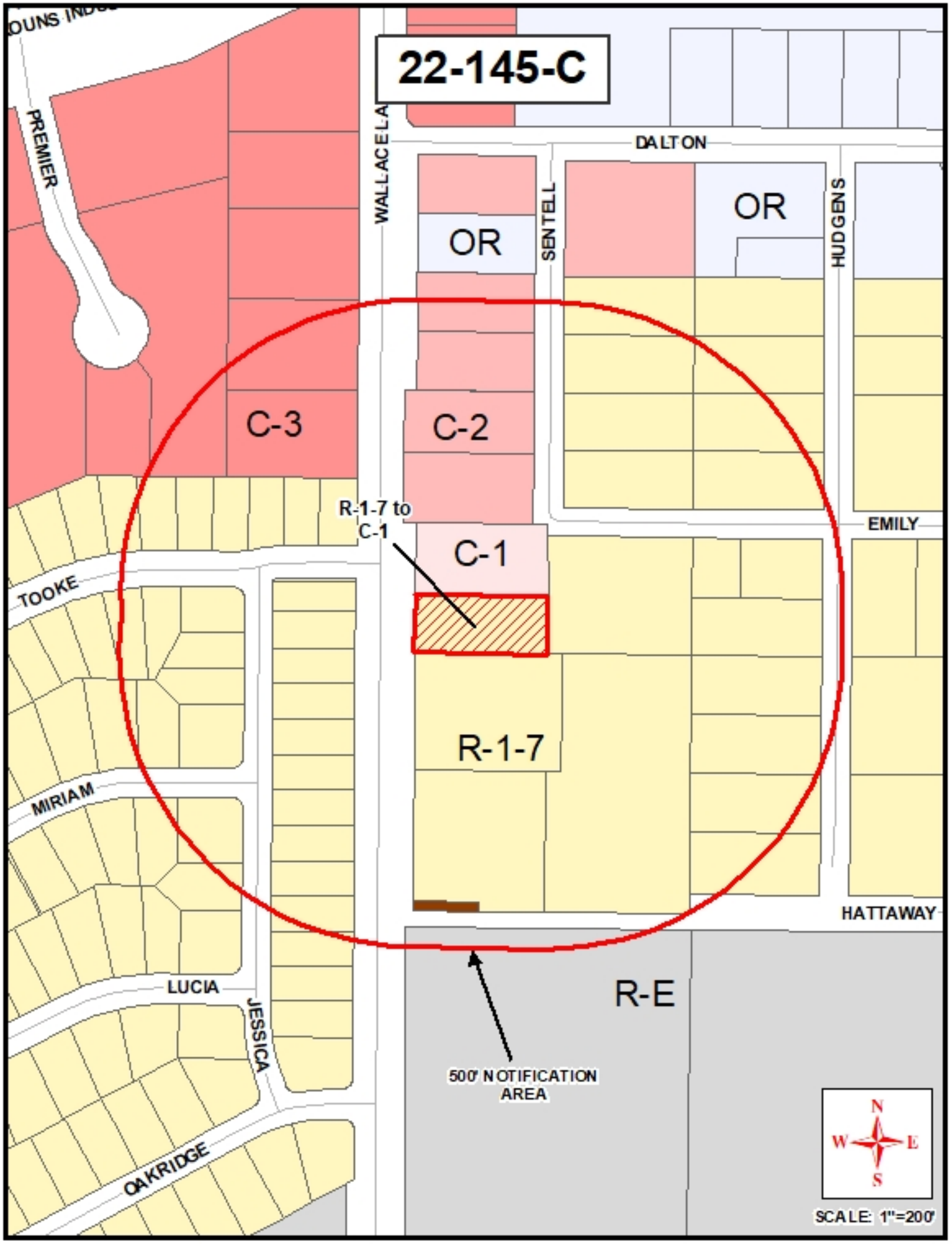
City of Shreveport | Caddo Parish
MetropolitanPlanningCommission

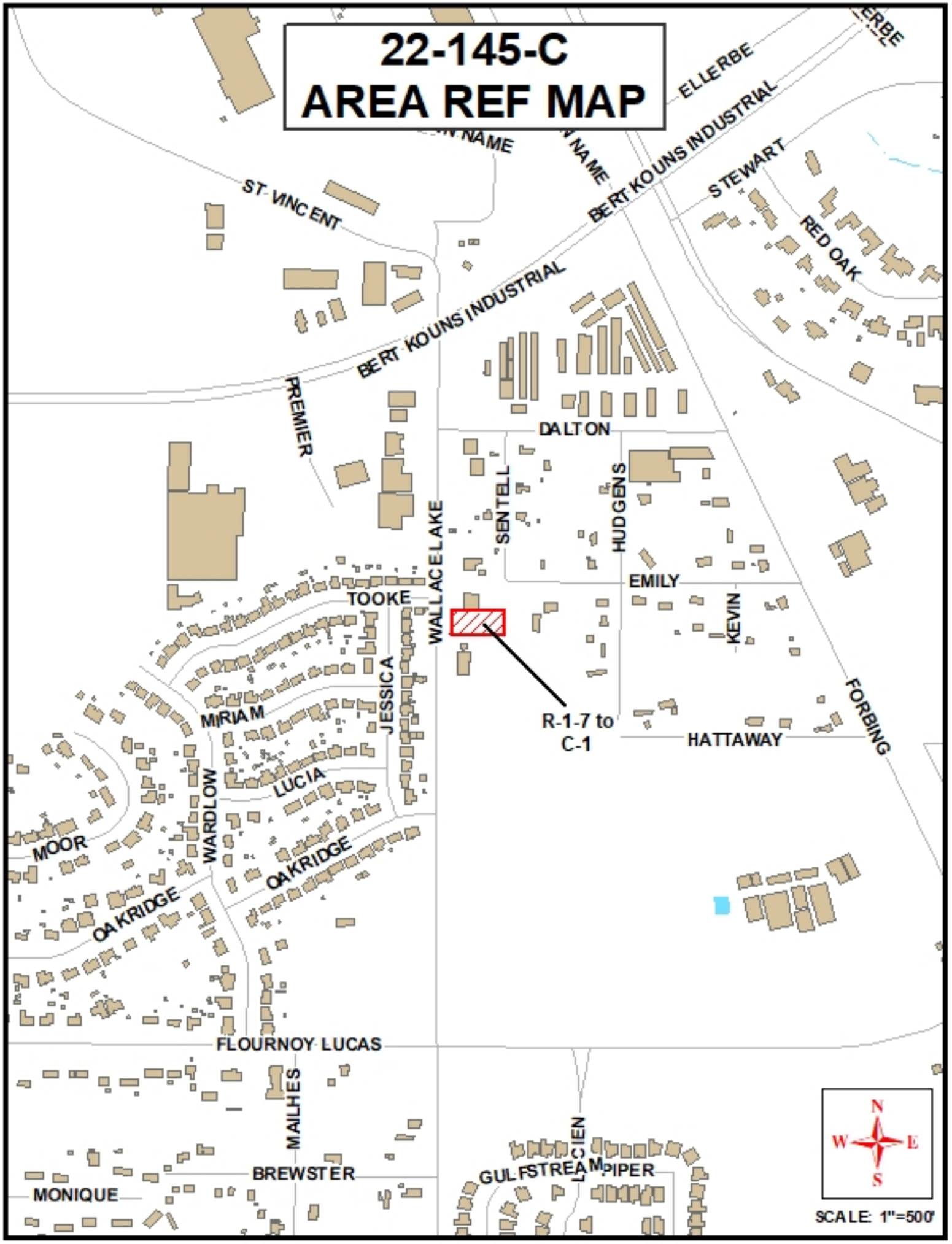
505 Travis Street, Suite 440 | Shreveport, LA 71101
318-673-6480 | fax 318-673-6461 | www.shreveportcaddmpc.com

STAFF REPORT – CITY OF SHREVEPORT

RECOMMENDATION: The board voted 7/0 to recommend the application for approval.

The information stated herein is the result of discussion by a staff review team. The Planning Commission and its Members will use all information made available to them in making their decision. A Planning Commission approval is a use approval only. The applicant is still responsible for complying with all other applicable Zoning Ordinance requirements and obtaining all necessary permits and approvals from other departments or agencies. This shall include, but not be limited to the requirements of the Zoning Administrator, building permits, liquor licenses, the parish health unit, and Certificates of Occupancy.

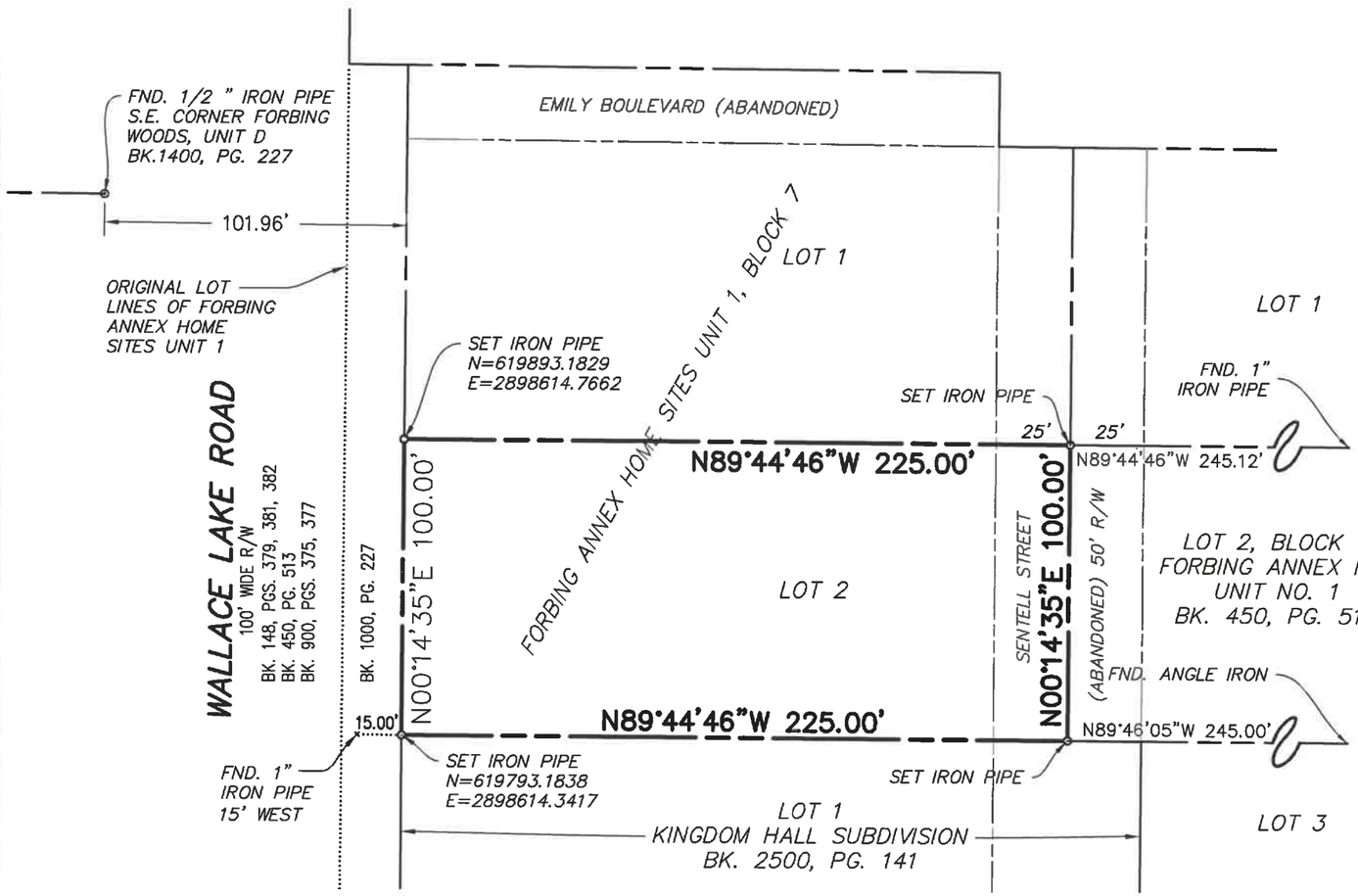

22-145-C
PREMIER
WALLACE LA
DALTON
SENTELL
HUDGENS
OR
OR
C-3
C-2
R-1-7 to
C-1
C-1
EMILY
TOOKE
R-1-7
MIRIAM
HATTAWAY
LUCIA
JESSICA
R-E
500' NOTIFICATION
AREA
OAKRIDGE
N
W
E
S
SCALE: 1"=200'

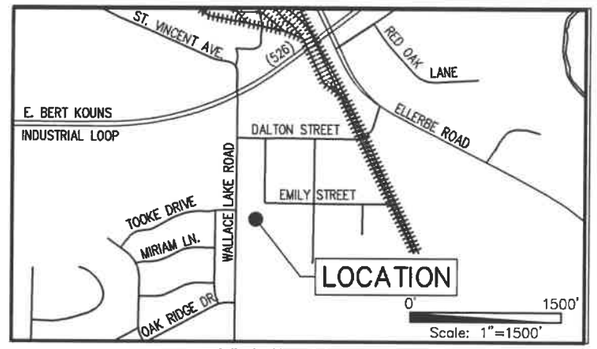

22-145-C
AREA REF MAP
ELLERBE
BERT KOUNS INDUSTRIAL
STEWART
RED OAK
ST VINCENT
PREMIER
DALTON
SENTELL
HUDGENS
WALLACE LAKE
EMILY
KEVIN
TOOKE
JESSICA
MIRIAM
LUCIA
WARDLOW
MOOR
OAKRIDGE
FORBING
HATTAWAY
R-1-7 to
C-1
FLOURNOY LUCAS
MAILHES
BREWSTER
MONIQUE
GULFSTREAM
PIPER
N
W
E
S
SCALE: 1"=500'

NORTHWESTERN LAND DISTRICT
LOUISIANA MERIDIAN

NORTH

0 50' 100'





Vicinity Map

BOUNDARY SURVEY NOTES:

1. BEARINGS ARE GRID, LOUISIANA STATE PLANE, NORTH ZONE, NAD '83 AS OBTAINED BY GPS OBSERVATIONS UTILIZING THE C4Gnet RTK NETWORK.
2. SUBJECT TRACT IS LOCATED IN ZONE "X" AS PER FLOOD INSURANCE RATE MAP COMMUNITY PANEL NO. 22017C0488H, DATED MAY 19, 2014.
3. 1/2–INCH I.D. IRON PIPES WERE SET AT ALL CORNERS UNLESS OTHERWISE SHOWN HEREON.
4. SUBJECT TRACT ABUTS WALLACE LAKE ROAD, CADDO PARISH, LOUISIANA.
5. THIS SURVEY DOES NOT CONSTITUTE A TITLE SEARCH BY THE SURVEYOR. THIS SURVEY WAS MADE WITHOUT THE BENEFIT OF A TITLE COMMITMENT. SURVEYOR HAS NOT MADE ANY INVESTIGATIVE SEARCH FOR TITLE EVIDENCE, ENCUMBRANCES, SERVITUDES, RESTRICTIVE COVENANTS, LIENS OR ANY OTHER FACT THAT A CURRENT TITLE SEARCH MAY DISCLOSE.
6. SURVEYOR DOES NOT GUARANTEE TITLE, OWNERSHIP OR THAT ALL SERVITUDES OF RECORD OR USE AFFECTING THIS PROPERTY ARE SHOWN HEREON. THE TITLE, OWNERSHIP, SERVITUDES AND RESTRICTIONS SHOWN ARE LIMITED TO THOSE SET FORTH IN THE INFORMATION PROVIDED TO THIS FIRM. THE SURVEYOR HAS NOT MADE A COMPREHENSIVE TITLE SEARCH OR PUBLIC RECORD SEARCH IN COMPILING THE DATA FOR THIS MAP.
7. TO THE SURVEYOR'S KNOWLEDGE ANY DECLARATION OF THE SUBJECT TRACTS CHARACTERIZATION AS A WETLAND BY ANY OFFICIAL GOVERING AGENCY HAS NOT BEEN MADE.

I HEREBY CERTIFY THAT THIS SURVEY WAS PREPARED UNDER MY DIRECT SUPERVISION IN ACCORDANCE WITH THE LOUISIANA "STANDARDS OF PRACTICE" FOR A CLASS "B" PROPERTY BOUNDARY SURVEY.

STATE OF LOUISIANA
JOHNNIE ANDREW CRAIG
REG. No. 4587
REGISTERED
LAND SURVEYOR

3-17-22

Johnnie A. Craig **Date**
Registered Professional Land Surveyor
Registration No. 4587
MOHR AND ASSOCIATES, INC.
1324 N. HEARNE AVE., STE. 301
SHREVEPORT, LA 71107
(318) 686-7190

Date	Mar. 16, 2022
Scale	1"=50'
Drawn	VEG
Job	38364

FOR: WimWall, LLC
BOUNDARY SURVEY OF A PORTION OF LOT 2, BLOCK 7, FORBING ANNEX HOME SITES, UNIT NO. 1 AND ABANDONED SENTELL ST., CADDO PARISH, LOUISIANA

Mohr and Associates, Inc.
Consulting Civil Engineers & Land Surveyors
1324 N. Hearne Ave., Ste 301 Phone : (318) 686-7190
Shreveport, Louisiana 71107 Fax : (318) 402-4400

ENGINEERING · SURVEYING · PLANNING

3/16/2022 4:27:22 PM V:\SURVEYS\WIMWAL LLC\WALLACE LAKE RD\FORBING ANNEX U7\DRAWINGS\38364-BMAP.DWG


PROPOSED
ZONING
CHANGE
CALL
673-6480
METROPOLITAN
PLANNING
COMMISSION


PROPOSED
ZONING
CHANGE
CALL
673-6480
METROPOLITAN
PLANNING
COMMISSION




BAYOU COMPANION CARE
Professional Senior Services
883-0026

OWNER	STREET AD	CITY	STATE	ZIP
Rasberry C	800 Spring	Shreveport	La	71101
Lsu Health	920 Pierre	Shreveport	La	71106
Louisiana S	Po Box 33	Shreveport	La	71130-3932
Posey, Mai	2014 Bedf	Bossier Cit	La	71111-5500
System Pai	719 South	Louisville	Ky	40202
Louisiana,	Po Box 94	Baton Rou	La	70804-9095
Forest Parl	2650 Nortl	Harrisburg	Pa	17110
Lsu Health	920 Pierre	Shreveport	La	71106
Louisiana,	Po Box 94	Baton Rou	La	70804-9095
Board Of S	P. O. Box J	Baton Rou	La	70893
Shriners H	3100 Samf	Shreveport	La	71103-4239
Lsu Health	920 Pierre	Shreveport	La	71106
Louisiana S	1501 Kings	Shreveport	La	71103-4228
Louisiana S	P. O. Box 1	Baton Rou	La	70893-5470
Bridges, Al	1345 Woo	Shreveport	La	71103-4247
Louisiana S	P. O. Box 1	Baton Rou	La	70893-5470
Lsu Health	920 Pierre	Shreveport	La	71106
Shriners H	3100 Samf	Shreveport	La	71103-4239
Louisiana,	Po Box 94	Baton Rou	La	70804-9095
Louisiana S	1501 Kings	Shrevepor	La	71103-4228
Shriners H	3100 Samf	Shreveport	La	71103-4239
Louisiana S	1501 Kings	Shreveport	La	71103-4228
Shriners H	3100 Samf	Shreveport	La	71103-4239
Shriners H	3100 Samf	Shreveport	La	71103-4239
Louisiana S	1501 Kings	Shreveport	La	71103-4228
Lsu Health	920 Pierre	Shreveport	La	71106
Shriners H	3100 Samf	Shreveport	La	71103-4239
Louisiana S	1501 Kings	Shreveport	La	71103-4228
Lsu Health	920 Pierre	Shreveport	La	71106
Louisiana S	1501 Kings	Shreveport	La	71103-4228
Lsu Health	920 Pierre	Shreveport	La	71106
Lsu Health	920 Pierre	Shreveport	La	71106
M. J. Inves	832 Elmwc	Shreveport	La	71104-4802
Smith, Bet	C/O Gwen	Shreveport	La	71148
Lsu Health	920 Pierre	Shreveport	La	71106
Louisiana S	1501 Kings	Shreveport	La	71103-4228
Magnolia M	1411 Claib	Shreveport	La	71103-4203
Lsu Health	920 Pierre	Shreveport	La	71106
Board Of S	P. O. Box J	Baton Rou	La	70893
Lsu Health	920 Pierre	Shreveport	La	71106
Lsu Health	920 Pierre	Shreveport	La	71106
Shriners H	3100 Samf	Shreveport	La	71103-4239
Board Of S	P. O. Box J	Baton Rou	La	70893
Forest Parl	2650 Nortl	Harrisburg	Pa	17110
Lsu Health	920 Pierre	Shreveport	La	71106
Nealco Inv	308 Bridge	Bossier Cit	La	71111

Louisiana, !	Po Box 94(	Baton Rou	La	70804-9095
Shriners H(	3100 Samf	Shreveport	La	71103-4239
Lsu Health	920 Pierre	Shreveport	La	71106
Louisiana, !	Po Box 94(	Baton Rou	La	70804-9095
Walter Joh	505 Travis	Shreveport	La	71101

Dear Neighbor,

Our company, Testament Construction, owns vacant land between the Kingdom Hall of Jehovah's Witnesses located at 9311 Wallace Lake Rd. and Bayou Companion Care located at 9301 Wallace Lake Rd.

We would like to build our corporate office on this site.

The site is in an R-1-7 Residential Zoning District, where a general office is not allowed, according to Article 5, Section 5.2 (Table 5-1) of the Unified Development Code. We are applying for a zoning change to a C-1 Neighborhood Commercial in order build a general office. The site will include a single-story office structure of approximately 4,000 square feet. Off-street parking will include 13-15 spaces.

Because you are a neighbor or otherwise have an interest in the neighborhood, I am inviting you to a meeting where you can learn more about what we propose, and address and questions or concerns. The Metropolitan Planning Commission and the City Council must hear our application, and we are required to do this before these meetings.

The Neighborhood Participation Plan meeting will take place:
Wednesday, July 13, 2022, 6:00 PM
Testament Construction
670 Albermale Dr. Suite 600
Shreveport, LA 71106

At the meeting, I will provide a sign-in sheet to obtain email addresses, so that I can keep you updated if there are any changes to the project. If you are unable to attend and would like to receive info from the meeting, please feel free to contact me. If you have any additional questions or comments, here is how to reach me. I hope to see you at the meeting on July 13th.

Sincerely,

Chris Walls
Cwalls1@yahoo.com

City of Shreveport | Caddo Parish
MetropolitanPlanningCommission

Land Development
505 Travis Street | Suite 440 | Shreveport, LA | 71101
318-673-6480 | fax 318-673-6461

UDC DEVELOPMENT APPLICATION

Members of the MPC's Land Development department are available to outline the development review process, verify submittal requirements and identify UDC requirements specific to all development requests.

