

**SHREVEPORT MUNICIPAL FIRE AND POLICE CIVIL SERVICE BOARD  
NOTICE OF A COMPETITIVE CIVIL SERVICE EXAMINATION  
AVIATION TASK FORCE COORDINATOR**

A written examination will be given within the next ninety (90) days, on a competitive basis to approved applicants for the purpose of placing names on the competitive employment list for the class of **AVIATION TASK FORCE COORDINATOR** in accordance with the provisions of the Municipal Fire and Police Civil Service Law and the rules of the Shreveport Civil Service Board.

Applications may be obtained from but must be returned to: Shreveport Municipal Fire and Police Civil Service Board located at 7300 Mansfield, Shreveport, Louisiana, 71108, Phone: 318-673-6719, Fax: 318-629-1986.

Completed applications and the required attachments must be received by Carol Bradley at the address listed above by: **Friday, September 30, 2011/Midnight**. Approved applicants will be notified of the exact date, time and location of the test at least five days prior to the examination date.

**NOTE: WRITE YOUR COMPLETE ADDRESS ON THE APPLICATION WHICH CONTAINS APARTMENT NUMBERS, THE CITY, STATE AND ZIP. PLEASE INDICATE THE POSITION YOU ARE APPLYING FOR ON THE APPLICATION.**

**QUALIFICATION REQUIREMENTS FOR ADMISSION TO EXAMINATION**

Unless otherwise specified, all requirements listed below must be met by the filing deadline for application for admission to the examination.

Must meet all requirements of the Municipal Fire and Police Civil Service Law, including being a Citizen of the United States. Must have a high school diploma or a valid certificate of equivalency issued by a state department of education. Must have at least eight (8) years of experience in suppression as a full-time paid employee in a fire department. Must have achieved Airport Fire Fighters certification as measured by NFPA 1003 standards or equivalent. After offer of employment, but before beginning work in this class, must pass a medical examination prepared and administered by the Appointing Authority, designed to demonstrate good health and physical fitness sufficient to perform the essential duties of the position, with or without accommodation.

**Copies** of the following **MUST BE ATTACHED** to your application for it to be considered:

- a. Proof of Citizenship, if not born in the United States.
- b. Birth Certificate.
- c. High School or GED equivalency certificate.
- d. Airport Fire Fighters certification as measured by NFPA 1003 standards or equivalent.

Carol Bradley

Secretary, Fire and Police Civil Service Board

Robert Madison

Chairman, Fire and Police Civil Service Board

**PLEASE POST AT ALL FIRE STATIONS AND PLACE IN DOCUMENT BOOKS  
Post from September 1, 2011 to September 30, 2011**

**DO NOT REMOVE BY ORDER OF  
THE MUNICIPAL FIRE AND POLICE CIVIL SERVICE BOARD**

**THE CITY OF SHREVEPORT IS AN EQUAL OPPORTUNITY EMPLOYER**