DO NOT WRITE IN THIS AREA-OFFICIAL USE ONLY

Date:_____ Planner:_____ Case No:_____ Application Fee: _____

1. PROPERTY INFORMATION

Project Name: TESTAMENT CONSTRUCTION - NEW OFFICE	*Associated Case:*
Project Address/Location: WALLACE LAKE ROAD, 71106	
Current Zoning District: R-1-7 / *Proposed Zoning District (if applicable):* C-1	*Parcel Number(s):*

2. CASE TYPE

- ☑ Zoning Map Amendment (Rezoning)
- ☐ Special Use Permit
- ☐ Preliminary & Final Plat (7 or more lots)
- ☐ Final Plat (Less than 7 lots)
- ☐ Re-Plat
- ☐ Planned Unit Development (PUD) Zoning Map Amendment and Preliminary Site Plan
- ☐ PUD Site Plan (Administrative)
- ☐ Small Planned Unit Development (SPUD) Zoning Map Amendment and Site Plan
- ☐ Public Right-of-Way Closure and Abandonment
- ☐ Site Plan Approval
- ☐ Site Plan Revision
- ☐ Site Plan Modification
- ☐ Other:_____

3. PARCEL DESCRIPTION

(existing platted subdivision name, block and lot designation; if un-platted, provide a detailed metes and bounds description)

FORBING ANNEX HOME SITES
(SEE ATTACHED PLAT)

4. GENERAL LOCATION OF PROPERTY

(street address and/or frontage, and distance to cross street)

ADJACENT to 9311 WALLACE LAKE RD. (NORTH OF)

5. PROPOSED USE OF THE PROPERTY

☐ Single-Family Residential ☐ Multi-Family Residential ☐ Mixed-Use ☐ Townhouse Residential ☐ Duplex Residential ☒ Commercial ☐ Industrial

Provide a brief explanation, attach additional sheets, if necessary

4,000 SF GENERAL OFFICE BUILDING

City of Shreveport | Caddo Parish
MetropolitanPlanningCommission

Land Development
505 Travis Street | Suite 440 | Shreveport , LA | 71101
318-673-6480 | fax 318-673-6461

UDC DEVELOPMENT APPLICATION

6. ZONING INFORMATION		7. BUILDING INFORMATION	
Current Zoning District(s): R-1-7	Proposed Zoning District(s): C-1	Proposed Building Use(s):	
If more than one district, provide the acreage of each: N/A		Existing Building(s) sq. ft. gross:	
Special Purpose Overlay District (if applicable): N/A		Proposed Building(s) sq. ft. gross:	
Total Site Acres: .51 C		Total sq. ft. gross (existing & proposed):	
Off-Street Parking Required: 14		Proposed height of building(s):	Number of stories:
Off-Street Parking Provided: 15		Ceiling height of First Floor:	
8. DIMENSIONAL STANDARDS			
Lot Area (square footage): 22,500		Lot Coverage (Total Area in square feet): 15,250	
Lot Coverage Percentage of Total Lot Area: ~~17%~~ 67%			
9. STORMWATER INFORMATION			
Existing Impervious Surface: 0	acres/square feet 0	Hazard Flood Area	☐ Yes ☐ No
Proposed Impervious Surface: .35	acres/square feet 15,250	Red River	☐ Yes ☒ No
Cross Lake Watershed	☐ Yes ☒ No	Wetlands	☐ Yes ☒ No

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UDC DEVELOPMENT APPLICATION

10. CONTACT INFORMATION

IMPORTANT NOTE ABOUT PROJECT CONTACT

If property owner designates an agent as the coordinator for the project, this person (the applicant) shall attend all necessary meetings and public hearings, will receive the agenda, recommendations, and case reports, and will communicate all case information to other parties as required. **All contact for this project will be made through the applicant listed below.**

NAME, ADDRESS, AND SIGNATURE OF ALL PROPERTY OWNERS: ALL property owners must sign. All property owners must sign unless one person has the power of attorney to sign for others and that power of attorney is submitted with the application. A managing partner in a corporation may sign and submit written authorization. If in business name or corporation, list all persons owning 6% or more. Attach separate sheet if necessary.

APPLICANT CONTACT INFORMATION: Check if Primary Contact ☐

Name: CHRIS WALLS Company: WIMWAL, LLC

E-mail: CWALLS1@YAHOO.COM Phone: 318-670-7685 Fax:

Address: 670 ALBEMARLE DR City: SHREVEPORT State: LA Zip: 71106

ARCHITECT CONTACT INFORMATION: Check if Primary Contact ☑

Name: GEOFF PEREGO Company: PREVOT DESIGN SERVICES, APAC

E-mail: GPEREGO@PREVOTDESIGN.COM Phone: 318-227-9244 Fax:

Address: 601 SPRING ST City: SHREVEPORT State: LA Zip: 71101

ENGINEER CONTACT INFORMATION: Check if Primary Contact ☐

Name: Company:

E-mail: Phone: Fax:

Address: City: State: Zip:

CURRENT PROPERTY OWNER CONTACT INFORMATION: Check if Primary Contact ☐

Name: CHRIS WALLS Company: WIMWAL, LLC

E-mail: CWALLS1@YAHOO.COM Phone: 318-670-7685 Fax:

Address: 670 ALBEMARLE DR, STE 600 City: SHREVEPORT State: LA Zip: 71106

Designee Contact Name: GEOFF PEREGO Email Address: GPEREGO@PREVOTDESIGN.COM Phone Number: 318-227-9244

PROPERTY OWNER, CHECK ONE OF THE FOLLOWING:

____ I will represent the application myself; OR ✓ I hereby designate GEOFF PEREGO *(name of project representative)* to act in the capacity as my agent for submittal, processing, representation, and/or presentation of this request. The designated agent shall be the principal contact person for responding to all requests for information and for resolving all issues of concern relative to this request.

ACKNOWLEDGEMENT:

I hereby certify that I am the owner of the property and further certify that the information regarding property ownership provided on this development application is true and correct.

Property Owner Signature — Date: 5/30/22

Applicant Signature — Date: 5/30/22

draft

SHREVEPORT METROPOLITAN PLANNING COMMISSION OF CADDO PARISH
SUMMARY MINUTES OF THE PUBLIC HEARING AUGUST 3, 2022

A regularly scheduled public hearing of the Shreveport Metropolitan Planning Commission of Caddo Parish was held on Wednesday, August 3, 2022 at 3:00 p.m. at Government Plaza Chamber, 505 Travis Street, Shreveport, Caddo Parish, LA. The members met in the MPC Conference Room prior to the hearing for case manager presentations.

Members Present
Winzer Andrews, Chair
Gabriel Balderas
Chris Elberson
Rose Wilson McCulloch
Fred Moss, IV
Harold Sater
Bill Robertson

Staff Present
Alan Clarke, Executive Director
Adam Bailey, Community Planning & Design Manager
Shari Culbert, Executive Assistant
Manushka Desgage, City Attorney's Office
Stephen Jean, Deputy Director
Reginald Jordan, Zoning Administrator
Ben Koby

Members Absent
Rachel Jackson
Toni Thibeaux

The hearing was opened with prayer by **MR. ANDREWS .** The Pledge of Allegiance was led by **MR. MOSS**

The meeting was called to order & the procedure for hearing the applications on today's agenda was explained. Speakers should speak clearly into the microphone & give their name & mailing address for further reference. Comments on any item not on the agenda will be limited to 3 minutes at the end of the public hearing. Any written comments that were submitted may be viewed in the public record files.

All decisions rendered by the Metropolitan Planning Commission are subject to appeal to the appropriate governing body, either the City Council or the Caddo Parish Commission. Appeals must be filed within 10 days from the date a decision is rendered by the Metropolitan Planning Commission.

A motion was made by MR. ELBERSON, seconded by MRS. WILSON MCCULLOCH, to approve the minutes of the July 6, 2022 public hearing as submitted.

The motion was adopted by the following 7-0 vote: Ayes: Messrs. ANDREWS, BALDERAS, ELBERSON, MOSS, ROBERTSON, & SATER and Mses. WILSON MCCULLOCH, Nays: NONE. Absent: JACKSON & THIBEAUX

CONSENT AGENDA

PUBLIC HEARING

CASE NO. 22-145-C ZONING REQUEST

Applicant:	**Wimwal, LLC**
Owner:	**Wimwal, LLC**
Location:	0 Wallace Lake (East side of Wallace Lake Rd., approx. 100' south of Tooke Dr.)
Existing Zoning:	**R-1-7**
Request:	**C-1**
Proposed Use:	Office

These minutes are in condensed form and is intended to provide a record of all motions, votes and general topics of discussion. A video recording that provides a detailed record of all public comments is available for the entire proceeding. For more detailed information, please contact the MPC office at 673-6480.

Representative &/or support:
Jeff Perrigo 601 Spring Street Shreveport, La. 71101
Mr. Perrigo spoke of the proposed use of the property.

Opposition: None

A motion was made by MRS. WILSON MCCULLOCH, seconded by MR. SATER to recommend the application for approval.

The motion was adopted by the following 7-0 vote: Ayes: Messrs. ANDREWS, BALDERAS, ELBERSON, MOSS, ROBERTSON, & SATER and Mses. WILSON MCCULLOCH Nays: NONE. Absent: JACKSON & THIBEAUX

OLD BUSINESS

NEW BUSINESS
A motion was made by MRS. MCCULLOCH, seconded by MR. ROBERTSON to draw lots.

The motion was adopted by the following 7-0 vote: Ayes: Messrs. ANDREWS, BALDERAS, ELBERSON, MOSS, ROBERTSON, & SATER and Mses. WILSON MCCULLOCH Nays: NONE. Absent: JACKSON & THIBEAUX

Board member lots were drawn as follows: Balderas - 5 years, Elberson – 5 years, & Moss - 4 years; all effective as of today.

OTHER MATTERS TO BE REVIEWED BY THE COMMISSION

CHAIR/BOARD MEMBER'S COMMENTS

ADJOURN 4:13 p.m.

Winzer Andrews, Chair **Secretary**

These minutes are in condensed form and is intended to provide a record of all motions, votes and general topics of discussion. A video recording that provides a detailed record of all public comments is available for the entire proceeding. For more detailed information, please contact the MPC office at 673-6480.

CC3825 **NOTICE TO THE PUBLIC** **Control # 22173**

Notice is hereby given that the Shreveport Metropolitan Planning Commission of Caddo Parish, LA, will hold a public hearing on Wednesday, August 3, 2022 at 3:00 p.m. in the **Government Plaza Chamber, 1st Floor, 505 Travis Street, Shreveport, LA,** for the purpose of considering the following subdivision applications &/or amendments to the City of Shreveport Unified Development Code & the official Zoning Map for the Shreveport Metropolitan Planning Area of Caddo Parish, LA.

CASE NO. 22-145-C ZONING REQUEST: 0 Wallace Lake. Application by WIMWAL, LLC for approval to rezone property located on the east side of Wallace Lake Rd., approx. 100' south of Tooke Dr., from R-1-7, Single-Family Residential to C-1, General Commercial, being more particularly described as LOT 2, BLOCK 7, FORBING ANNEX HOMESITES, UNIT NO.1, SECTION 7, T16N, R13W, CADDO PARISH, LOUISIANA.

Alan Clarke, Executive Director
Metropolitan Planning Commission
The Shreveport Times

ORDINANCE NO. ____ OF 2022

AN ORDINANCE TO AMEND THE OFFICIAL ZONING MAP OF THE CITY OF SHREVEPORT UNIFIED DEVELOPMENT CODE, BY REZONING PROPERTY LOCATED WEST SIDE OF SOUTHERN AVE; APPROXIMATLEY ONE HUNDRED AND THIRTY FEET SOUTH OF HOADLEY STREET, SHREVEPORT, CADDO PARISH, LA., **FROM C-2 CORRIDOR COMMERICAL ZONING DISTRICT TO C-2 CORRIDOR COMMERCIAL ZONING PUD DISTRICT**, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

BY:

SECTION I: BE IT ORDAINED by the City Council of the City of Shreveport, Caddo Parish, LA, in due, legal and regular session convened, that the zoning classification of property ENTER GENERAL LOCATION Shreveport, Caddo Parish, Louisiana, legally described below: be and the same is hereby changed **from C-2 Corridor Commerical Zoning District To C-2 Corridor Commercial Zoning Pud District:**

LOT 3 & S. 30 FT. OF LOT 4, BLK. 1, SHEPHERD & GEORGE SUBN., 171401-126-17.

SECTION II: BE IT FURTHER ORDAINED THAT the rezoning of the property described herein is approved subject to compliance with the following stipulations:

REQUESTED USES & ORDINANCE RELIEF:

Reliefs:

1. Permit the chicken coop to be treated as an accessory use to the non-contiguous lot at 2106 Southern Ave.
2. Permit the chicken coop to be located not in a “rear yard’ because there will be building from which to measure a “rear yard” as defined in the UDC
3. Permit the agricultural use of a chicken coop in the C-2 district, but ties to custom design of the coop, and limiting the use to eight hens and no rooster
4. Permit a site obstructing wire front fence (site obstructed by enhanced landscaping) six feet in height

PROPOSED SITE AMENITIES:

Amenities:

1. Placement and maintenance of an ornamental gate at the front of the property
2. Enhanced landscaping behind the fence along Southern Avenue to obscure the street view of the chicken coop, as shown on the sire and landscaping plan attached
3. Maintenance of the existing trees on the property
4. Limitation of the chicken coop to the one pictured on the attached photo or schematic drawing
5. Placement of the chicken coop at least 103 feet from the front property line of the lot

BE IT FURTHER ORDAINED that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items, or applications of this ordinance which can be given effect without the invalid provisions, items, or applications and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED that all ordinances or parts thereof in conflict herewith are hereby repealed.

22-147-C
HEATHER LINDSEY HOLLAND

City of Shreveport | Caddo Parish
MetropolitanPlanningCommission

505 Travis Street, Suite 440 | Shreveport, LA 71101
318-673-6480 | fax 318-673-6461 | www.shreveportcaddmpc.com

P.U.D. STAFF REPORT – CITY OF SHREVEPORT

AUGUST 3, 2022

AGENDA ITEM NUMBER: 9
MPC Staff Member: Benjamin Koby
City Council District: B/ LeVette Fuller
Parish Commission District: 5/Roy Burrell

CASE NUMBER 22-147-C: PLANNED UNIT DEVELOPMENT (PUD) & PRELIMINARY SITE PLAN

APPLICANT: Mohr and Associates, Inc.
OWNER: Heather Lindsey Holland
LOCATION: 2116 Southern Ave
EXISTING ZONING: C-2
REQUEST: **C-2 (PUD)**
PROPOSED USE: **Chicken Coop**

DESCRIPTION: **The applicant is requesting to place a chicken coop on a vacant lot in a corridor commercial (C-2) zoning block. The property backs up to a raised portion of Interstate 49. To the north and South, the property is neighbored by other Corridor Commercial (C-2) zoned properties. Across Southern Avenue is a Highland Urban Conservation Residential (R-HU) zoning district.**

They are requesting relief from the UDC regulation preventing an accessory structure from existing on a lot without a principal structure. The owner resides on the same block as the lot in question. However, there is a lot, owned by an outside individual, in between their residence and the site of the proposed chicken coop. The owner would live less than 100 feet away from the proposed site of the chicken coop. They are offering amenities to compensate for the relief that they are requesting.

This area around the intersection of Southern Ave and Hoadley St

There are not previous cases associated with this property. Nearby relevant cases include: an approved residence in a B-2 district (BAC-119-07), and an approved multi-purpose facility for concerts and seminars(C-25-11).

Nearby neighborhoods include: Allendale, Fairfield, Highland, Ingleside, Ledbetter Heights, Queensborough, and St. Vincent.

REMARKS: **PUD approval is subject to a 3-year expiration as described in Section 16.9.F of the UDC.**

Pursuit of a PUD designation allows an applicant to request ordinance relief across a variety of areas within one application, including: permitted uses from other zoning districts, specific use approvals, variances, etc. In exchange, the applicant agrees to provide substantive amenities that benefit the

The information stated herein is the result of discussion by a staff review team. The Planning Commission and its Members will use all information made available to them in making their decision. A Planning Commission approval is a use approval only. The applicant is still responsible for complying with all other applicable Zoning Ordinance requirements and obtaining all necessary permits and approvals from other departments or agencies. This shall include, but not be limited to the requirements of the Zoning Administrator, building permits, liquor licenses, the parish health unit, and Certificates of Occupancy.

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P.U.D. STAFF REPORT – CITY OF SHREVEPORT

surrounding area or the tenant/property owner exclusively, align with the goals of the Master Plan or otherwise provide some added aesthetic benefit. This tool provides the highest level of flexibility for projects that have a complex coupling of uses and potential impacts and offers the premier opportunity to claim benefits for the site and the surrounding area.

The chicken coop itself appears to be of a high quality. It is styled to look like a small home. The chicken coop is setback deep into the property in an effort for it to enhance the aesthetic of the area, but not to create the disruption that a chicken coop could create. However, the applicant is looking to an install an ornate gate and a site obstructing wire fence in the front of the property. Part of the amenity is that an enhanced landscape will be used on the wire fence to obstruct the view of the property. The ornate gate will provide an unobstructed view of the lot.

Chicken coops are not permitted in the zoning district across the street from the proposed site (R-HU zoning district).

In terms of landscaping, the amenities offered include enhance landscaping behind the fence on Southern Ave to "obscure the street view of the chicken coop" and maintenance of the existing trees on the lot. They propose shrubs along the fence line as their means of obstructing the view of the chicken coop.

The lot for the proposed chicken coop is, in its current state, vacant and rather nondescript. The elevated part of I-49 looms large in the background and not visually appealing. The proposed chicken coop site will improve the aesthetics of the lot and may serve as a distraction to the highway.

Per UDC requirements, the applicant hosted a neighborhood participation meeting on July 11th, 2022, at 6:00 P.M at 2102 Southern Avenue. The meeting was hosted by the owners and their representative from Mohr and Associates. One neighbor attended the meeting. The neighbor attended to inquire about what was going on. They were not in opposition, nor were they in support of the development.

We have received one letter of opposition with concerns about the sanitation practices of the site. Article 7.3.H details the standards that chicken coops must be held to. Including that: the chicken coop must be kept in good repair, maintained in a clean and sanitary condition, and free of vermin, obnoxious smells, and substances. Additionally, the chicken coop must be kept upon an impermeable surface that prevents waste run-off and all manure must be composted in an enclosed bin. If the cleanliness standards are maintained, we do not anticipate a problem with runoff.

MASTER PLAN CONSIDERATIONS:

This area was flagged in the master plan as a target for revitalization. One of the relevant steps for revitalizing an area is working to eliminate blight. The area around the project is struggling with issues of urban blight and this project would help by taking a piece of vacant land and turning it into something more that could help enhance the neighborhood. If the aesthetics of the property are

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P.U.D. STAFF REPORT – CITY OF SHREVEPORT

maintained to the level promised in the SPUD, then it would help the area in terms of reducing blight.

REQUESTED USES & ORDINANCE RELIEF:

Reliefs:

1. Permit the chicken coop to be treated as an accessory use to the non-contiguous lot at 2106 Southern Ave.
2. Permit the chicken coop to be located not in a "rear yard' because there will be building from which to measure a "rear yard" as defined in the UDC
3. Permit the agricultural use of a chicken coop in the C-2 district, but ties to custom design of the coop, and limiting the use to eight hens and no rooster
4. Permit a site obstructing wire front fence (site obstructed by enhanced landscaping) six feet in height

---

PROPOSED SITE AMENITIES:

Amenities:

1. Placement and maintenance of an ornamental gate at the front of the property
2. Enhanced landscaping behind the fence along Southern Avenue to obscure the street view of the chicken coop, as shown on the sire and landscaping plan attached
3. Maintenance of the existing trees on the property
4. Limitation of the chicken coop to the one pictured on the attached photo or schematic drawing
5. Placement of the chicken coop at least 103 feet from the front property line of the lot

---

PRELIMINARY SITE PLAN CONSIDERATION:

STAFF ASSESSMENT:

Based on the information contained in the application, and analysis of the facts of record, MPC Staff concludes that: approval is warranted with the stipulation that the applicant provides a more comprehensive landscaping plan before building permits can be obtained. We also recommend the applicant be held to a cleaning schedule of a deep cleaning of the coop at least twice a year and weekly cleanings to maintain the UDC standard for a chicken coop to minimize negative impacts to the area.

PUBLIC ASSESSMENT: One person spoke in support. There was no opposition.

The information stated herein is the result of discussion by a staff review team. The Planning Commission and its Members will use all information made available to them in making their decision. A Planning Commission approval is a use approval only. The applicant is still responsible for complying with all other applicable Zoning Ordinance requirements and obtaining all necessary permits and approvals from other departments or agencies. This shall include, but not be limited to the requirements of the Zoning Administrator, building permits, liquor licenses, the parish health unit, and Certificates of Occupancy.

City of Shreveport | Caddo Parish
MetropolitanPlanningCommission

505 Travis Street, Suite 440 | Shreveport, LA 71101
318-673-6480 | fax 318-673-6461 | www.shreveportcaddmpc.com

P.U.D. STAFF REPORT – CITY OF SHREVEPORT

MPC BOARD RECOMMENDATION: The board voted 7/0 to recommend the application for approval with stipulations.

The information stated herein is the result of discussion by a staff review team. The Planning Commission and its Members will use all information made available to them in making their decision. A Planning Commission approval is a use approval only. The applicant is still responsible for complying with all other applicable Zoning Ordinance requirements and obtaining all necessary permits and approvals from other departments or agencies. This shall include, but not be limited to the requirements of the Zoning Administrator, building permits, liquor licenses, the parish health unit, and Certificates of Occupancy.

7.24.22

RE: Public Hearing regarding Chicken Coop at 2116 Southern Ave.
Case #22-147-C

I am unable to attend the meeting on Wednesday, August 3, 2022.

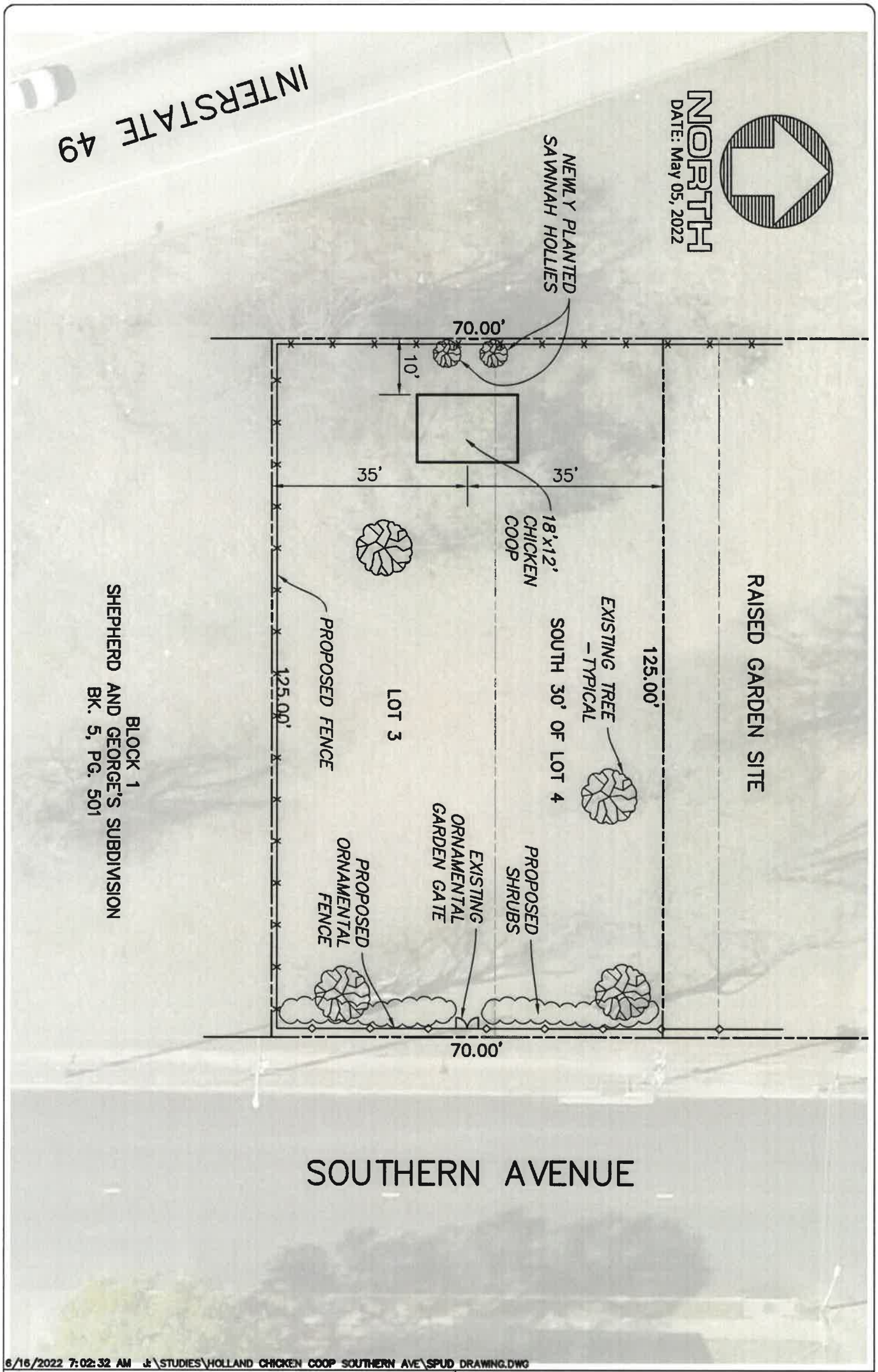
I have a few concerns and questions:

What kind of sanitation means, in regard to the chickens' feces & urine, will be done to make the area safe from the extremely toxic waste from going into our street drainage? Wouldn't this eventually, indirectly go back into our water supply? What about prevention of methane gas build-up in the city drainage system after a run off from rains and direction of drainage into the streets? Has the EPA and health department given their approval and consent for this chicken coop?

Sincerely,

Mrs. Kirbham
1123 College St.
Shreveport, LA 71104-2034

OPPOSITION



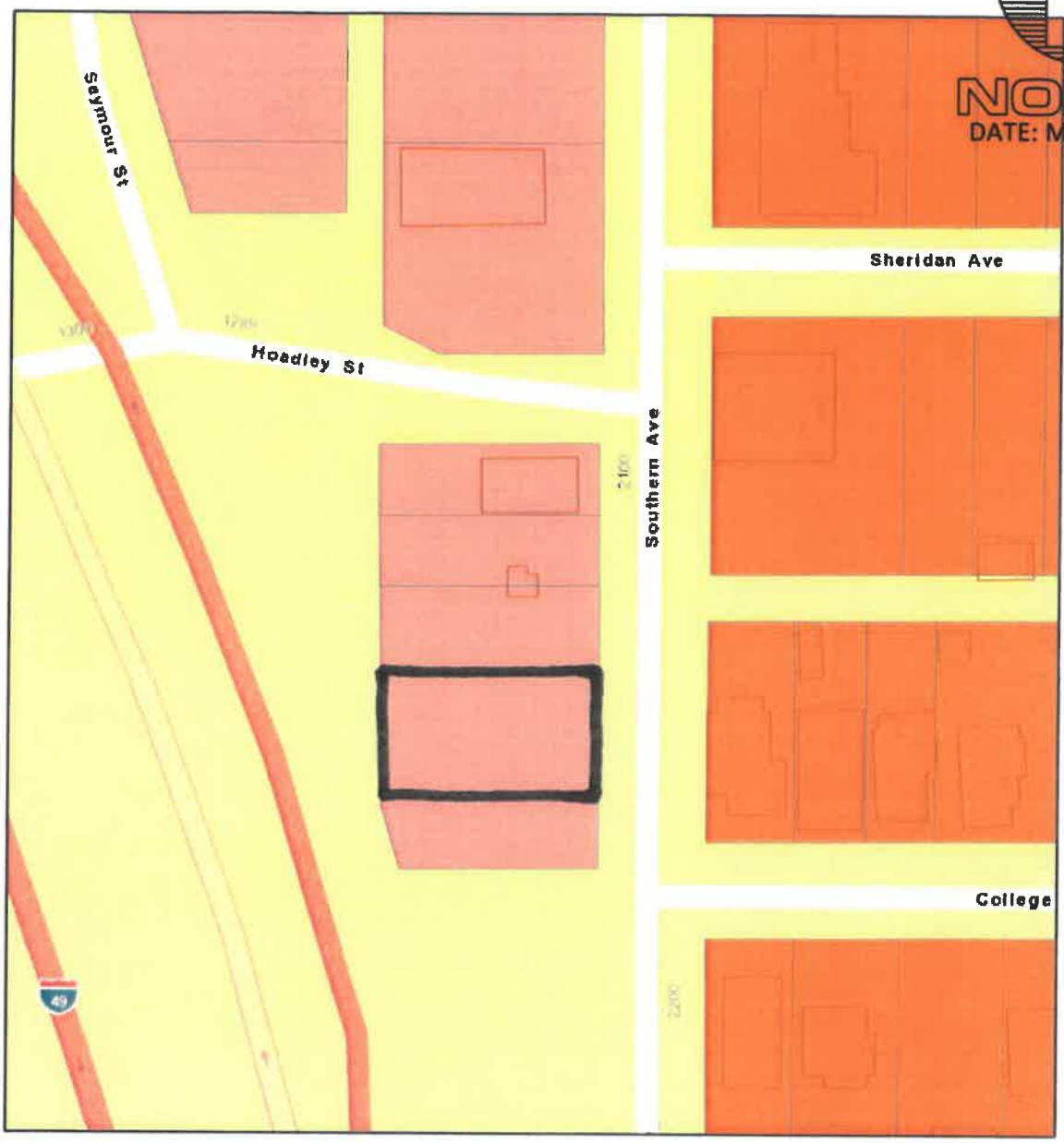
6/16/2022 7:02:32 AM J:\STUDIES\HOLLAND CHICKEN COOP SOUTHERN AVE\SPUD DRAWING.DWG

Mohr and Associates, Inc.
Consulting Civil Engineers & Land Surveyors
1324 N. Hearne Ave., Ste 301 Phone : (318) 686-7190
Shreveport, Louisiana 71107 Fax : (318) 402-4400

FOR:
MAP SHOWING PROPOSED CHICKEN COOP 2116 SOUTHERN AVE.

Date	Job	Scale	Drawn
5-05-2022	38440	1"=20'	B. ANDERSON

ArcGIS Web Map



NORTH

DATE: May 09, 2022

5/9/2022, 11:59:05 AM

MPC_PLANNING_LIMITS

Shreveport_City_Limits

BUILDINGS

UDC ZONING

R-HU

C-2

1:1,128

0 40 80 160 ft

0 12.5 25 50 m

Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), NGCC, (c) OpenStreetMap contributors, and the GIS User Community

Web AppBuilder for ArcGIS
Esri, HERE, Garmin, GeoTechnologies, Inc., NGA, USGS |

5/9/2022 4:53:40 PM J:\STUDIES\HOLLAND CHICKEN COOP SOUTHERN AVE\ZONING DRAWING.DWG

Mohr and Associates, Inc.
Consulting Civil Engineers & Land Surveyors
1324 N. Hearne Ave., Ste 301 Phone : (318) 686-7190
Shreveport, Louisiana 71107 Fax : (318) 402-4400

FOR:
SPUD DRAWING-2116 SOUTHERN AVENUE-PROPOSED CHICKEN COOP

Date	Job	Scale	Drawn
5-09-2022	38440	1"=100'	B. ANDERSON











OWNER	STREET AD	CITY	STATE	ZIP
Bear's Con	507 Bossie	Elm Grove	La	71051
Saleem, M	914 Winds	Shreveport	La	71106
Bradley, Ve	1106 Colle	Shreveport	La	71104-2035
Craig, Thor	1101 Sheri	Shreveport	La	71104-2014
Belcher Inv	Po Box 331	Shreveport	La	71133
Dubree, Lil	1100 Colle	Shreveport	La	71104
Kansas City	Attn: Prop	Kansas City	Mo	64121-9335
Stringfello	3431 Youn	Shreveport	La	71105-2117
Starr, Josh	1119 Boule	Shreveport	La	71104
Jenkins, M	1126 Colle	Shreveport	La	71104-2035
Ayub, Habi	1102 Boule	Shreveport	La	71104-2031
Jutze, Mich	1126 Boule	Shreveport	La	71104-2031
Blount, Rol	1603 Sheri	Shreveport	La	71106
R3eagle, L.	4434 Richr	Shreveport	La	71106-1420
Peacock, R	655 Wilder	Shreveport	La	71104
Rogers, Do	4434 Richr	Shreveport	La	71106
Hughens, F	1136 Boule	Shreveport	La	71104-2031
Zander, Lin	1115 Boule	Shreveport	La	71104
Chapin, Do	1129 Colle	Shreveport	La	71104
Gonzales, E	1523 Leslie	Bossier Cit	La	71111
Associated	2025 Soutl	Shreveport	La	71104
Loridans, M	1067 Colle	Shreveport	La	71104-2055
Bethley, He	428 Jacob	Alexandria	La	71303
360 Real Es	400 N Wall	Oklahoma	Ok	73102
Giglio, Jose	7205 N Lak	Shreveport	La	71107-8376
Rs Kyle Hol	539 Atkins	Shreveport	La	71104
Media Star	2300 Arling	Bossier Cit	La	71111
Brown, Rol	1705 Audu	Shreveport	La	71105
Rsc1, Llc	7717 Cresv	Shreveport	La	71106
Kirkham, M	1123 Colle	Shreveport	La	71104
Elite Prope	2915 Youn	Shreveport	La	71104
Alpha Capi	C/O Bmo1(	Minneapol	Mn	55480
C & C Real	9821 Nees	Shreveport	La	71106
Ghaffar, M	4000 Park	Fairfax	Va	22030
Ikazi, Inc.	1210 Chris	Milton	On	L9t 6v5
Associated	2025 Soutl	Shreveport	La	71104-2016
Horton, Jol	2040 Soutl	Shreveport	La	71104
Arundel, K	1111 Colle	Shreveport	La	71104
Hootie Dist	418 Half M	Bossier Cit	La	71111
Boulevard	900 Westg	Bossier Cit	La	71112
Warren, Te	937 Colleg	Shreveport	La	71104
Holland, H	2102 Soutl	Shreveport	La	71104
Emily Tran	505 Travis	Shreveport	LA	71101
Highland A	P.O. Box 4	Shreveport	LA	71134
Highland R	520 Olive S	Shreveport	LA	71104

Mohr and Associates, Inc.

Consulting Civil Engineers & Land Surveyors

1324 N. Hearne Avenue - Suite 301 • Shreveport, LA 71107-6529
Phone (318) 686-7190 • FAX (318) 402-4400

June 23, 2022

Dear Neighbor:

The owner of the property at 2116 Southern Avenue has applied for a Small Planned Unit Development (SPUD) on the property, which is currently zoned C-2. The owner also owns and lives at 2102 Southern Avenue. The owner wishes to place a custom-designed chicken coop, surrounded by a yard for the hens (there will be no rooster) on the back part of the vacant lot. The owner has taken an eyesore at this location, which has been vacant for many years, and made it an attractive lot. This is especially important because the elevated portion of I-49 looms above the lot.

In exchange for the requested ordinance relief, the owner will place and maintain an ornamental gate, plant and maintain enhanced landscaping behind and over the wire fence that will enclose the chicken yard, maintain the existing trees on the lot and place the chicken coop to the rear of the lot much further back than the normal setback. The result of the development will be an aesthetically pleasing lot with improvements that will improve the appearance of the area. The amenities will draw eyes to the improved lot rather than the elevated interstate highway behind it.

A summary of the requested ordinance relief and amenities is:

- Permit the chicken coop to be treated as an accessory use to the non-contiguous lot at 2116 Southern.
- Permit the chicken coop to be located in in a "rear yard" because there will be no building from which to measure a "rear yard" as defined in the UDC
- Permit the agricultural use of a chicken coop in the C-2 district, but tied to custom design of the particular coop and limiting the use to eight hens and no rooster
- Permit a site-obstructing wire front fence (site obstructed by enhanced landscaping) six feet in height

Proposed SPUD Amenities:

- Placement and maintenance of an ornamental gate at the front of the property
- Enhanced landscaping behind the fence along Southern Avenue to obscure the street view of the chicken coop
- Maintenance of the existing trees on the property
- Limitation of the chicken coop to the one pictured on the attached photo or schematic drawing

- Placement of the chicken coop at least 103 feet from the front property line of the lot

Because you are a nearby neighbor or otherwise interested in the neighborhood, I am inviting you to a meeting where you can learn more about what we propose, and present questions or concerns. Our application has to be heard by the Shreveport-Caddo Metropolitan Planning Commission, and we are required to do this before our application is deemed complete.

The meeting will take place:
Monday, July 11, 2022 at 6:00 PM
2102 Southern Avenue (home of the property owner)
Shreveport, LA 71104

At the meeting, I'll provide a sign-in sheet to obtain email addresses, so that I can keep you updated if there are any changes to the project.

If we receive approval, we plan to do the construction work within a six-month time frame. If you are unable to attend and would like to receive info from the meeting, please feel free to contact me. If you have any additional questions or comments, here's how to reach me. I hope to see you at the meeting on July 11, 2022.

Sincerely,

J. Andrew Craig

J. Andrew Craig, PE, PLS
acraig@mohrandassoc.com

Minutes from Neighborhood Participation Plan Meeting
Holland Chicken Coop SPUD
Case No. 22-147-C
July 11, 2022

The Neighborhood Participation Plan Meeting for the SPUD application of Hugo and Heather Holland was held on Monday, July 11, 2022 at 6:00 at the home of the owners, which is the site of the project.

One curious neighbor showed up at the meeting, and had no questions or objections to the SPUD or the site plan.

The attendants were the neighbor, the applicant (Mohr and Associates, Inc.) and the owners (Hugo & Heather Holland).

The meeting closed at 6:25 PM.

J. Andrew Craig, PE, PLS

City of Shreveport | Caddo Parish
MetropolitanPlanningCommission

Office of the MPC
505 Travis Street | Suite 440 | Shreveport, LA | 71101
318-673-6440 | fax 318-673-6112

Neighborhood Participation Plan Report

This template is for informational purposes only, and should be used as a guide—and modified accordingly—to meet the specifics for your meeting. Items 1-11, along with a notary signature and stamp, are required for submittal.

1. **Project Name:** Holland - Chicken Coop SPUD (Case No. 22-147-C)
2. **Contact Name:** Andy Craig/Mohr and Associates, Inc.
3. **Meeting Date:** July 11, 2022
4. **Meeting Location:** 2102 Southern Avenue
5. **Meeting Start Time:** 6:00 PM
6. **Meeting End Time:** 6:25 PM
7. **Number of People in Attendance:** 4
8. **Date of Filing of Land Use Application:** May 23, 2022 with add'l docs sent 06/16/22 & 6/22/22
9. **General Introduction:** The owners & applicant hosted the meeting at the owners' residence (project site).
   Please include information about who you reached out to for the meeting, communication outreach methods (letters, Facebook, emails, etc), what you were proposing at the time of the neighborhood meeting, the meeting format (PowerPoint, Q&A, Display Boards, etc), and who attended the meeting on behalf of the applicant (architect, engineer, attorney, developer, property owner, etc). Additional information that you feel is important to include is welcomed.

10. **Summary of Concerns and Issues Raised at the Meeting:**
    Please list and respond to each one individually; include as many items that were discussed.

    a) **List question/concern/comment/request for changes to the proposed plans.**
    Applicant Response: None

    b) **List question/concern/comment/request for changes to the proposed plans.**
    Applicant Response: None

11. **Additional Items Required for Report Submittal:**
    - Copy of address list for mailing Not provided to us by MPC
    - Meeting sign-in sheet
    - Meeting minutes
    - Copy of any Site Plan and/or Renderings that was presented at the Neighborhood Meeting

12. **Deadline:**
    - If your land use application ***requires*** a Public Hearing before the MPC Board, then your Neighborhood Participation Report must be submitted a minimum of 2-weeks prior to the Public Hearing.
    - If your land use application ***does not require*** a Public Hearing, no decision on your land use application will be made until a Neighborhood Participation Plan Report has been submitted to your Case Manager.

I, the undersigned, as the applicant or an authorized representative of the applicant do solemnly swear and attest that the information provided is true and accurate. I have included a complete record of the neighborhood meeting, as well as an honest response regarding the intentions for development.

Andrew Craig 7-12-22

Signature of Applicant or Authorized Representative — Date

J. Andrew Craig, PE, PLS - Mohr and Associates, Inc.

Type or Print Name of Applicant (or Authorized Representative)

NPP Sign In Sheet

Project Name/Location: Holland SPUD **Date:** 7-11-22

Meeting Location: 2102 Southern **Time:** 6:00 PM

Name	Organization	Address	Email Address	Phone Number
Hugo Holland	owner	2102 Southern	dahugo@comcast.net	318-464-5902
Heather Holland	owner	2102 Southern	hlindsey22@hotmail.com	713-677-3926
Andy Craig	Mohr	1324 N. Hearne	ACraig@mohrandassoc.com	318-347-9235
Maurice Hawkins	Neighbor	1067 College	MHawkins@Bellsouth.net	318-227-2357

City of Shreveport | Caddo Parish
MetropolitanPlanningCommission

Land Development
505 Travis Street | Suite 440 | Shreveport , LA | 71101
318-673-6480 | fax 318-673-6461

UDC DEVELOPMENT APPLICATION

Members of the MPC's Land Development department are available to outline the development review process, verify submittal requirements and identify UDC requirements specific to all development requests.

DO NOT WRITE IN THIS AREA-OFFICIAL USE ONLY

Date:_____ Planner:_____ Case No: _____ Application Fee: _____

1. PROPERTY INFORMATION

Project Name: Chicken Coop	***Associated Case:***
Project Address/Location: 2116 Southern Avenue	

Current Zoning District:	***Proposed Zoning District (if applicable):***	***Parcel Number(s):***
C-2	C-2 SPUD	171401-126-0017-00

2. CASE TYPE

- ☐ Zoning Map Amendment (Rezoning)
- ☐ Special Use Permit
- ☐ Preliminary & Final Plat (7 or more lots)
- ☐ Final Plat (Less than 7 lots)
- ☐ Re-Plat
- ☐ Planned Unit Development (PUD)
  Zoning Map Amendment and Preliminary Site Plan
- ☐ PUD Site Plan (Administrative)
- ■ Small Planned Unit Development (SPUD)
  Zoning Map Amendment and Site Plan
- ☐ Public Right-of-Way Closure and Abandonment
- ☐ Site Plan Approval
- ☐ Site Plan Revision
- ☐ Site Plan Modification
- ☐ Other:_____

3. PARCEL DESCRIPTION

(existing platted subdivision name, block and lot designation; if un-platted, provide a detailed metes and bounds description)

Lot 3 and south 30 feet of Lot 4, Block 1, Shepherd and George's Subdivision (5/501); Caddo Parish, Louisiana

4. GENERAL LOCATION OF PROPERTY

(street address and/or frontage, and distance to cross street)

2116 Southern Avenue; 130 feet +/- to Hoadley Street

5. PROPOSED USE OF THE PROPERTY

☐ Single-Family Residential ☐ Multi-Family Residential ☐ Mixed-Use ☐ Townhouse Residential ☐ Duplex Residential ☐ Commercial ☐ Industrial

Provide a brief explanation, attach additional sheets, if necessary

18 x 12 chicken coop

City of Shreveport | Caddo Parish
MetropolitanPlanningCommission

Land Development
505 Travis Street | Suite 440 | Shreveport, LA | 71101
318-673-6480 | fax 318-673-6461

UDC DEVELOPMENT APPLICATION

6. ZONING INFORMATION		7. BUILDING INFORMATION	
Current Zoning District(s): C-2	*Proposed Zoning District(s):* SPUD	*Proposed Building Use(s):* 18 x 12 chicken coop	
If more than one district, provide the acreage of each:		*Existing Building(s) sq. ft. gross:*	
Special Purpose Overlay District (if applicable):		*Proposed Building(s) sq. ft. gross:* 216	
Total Site Acres: 0.2		*Total sq. ft. gross (existing & proposed):* 216	
Off-Street Parking Required:		*Proposed height of building(s):*	*Number of stories:*
Off-Street Parking Provided:		*Ceiling height of First Floor:*	
8. DIMENSIONAL STANDARDS			
Lot Area (square footage): 8750		*Lot Coverage (Total Area in square feet):* 8750	
Lot Coverage Percentage of Total Lot Area: 100			
9. STORMWATER INFORMATION			
Existing Impervious Surface:	*acres/square feet*	*Hazard Flood Area*	☐ *Yes* ■ *No*
Proposed Impervious Surface:	*acres/square feet*	*Red River*	☐ *Yes* ■ *No*
Cross Lake Watershed	☐ *Yes* ■ *No*	*Wetlands*	☐ *Yes* ■ *No*

City of Shreveport | Caddo Parish
MetropolitanPlanningCommission

Land Development
505 Travis Street | Suite 440 | Shreveport, LA | 71101
318-673-6480 | fax 318-673-6461

UDC DEVELOPMENT APPLICATION

IMPORTANT NOTE ABOUT PROJECT CONTACT

If property owner designates an agent as the coordinator for the project, this person (the applicant) shall attend all necessary meetings and public hearings, will receive the agenda, recommendations, and case reports, and will communicate all case information to other parties as required. **All contact for this project will be made through the applicant listed below.**

NAME, ADDRESS, AND SIGNATURE OF ALL PROPERTY OWNERS: ALL property owners must sign. All property owners must sign unless one person has the power of attorney to sign for others and that power of attorney is submitted with the application. A managing partner in a corporation may sign and submit written authorization. **If in business name or corporation list all persons owning 6% or more. Attach separate sheet if necessary.**

APPLICANT CONTACT INFORMATION: Check if Primary Contact ☐

Name: same as Engineer contact listed below Company:

E-mail: Phone: Fax:

Address: City: State: Zip:

ARCHITECT CONTACT INFORMATION: Check if Primary Contact ☐

Name: Company:

E-mail: Phone: Fax:

Address: City: State: Zip:

ENGINEER CONTACT INFORMATION: Check if Primary Contact ☒

Name: J. Andrew Craig, PE, PLS Company: Mohr and Associates, Inc.

E-mail: acraig@mohrandassoc.com Phone: 686-7190 Fax: 402-4400

Address: 1324 North Hearne Avenue - Suite 301 City: Shreveport State: LA Zip: 71107-6529

CURRENT PROPERTY OWNER CONTACT INFORMATION: Check if Primary Contact ☐

Name: Heather Lindsay Holland Company:

E-mail: Phone: Fax:

Address: 2102 Southern Avenue City: Shreveport State: LA Zip: 71104

Designee Contact Name: Email Address: Phone Number:

PROPERTY OWNER, CHECK ONE OF THE FOLLOWING:

☐ I will represent the application myself, OR ☑ I hereby designate Mohr and Associates, Inc. *(name of project representative)* to act in the capacity as my agent for submittal, processing, representation, and/or presentation of this request. The designated agent shall be the principal contact person for responding to all requests for information and for resolving all issues of concern relative to this request.

ACKNOWLEDGEMENT:

I hereby certify that I am the owner of the property and further certify that the information regarding property ownership provided on this development application is true and correct.

Heather Lindsay Holland — Property Owner Signature — Date: 5/22/22

Andrew Craig — Applicant Signature — Date: 5-10-22

CC3825 **NOTICE TO THE PUBLIC** **Control # 22173**

Notice is hereby given that the Shreveport Metropolitan Planning Commission of Caddo Parish, LA, will hold a public hearing on Wednesday, August 3, 2022 at 3:00 p.m. in the **Government Plaza Chamber, 1st Floor, 505 Travis Street, Shreveport, LA,** for the purpose of considering the following subdivision applications &/or amendments to the City of Shreveport Unified Development Code & the official Zoning Map for the Shreveport Metropolitan Planning Area of Caddo Parish, LA.

CASE NO. 22-147-C SMALL PLANNED UNIT DEVELOPMENT & SITE PLAN: 2116 Southern Avenue. Application by MOHR AND ASSOCIATES, INC. for approval of a small planned unit development and site plan for a chicken coop located on the west side of Southern Ave., approx. 130' south of Hoadley St., from C-2, Corridor Commercial District to C-2 (PUD), Corridor Commercial Planned Unit Development District, being more particularly described as LOT 3 & S. 30 FT. OF LOT 4, BLK. 1, SHEPHERD & GEORGE SUBN., Section 1, T17N, R14W, Caddo Parish, Louisiana.

Alan Clarke, Executive Director
Metropolitan Planning Commission
The Shreveport Times

draft

SHREVEPORT METROPOLITAN PLANNING COMMISSION OF CADDO PARISH
SUMMARY MINUTES OF THE PUBLIC HEARING AUGUST 3, 2022

A regularly scheduled public hearing of the Shreveport Metropolitan Planning Commission of Caddo Parish was held on Wednesday, August 3, 2022 at 3:00 p.m. at Government Plaza Chamber, 505 Travis Street, Shreveport, Caddo Parish, LA. The members met in the MPC Conference Room prior to the hearing for case manager presentations.

Members Present
Winzer Andrews, Chair
Gabriel Balderas
Chris Elberson
Rose Wilson McCulloch
Fred Moss, IV
Harold Sater
Bill Robertson

Staff Present
Alan Clarke, Executive Director
Adam Bailey, Community Planning & Design Manager
Shari Culbert, Executive Assistant
Manushka Desgage, City Attorney's Office
Stephen Jean, Deputy Director
Reginald Jordan, Zoning Administrator
Ben Koby

Members Absent
Rachel Jackson
Toni Thibeaux

The hearing was opened with prayer by **MR. ANDREWS .** The Pledge of Allegiance was led by **MR. MOSS**

The meeting was called to order & the procedure for hearing the applications on today's agenda was explained. Speakers should speak clearly into the microphone & give their name & mailing address for further reference. Comments on any item not on the agenda will be limited to 3 minutes at the end of the public hearing. Any written comments that were submitted may be viewed in the public record files.

All decisions rendered by the Metropolitan Planning Commission are subject to appeal to the appropriate governing body, either the City Council or the Caddo Parish Commission. Appeals must be filed within 10 days from the date a decision is rendered by the Metropolitan Planning Commission.

A motion was made by MR. ELBERSON, seconded by MRS. WILSON MCCULLOCH, to approve the minutes of the July 6, 2022 public hearing as submitted.

The motion was adopted by the following 7-0 vote: Ayes: Messrs. ANDREWS, BALDERAS, ELBERSON, MOSS, ROBERTSON, & SATER and Mses. WILSON MCCULLOCH, Nays: NONE. Absent: JACKSON & THIBEAUX

CONSENT AGENDA

PUBLIC HEARING

CASE NO. 22-147-C SMALL PLANNED UNIT DEVELOPMENT & SITE PLAN

Applicant:	**Mohr and Associates, Inc.**
Owner:	**Heather Lindsey Holland**
Location:	2116 Southern Avenue (2116 Southern Ave; Approx. 130 ft +/- Hoadley Street)
Existing Zoning:	**C-2**
Request:	**C-2 (PUD)**
Proposed Use:	Chicken Coop

These minutes are in condensed form and is intended to provide a record of all motions, votes and general topics of discussion. A video recording that provides a detailed record of all public comments is available for the entire proceeding. For more detailed information, please contact the MPC office at 673-6480.

Representative &/or support:
Andy Craig 1324 N. Hearne Ste 301 Shreveport, La. 71107
Mr. Craig spoke to the owner's proposed use of the property.

Opposition: None

A motion was made by MR. SATER, seconded by MR. ELBERSON to recommend the application for approval.

The motion was adopted by the following 7-0 vote: Ayes: Messrs. ANDREWS, BALDERAS, ELBERSON, MOSS, ROBERTSON, & SATER and Mses. WILSON MCCULLOCH Nays: NONE. Absent: JACKSON & THIBEAUX

END OF PUBLIC HEARING

OLD BUSINESS

NEW BUSINESS
A motion was made by MRS. MCCULLOCH, seconded by MR. ROBERTSON to draw lots.

The motion was adopted by the following 7-0 vote: Ayes: Messrs. ANDREWS, BALDERAS, ELBERSON, MOSS, ROBERTSON, & SATER and Mses. WILSON MCCULLOCH Nays: NONE. Absent: JACKSON & THIBEAUX

Board member lots were drawn as follows: Balderas - 5 years, Elberson – 5 years, & Moss - 4 years; all effective as of today.

OTHER MATTERS TO BE REVIEWED BY THE COMMISSION

CHAIR/BOARD MEMBER'S COMMENTS

ADJOURN 4:13 p.m.

Winzer Andrews, Chair **Secretary**

These minutes are in condensed form and is intended to provide a record of all motions, votes and general topics of discussion. A video recording that provides a detailed record of all public comments is available for the entire proceeding. For more detailed information, please contact the MPC office at 673-6480.

FACT SHEET **CITY OF SHREVEPORT, LOUISIANA**

TITLE	**DATE**	**ORIGINATING DEPARTMENT**
AN ORDINANCE AMENDING THE 2022 GENERAL FUND BUDGET AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.	7/13/22	Marshal's Office
		COUNCIL DISTRICT
		All
		SPONSOR

PURPOSE
To amend the 2022 General Fund Budget.

BACKGROUND INFORMATION
This ordinance will increase other revenues by 24,000.00 and it will go to personal services.

TIMETABLE	**ATTACHMENT(S)**
Introduction: July 26, 2022 Final Passage: August 9, 2022	

SPECIAL PROCEDURAL REQUIREMENTS
[N/A]

FINANCES	**SOURCE OF FUNDS**
$24,000.00	Discretionary Funds

ALTERNATIVES
(1) Adopt the ordinance as submitted, or (2) Amend the ordinance, or (3) Reject the ordinance.

RECOMMENDATION
It is recommended that the City Council adopt the ordinance.

FACT SHEET PREPARED BY: Macy Bowlin Deputy Marshal
Accountant

ORDINANCE NO. _____ OF 2022

AN ORDINANCE AMENDING THE 2022 GENERAL FUND BUDGET AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

BY COUNCILMEMBER:

WHEREAS, the City Council finds it necessary to amend the 2022 General Fund Budget.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Shreveport, Louisiana, in due, regular and legal session convened, that:

Ordinance Number 154 of 2021, the 2022 General Fund Budget, is hereby amended as follows:
In Section 1. (Receipts):

Increase Miscellaneous Revenue by $24,000

In Section 2. (Appropriations):

Marshal's Office
Increase Personal Services by $24,000

Adjust totals and subtotals accordingly.

BE IT FURTHER ORDAINED that the remainder of Ordinance 154 of 2021 as amended, shall remain unchanged and in full force and effect.

BE IT FURTHER ORDAINED that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items or applications; and to this end, the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED that all ordinances or parts thereof in conflict herewith are hereby repealed.

THUS, DONE AND ORDAINED by the City Council of the City of Shreveport, Louisiana.

APPROVED AS TO LEGAL FORM:

_____
City Attorney's Office

FACT SHEET **CITY OF SHREVEPORT, LOUISIANA**

TITLE
An ordinance to revise Chapter 78 Article V "*Standards for construction of parking lots"* of the City of Shreveport, Louisiana, Code of Ordinances, relative to construction of parking lots and to otherwise provide with respect thereto.

DATE
July 13, 2022

ORIGINATING DEPARTMENT
Public Works

COUNCIL DISTRICT
City-wide

SPONSOR

PURPOSE
To remove section 78-236 "standards for construction of parking lots" from the City of Shreveport's code of ordinances.

BACKGROUND INFORMATION
It was recently determined that Section 78-236 conflicts with the UDC. Staff currently uses the UDC to regulate development. Therefore, this legislation would delete Section 78-236 from the code of ordinances to eliminate any conflicts.

TIMETABLE
Introduction: July 26, 2022
Final Passage: August 9, 2022

ATTACHMENTS
N/A

SPECIAL PROCEDURAL REQUIREMENTS
None

FINANCES
NA

SOURCE OF FUNDS
NA

ALTERNATIVES
(1) Adopt the ordinance as submitted, or (2) Amend the ordinance, or (3) Reject the ordinance.

RECOMMENDATION
It is recommended that the City Council adopt the ordinance.

FACT SHEET PREPARED BY: Stephen Terese
Public Works

ORDINANCE NO. _____ OF 2022

An ordinance to revise Chapter 78 Article V "*Standards for construction of parking lots"* of the City of Shreveport, Louisiana, Code of Ordinances, relative to construction of parking lots and to otherwise provide with respect thereto.

BY COUNCILMEMBER:

WHEREAS, the Shreveport City Code Chapter 78, Article V titled "Standards for construction of parking lots" needs revisions with regard to construction of parking lots; and

WHEREAS, it is recommended that the City revise its ordinance so as to not conflict with the procedure for reviewing, issuing, and inspecting work related to parking lots.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Shreveport, Louisiana, in due, legal and regular session convened, that Chapter 78, Article V, section 78-236 titled "Standards for construction of parking lots" of the City of Shreveport, Louisiana, Code of Ordinances is hereby removed.

BE IT FURTHER ORDAINED that if any provision or item of this Ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this Ordinance which can be given affect without the invalid provisions, items or applications and to this end the provisions of this Ordinance are hereby declared severable.

BE IT FURTHER ORDAINED that all Ordinances or parts thereof in conflict herewith are hereby repealed.

BE IT FURTHER ORDAINED that this Ordinance shall become effective in accordance with the provisions of Shreveport City Charter Section 4.23.

THUS DONE AND ORDAINED by the City Council of the City of Shreveport, Louisiana.

APPROVED AS TO LEGAL FORM:

_____

City Attorney's Office

FACT SHEET **CITY OF SHREVEPORT, LOUISIANA**

TITLE
An ordinance to amend various articles and sections in the City of Shreveport, Louisiana, Unified Development Code, for the purpose of updating and revising the regulations for political signs, and to otherwise provide with respect thereto.

DATE
July 26, 2022

ORIGINATING DEPARTMENT
Shreveport | Caddo Metropolitan Planning Commission ("MPC")

COUNCIL DISTRICT
City-wide

SPONSOR

PURPOSE
To amend the code text in the Shreveport Unified Development Code.

BACKGROUND INFORMATION
The City of Shreveport Unified Development Code (UDC) undergoes regular review to ensure that the Code promotes sound, stable, and desirable development to correct errors in the text or to accommodate changed or changing conditions in a particular area. These amendments will affect the following article: *Article 9. – Signs,* regarding updates and revisions to political signs, with all their provisions included therein.

Six years ago, the U.S. Supreme Court upended local sign regulations with its decision in *Reed v Town of Gilbert*. In *Reed*, the Supreme Court held a sign ordinance's restrictions were content based when the restrictions "depend[ed] entirely on the communicative content of the sign." Courts have interpreted the broad ruling in *Reed* to mean a sign ordinance is unconstitutional if an official is required to read the sign's message to determine which regulations apply.

To contend with the Court's ruling, these code text amendments better regulate the signage codes, and limit a sign's size, location, illumination and lighting, and placement on private property. This will allow those regulations to be enforced without reviewing the sign's message.

TIMETABLE

MPC Introduction:	June 1, 2022
MPC Review & Recommendation:	July 6, 2022
Introduction to City Council:	July 26, 2022
Final Passage by City Council:	August 9, 2022

ATTACHMENTS

Exhibit "A"	MPC Memo
Exhibit "B"	MPC Staff Report 22-7-CTAC

SPECIAL PROCEDURAL REQUIREMENTS

MPC Recommendation. Pursuant to La. R.S. 33:140.27 and La. R.S. 33:140.35, as amended, no amendment shall become effective unless it be first submitted to and approved (recommendation) by the MPC. The MPC reviewed these amendments and provided a favorable recommendation on July 6, 2022. Therefore, the City Council may render its decision to approve the amendments by a simple majority vote. See La. R.S. 33:140.27 and La. R.S. 33:140.35, as amended, and Shreveport UDC 16.1 (D)(3)(b).

Notice and Public Hearing at MPC. In accordance with the intent of La. R.S. 33:140.27 and La. R.S. 33:140.35, as amended, for a Public Hearing and Notice to be issued, the MPC held a Public Hearing at its Public Meeting on July 6, 2022, before voting on the proposed amendments. At least ten (10) days' notice of the time and place of the Public Hearing was published on June 23, 2022 in *The Shreveport Times* (a newspaper of general circulation in the municipality).

FINANCES	**SOURCE OF FUNDS**
$0	NA

ALTERNATIVES
(1) Adopt the ordinance as submitted, or (2) Amend the ordinance, or (3) Reject the ordinance.

RECOMMENDATION
It is recommended that the City Council adopt the ordinance.

FACT SHEET PREPARED BY: Adam Bailey, Community Planning and Design Manager

ORDINANCE NO. _____ OF 2022

AN ORDINANCE TO AMEND VARIOUS ARTICLES AND SECTIONS IN THE CITY OF SHREVEPORT, LOUISIANA, UNIFIED DEVELOPMENT CODE, FOR THE PURPOSE OF UPDATING AND REVISING THE REGULATIONS FOR POLITICAL SIGNS, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

BY COUNCILMEMBER:

WHEREAS, the City desires to make every effort to notify the public and to encourage public participation and input on these proposed *code text amendments* to the Shreveport Unified Development Code; and

WHEREAS, on June 1, 2022, the first draft proposals of these *code text amendments* were submitted to the Shreveport-Caddo Metropolitan Planning Commission (MPC), at its regular public board meeting, for informal review and discussion; and

WHEREAS, on July 6, 2022, these *code text amendments* were submitted to the Shreveport-Caddo MPC, at its regular board meeting, for review and recommendation in accordance with La. R.S. 33:140.27; and

WHEREAS, in accordance with the intent of La. R.S. 33:140.27 for a Public Hearing and Notice to be issued, the MPC held a Public Hearing at its Public Meeting, on July 6, 2022, before voting and providing a favorable recommendation, to the City Council, regarding the proposed amendments; and

WHEREAS, in accordance with the intent of La. R.S. 33:140.35, at least ten (10) days' Notice of the time and place of the Public Hearing was published, at the request of the Shreveport-Caddo MPC staff, in *The Shreveport Times* (a newspaper of general circulation in the municipality) and said Notice was published on June 23, 2022; and

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Shreveport, Louisiana, in a due, legal and regular session convened, that the following amendments to the City of Shreveport, Louisiana, Unified Development Code ("Shreveport UDC") are hereby authorized as follows:

1. Add the following definition to ARTICLE 2. DEFINITIONS AND RULES OF MEASUREMENT, SECTION 2.3 DEFINITION OF GENERAL TERMS in the Shreveport UDC to know read as follows:

5.3 USE DEFINITIONS

*** * * * * * ***

Sign, One-Time Event. A temporary sign advertising an event of limited duration which is either non-recurring or, if recurring, occurring at distinct and/or defined intervals (e.g., quarterly, annually, bi-annually). Illustrative examples of signs advertising One-Time Events include, without limitations, signs advertising carnivals, concerts, public meetings,

sporting events, political campaigns (including qualifying), the sale or lease of immovable property, the grand opening of a business, a festival, a state or local fair, and a cattle or horse show. The foregoing examples are given for illustrative purpose only, and shall not be interpreted as exhaustive or as limiting the generality of this definition.

* * * * * * *

Sign, Temporary. A sign that is constructed of cloth, canvas, cardboard, wallboard, or other light temporary materials, with or without a structural frame, intended for a temporary period of display. Examples include, but are not limited to, placards for public demonstrations, real estate signs, political signs, construction signs, or signs that advertise a grand opening, festival, state or local fair, or cattle or horse shows.

* * * * * * *

Sign, Yard. A temporary sign intended for non-commercial use or expression. Such signs may include, but are not limited to, baby and birthday celebration signs, garage or yard sale signs, and political signs.

* * * * * * *

2. Delete sign type "10. Political Signs" in ARTICLE 9. SIGNS, SECTION 9.6 NO PERMIT REQUIRED: PERMANENT AND TEMPORARY SIGNS, Subsection 9.6.C in the Shreveport UDC. All subsequent subsections shall be renumbered accordingly.

3. Add the new sign type "Temporary Sign" in ARTICLE 9. SIGNS, SECTION 9.6 NO PERMIT REQUIRED: PERMANENT AND TEMPORARY SIGNS, Subsection 9.6.C in the Shreveport UDC as "11." All subsequent subsections shall be renumbered accordingly.

9.6 NO PERMIT REQUIRED: PERMANENT AND TEMPORARY SIGNS

* * * * * * *

C. Permitted Exempt Signs

* * * * * * *

11. Temporary Signs

Except where specifically in conflict with this subsection (11), all regulations set forth in this Article 9 shall apply to temporary signs.

a. Temporary signs are permitted in all districts.

b. Temporary signs erected in residential districts shall be no larger than 8 square feet.

c. Temporary signs erected in non-residential districts shall be no larger than 16 square feet. Any Temporary signs larger than 16 square feet is considering a freestanding sign and shall follow all freestanding sign regulations found in Section 9.7.H.

d. Temporary signs advertising a One-Time Event shall not be erected more than ninety (90) days prior to the initiation of the One-Time Event and shall be removed within seven (7) days following the termination of the One-Time Event.

e. Temporary signs shall not be illuminated.

f. Temporary signs shall not advertise off-premises commercial activity.

g. All temporary signs shall be set back ten (10) feet from any property line.

h. Temporary signs shall not be erected within the City's public right-of-way.

BE IT FURTHER ORDAINED that the Mayor of the City of Shreveport, or his/her designee, and the Executive Director of the Shreveport-Caddo Metropolitan Planning Commission, or his/her designee, shall be and is hereby authorized to do any and all things and to sign any and all documents in a form acceptable to the City Attorney, or his/her designee, necessary to effectuate the purposes set forth herein.

BE IT FURTHER ORDAINED that if any provision or item of this Ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this Ordinance which can be given affect without the invalid provisions, items or applications and to this end the provisions of this Ordinance are hereby declared severable.

BE IT FURTHER ORDAINED that all ordinances, resolutions or parts thereof in conflict herewith are hereby repealed.

BE IT FURTHER ORDAINED that this Ordinance shall become effective in accordance with the provisions of Shreveport City Charter Section 4.23.

THUS DONE AND ORDAINED by the City Council of the City of Shreveport, Louisiana.

APPROVED AS TO LEGAL FORM:

_____

City Attorney's Office

RECOMMENDED UDC CODE TEXT AMENDMENTS. 22-6-CTA.

The City of Shreveport Unified Development Code (UDC) undergoes regular review to ensure that the Code promotes sound, stable, and desirable development to correct errors in the text or to accommodate changed or changing conditions in a particular area. Periodically, revisions are required to reflect the changing nature of business in our community and processed as either general amendments suggested or reviewed by the MPC staff, or amendments that include those that are legally necessary, incorporate previously approved ordinances or determinations, or are emergency amendments.

Staff is requesting the Shreveport UDC be amended as follows: [~~strikeout~~ indicates deleted text, underline indicates added text].

---

1. **Add the following definition to ARTICLE 2. DEFINITIONS AND RULES OF MEASUREMENT, SECTION 2.3 DEFINITION OF GENERAL TERMS in the Shreveport UDC to know read as follows:**

* * *

Sign, One-Time Event. A temporary sign advertising an event of limited duration which is either non-recurring or, if recurring, occurring at distinct and/or defined intervals (e.g., quarterly, annually, bi-annually). Illustrative examples of signs advertising One-Time Events include, without limitations, signs advertising carnivals, concerts, public meetings, sporting events, political campaigns (including qualifying), the sale or lease of immovable property, the grand opening of a business, a festival, a state or local fair, and a cattle or horse show. The foregoing examples are given for illustrative purpose only, and shall not be interpreted as exhaustive or as limiting the generality of this definition.

* * *

Sign, Temporary. A sign that is constructed of cloth, canvas, cardboard, wallboard, or other light temporary materials, with or without a structural frame, intended for a temporary period of display. Examples include, but are not limited to, placards for public demonstrations, real estate signs, political signs, construction signs, or signs that advertise a grand opening, festival, state or local fair, or cattle or horse shows.

* * *

Sign, Yard. A temporary sign intended for non-commercial use or expression. Such signs may include, but are not limited to, baby and birthday celebration signs, garage or yard sale signs, and political signs.

* * *

2. **Delete sign type "10. Political Signs" in ARTICLE 9. SIGNS, SECTION 9.6 NO PERMIT REQUIRED: PERMANENT AND TEMPORARY SIGNS, Subsection 9.6.C in the Shreveport UDC. All subsequent subsections shall be renumbered accordingly.**

* * *

~~**10. Political Signs**~~

~~For the purposes of this Code, political signs shall follow all sign regulations of Section 9.6.C.13. Yard Signs, as well as the following:~~

~~**a.** Political signs are permitted temporarily in all districts.~~

~~**b.** Political signs shall not be erected within the City's public right-of-way, except as provided in Chapter 50 of the Shreveport City Code.~~

~~**c.** Political signs erected in residential districts shall be no larger than 8 square feet.~~

~~**d.** Political signs erected in non-residential districts shall be no larger than 16 square feet. Any political sign larger than 16 square feet is considering a freestanding sign and shall follow all freestanding sign regulations found in Section 9.7.H.~~

* * *

Explanation: *This amendment deletes political signs as a sign type in the Shreveport UDC.*

3. **Add the new sign type "Temporary Sign" in ARTICLE 9. SIGNS, SECTION 9.6 NO PERMIT REQUIRED: PERMANENT AND TEMPORARY SIGNS, Subsection 9.6.C in the Shreveport UDC as "11." All subsequent subsections shall be renumbered accordingly.**

* * *

11. Temporary Signs

Except where specifically in conflict with this subsection (11), all regulations set forth in this Article 9 shall apply to temporary signs.

a. Temporary signs are permitted in all districts.

b. Temporary signs erected in residential districts shall be no larger than 8 square feet.

c. Temporary signs erected in non-residential districts shall be no larger than 16 square feet. Any Temporary signs larger than 16 square feet is considering a freestanding sign and shall follow all freestanding sign regulations found in Section 9.7.H.

d. Temporary signs advertising a One-Time Event shall not be erected more than ninety (90) days prior to the initiation of the One-Time Event and shall be removed within seven (7) days following the termination of the One-Time Event.

e. Temporary signs shall not be illuminated.

f. Temporary signs shall not advertise off-premises commercial activity.

g. All temporary signs shall be set back ten (10) feet from any property line.

h. Temporary signs shall not be erected within the City's public right-of-way.

Explanation: *This amendment codifies temporary sign as a sign type in the Shreveport UDC. No such regulations currently exist.*

City of Shreveport | Caddo Parish
MetropolitanPlanningCommission

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318-673-6480 | fax 318-673-6461 | www.shreveportcaddompc.com

STAFF REPORT – CITY OF SHREVEPORT

JULY 6, 2022
AGENDA ITEM NUMBER: XX
MPC Staff Member: Adam Bailey
City Council District: All Districts
Parish Commission District: All Districts

CASE NUMBER: **22-7-CTAC: City of Shreveport Code-Text Amendments**
APPLICANT: METROPOLITAN PLANNING COMMISSION
REQUEST: **Code Text (Ordinance) Amendments to the Shreveport UDC**

DESCRIPTION: The City of Shreveport Unified Development Code (UDC) undergoes regular review to ensure that the Code promotes sound, stable, and desirable development to correct errors in the text or to accommodate changed or changing conditions in a particular area. Periodically, revisions are required to reflect the changing nature of business in our community and processed as either general amendments suggested or reviewed by the MPC staff, or amendments that include those that are legally necessary, incorporate previously approved ordinances or determinations, or are emergency amendments. These amendments will affect the following article: *Article 9. – Signs,* regarding updates and revisions to political signs, with all their provisions included therein.

BACKGROUND: Six years ago, the U.S. Supreme Court upended local sign regulations with its decision in *Reed v Town of Gilbert*. In *Reed*, the Supreme Court held a sign ordinance's restrictions were content based when the restrictions "depend[ed] entirely on the communicative content of the sign." Courts have interpreted the broad ruling in *Reed* to mean a sign ordinance is unconstitutional if an official is required to read the sign's message to determine which regulations apply.

When reviewing sign regulations, courts will first determine if the ordinance is content-based or content-neutral. A content-neutral ordinance does not target the sign's communicative message, but instead applies to all signs regardless of their message. Content-neutral restrictions are usually limited to the time, place, and manner of the speech.

Content-neutral regulations get "intermediate scrutiny." Intermediate scrutiny requires the restrictions to further an important governmental interest and be substantially related to that interest. Courts have found aesthetics, blight, and traffic safety to be examples of important government interests.
Content-based regulations target the communicative message of the expression and are subject to "strict scrutiny." These restrictions are presumptively unconstitutional and are only permissible if they are narrowly tailored to serve a compelling interest using the least restrictive means. Strict scrutiny is almost always fatal.

In *Reed*, the court found the ordinance unconstitutional because it treated temporary use signs differently depending on whether they were political in nature, related to a qualifying event, or ideological.

So what regulations are still enforceable? A good rule of thumb is that if the ordinance requires an official to read the sign to determine how it is regulated, then the ordinance is likely content-based and presumptively unconstitutional. Regulations that limit a sign's size, location, illumination and lighting, and placement on private property are generally permissible because those regulations can be enforced without reviewing the sign's message.

The information stated herein is the result of discussion by a staff review team. The Planning Commission and its Members will use all information made available to them in making their decision. A Planning Commission approval is a use approval only. The applicant is still responsible for complying with all other applicable Zoning Ordinance requirements and obtaining all necessary permits and approvals from other departments or agencies. This shall include, but not be limited to the requirements of the Zoning Administrator, building permits, liquor licenses, the parish health unit, and Certificates of Occupancy.

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STAFF REPORT – CITY OF SHREVEPORT

STAFF ANALYSIS: Code text amendment changes may be reviewed at any time and are not subject to any annual review requirements. The Office of the MPC typically reviews code amendments updates annually or semi-annually, to accommodate changed or the changing nature of business in our community. The proposed amendments in this report were initially discussed at the June 2022 MPC work sessions. Following the MPC public hearing on July 6, 2022, the Shreveport City Council will review the proposals at a July 26, 2022 and August 9, 2022 public hearing. MPC staff provided notice of the July 6 public hearing through publication in The Shreveport Times on June 17, 2022. No comments have been received to date.

PROPOSED UDC CODE TEXT AMENDMENT(S): Staff is proposing amending the following UDC Articles at this time:

- Amend *Article 9. – Signs*

Amendment 1. **Add the following definitions—"One-Time Event," "Sign Temporary," and "Sign, Yard" to ARTICLE 2. DEFINITIONS AND RULES OF MEASUREMENT, SECTION 2.3 DEFINITION OF GENERAL TERMS.** *These definitions help justify the sign ordinance, especially when it comes to temporary signs, as time, place, and manner of the speech.*

Amendment 2. **Delete sign type "10. Political Signs" in ARTICLE 9. SIGNS, SECTION 9.6 NO PERMIT REQUIRED: PERMANENT AND TEMPORARY SIGNS, Subsection 9.6.C.** *This amendment deletes political signs as a sign type in the Shreveport UDC.*

Amendment 3. **Add the new sign type "Temporary Sign" in ARTICLE 9. SIGNS, SECTION 9.6 NO PERMIT REQUIRED: PERMANENT AND TEMPORARY SIGNS, Subsection 9.6.C.** *This amendment codifies temporary sign as a sign type in the Shreveport UDC. No such regulations currently exist..*

ATTACHMENTS: ***See* Exhibit "A" for memorandum describing these amendments in full detail.**

APPROVAL STANDARDS: The purpose of *Section 16.1.E.1* is to provide a uniform means for amending the text of the UDC whenever the public necessity, convenience, general welfare, or appropriate land use practices justify, or require doing so. In determining whether to recommend approval or denial of the proposed text amendment, the MPC shall weigh the relevance to which the proposed amendment:

a. **Promotes the public health, safety, and welfare.**
The proposed text amendments promotes the public health, safety, and welfare.

b. **Promotes the Master Plan and any adopted land use policies.**
The proposed text amendments are consistent with the Master Plan.

c. **Promotes intent of this Code.**
These amendments will simplify current practices, thus promoting the intent of the Code.

The information stated herein is the result of discussion by a staff review team. The Planning Commission and its Members will use all information made available to them in making their decision. A Planning Commission approval is a use approval only. The applicant is still responsible for complying with all other applicable Zoning Ordinance requirements and obtaining all necessary permits and approvals from other departments or agencies. This shall include, but not be limited to the requirements of the Zoning Administrator, building permits, liquor licenses, the parish health unit, and Certificates of Occupancy.

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STAFF REPORT – CITY OF SHREVEPORT

d. Corrects an error or omission, adds clarification to existing requirements, or reflects a change in policy.
The proposed amendments reflect changes in policy.

e. The extent to which the proposed amendment creates nonconformities.
N/A.

STAFF RECOMMENDATION: **Based on staff analysis, review of the above standards and facts of record, MPC Staff concludes that the recommendation to APPROVE these code text amendments is warranted. If approved by City Council, Article 9 of the Shreveport UDC would be amended, as described within. A majority vote of the MPC Board members present and voting is required to recommend approval to the City Council.**

Alternatively, based on information provided at the public hearing, the MPC Board may:

- Deny the proposed code text amendment;
- Deny specific provisions and/or amendments, and approve any subsequent amendments and/or provisions; or
- Modify specific language in the proposed amendment and approve, as modified.

PUBLIC ASSESSMENT: **There was no support and no opposition.**

MPC BOARD RECOMMENDATION: **The Board voted 6-0 to recommend the application for approval.**

The information stated herein is the result of discussion by a staff review team. The Planning Commission and its Members will use all information made available to them in making their decision. A Planning Commission approval is a use approval only. The applicant is still responsible for complying with all other applicable Zoning Ordinance requirements and obtaining all necessary permits and approvals from other departments or agencies. This shall include, but not be limited to the requirements of the Zoning Administrator, building permits, liquor licenses, the parish health unit, and Certificates of Occupancy.

FACT SHEET **CITY OF SHREVEPORT, LOUISIANA**

TITLE	**DATE**	**ORIGINATING DEPARTMENT**
AN ORDINANCE AMENDING THE 2022 WATER AND SEWERAGE ENTERPRISE FUND BUDGET AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.	8/2/2022	Water and Sewerage **COUNCIL DISTRICT** All **SPONSOR**

PURPOSE

To amend the 2022 Water and Sewerage Enterprise Fund Budget.

The purpose of this ordinance is to decrease Personal Service by $1,548,000, and reallocate the funds to cover the increase in fuel and chemical cost and to add funds to Improvement and Equipment for needed vehicles.

TIMETABLE	**ATTACHMENT(S)**
Introduction: August 9, 2022 Final Passage: August 23, 2022	

SPECIAL PROCEDURAL REQUIREMENTS

[N/A]

FINANCES	**SOURCE OF FUNDS**
$1,548,000	Water & Sewerage Revenue

ALTERNATIVES

(1) Adopt the ordinance as submitted, or (2) Amend the ordinance, or (3) Reject the ordinance.

RECOMMENDATION

It is recommended that the City Council adopt the ordinance.

FACT SHEET PREPARED BY: Annette Cash, Finance Manager Water & Sewerage

ORDINANCE NO. _____ OF 2022

AN ORDINANCE AMENDING THE 2022 WATER AND SEWERAGE ENTERPRISE FUND BUDGET AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

BY COUNCILMEMBER:

WHEREAS, the City Council finds it necessary to amend the 2022 Water and Sewerage Enterprise Fund Budget.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Shreveport, Louisiana, in due, regular and legal session convened, that:

Ordinance Number 163 of 2021, the 2022 Water and Sewerage Enterprise Fund Budget, is hereby amended as follows:

In Section 1. (Receipts):

In Section 2. (Appropriations):
Decrease Personal Services by $1,548,000

Increase Material and Supplies by $948,000

Increase Improvement and Equipment $600,000

Adjust totals and subtotals accordingly.

BE IT FURTHER ORDAINED that the remainder of Ordinance 163 of 2021 as amended, shall remain unchanged and in full force and effect.

BE IT FURTHER ORDAINED that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items or applications; and to this end, the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED that all ordinances or parts thereof in conflict herewith are hereby repealed.

THUS, DONE AND ORDAINED by the City Council of the City of Shreveport, Louisiana.

APPROVED AS TO LEGAL FORM:

_____
City Attorney's Office

ORDINANCE AND RESOLUTION FACT SHEET **City of Shreveport**

TITLE	DATE	ORIGINATING DEPT./DIV.
An Ordinance amending the 2022 General Fund Budget and otherwise providing with respect thereto.	8/5/22	Finance/Administration
		SPONSOR OR COUNCIL MEMBER

PURPOSE

This Ordinance or Resolution will have direct impact on Council District

BACKGROUND INFORMATION

To amend the finance budget to reflect current charges.

TIMETABLE

Introduction: **August 9, 2022**

Final Passage: **August 23, 2022**

SPECIAL PROCEDURAL REQUIREMENTS

FINANCES	SOURCE OF FUNDS
$3,215,000	

CONCLUSION

FACT SHEET PREPARED BY: Kasey Brown, Interim CFO

ORDINANCE NO. _____ OF 2022

AN ORDINANCE AMENDING THE 2022 GENERAL FUND BUDGET AND OTHERWISE PROVIDING WITH RESPECT THERETO.

BY COUNCILMEMBER:

WHEREAS, the City Council finds it necessary to amend the 2022 General Fund Budget.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Shreveport, Louisiana, in due, regular and legal session convened, that Ordinance Number 154 of 2021, the 2022 General Fund Budget, is hereby amended as follows.

Section 2. (Appropriations):

General Government
Decrease Operating Reserves by $3,000,000
Increase Contractual Services by $3,000,000

Finance
Decrease Personal Services by $215,000
Increase Contractual Services by $180,000
Increase Improvement and Equipment by $35,000

Adjust totals and subtotals accordingly.

BE IT FURTHER ORDAINED that the remainder of Ordinance 154 of 2021 as amended, shall remain unchanged and in full force and effect.

BE IT FURTHER ORDAINED that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items or applications; and to this end, the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED that all ordinances or parts thereof in conflict herewith are hereby repealed.

THUS DONE AND ORDAINED by the City Council of the City of Shreveport, Louisiana.

APPROVED AS TO LEGAL FORM:

_____
City Attorney's Office

FACT SHEET

TITLE
An ordinance to amend Section 10-4 of the Code of Ordinances relative to reports by the chief of police and to include language concerning the powers of the chief of police to make rules and regulations and to otherwise provide with respect thereto.

DATE
August 3, 2022

ORIGINATING DEPARTMENT
Shreveport Police Department

COUNCIL DISTRICT
City-wide

SPONSOR

PURPOSE
To amend Section 10-4 to include powers of the chief of police to make rules and regulations with respect to Chapter 10.

BACKGROUND INFORMATION

TIMETABLE
Introduction: August 9, 2022
Final Passage: August 23, 2022

ATTACHMENTS

SPECIAL PROCEDURAL REQUIREMENTS
NA

FINANCES
NA

SOURCE OF FUNDS
NA

ALTERNATIVES
(1) Adopt the ordinance as submitted, or (2) Amend the ordinance, or (3) Reject the ordinance.

RECOMMENDATION
It is recommended that the City Council adopt the ordinance.

FACT SHEET PREPARED BY:

ORDINANCE NO. _____ OF 2022

AN ORDINANCE TO AMEND SECTION 10-4 OF THE CODE OF ORDINANCES RELATIVE TO REPORTS BY THE CHIEF OF POLICE AND TO INCLUDE LANGUAGE CONCERNING THE POWERS OF THE CHIEF OF POLICE TO MAKE RULES AND REGULATIONS AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

BE IT ORDAINED by the City Council of the City of Shreveport, in due, legal, and regular session convened, that Section 10-4 be hereby amended to add the following language:

****

Sec. 10-4.1 Power of chief of police to make rules and regulations.

In addition to the specific authority granted to the chief of police in this chapter, the chief of police is authorized to make, promulgate and publish reasonable rules and regulations for the purpose of the proper administration and enforcement of the provisions of this chapter, provided that such rules and regulations shall not be inconsistent with the provisions of this chapter or other laws of the city, state and nation, and further provided that any person aggrieved by any such rule or regulation shall have the right to appeal to the council as provided in 10-133.

BE IT FURTHER ORDAINED that if any provision or item of this Ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this Ordinance which can be given affect without the invalid provisions, items or applications and to this end the provisions of this Ordinance are hereby declared severable.

BE IT FURTHER ORDAINED that all Ordinances or parts thereof in conflict herewith are hereby repealed.

THUS DONE AND ORDAINED by the City Council of the City of Shreveport, Louisiana.

APPROVED AS TO LEGAL FORM:

_____

City Attorney's Office

FACT SHEET

TITLE	**DATE**	**ORIGINATING DEPARTMENT**
An ordinance to add language to Section 10-8 relative to Class A and Class B permits and to otherwise providing with respect thereto.	August 3, 2022	Shreveport Police Department
		COUNCIL DISTRICT
		City-wide
		SPONSOR

PURPOSE

To amend Section 10-8 which concerns the designation of manager of alcohol establishment to add language concerning Class A permits and Class B permits.

BACKGROUND INFORMATION

TIMETABLE	**ATTACHMENTS**
Introduction: August 9, 2022 Final Passage: August 23, 2022	

SPECIAL PROCEDURAL REQUIREMENTS

NA

FINANCES	**SOURCE OF FUNDS**
NA	NA

ALTERNATIVES

(1) Adopt the ordinance as submitted, or (2) Amend the ordinance, or (3) Reject the ordinance.

RECOMMENDATION

It is recommended that the City Council adopt the ordinance.

FACT SHEET PREPARED BY:

ORDINANCE NO. _____ OF 2022

AN ORDINANCE TO ADD LANGUAGE TO SECTION 10-8 RELATIVE TO CLASS A AND CLASS B PERMITS AND TO OTHERWISE PROVIDING WITH RESPECT THERETO.

BE IT ORDAINED by the City Council of the City of Shreveport, in due, legal, and regular session convened, that Section 10-8 be hereby amended to add the following language:

Sec. 10-8. – Designation of manager of alcohol establishment.

****

(d) *Class A permit*. A Class A permitted establishment shall not operate without someone in attendance with managing authority over such establishment. Every Class A permitted establishment not directly supervised and managed by the permittee shall designate a manager to exercise responsibility over the establishment. No establishment shall remain open unless the permittee or a designated manager is in attendance therein.

(e) *Class B permit*. A Class B permitted establishment may operate without someone with managing authority over such establishment in attendance. However, the permittee and/or the persons designated as a manager for such establishment shall be available by telephone or in person during all hours of operation.

BE IT FURTHER ORDAINED that if any provision or item of this Ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this Ordinance which can be given affect without the invalid provisions, items or applications and to this end the provisions of this Ordinance are hereby declared severable.

BE IT FURTHER ORDAINED that all Ordinances or parts thereof in conflict herewith are hereby repealed.

THUS DONE AND ORDAINED by the City Council of the City of Shreveport, Louisiana.

APPROVED AS TO LEGAL FORM:

_____

City Attorney's Office

FACT SHEET

TITLE
An ordinance to add language to Section 10-52 which concerns the term and renewal of retail and manufacturer permits and to otherwise providing with respect thereto.

DATE
August 3, 2022

ORIGINATING DEPARTMENT
Shreveport Police Department

COUNCIL DISTRICT
City-wide

SPONSOR

PURPOSE
To amend Section 10-52 of the City of Shreveport Code of Ordinances to include a provision concerning the failure of permit holders renewing applications.

BACKGROUND INFORMATION

TIMETABLE
Introduction: August 9, 2022
Final Passage: August 23, 2022

ATTACHMENTS

SPECIAL PROCEDURAL REQUIREMENTS
NA

FINANCES
NA

SOURCE OF FUNDS
NA

ALTERNATIVES
(1) Adopt the ordinance as submitted, or (2) Amend the ordinance, or (3) Reject the ordinance.

RECOMMENDATION
It is recommended that the City Council adopt the ordinance.

FACT SHEET PREPARED BY:

ORDINANCE NO. _____ OF 2022

AN ORDINANCE TO ADD LANGUAGE TO SECTION 10-52 WHICH CONCERNS THE TERM AND RENEWAL OF RETAIL AND MANUFACTURER PERMITS AND TO OTHERWISE PROVIDING WITH RESPECT THERETO.

BE IT ORDAINED by the City Council of the City of Shreveport, in due, legal, and regular session convened, that Section 10-52 be hereby amended to add the following language:

Sec. 10-52. – Term; renewal.

****

(e) Failure to file a renewal application within 60 days from the expiration of the permit, shall necessitate the filing of a new application for permit. Renewal permits may be withheld or denied on the same grounds and in the same manner as an original permit.

***

BE IT FURTHER ORDAINED that if any provision or item of this Ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this Ordinance which can be given affect without the invalid provisions, items or applications and to this end the provisions of this Ordinance are hereby declared severable.

BE IT FURTHER ORDAINED that all Ordinances or parts thereof in conflict herewith are hereby repealed.

THUS DONE AND ORDAINED by the City Council of the City of Shreveport, Louisiana.

APPROVED AS TO LEGAL FORM:

_____

City Attorney's Office

FACT SHEET

TITLE
An ordinance to amend Section 10-67 which concerns the issuance or denial of alcohol beverage handling employee cards to include language concerning the transfer and surrender of permits upon change of ownership or termination of business and to otherwise providing with respect thereto.

DATE
August 3, 2022

ORIGINATING DEPARTMENT
Shreveport Police Department

COUNCIL DISTRICT
City-wide

SPONSOR

PURPOSE
To amend Section 10-67 of the City of Shreveport Code of Ordinances concerning the transfer and surrender of permits upon change of ownership or termination of businesses.

BACKGROUND INFORMATION

TIMETABLE
Introduction: August 9, 2022
Final Passage: August 23, 2022

ATTACHMENTS

SPECIAL PROCEDURAL REQUIREMENTS
NA

FINANCES
NA

SOURCE OF FUNDS
NA

ALTERNATIVES
(1) Adopt the ordinance as submitted, or (2) Amend the ordinance, or (3) Reject the ordinance.

RECOMMENDATION
It is recommended that the City Council adopt the ordinance.

FACT SHEET PREPARED BY:

ORDINANCE NO. _____ OF 2022

AN ORDINANCE TO AMEND SECTION 10-67 WHICH CONCERNS THE ISSUANCE OR DENIAL OF ALCOHOL BEVERAGE HANDLING EMPLOYEE CARDS TO INCLUDE LANGUAGE CONCERNING THE TRANSFER AND SURRENDER OF PERMITS UPON CHANGE OF OWNERSHIP OR TERMINATION OF BUSINESS AND TO OTHERWISE PROVIDING WITH RESPECT THERETO.

BE IT ORDAINED by the City Council of the City of Shreveport, in due, legal, and regular session convened, that Section 10-67 be hereby amended to add the following language:

Section 10-67. – Issuance or denial.

***

(d) Permits issued under this chapter are not assignable or heritable. A permit must be returned to the Alcoholic Beverage office, Chief of police, or surrendered to his designee, within five days of closure when five percent or more of the ownership of the business is transferred or the business is terminated. However, in the event of the dissolution of a partnership by death, the surviving partners may operate under the partnership permit.

(e) Receivers and trustees in bankruptcy may operate under the permit of the person succeeded.

(f) A partnership may include a surviving spouse and that spouse may operate under the partnership permit for the remainder of the permit term.

***

BE IT FURTHER ORDAINED that if any provision or item of this Ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this Ordinance which can be given affect without the invalid provisions, items or applications and to this end the provisions of this Ordinance are hereby declared severable.

BE IT FURTHER ORDAINED that all Ordinances or parts thereof in conflict herewith are hereby repealed.

THUS DONE AND ORDAINED by the City Council of the City of Shreveport, Louisiana.

APPROVED AS TO LEGAL FORM:

_____

City Attorney's Office

FACT SHEET

TITLE
An ordinance to repeal Section 10-84 of the City of Shreveport Code of Ordinances and to otherwise providing with respect thereto.

DATE
August 3, 2022

ORIGINATING DEPARTMENT
Shreveport Police Department

COUNCIL DISTRICT
City-wide

SPONSOR

PURPOSE
To repeal Section 10-84 of the Code of Ordinances for the purposes of removing physical separation of sales of high alcoholic content liquors for consumption off the premises.

BACKGROUND INFORMATION

TIMETABLE
Introduction: August 9, 2022
Final Passage: August 23, 2022

ATTACHMENTS

SPECIAL PROCEDURAL REQUIREMENTS
NA

FINANCES
NA

SOURCE OF FUNDS
NA

ALTERNATIVES
(1) Adopt the ordinance as submitted, or (2) Amend the ordinance, or (3) Reject the ordinance.

RECOMMENDATION
It is recommended that the City Council adopt the ordinance.

FACT SHEET PREPARED BY:

ORDINANCE NO. _____ OF 2022

AN ORDINANCE TO REPEAL SECTION 10-84 OF THE CITY OF SHREVEPORT CODE OF ORDINANCES AND TO OTHERWISE PROVIDING WITH RESPECT THERETO.

BE IT ORDAINED by the City Council of the City of Shreveport, in due, legal, and regular session convened, that Section 10-84 be hereby repealed in its entirety.

BE IT FURTHER ORDAINED that if any provision or item of this Ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this Ordinance which can be given affect without the invalid provisions, items or applications and to this end the provisions of this Ordinance are hereby declared severable.

BE IT FURTHER ORDAINED that all Ordinances or parts thereof in conflict herewith are hereby repealed.

THUS DONE AND ORDAINED by the City Council of the City of Shreveport, Louisiana.

APPROVED AS TO LEGAL FORM:

_____

City Attorney's Office

FACT SHEET

TITLE
An ordinance to amend Section 10-103 of the Code of Ordinances concerning grounds for suspension or revocation of alcohol beverage permits and include language concerning the emergency closure of an establishment by law enforcement and to otherwise providing with respect thereto.

DATE
August 3, 2022

ORIGINATING DEPARTMENT
Shreveport Police Department

COUNCIL DISTRICT
City-wide

SPONSOR

PURPOSE
To amend Section 10-103 of the City of Shreveport Code of Ordinances to include a section concerning the emergency closure of an establishment by law enforcement officials and to provide a definition for what is considered a "imminent danger to the health, safety and welfare of the public".

BACKGROUND INFORMATION

TIMETABLE
Introduction: August 9, 2022
Final Passage: August 23, 2022

ATTACHMENTS

SPECIAL PROCEDURAL REQUIREMENTS
NA

FINANCES
NA

SOURCE OF FUNDS
NA

ALTERNATIVES
(1) Adopt the ordinance as submitted, or (2) Amend the ordinance, or (3) Reject the ordinance.

RECOMMENDATION
It is recommended that the City Council adopt the ordinance.

FACT SHEET PREPARED BY:

ORDINANCE NO. _____ OF 2022

AN ORDINANCE TO AMEND SECTION 10-103 OF THE CODE OF ORDINANCES CONCERNING GROUNDS FOR SUSPENSION OR REVOCATION OF ALCOHOL BEVERAGE PERMITS AND INCLUDE LANGUAGE CONCERNING THE EMERGENCY CLOSURE OF AN ESTABLISHMENT BY LAW ENFORCEMENT AND TO OTHERWISE PROVIDING WITH RESPECT THERETO.

BE IT ORDAINED by the City Council of the City of Shreveport, in due, legal, and regular session convened, that Section 10-103 be hereby amended to add the following language:

Sec. 103.1 Emergency Closure of an Establishment by Law enforcement official; violation; termination of closure order; definition.

(a) *Grounds for emergency closure order.* The chief of police or his designee may order that an establishment be immediately closed when presented with circumstances described below. The decision by the chief of police or his designee as to whether such establishment shall be immediately closed, shall be made as set forth herein, if he finds that:

(1) There is an imminent danger to the health, safety and welfare of the public, as defined in subsection (d); and

(2) There is no other reasonable measure immediately available to ameliorate the finding in paragraph (1) of this subsection.

(b) *Violation:* Whoever violates this section shall be punishable by a fine of not more than $500.0 or imprisonment of not more than 60 days or both.

(c) *Termination of emergency closure order.* The emergency closure order shall terminate after the law enforcement official determines that there is no longer imminent danger to the health, safety and welfare of the public.

*(*d) *Definition.* For purposes of this section only, "Imminent danger to the health, safety and welfare of the public," means the existence or the impending existence of a condition, situation, violation, practice or omission that could reasonably be expected by the law enforcement official to cause substantial physical harm to persons inside and/or outside of an establishment.

BE IT FURTHER ORDAINED that if any provision or item of this Ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this Ordinance which can be given affect without the invalid provisions, items or applications and to this end the provisions of this Ordinance are hereby declared severable.

BE IT FURTHER ORDAINED that all Ordinances or parts thereof in conflict herewith are hereby repealed.

THUS DONE AND ORDAINED by the City Council of the City of Shreveport, Louisiana.

APPROVED AS TO LEGAL FORM:

_____

City Attorney's Office

FACT SHEET

TITLE
An ordinance to amend Section 10-133 concerning the hearing and notice for the appeals process for all permits denied, suspended or revoked and to otherwise providing with respect thereto.

DATE
August 3, 2022

ORIGINATING DEPARTMENT
Shreveport Police Department

COUNCIL DISTRICT
City-wide

SPONSOR

PURPOSE
The intent is to amend certain sections of Section 10-133 of the City of Shreveport Code of Ordinances concerning appeals process for any alcoholic beverage permit.

BACKGROUND INFORMATION

TIMETABLE
Introduction: August 9, 2022
Final Passage: August 23, 2022

ATTACHMENTS

SPECIAL PROCEDURAL REQUIREMENTS
NA

FINANCES
NA

SOURCE OF FUNDS
NA

ALTERNATIVES
(1) Adopt the ordinance as submitted, or (2) Amend the ordinance, or (3) Reject the ordinance.

RECOMMENDATION
It is recommended that the City Council adopt the ordinance.

FACT SHEET PREPARED BY:

ORDINANCE NO. _____ OF 2022

AN ORDINANCE TO AMEND SECTION 10-133 CONCERNING THE HEARING AND NOTICE FOR THE APPEALS PROCESS FOR ALL PERMITS DENIED, SUSPENDED OR REVOKED AND TO OTHERWISE PROVIDING WITH RESPECT THERETO.

BE IT ORDAINED by the City Council of the City of Shreveport, in due, legal, and regular session convened, that Section 10-133 be hereby amended to read as follows:

****

Sec. 10-133. – Hearing and notice; Appeals process for all permits denied.

(a) The decision of the chief of police in denying, suspending, or revoking a permit shall remain in effect unless and until the city council votes after such hearing during the appeal to reverse the decision of the chief of police. In cases in which the city council reverses the decision of the chief of police in denying a permit, the chief of police shall then issue the permit and note on it the approval by the decision of the city council and the date of such decision.

(b) A notice shall be served upon the applicant or holder of the permit stating the time and place of the appeal to be held by the city council. The hearing shall be not less than ten nor more than thirty calendar days from the date such notice is received, except that in the case of the denial of a permit or card, if the applicant requests an earlier hearing, the city council may hold the hearing earlier. The notice shall enumerate the causes for withholding, suspending or revoking the permit and shall be sent by certified mail, return receipt requested, to the applicant or holder of the permit at the address of his place of business, as given in his application for the permit, or it may be served on him in person by an officer or employee of the city. In the case of revocation or suspension of a permit, the notice shall subpoena the holder of the permit to appear and show cause why the permit should not be

suspended or revoked.

***

BE IT FURTHER ORDAINED that if any provision or item of this Ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this Ordinance which can be given affect without the invalid provisions, items or applications and to this end the provisions of this Ordinance are hereby declared severable.

BE IT FURTHER ORDAINED that all Ordinances or parts thereof in conflict herewith are hereby repealed.

THUS DONE AND ORDAINED by the City Council of the City of Shreveport, Louisiana.

APPROVED AS TO LEGAL FORM:

_____

City Attorney's Office

FACT SHEET

TITLE
An ordinance to amend Section 10-186 concerning the security requirements of digital camera systems and to otherwise providing with respect thereto.

DATE
August 3, 2022

ORIGINATING DEPARTMENT
Shreveport Police Department

COUNCIL DISTRICT
City-wide

SPONSOR

PURPOSE
The intent is to change the wording of this section concerning digital camera systems to ensure that all bars are included under this requirement.

BACKGROUND INFORMATION

TIMETABLE
Introduction: August 9, 2022
Final Passage: August 23, 2022

ATTACHMENTS

SPECIAL PROCEDURAL REQUIREMENTS
NA

FINANCES
NA

SOURCE OF FUNDS
NA

ALTERNATIVES
(1) Adopt the ordinance as submitted, or (2) Amend the ordinance, or (3) Reject the ordinance.

RECOMMENDATION
It is recommended that the City Council adopt the ordinance.

FACT SHEET PREPARED BY:

ORDINANCE NO. _____ OF 2022

AN ORDINANCE TO AMEND SECTION 10-186 CONCERNING THE SECURITY REQUIREMENTS OF DIGITAL CAMERA SYSTEMS AND TO OTHERWISE PROVIDING WITH RESPECT THERETO.

BE IT ORDAINED by the City Council of the City of Shreveport, in due, legal, and regular session convened, that Section 10-186 be hereby amended to read as follows:

Sec. 10-186. – Security requirements.

***

(c) *Digital camera systems.* Beginning September 30, 2019, all bars and package stores, or businesses which sell alcohol for off-premise consumption located within the city shall have a digital camera system capable of transferring video to a widely used, portable form of media. The cameras shall be positioned to record all entrances and exits, all stairways and elevators, all points of sale, all parking lots, and all fueling areas, including the faces of persons located in each of those areas. The cameras shall be in operation and recording any time the establishment is open for business and for one hour after closing, and shall record video indexed by date and time at a resolution of at least 1080p high definition. All recorded video shall be maintained for at least 30 days and shall be made readily available to law enforcement upon request.

BE IT FURTHER ORDAINED that if any provision or item of this Ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this Ordinance which can be given affect without the invalid provisions, items or applications and to this end the provisions of this Ordinance are hereby declared severable.

BE IT FURTHER ORDAINED that all Ordinances or parts thereof in conflict herewith are hereby repealed.

THUS DONE AND ORDAINED by the City Council of the City of Shreveport, Louisiana.

APPROVED AS TO LEGAL FORM:

_____

City Attorney's Office

FACT SHEET **CITY OF SHREVEPORT, LOUISIANA**

TITLE
An ordinance to amend various articles and sections in the City of Shreveport, Louisiana, Unified Development Code, for the purpose of revising the buffer requirements for short-term rental properties, with all their provisions included therein.

DATE
August 9, 2022

ORIGINATING DEPARTMENT
Shreveport | Caddo Metropolitan Planning Commission ("MPC")

COUNCIL DISTRICT
City-wide

SPONSOR

PURPOSE
To amend the code text in the Shreveport Unified Development Code.

BACKGROUND INFORMATION
In response to an emergence of the rental of dwelling units on a short-term basis, the increase in websites facilitating short-term rentals, and concerns from citizens regarding the impacts they have on the character of existing neighborhoods, MPC staff studied the existing regulations to address the issue on whether or not a special exception use was required and, if so, should there be some sort of waiver. Staff has made several presentations in an effort to share information and receive guidance from on how they envision the waiver should be drafted. Based on research, staff guidance and public input, MPC staff has drafted the attached amendment for review.

Elements of the draft Short-Term Rental Ordinance include the following: (1) Redefines Short-Term Rental 'Type B-1' language; (2) stating that 'Type A' permits are not to be included in distance requirements for Type B-2 permits; and (3) creating a waiver for 'Type B-2' permits, on a case-by-case basis, by the Executive Director of the MPC.

TIMETABLE

MPC Introduction:	July 6, 2022
MPC Review & Recommendation:	August 3, 2022
Introduction to City Council:	August 9, 2022
Final Passage by City Council:	August 23, 2022

ATTACHMENTS

Exhibit "A"	MPC Memo
Exhibit "B"	MPC Staff Report

SPECIAL PROCEDURAL REQUIREMENTS
MPC Recommendation. Pursuant to La. R.S. 33:140.27 and La. R.S. 33:140.35, as amended, no amendment shall become effective unless it be first submitted to and approved (recommendation) by the MPC. The MPC reviewed these amendments and provided a favorable recommendation on August 3, 2022. Therefore, the City Council may render its decision to approve the amendments by a simple majority vote. See La. R.S. 33:140.27 and La. R.S. 33:140.35, as amended, and Shreveport UDC 16.1 (D)(3)(b).

Notice and Public Hearing at MPC. In accordance with the intent of La. R.S. 33:140.27 and La. R.S. 33:140.35, as amended, for a Public Hearing and Notice to be issued, the MPC held a Public Hearing at its Public Meeting on August 3, 2022, before voting on the proposed amendments. At least ten (10) days' notice of the time and place of the Public Hearing was published on July19, 2022 in *The Shreveport Times* (a newspaper of general circulation in the municipality).

FINANCES
$0

SOURCE OF FUNDS
NA

ALTERNATIVES
(1) Adopt the ordinance as submitted, or (2) Amend the ordinance, or (3) Reject the ordinance.

RECOMMENDATION
It is recommended that the City Council adopt the ordinance.

FACT SHEET PREPARED BY: Adam Bailey, Community Planning and Design Manager

ORDINANCE NO. _____ OF 2022

AN ORDINANCE TO AMEND VARIOUS ARTICLES AND SECTIONS IN THE CITY OF SHREVEPORT, LOUISIANA, UNIFIED DEVELOPMENT CODE, FOR THE PURPOSE OF REVISING THE BUFFER REQUIREMENTS FOR SHORT-TERM RENTAL PROPERTIES, WITH ALL THEIR PROVISIONS INCLUDED THEREIN.

BY COUNCILMEMBER:

WHEREAS, the City desires to make every effort to notify the public and to encourage public participation and input on these proposed *code text amendments* to the Shreveport Unified Development Code; and

WHEREAS, on July 6, 2022, the first draft proposals of these *code text amendments* were submitted to the Shreveport-Caddo Metropolitan Planning Commission (MPC), at its regular public board meeting, for informal review and discussion; and

WHEREAS, on August 3, 2022, these *code text amendments* were submitted to the Shreveport-Caddo MPC, at its regular board meeting, for review and recommendation in accordance with La. R.S. 33:140.27; and

WHEREAS, in accordance with the intent of La. R.S. 33:140.27 for a Public Hearing and Notice to be issued, the MPC held a Public Hearing at its Public Meeting, on August 3, 2022, before voting and providing a favorable recommendation, to the City Council, regarding the proposed amendments; and

WHEREAS, in accordance with the intent of La. R.S. 33:140.35, at least ten (10) days' Notice of the time and place of the Public Hearing was published, at the request of the Shreveport-Caddo MPC staff, in *The Shreveport Times* (a newspaper of general circulation in the municipality) and said Notice was published on July 19, 2022; and

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Shreveport, Louisiana, in a due, legal and regular session convened, that the following amendments to the City of Shreveport, Louisiana, Unified Development Code ("Shreveport UDC") are hereby authorized as follows:

1. Amend "Short-Term Rental, 'Type B'" in ARTICLE 23. SHORT-TERM RENTAL PROPERTY, SECTION 23.5 PERMIT TYPES AND USE STANDARDS, Subsection 23.5.B in the Shreveport UDC to now read as follows.

23.5 PERMIT TYPES AND USE STANDARD

* * * * *

B. Short-Term Rental, 'Type B'

* * * * *

3. Administrative Approval. A Short-Term Rental Permit 'Type B-1' may be approved administratively by the Zoning Administrator if the total number of allowable overnight guests of the proposed short-term rental does not exceed ten (10) adults, nor does the proposed short-term rental property require special exception use approval due to distance requirements.

4. Special Exception Use Approval

A Short-Term Rental Permit 'Type B-2' may only be allowed as a special exception use, and requires review and approval by the Zoning Board of Appeals per the requirements of Section16.6 when:

a. Number of Overnight Guests. The host of a short-term rental property requests the total number of allowable overnight guests to exceed ten (10) adults.

b. Distance Requirements. The proposed STR property is located closer than 500 feet from an approved Short-Term Rental Permit 'Type B-1' or 'Type B-2' property, as measured from a point of the lot line on which the STR is proposed to be located to the nearest point on the lot line on which an approved STR is located. Any proposed STR which is closer than 500 feet from an approved 'Type B-1' or 'Type B-2' STR property shall first receive special exception use approval prior to any STR permit approval by the Zoning Administrator.

i. Exceptions. Only 'Type B-2' permit applications have STR distance requirements. A Short-Term Rental Permit 'Type A' application is not subject to any distance requirement under this Code, nor will any approved Short-Term Rental Permit 'Type A' property trigger any distance requirements for a proposed Short-Term Rental Permit 'Type B-1' or 'Type B-2.'

ii. Exemptions. Short-Term Rental Permit 'Type A' and 'Type B-1' applications located within the D-1 Zoning District are exempt from any distance requirements for short-term rentals. However, any proposed short-term rental property located within any zoning district, and requests the total number of allowable overnight guests to exceed ten (10) adults, requires special exception use approval.

c. Waiver of Special Exception Use Approval.

i. The Executive Director, or his/her designee, may waive the need for special exception approval if he or she finds that the location, distance, anticipated impacts, proximity within the neighborhood, and/or other factors associated with the proposed short-term rental clearly, in his or her opinion, supports such a waiver.

ii. The Executive Director will evaluate each application on a case-by-case basis and decide accordingly.

iii. Waivers are not allowed for the total number of allowable overnight guests exceeding ten (10) adults.

* * * * *

BE IT FURTHER ORDAINED that the Mayor of the City of Shreveport, or his/her designee, and the Executive Director of the Shreveport-Caddo Metropolitan Planning Commission, or his/her designee, shall be and is hereby authorized to do any and all things and to sign any and all documents in a form acceptable to the City Attorney, or his/her designee, necessary to effectuate the purposes set forth herein.

BE IT FURTHER ORDAINED that if any provision or item of this Ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this Ordinance which can be given affect without the invalid provisions, items or applications and to this end the provisions of this Ordinance are hereby declared severable.

BE IT FURTHER ORDAINED that all ordinances, resolutions or parts thereof in conflict herewith are hereby repealed.

BE IT FURTHER ORDAINED that this Ordinance shall become effective in accordance with the provisions of Shreveport City Charter Section 4.23.

THUS DONE AND ORDAINED by the City Council of the City of Shreveport, Louisiana.

APPROVED AS TO LEGAL FORM:

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City Attorney's Office

RECOMMENDED UDC CODE TEXT AMENDMENTS. 22-8-CTA.

The City of Shreveport Unified Development Code (UDC) undergoes regular review to ensure that the Code promotes sound, stable, and desirable development to correct errors in the text or to accommodate changed or changing conditions in a particular area. Periodically, revisions are required to reflect the changing nature of business in our community. These proposed amendments will be intended to be more user-friendly, concerning Short-term Rental within the City.

Staff is requesting the Shreveport UDC be amended as follows: [~~strikeout~~ indicates deleted text, underline indicates added text].

---

1. Amend "Short-Term Rental, 'Type B'" in ARTICLE 23. SHORT-TERM RENTAL PROPERTY, SECTION 23.5 PERMIT TYPES AND USE STANDARDS, Subsection 23.5.B in the Shreveport UDC to now read as follows.

23.5 PERMIT TYPES AND USE STANDARD

* * * * *

B. Short-Term Rental, 'Type B'

* * * * *

3. Administrative Approval. A Short-Term Rental Permit 'Type B-1' may be approved administratively by the Zoning Administrator if the total number of allowable overnight guests of the proposed short-term rental does not exceed ten (10) adults, nor does the proposed short-term rental property require special exception use approval due to distance requirements.

4. Special Exception Use Approval

A Short-Term Rental Permit 'Type B-2' may only be allowed as a special exception use, and requires review and approval by the Zoning Board of Appeals per the requirements of Section16.6 when:

a. Number of Overnight Guests. The host of a short-term rental property requests the total number of allowable overnight guests to exceed ten (10) adults.

~~**b. Distance Requirements.** Except in the D-1 district, approved short-term rental properties must be located no closer than 500 feet from any other existing short-term rental property, as measured from a point of the lot line on which such use is proposed to be located to the nearest point on the lot line on which any other of the same user is located. If any short-term rental property wishes to locate closer than the 500-foot minimum distance from any legally existing short-term rental property, a special exception use approval is required.~~

b. Distance Requirements. The proposed STR property is located closer than 500 feet from an approved Short-Term Rental Permit 'Type B-1' or 'Type B-2' property, as measured from a point of the lot line on which the STR is proposed to be located to the nearest point on the lot line on which an approved STR is located. Any proposed STR which is closer than 500 feet from an approved 'Type B-1' or 'Type B-2' STR property shall first receive special exception use approval prior to any STR permit approval by the Zoning Administrator.

i. **Exceptions.** Only 'Type B-2' permit applications have STR distance requirements. A Short-Term Rental Permit 'Type A' application is not subject to any distance requirement under this Code, nor will any approved Short-Term Rental Permit 'Type A' property trigger any distance requirements for a proposed Short-Term Rental Permit 'Type B-1' or 'Type B-2.'

ii. **Exemptions.** Short-Term Rental Permit 'Type A' and 'Type B-1' applications located within the D-1 Zoning District are exempt from any distance requirements for short-term rentals. However, any proposed short-term rental property located within any zoning district, and requests the total number of allowable overnight guests to exceed ten (10) adults, requires special exception use approval.

c. Waiver of Special Exception Use Approval.

i. The Executive Director, or his/her designee, may waive the need for special exception approval if he or she finds that the location, distance, anticipated impacts, proximity within the neighborhood, and/or other factors associated with the proposed short-term rental clearly, in his or her opinion, supports such a waiver.

ii. The Executive Director will evaluate each application on a case-by-case basis and decide accordingly.

iii. Waivers are not allowed for the total number of allowable overnight guests exceeding ten (10) adults.

* * * * *

Explanation: *Currently, if a new STR is proposed, and an approved STR is operating within 500' of the proposed STR, prior to the approval of the proposed STR application, a Special Exception Use is required by the ZBA. This amendment only requires Type B-1 and B-2 permits from that distance standard. 'Type A' Permits would be exempt. Note, STR's located within the D-1 Zoning District are exempt from the distance requirements; however, STR's requesting 11 or more guests, regardless of location, would require special exception use approval.*

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STAFF REPORT – CITY OF SHREVEPORT

AUGUST 3, 2022
AGENDA ITEM NUMBER: 11
MPC Staff Member: Adam Bailey
City Council District: All Districts
Parish Commission District: All Districts

CASE NUMBER: **22-8-CTAC: City of Shreveport Code-Text Amendments**
APPLICANT: METROPOLITAN PLANNING COMMISSION
REQUEST: **Code Text (Ordinance) Amendments to the Shreveport UDC**

DESCRIPTION: The City of Shreveport Unified Development Code (UDC) undergoes regular review to ensure that the Code promotes sound, stable, and desirable development. Periodically, revisions are required to correct errors in the text or to accommodate changed or the changing nature of business in our community. These amendments will affect the following articles, or portions thereof: *Article 23. – Short-Term Rental Property*, revising the buffer requirements for short-term rental properties, with all their provisions included therein.

STAFF ANALYSIS: Code text amendment changes may be reviewed at any time and are not subject to any annual review requirements. The Office of the MPC typically reviews code amendments updates annually or semi-annually, to accommodate changed or the changing nature of business in our community.

In response to an emergence of the rental of dwelling units on a short term basis, the increase in websites facilitating short term rentals, and concerns from citizens regarding the impacts they have on the character of existing neighborhoods, MPC staff studied the existing regulations to address the issue on whether or not a special exception use was required and, if so, should there be some sort of waiver. Staff has made several presentations in an effort to share information and receive guidance from on how they envision the waiver should be drafted. Based on research, staff guidance and public input, MPC staff has drafted the attached amendment for review.

Elements of the draft Short Term Rental Ordinance include the following:

- Redefines Short-Term Rental 'Type B-1' language;
- States that 'Type A' permits are not to be included in distance requirements for Type B-2 permits; and
- Creates a waiver for 'Type B-2' permits, on a case-by-case basis, by the Executive Director.

Proposed changes in this report were discussed at the August 2022 MPC work session. Following the MPC public hearing on August 3, 2022, the Shreveport City Council will review the proposals at the August 9, 2022 and August 23, 2022 public hearing. MPC staff provided notice of the August 3, 2022 public hearing through publication in The Shreveport Times on July 19, 2022. No comments have been received to date.

PROPOSED UDC CODE TEXT AMENDMENT(S): Staff is proposing amending the following UDC Articles at this time:

- Amend *Article 23. – Short-Term Rental Property*

The information stated herein is the result of discussion by a staff review team. The Planning Commission and its Members will use all information made available to them in making their decision. A Planning Commission approval is a use approval only. The applicant is still responsible for complying with all other applicable Zoning Ordinance requirements and obtaining all necessary permits and approvals from other departments or agencies. This shall include, but not be limited to the requirements of the Zoning Administrator, building permits, liquor licenses, the parish health unit, and Certificates of Occupancy.

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STAFF REPORT – CITY OF SHREVEPORT

Amendment 1. ***Amend "Short-Term Rental, 'Type B'" in ARTICLE 23. SHORT-TERM RENTAL PROPERTY, SECTION 23.5 PERMIT TYPES AND USE STANDARDS, Subsection 23.5.B.*** *Currently, if a new STR is proposed, and an approved STR is operating within 500' of the proposed STR, prior to the approval of the proposed STR application, a Special Exception Use is required by the ZBA. This amendment only requires Type B-1 and B-2 permits from that distance standard. 'Type A' Permits would be exempt. Note, STR's located within the D-1 Zoning District are exempt from the distance requirements; however, STR's requesting 11 or more guests, regardless of location, would require special exception use approval.*

ATTACHMENTS: ***See*** **Exhibit "A" for memorandum describing these amendments in full detail.**

APPROVAL STANDARDS: The purpose of Section 16.1.E.1 is to provide a uniform means for amending the text of the Unified Development Code whenever the public necessity, convenience, general welfare, comprehensive plan, or appropriate land use practices justify or require doing so. In determining whether to recommend approval or denial of the proposed text amendment, the MPC shall weigh the relevance to which the proposed amendment:

a. **Promotes the public health, safety, and welfare.**
The proposed text amendments promotes the public health, safety, and welfare.

b. **Promotes the Master Plan and any adopted land use policies.**
The proposed text amendment is consistent with the Master Plan.

c. **Promotes intent of this Code.**
This amendment will simplify current practices, thus promoting the intent of the Code.

d. **Corrects an error or omission, adds clarification to existing requirements, or reflects a change in policy.**
The proposed amendment reflects changes in policy.

e. **The extent to which the proposed amendment creates nonconformities.**
These amendments help alleviate nonconformities, not create them.

STAFF RECOMMENDATION: **Based on staff analysis, review of the above standards and facts of record, MPC Staff concludes that the recommendation to APPROVE these code text amendments is warranted. If approved by City Council, Article 23 of the Shreveport UDC would be amended, as described within. A majority vote of the MPC Board members present and voting is required to recommend approval to the City Council.**

Alternatively, based on information provided at the public hearing, the MPC Board may:

- Deny the proposed code text amendment;
- Deny specific provisions and/or amendments, and approve any subsequent amendments and/or provisions; or
- Modify specific language in the proposed amendment and approve, as modified.

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STAFF REPORT – CITY OF SHREVEPORT

PUBLIC ASSESSMENT: **There was no support and no opposition.**

MPC BOARD RECOMMENDATION: **The board voted 7/0 to recommend the application for approval.**

The information stated herein is the result of discussion by a staff review team. The Planning Commission and its Members will use all information made available to them in making their decision. A Planning Commission approval is a use approval only. The applicant is still responsible for complying with all other applicable Zoning Ordinance requirements and obtaining all necessary permits and approvals from other departments or agencies. This shall include, but not be limited to the requirements of the Zoning Administrator, building permits, liquor licenses, the parish health unit, and Certificates of Occupancy.

ORDINANCE NO. ____ OF 2022

AN ORDINANCE TO AMEND THE OFFICIAL ZONING MAP OF THE CITY OF SHREVEPORT UNIFIED DEVELOPMENT CODE, BY REZONING PROPERTY LOCATED SOUTH EAST CORNER OF EAST KINGS HIGHWAY AND EAST 70TH STREET, SHREVEPORT, CADDO PARISH, LA., **FROM R-A, RURAL AGRICULTURE ZONING DISTRICT TO C-4, HEAVY COMMERCIAL ZONING DISTRICT**, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO

BY:

SECTION I: BE IT ORDAINED by the City Council of the City of Shreveport, Caddo Parish, LA, in due, legal and regular session convened, that the zoning classification of property located on the southeast corner of East Kings Highway and East 70th Street, Shreveport, Caddo Parish, Louisiana, legally described below: be and the same is hereby changed **from R-A, Rural Agriculture Zoning District To C-4, Heavy Commercial Zoning District**

6.5 ACS. M/L – THAT PART OF LOT 1, HARTS ISLAND LYING S. OF 70TH ST. & E. OF E. KINGS HWY, LESS A TR. DESC. AS FOLLOWS: FROM THE INTERSECTION OF W'LY R/W OF EAST BERT KOUNS INDUSTRIAL LOOP (LA HWY 526) AND N'LY R/W OF E KINGS HWY, RUN N 56 DEG. 04 MIN. 30 SEC. W 695.50 FT. ALONG SAID N'LY R/W, THENCE CONTINUE ON R/W ALONG A CURVE TO THE LEFT WITH BEARING N 62 DEG. 05 MIN. 11 SEC. W 207.28 FT. AND RADIUS OF 989.63, THENCE CONT. ALONG SAID R/W N 68 DEG. 05 MIN. 52 SEC. W 334.17 FT., THENCE N 21 DEG. 54 MIN. 27 SEC. E 368.87 FT. TO HIGH BANK OF OLD SAND BEACH BAYOU, THENCE N 21 DEG. 54 MIN. 27 SEC. E 98.15 FT. TO MEAN LOW WATER LINE OF OLD SAND BEACH BAYOU, THENCE ALONG SAID LOW WATER LINE THE FOLLOWING 13 CALLS: N 55 DEG. 24 MIN. 06 SEC. E 162.55 FT., THENCE N 52 DEG. 32 MIN. 12 SEC. E 283.85 FT., THENCE N 87 DEG. 10 MIN. 48 SEC. E 22.74., THENCE S 44 DEG. 13 MIN. 54 SEC. E 57.63 FT., THENCE S 45 DEG. 55 MIN. 17 SEC. E 95.60 FT., THENCE S 44 DEG. 07 MIN. 06 SEC. E 96.61 FT., THENCE N 85 DEG. 23 MIN. 37 SEC. E 76.49 FT., THENCE N 67 DEG. 24 MIN. 40 SEC. E 111.22 FT., THENCE S 32 DEG. 52 MIN.30 SEC. E 102.29 FT., THENCE S 32 DEG. 52 MIN. 30 SEC. E 75.37 FT., THENCE S 19 DEG. 07 MIN. 39 SEC. E 192.64 FT., THENCE S 10 DEG. 50 MIN. 41 SEC. E 148.67 FT., THENCE S 32 DEG. 09 MIN. 49 SEC. E 178.41 FT. TO W'LY R/W OF E BERT KOUNS INDUSTRIAL LOOP, THENCE S'LY ALONG SAID R/W TO P.O.B. Section 37, T17N, R13W, Caddo Parish, Louisiana.

BE IT FURTHER ORDAINED that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items, or applications of this ordinance which can be given effect without the invalid provisions, items, or applications and to this end the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED that all ordinances or parts thereof in conflict herewith are hereby repealed.

22-122-C
Cross Development

draft

SHREVEPORT METROPOLITAN PLANNING COMMISSION OF CADDO PARISH
SUMMARY MINUTES OF THE PUBLIC HEARING JULY 6, 2022

A regularly scheduled public hearing of the Shreveport Metropolitan Planning Commission of Caddo Parish was held on Wednesday, July 6, 2022 at 3:00 p.m. at Government Plaza Chamber, 505 Travis Street, Shreveport, Caddo Parish, LA. The members met at 1:30 pm in the Metropolitan Planning Commission Conference Room for case manager presentations.

Members Present
Winzer Andrews, Chair
Rachel Jackson
Rose Wilson McCulloch
Bill Robertson
Harold Sater
Toni Thibeaux

Members Absent
Gabriel Balderas
Chris Elberson
Fred Moss, IV

Staff Present
Alan Clarke, Executive Director
Adam Bailey, Community Planning & Design Manager
Manushka Desgage, City Attorney's Office
Stephen Jean, Deputy Director
Reginald Jordan, Zoning Administrator
Austin Chen, Planner
Shari Culbet, Executive Assistant

The hearing was opened with prayer by **MS. JACKSON .** The Pledge of Allegiance was led by **MR. ROBERTSON.**

The meeting was called to order & the procedure for hearing the applications on today's agenda was explained. Speakers should speak clearly into the microphone & give their name & mailing address for further reference. Comments on any item not on the agenda will be limited to 3 minutes at the end of the public hearing. Any written comments that were submitted may be viewed in the public record files.

All decisions rendered by the Metropolitan Planning Commission are subject to appeal to the appropriate governing body, either the City Council or the Caddo Parish Commission. Appeals must be filed within 10 days from the date a decision is rendered by the Metropolitan Planning Commission.

A motion was made by MS. JACKSON, seconded by MRS. MC CULLOCH, to approve the minutes of the June 1, 2022 public hearing as submitted.

The motion was adopted by the following 6-0 vote: Ayes: Messrs. ANDREWS, ROBERTSON, & SATER and Mses. JACKSON, THIBEAUX & WILSON MC CULLOCH Nays: NONE. Absent: BALDERAS, ELBERSON & MOSS.

CONSENT AGENDA

PUBLIC HEARING

CASE NO. 22-122-C ZONING REQUEST

Applicant:	Cross Development
Owner:	Feist Properties, LLC
Location:	7000 Block of E Kings HWY (SE corner of E Kings Hwy and E 70th St)
Existing Zoning:	R-A
Request	R-A to C-4
Proposed Use:	Vehicle Repair – Major

These minutes are in condensed form and is intended to provide a record of all motions, votes and general topics of discussion. A video recording that provides a detailed record of all public comments is available for the entire proceeding. For more detailed information, please contact the MPC office at 673-6480.

Representative &/or support:
Michael Kelsch 4913 Shed Road Bossier City, La. 71111

Mr. Kelsch with Railey and Assoc. gave a description of the area andwork that would be done at the proposed site.

Opposition:
There was no opposition present.

A motion was made by MRS. WILSON MCCULLOCH, seconded by MR. ROBERTSON To approve.

The motion was adopted by the following 6-0 vote: Ayes: Messrs. ANDREWS, ROBERTSON, & SATER and Mses. JACKSON, THIBEAUX & WILSON MC CULLOCH Nays: NONE. Absent: BALDERAS, ELBERSON & MOSS.

END OF PUBLIC HEARING

OLD BUSINESS

NEW BUSINESS

OTHER MATTERS TO BE REVIEWED BY THE COMMISSION

CHAIR/BOARD MEMBER'S COMMENTS

ADJOURN 4:19 p.m.

Winzer Andrews, Chair **Secretary**

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STAFF REPORT – CITY OF SHREVEPORT

JULY 6, 2022

AGENDA ITEM NUMBER: 8
MPC Staff Member: Benjamin Koby
City Council District: D/ Grayson Boucher
Parish Commission District: 8/Jim Taliaferro

CASE NUMBER 22-122-C: ZONING REQUEST
APPLICANT: CROSS DEVELOPMENT
OWNER: Feist Properties, LLC
LOCATION: TBD E Kings Hwy (SE corner of E Kings Hwy and E 70th St)
EXISTING ZONING: R-A
REQUEST: **R-A to C-4**
PROPOSED USE: **Vehicle Repair- Major**

DESCRIPTION:

The applicant is requesting approval to change the zoning of a 6.5 Acre property from Rural-Agricultural to Heavy Commercial Zoning (C-4) for a Major Vehicle Repair Facility. The property to the north is zone as Open Space (OS). The property to the East is zoned as Heavy Commercial Zoning (C-4). Across King's Highway to the West and Southwest is a General Commercial Zoning District (C-3). Across King's Highway to the immediate South is a Rural-Agricultural(R-A) lot.

There are no prior cases for this site. Nearby relevant cases include: approval for rezoning R-A and OS to C-4 for a Vehicle Dealership with Outdoor display (20-10-C); approval for rezoning R-A to C-4 for a Vehicle Dealership (C-52-18); denial of rezoning from R-A to Community Business (B-3; C-3 under the UDC) for a Hospital (C-74-06). Hospitals were permitted in a B-2 district, so to avoid up-zoning unnecessarily, approval was given to rezone to B-2. For this case, Vehicle Repair- Major is not permitted in C-3, so C-4 would not be an unnecessary up-zoning.

Nearby neighborhoods include: Broadmoor, Dixie Garden, Pierremont, Shreve Island, South Broadmoor, Town South/Spring Lake

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REMARKS:

As stated in Article 4.3 of the Unified Development Code (UDC), Heavy Commercial Zoning District (C-4) is defined as *"The C-4 Heavy Commercial Zoning District is intended for areas of more intense commercial use, including uses related to motor vehicles and those that may require outdoor storage. Because of the impacts from more intensive commercial uses, the district regulations ensure that setbacks, buffering, and site development controls are in place to mitigate negative impacts on neighboring uses."* The permitted by right uses in C-4 zoning district include *Agriculture, Amusement Facility – Indoor, Amusement Facility – Outdoor, Animal Care Facility, Animal Shelter, Animal Shelter – Operated by Public Authority, Art Gallery, Arts Studio, Automated Teller Machine – Standalone, Body Modification Establishment, Brewery, Broadcasting Facility TV/Radio - With Antennae, Broadcasting Facility TV/Radio - Without Antennae, Bus Transfer Station, Retail Sales of Alcohol-Beer/Wine, Business Support Services, Car Wash, Commercial*

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STAFF REPORT – CITY OF SHREVEPORT

Facility For Pop-Up Use, Contractor Office, Cultural Facility, Day Care Center, Distillery, Drive-Through Facility, Dwelling – Above the Ground Floor, Educational Facility - Primary or Secondary Financial Institution, Financial Institution with Drive-Through, Food Truck and Trailer Vendor, Funeral Home, Furniture, Furnishings and Equipment Sales, Gas Station, Government Office, Greenhouse/Nursery – Retail, Healthcare Institution, Heavy Retail, Rental, and Service, Hotel, Industrial - Artisan Industrial Design, Industrial Services, Live Performance Venue, Lodge/Meeting Hall, Medical/Dental Office, Office, Retail Sales of Alcohol-Liquor ,Outdoor Dining, Parking Lot (Principal Use)Parking Structure (Principal Use)Passenger Terminal, Personal Service Establishment, Place of Worship, Public Park, Public Safety Facility, Public Works Facility, Reception Facility, Research and Development, Residential Care Facility, Restaurant Retail Goods Establishment Self-Service Ice Vending Unit, Self-Storage Facility: Climate-Controlled, Self-Storage Facility – Outdoor, Shelter Housing, Social Service Center, Soup Kitchen, Soup Kitchen, Accessory, Specialty Food Service, Storage Yard – Outdoor Utility, Vehicle Dealership – Enclosed, Vehicle Dealership – With Outdoor Storage/Display, Vehicle Operation Facility, Vehicle Rental – Enclosed Vehicle Rental – With Outdoor Storage/Display, Vehicle Repair/Service– Major, Vehicle Repair/Service – Minor Winery, Wireless Telecommunications – Attachments to Existing Structures (Other than Towers)Wireless Telecommunications – Modifications Farmers' Market, Temporary Outdoor Events, Temporary Sale of Non-Seasonal Merchandise and Temporary Seasonal Sales.

The C-4 district is designed for intense commercial uses, but not to be intrusive on neighboring uses. The area has been developing into a commercial corridor. Vehicle Repair- Major, which is a permitted use in a C-4 district, would likely not be out of place in the area. There is C-3 district to the east of the lot that is made up of large stores such as Lowes, Pet Smart, World Market and others. Directly to the East is C-4 zoning district that are used as vehicle dealerships. The nearest area that could be impacted by the rezoning is an R-1-7, single family Residential, zoning district that is approximately 400 feet to the north at the closest point. Due to the shape of the lot, it is more likely any intense commercial uses will be at least 700 feet away and would be buffered by the open space and the C-3 zoning district to the north of the lot.

In reference to the Shreveport-Caddo Great Expectations Master Plan, the tract of land consisting of 7600 E Kings Highway is planned for future use as a "Major Mixed-Use Center." Chapter 12 of the Great Expectations Master Plan defines a Major Mixed-Use Center as an area with medium-to-high-density office, residential, retail, and entertainment areas. **The site's existing R-A designation encourages low-density uses, which conflicts with the intentions of the Master Plan, whereas a C-4 zoning designation would allow for medium-to-high-density commercial and office uses onsite in the future. Since a C-4 zoning designation would work towards satisfying the vision of the Great Expectations Master Plan, and because the designation is not in conflict with immediate surrounding land uses, it is recommended that the MPC Board approves the applicant's request as proposed.**

Per UDC requirements, the applicant hosted a neighborhood participation meeting on June 9, 2022, at 10:00am. The meeting took place at 7561 E Kings Highway, Shreveport, LA 71115, a field to the

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STAFF REPORT – CITY OF SHREVEPORT

East of the site in question. The meeting took a total of 15 minutes and was attended by one member of the public. The meeting was hosted by Michael Kelsch (the engineer for the project) and Connor O'neal (the developer). The attendee asked about approximate location of the proposed site. The attendee voiced concerns about the screening practices and was shown the fence layout plan. Ultimately, he was not in clear support nor opposition of the project.

STAFF ASSESSMENT:

Based on the information contained in the application, and analysis of the facts of record, MPC Staff concludes that approval of rezoning from Rural-Agricultural (R-A) to Heavy Commercial (C-4) is warranted.

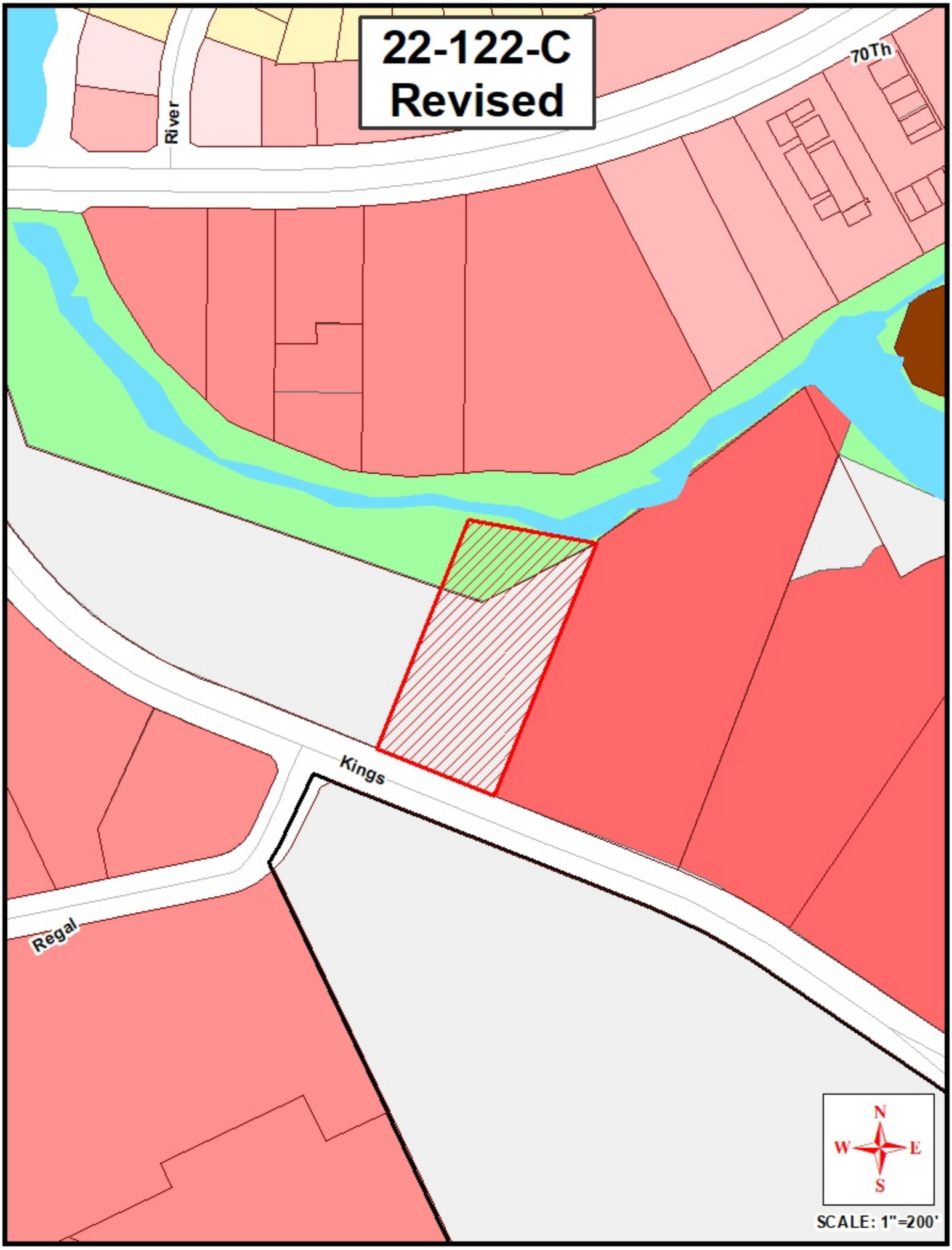
Alternatively, based on information provided at the hearing the MPC Board may also:

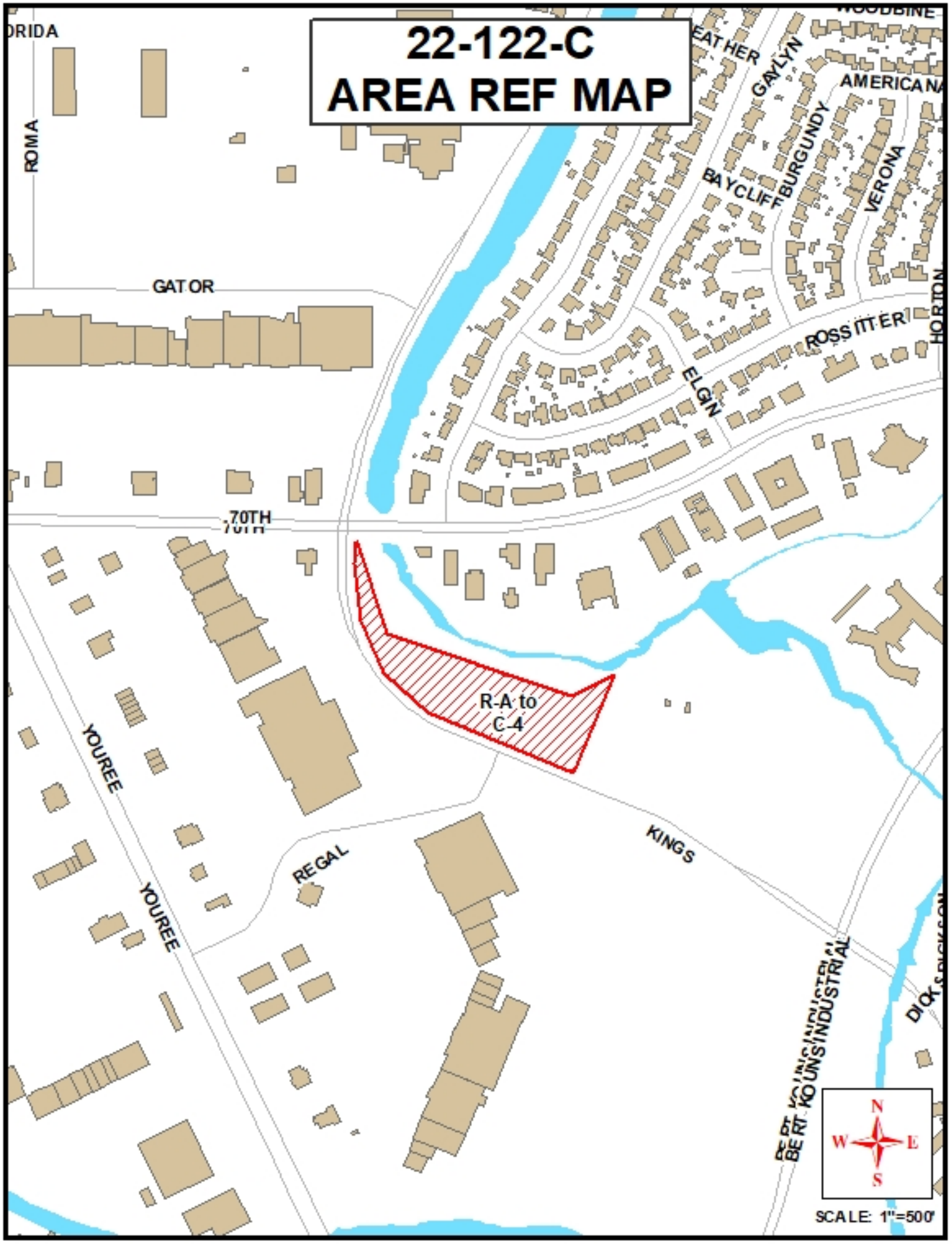
- **a.** Deny the Request
- **b.** Approve rezoning to a different zoning district
- **c.** Defer the request

PUBLIC ASSESSMENT: **One person spoke in support. There was no opposition.**

MPC BOARD RECOMMENDATION: **The board voted 6-0 to recommend the application for approval.**

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22-122-C
Revised
River
70Th
Kings
Regal
N
W
E
S
SCALE: 1"=200'


22-122-C
AREA REF MAP
ROMA
GATOR
70TH
YOUREE
YOUREE
REGAL
KINGS
ELGIN
ROSSITER
BAYCLIFF
BURGUNDY
VERONA
GAYLYN
AMERICANA
R-A to
C-4
N
W
E
S
SCALE: 1"=500'



06/06/2022


06/06/2022


06/06/2022


06/06/2022

NPP Meeting Invitation

Proposed Autobody Shop

Zoning Change

5/24/2022

Dear Neighbor:

Our Client, Cross Development, is planning an autobody shop on E. Kings Highway adjacent to Orr BMW in Shreveport.

The current site is R-A zoning. The proposed autobody shop will require C-4 zoning. The property is bordered by car dealerships (C-4 zoning), and thus the autobody shop use will be perfect for the area.

Because you are a nearby neighbor or otherwise interested in the neighborhood, I am inviting you to a meeting where you can learn more about what is proposed and present questions or concerns. Our application has to be heard by the Metropolitan Planning Commission and the City Council and we are required to do this before we submit our application to the Metropolitan Planning Commission

The meeting will take place:

> Thursday June 9, 2022 at 10:00 AM
> Vacant field to the west of 7561 E. Kings Highway, Shreveport, LA 71115 (Just west of the Orr BMW Car Dealership)

At the meeting I will provide a sign-in sheet to obtain email addresses, so that I can keep you updated if there are any changes to the project. If you cannot attend the meeting and would like to receive information from the meeting, please contact us at the address below. I hope to see you at the meeting on June 9 at 10:00 AM.

Sincerely,

Mike Kelsch, P.E.
Raley and Associates, Inc.
4913 Shed Rd
Bossier City, LA 71111
(318) 752-9023
Email: mike@raleyandassociates.com

OWNER	STREET AD	CITY	STATE	ZIP
Add Kings (	4514 Cole	Dallas	Tx	75205
Get Gordo	5656 Hilto	Baton Rou	La	70808
Ballard Inv	1935 East	Shreveport	La	71105
Feist Prope	Po Box 60	Shreveport	La	71136-6082
Rogers, Ka	625 Touch	Edmond	Ok	73003
Greenway	4731 Haze	Bossier Cit	La	71111-5340
Ray Baird F	1819 E 70t	Shreveport	La	71105
Red River E	Po Box 12	Alexandria	La	71315-2550
Eastgate A	109 North	Covington	La	70433-5093
Orr, Williar	3921 Mall	Texarkana	Tx	75501
Mullin, Her	Po Box 56	Shreveport	La	71135-5688
Thornhill, I	6310 River	Shreveport	La	71105
70th Stree	3217 Mabe	Shreveport	La	71103
Johnson, W	1096 Baux	Shreveport	La	71106
Centurion	1915 E 70t	Shreveport	La	71105
Hall Plaza L	1941 E 70t	Shreveport	La	71105
Shreveport	1800 West	Houston	Tx	77027
Ireit Shrev	Attn: Prop	Oak Brook	Il	60523
J&A Prope	9095 Mans	Shreveport	La	71118
Teach Prop	10503 East	Shreveport	La	71115
Broadmoo	295 Patton	Shreveport	La	71105
Emily Tran	505 Travis	Shreveport	La	71101

MetropolitanPlanningCommission

City of Shreveport | Caddo Parish

Unified Development Code Development Application

UDC Development Application and Review Packet

(Revised August 12, 2020)



Land Development Department
505 Travis Street, Suite 440
Shreveport, LA 71101 | phone 318-673-6480

City of Shreveport | Caddo Parish
MetropolitanPlanningCommission

Land Development
505 Travis Street | Suite 440 | Shreveport , LA | 71101
318-673-6480 | fax 318-673-6461

UDC DEVELOPMENT APPLICATION

Members of the MPC's Land Development department are available to outline the development review process, verify submittal requirements and identify UDC requirements specific to all development requests.

DO NOT WRITE IN THIS AREA-OFFICIAL USE ONLY

Date:_____ Planner:_____ Case No:_____ Application Fee: _____

1. PROPERTY INFORMATION

Project Name: CALIBER E. KINGS HWY	*Associated Case:*
Project Address/Location: NORTH SIDE OF E. KINGS HWY ≈ 0.25 MILES WEST OF E. BERT KOUNS IND. LP.	
Current Zoning District: R-A	*Proposed Zoning District (if applicable):* C-4
Parcel Number(s): 171329-001-0056-00	

2. CASE TYPE

- ☑ Zoning Map Amendment (Rezoning)
- ☐ Special Use Permit
- ☐ Preliminary & Final Plat (7 or more lots)
- ☐ Final Plat (Less than 7 lots)
- ☐ Re-Plat
- ☐ Planned Unit Development (PUD) Zoning Map Amendment and Preliminary Site Plan
- ☐ PUD Site Plan (Administrative)
- ☐ Small Planned Unit Development (SPUD) Zoning Map Amendment and Site Plan
- ☐ Public Right-of-Way Closure and Abandonment
- ☐ Site Plan Approval
- ☐ Site Plan Revision
- ☐ Site Plan Modification
- ☐ Other:_____

3. PARCEL DESCRIPTION

(existing platted subdivision name, block and lot designation; if un-platted, provide a detailed metes and bounds description)

SEE ATTACHED

4. GENERAL LOCATION OF PROPERTY

(street address and/or frontage, and distance to cross street)

NORTH SIDE OF E. KINGS HWY ≈ 0.25 MILES WEST OF E. BERT KOUNS IND. LP.

5. PROPOSED USE OF THE PROPERTY

☐ Single-Family Residential ☐ Multi-Family Residential ☐ Mixed-Use ☐ Townhouse Residential ☐ Duplex Residential ☑ Commercial ☐ Industrial

Provide a brief explanation, attach additional sheets, if necessary

CALIBER COLLISION AUTO BODY SHOP

City of Shreveport | Caddo Parish
MetropolitanPlanningCommission

Land Development
505 Travis Street | Suite 440 | Shreveport , LA | 71101
318-673-6480 | fax 318-673-6461

UDC DEVELOPMENT APPLICATION

6. ZONING INFORMATION		7. BUILDING INFORMATION	
Current Zoning District(s): R-A	Proposed Zoning District(s): C-4	Proposed Building Use(s):	AUTOBODY REPAIR SHOP
If more than one district, provide the acreage of each:	N/A	Existing Building(s) sq. ft. gross:	N/A
Special Purpose Overlay District (if applicable):	N/A	Proposed Building(s) sq. ft. gross:	16,100
Total Site Acres:	2.16 AC	Total sq. ft. gross (existing & proposed):	16,100
Off-Street Parking Required:	48	Proposed height of building(s):	Number of stories: 1
Off-Street Parking Provided:	81	Ceiling height of First Floor:	

8. DIMENSIONAL STANDARDS	
Lot Area (square footage): 2.16 AC / 94,090 SF	Lot Coverage (Total Area in square feet): 1.55 AC / 67,900 SQFT
Lot Coverage Percentage of Total Lot Area: ≈ 72%	

9. STORMWATER INFORMATION					
Existing Impervious Surface:	0	acres/square feet 0	Hazard Flood Area	☐ Yes	☑ No
Proposed Impervious Surface:	1.55	acres/square feet 67,900	Red River	☐ Yes	☑ No
Cross Lake Watershed	☐ Yes	☑ No	Wetlands	☐ Yes	☑ No

City of Shreveport | Caddo Parish
MetropolitanPlanningCommission

UDC City of Shreveport
Revised August 21, 2020

Land Development
505 Travis Street | Suite 440 | Shreveport, LA | 71101
318-673-6480 | fax 318-673-6461

UDC DEVELOPMENT APPLICATION

IMPORTANT NOTE ABOUT PROJECT CONTACT

If property owner designates an agent as the coordinator for the project, this person (the applicant) shall attend all necessary meetings and public hearings, will receive the agenda, recommendations, and case reports, and will communicate all case information to other parties as required. **All contact for this project will be made through the applicant listed below.**

NAME, ADDRESS, AND SIGNATURE OF ALL PROPERTY OWNERS: _ALL property owners must sign. All property owners must sign unless one person has the power of attorney to sign for others and that power of attorney is submitted with the application. A managing partner in a corporation may sign and submit written authorization. If in business name or corporation, list all persons owning 6% or more. Attach separate sheet if necessary.

APPLICANT CONTACT INFORMATION: Check if Primary Contact ☐

Name: CONNOR O'NEAL Company: CROSS DEVELOPMENT
E-mail: CONNOR@CROSSDEVELOPMENT.NET Phone: 469-951-8536 Fax:
Address: 4336 MARSH RIDGE RD City: CARROLLTON State: TX Zip: 75010

ARCHITECT CONTACT INFORMATION: Check if Primary Contact ☐

Name: JOHN MCCONNELL Company: NCA PARTNERS
E-mail: JMCCONNELL@NCAPARTNERS.COM Phone: 214-361-9901 Fax:
Address: 5645 MILTON ST. SUITE 610 City: DALLAS State: TX Zip: 75206

ENGINEER CONTACT INFORMATION: Check if Primary Contact ☑

Name: MICHAEL KELSCH Company: RALEY AND ASSOCIATES, INC.
E-mail: MIKE@RALEYANDASSOCIATES.COM Phone: 318-752-9023 Fax: 318-752-9025
Address: 4913 SHED RD City: BOSSIER State: LA Zip: 71111

CURRENT PROPERTY OWNER CONTACT INFORMATION: Check if Primary Contact ☐

Name: Armand Roos Company: Feist Properties, LLC
E-mail: AROOS@WWMLAW.COM Phone: 318 213 9290 Fax: 318 424 5128
Address: PO BOX 6092 City: Shreveport State: LA Zip: 71136-6092
Designee Contact Name: Email Address: Phone Number:

PROPERTY OWNER, CHECK ONE OF THE FOLLOWING:

___ I will represent the application myself; OR ✓ I hereby designate CROSS DEVELOPMENT *(name of project representative)* to act in the capacity as my agent for submittal, processing, representation, and/or presentation of this request. The designated agent shall be the principal contact person for responding to all requests for information and for resolving all issues of concern relative to this request.

ACKNOWLEDGEMENT:

I hereby certify that I am the owner of the property and further certify that the information regarding property ownership provided on this development application is true and correct.

Feist Properties, LLC
by Armand C Roos — Property Owner Signature — 5-18-22 Date

Applicant Signature — 5/18/22 Date

CC3825 **NOTICE TO THE PUBLIC** **Control # 22153**

Notice is hereby given that the Shreveport Metropolitan Planning Commission of Caddo Parish, LA, will hold a public hearing on Wednesday, July 6, 2022 at 3:00 p.m. in the **Government Plaza Chamber, 1st Floor, 505 Travis Street, Shreveport, LA,** for the purpose of considering the following subdivision applications &/or amendments to the City of Shreveport and Caddo Parish Unified Development Codes & the official Zoning Map for the Shreveport Metropolitan Planning Area of Caddo Parish, LA.

CASE NO. 22-122-C ZONING REQUEST: 7000 Block of E Kings HWY. Application by CROSS DEVELOPMENT for approval to rezone property located on the southeast corner of E Kings Hwy and E 70th St, from R-A Rural Agricultural Zoning District to C-4 Heavy Commercial Zoning District, being more particularly described as 6.5 ACS. M/L – THAT PART OF LOT 1, HARTS ISLAND LYING S. OF 70TH ST. & E. OF E. KINGS HWY, LESS A TR. DESC. AS FOLLOWS: FROM THE INTERSECTION OF W'LY R/W OF EAST BERT KOUNS INDUSTRIAL LOOP (LA HWY 526) AND N'LY R/W OF E KINGS HWY, RUN N 56 DEG. 04 MIN. 30 SEC. W 695.50 FT. ALONG SAID N'LY R/W, THENCE CONTINUE ON R/W ALONG A CURVE TO THE LEFT WITH BEARING N 62 DEG. 05 MIN. 11 SEC. W 207.28 FT. AND RADIUS OF 989.63, THENCE CONT. ALONG SAID R/W N 68 DEG. 05 MIN. 52 SEC. W 334.17 FT., THENCE N 21 DEG. 54 MIN. 27 SEC. E 368.87 FT. TO HIGH BANK OF OLD SAND BEACH BAYOU, THENCE N 21 DEG. 54 MIN. 27 SEC. E 98.15 FT. TO MEAN LOW WATER LINE OF OLD SAND BEACH BAYOU, THENCE ALONG SAID LOW WATER LINE THE FOLLOWING 13 CALLS: N 55 DEG. 24 MIN. 06 SEC. E 162.55 FT., THENCE N 52 DEG. 32 MIN. 12 SEC. E 283.85 FT., THENCE N 87 DEG. 10 MIN. 48 SEC. E 22.74., THENCE S 44 DEG. 13 MIN. 54 SEC. E 57.63 FT., THENCE S 45 DEG. 55 MIN. 17 SEC. E 95.60 FT., THENCE S 44 DEG. 07 MIN. 06 SEC. E 96.61 FT., THENCE N 85 DEG. 23 MIN. 37 SEC. E 76.49 FT., THENCE N 67 DEG. 24 MIN. 40 SEC. E 111.22 FT., THENCE S 32 DEG. 52 MIN.30 SEC. E 102.29 FT., THENCE S 32 DEG. 52 MIN. 30 SEC. E 75.37 FT., THENCE S 19 DEG. 07 MIN. 39 SEC. E 192.64 FT., THENCE S 10 DEG. 50 MIN. 41 SEC. E 148.67 FT., THENCE S 32 DEG. 09 MIN. 49 SEC. E 178.41 FT. TO W'LY R/W OF E BERT KOUNS INDUSTRIAL LOOP, THENCE S'LY ALONG SAID R/W TO P.O.B. Section 37, T17N, R13W, Caddo Parish, Louisiana.

Alan Clarke, Executive Director
Metropolitan Planning Commission
The Shreveport Times

FACT SHEET **CITY OF SHREVEPORT, LOUISIANA**

TITLE
A RESOLUTION IN SUPPORT OF AND ESTABLISHING A TAX INCREMENT FINANCING (TIF) DISTRICT, A PROPOSED PUBLIC IMPROVEMENT DISTRICT, WHOLLY WITHIN THE CITY LIMITS OF THE CITY OF SHREVEPORT, AND OTHERWISE PROVIDING WITH RESPECT THERETO.

DATE
12/21/2021

ORIGINATING DEPARTMENT
City Council

COUNCIL DISTRICT

SPONSOR
COUNCILMAN JAMES GREEN

PURPOSE
To support and consent to the City of Shreveport, District F, creating a TIF district – a public improvement district.

BACKGROUND INFORMATION
La. R S. 33:9038.32(3) requires that, "if the governing authority of a parish proposes to establish, by ordinance, an economic development district whose boundaries include any territory located within the corporate limits of a municipality, then the governing authority of the parish shall not adopt the ordinance to create any such district without the prior written consent of the governing authority of the municipality."

This resolution is to consent to the City of Shreveport, District F, for the creation of a TIF district wholly within the bounds shown in Exhibits A and B.

TIMETABLE
Introduction: December 28, 2021

Final Passage: December 28, 2021

ATTACHMENT(S)
Exhibit A
Exhibit B

SPECIAL PROCEDURAL REQUIREMENTS

ALTERNATIVES
(1) Adopt the ordinance as submitted, or (2) Amend the ordinance, or (3) Reject the ordinance.

RECOMMENDATION
Approval of this ordinance is recommended.

FACT SHEET PREPARED BY: Manushka Gracia-Desgage,
Assistant City Attorney

RESOLUTION NO. ____ OF 2021

A RESOLUTION IN SUPPORT OF AND ESTABLISHING A TAX INCREMENT FINANCING (TIF) DISTRICT, A PROPOSED PUBLIC IMPROVEMENT DISTRICT, WHOLLY WITHIN THE CITY LIMITS OF THE CITY OF SHREVEPORT, AND OTHERWISE PROVIDING WITH RESPECT THERETO.

BY COUNCILMEMBER: JAMES GREEN

WHEREAS, the City of Shreveport, District F, is considering the creation of a TIF district with the boundaries shown in EXHIBITS A and B, and;

WHEREAS, the boundaries of the district lie wholly within the City of Shreveport; and

WHEREAS, per La. R S. 33:9038.32(3), "if the governing authority of a parish proposes to establish, by ordinance, an economic development district whose boundaries include any territory located within the corporate limits of a municipality, then the governing authority of the parish shall not adopt the ordinance to create any such district without the prior written consent of the governing authority of the municipality."

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Shreveport in due, legal and regular session convened that the City of Shreveport consents to Caddo Parish's establishment of the "Amazon TIF District, State of Louisiana," with the boundaries shown in EXHIBIT A, said boundaries lying wholly within the City of Shreveport.

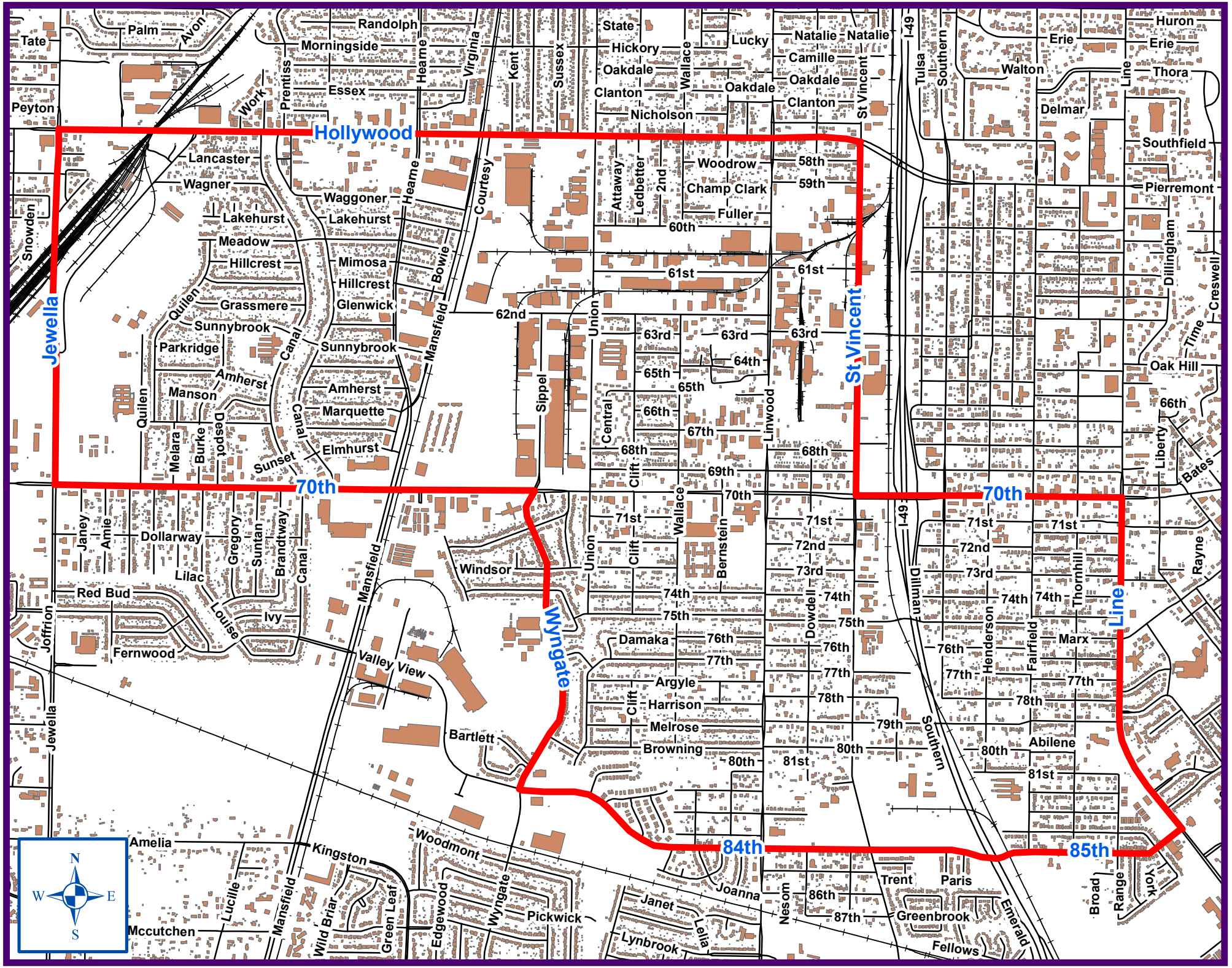
BE IT FURTHER RESOLVED that if any provision or item of this resolution or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this resolution which can be given effect without the invalid provisions, items or application, and to this end, the provisions of this resolutionare hereby declared severable.

BE IT FURTHER RESOLVED that all resolutions or parts thereof in conflict herewith are hereby repealed.

APPROVED AS TO LEGAL FORM:

_____

City Attorney's Office


Hollywood
Jewella
St Vincent
70th
Wyngate
Line
84th
85th
Tate
Palm
Avon
Peyton
Work
Randolph
Morningside
Essex
Prentiss
Heame
Virginia
Kent
Sussex
State
Hickory
Oakdale
Clanton
Nicholson
Lucky
Natalie
Camille
Wallace
St Vincent
I-49
Tulsa
Southern
Erie
Walton
Huron
Thora
Delmar
Southfield
Pierremont
Dillingham
Creswell
Time
Oak Hill
Liberty
Bates
Rayne
Thornhill
Marx
Abilene
Lancaster
Wagner
Snowden
Waggoner
Lakehurst
Meadow
Hillcrest
Mimosa
Glenwick
Courtesy
Attaway
Ledbetter
2nd
Woodrow
Champ Clark
Fuller
58th
59th
60th
61st
62nd
63rd
64th
65th
66th
67th
68th
69th
70th
71st
72nd
73rd
74th
75th
76th
77th
78th
79th
80th
81st
86th
87th
Bowie
Mansfield
Union
Sippel
Central
Clift
Linwood
Bernstein
Dowdell
Grassmere
Sunnybrook
Parkridge
Amherst
Marquette
Elmhurst
Quilen
Canal
Manson
Melara
Burke
Despot
Sunset
Janey
Amie
Dollarway
Gregory
Suntan
Brandtway
Lilac
Red Bud
Louise
Ivy
Fernwood
Joffrion
Windsor
Damaka
Valley View
Argyle
Harrison
Melrose
Browning
Bartlett
Amelia
Kingston
Woodmont
Joanna
Janet
Lynbrook
Pickwick
Mccutchen
Lucille
Wild Briar
Green Leaf
Edgewood
Nesom
Trent
Paris
Greenbrook
Emerald
Fellows
Broad
Range
York
Henderson
Fairfield
N
W
E
S

North:
Starts at Jewella & Hollywood and continues until Hollywood & St. Vincent Avenue:

East:
Starts at Hollywood and St. Vincent Avenue and runs southward to the intersection St. Vincent and 70th Street and continues east on 70th street to Line Ave and continues south on Line Avenue and stops at the Line Avenue and East 84th Street.

South:
Starts at Line Avene and East 84th Street and continues west until Wyngate Blvd. Continues North on Wyngate Blvd to the intersection of Wyngate and 70th and continues west until Jewella.

West:
Start at West 70th and Jewella and continue north and stop at Hollywood Avenue.

FACT SHEET **CITY OF SHREVEPORT, LOUISIANA**

TITLE
An Ordinance amending Section 10-69 of Chapter 10, Article IV, Division 2 of the City of Shreveport, Louisiana, Code of Ordinances with respect to the Fee and Term for alcoholic beverage handling employee cards, and to otherwise provide with respect thereto.

DATE

ORIGINATING DEPARTMENT
Shreveport Police Department

COUNCIL DISTRICT
City-wide

SPONSORS

PURPOSE
This ordinance amends Section 10-69 to the Code of Ordinances to update the ABO card processing fees; and to provide for the fees related to the respective classes of ABO employee cards.

BACKGROUND INFORMATION
The Shreveport Police Department ABO office proposes that upon the adoption of legislation that establishes two (2) classes of ABO employee handling cards the processing fees for the respective classes of cards is amended in relation thereto. This ordinance proposes that the current processing fees are increased from $24.00 to $40.00; and the replacement fee reduced from $24.00 to $20.00.

TIMETABLE
Introduction: October 12, 2021
Final Passage: October 26, 2021

ATTACHMENTS
2

SPECIAL PROCEDURAL REQUIREMENTS
N/A

FINANCES
NA

SOURCE OF FUNDS
NA

ALTERNATIVES
(1) Adopt the ordinance as submitted, or (2) Amend the ordinance, or (3) Reject the ordinance.

RECOMMENDATION
Approval of this ordinance is recommended.

FACT SHEET PREPARED BY: Corporal Carlos Glass-Bradley, Police

ORDINANCE NO. _____ OF 2021

AN ORDINANCE AMENDING SECTION 10-69 OF CHAPTER 10, ARTICLE IV, DIVISION 2 OF THE CITY OF SHREVEPORT, LOUISIANA, CODE OF ORDINANCES WITH RESPECT TO THE FEE AND TERM FOR ALCOHOLIC BEVERAGE HANDLING EMPLOYEE CARDS, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

BY COUNCILMEMBER:

BE IT ORDAINED by the City Council of the City of Shreveport, Louisiana in due, legal and regular session convened, that a new Section 10-69 be hereby added to Chapter10 of the City of Shreveport, Louisiana Code of Ordinances to read as follows: **Sec. 10-69. – Fee and Term**

S**ec. 10-69. - Fee and term.**

(a)Alcoholic beverage handling employee cards shall expire two years from the date of issuance.

(b)A processing fee of $40.00 will be charged for a new alcoholic beverage handling employee card application or for a renewal application of an existing alcoholic beverage handling employee card. The fee shall be non-refundable in the event a card denied.

(c)In addition to the fee provided in subsection (b) of this section and, except as otherwise provided in subsection (e) of this section, a processing fee of $26.00 will be charged for a criminal history check for a new alcoholic beverage handling employee card application or for a renewal application of an existing alcoholic beverage handling employee card. The fee shall be non-refundable in the event a card is denied.

(d)A fee of $20.00 will be charged for replacement of an alcoholic beverage handling employee card that is valid and in effect at the time of re-issuance. The expiration date for the replacement card shall be the same as the date on the original alcoholic beverage handling employee card. A

processing fee for a criminal history check shall not be charged for replacement of an alcoholic beverage handling employee card that is valid at the time of re-issuance.

(e)In the event that multiple cards are applied for at the same time (i.e., alcoholic beverage handling employee card and sexually oriented business employee card), only one processing fee for a criminal history check will be charged.

BE IT FURTHER ORDAINED that if any provision or item of this Ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this Ordinance which can be given affect without the invalid provisions, items or applications and to this end the provisions of this Ordinance are hereby declared severable.

BE IT FURTHER ORDAINED that all Ordinances or parts thereof in conflict herewith are hereby repealed.

BE IT FURTHER ORDAINED that this Ordinance shall become effective in accordance with the provisions of Shreveport City Charter Section 4.23.

THUS DONE AND ORDAINED by the City Council of the City of Shreveport, Louisiana.

APPROVED AS TO LEGAL FORM:

_____

City Attorney's Office