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Fifth Program Year CAPER

GENERAL

Executive Summary

The City of Shreveport has successfully completed its fifth year of the City's Five Year Consolidated Strategy Plan. Activities carried out during this period reflect the goals and objectives that were identified in the City's five year plan as well as those identified in the 2008 Annual Action Plan.

The city continues to provide varied housing opportunities as well as expanding opportunities for economic advancement for local residents.

The *Consolidated Annual Performance and Evaluation Report (CAPER)* is a detailed performance report on the City's expenditure of Community Development Block Grant (CDBG), Home Investment Partnership (HOME), and Emergency Shelter Grant (ESG) funds for the program year beginning January 01, 2008 and ending December 31, 2008. It contains information on all CDBG, HOME and ESG projects that were underway and/or completed during this program year. This report was prepared by the Department of Community Development, which administers Shreveport's CDBG, HOME and ESG programs.

The *CAPER* provides the U. S. Department of Housing and Urban Development (HUD) and citizens with a comprehensive view of the activities the City of Shreveport undertook. The *CAPER* reflects the grantee's overall performance, including whether activities, during the preceding year, made an impact on the goals and priorities identified in the Five-Year Consolidated Plan and the Annual Action Plan.

The purpose of this *CAPER* is to evaluate the achievement of the goals established in the Annual Action Plan portion of the Five-Year Consolidated Plan (2004-2008). Specifically, the plan describes the overall housing and community development needs of the City of Shreveport and outlines a five-year strategy that established priorities for addressing those needs.

The City of Shreveport receives three entitlement grants from HUD annually:

- Community Development Block Grant (CDBG), a program aimed at developing viable urban communities through the provision of decent housing, a suitable living environment and expanding economic opportunities for persons of very-low and low-income.

- HOME Investment Partnership Program (HOME), a program aimed to improve the quality of life and expand the supply of decent, safe and affordable housing for very low and low income persons.
- Emergency Shelter Grant (ESG), a program designed to help improve the quality of emergency shelters and transitional housing for the homeless, make available additional shelters, meet the costs of operating shelters, provide essential social services to homeless individuals, and help prevent homelessness.

For FY 2008, the City of Shreveport received a total of \$4,026,421 in new federal funding: CDBG - \$2,581,574; HOME - \$1,320,339; ADDI - \$9,111; and ESG - \$115,397.

General Section:

(1) Assessment of the one-year goals and objectives:

- a. The Consolidated Plan identified priority goals in the area of affordable housing, homelessness, special needs, anti-poverty, and economic development and other community development needs. The overall arching goals established are: to provide decent housing, provide a suitable living environment; and expand economic opportunities. Specific strategies that were addressed during the program year were housing, homelessness, special needs, anti-poverty and economic development.
- b. FY 2008 Summary of Project Funding and Project Accomplishments. All of the projects in the charts below were funded in part by CDBG, HOME or ESG program funds. All beneficiaries for these programs are low-and moderate income households or persons.

Community Development Block Grant (CDBG)			
FY 2008 Project Name	Budgeted	Expended	Beneficiaries
Special Project – Southern University Business Incubator	\$267,723.00	\$ 424,500.00	
Capital Improvements	\$300,000.00	\$ 302,875.89	10 streets
CDBG Housing (includes Paint Your Hear Out Shreveport, World Changers, Emergency Repairs, Handicap Accessibility, Rise the Roof, Limit Repair,)	\$834,037.00	\$1,192,785.34	294
Public Service (Youth and Elderly Services)	\$387,200.00	\$ 297,077.58	1893
Debt Service Reserve	\$ -0-	\$ -0-	
Total Commitment	-0-	\$ 132,368.19	
Total	\$1,788,960.00	\$2,349,607.00	2187/10 streets

Home Investment Partnership (HOME)			
FY 2008 Project Name	Budgeted	Expended	Beneficiaries
CHDO Set-Aside	\$ 198,100.00	\$ -0-	
CHDO Operating Expenses	\$ 66,000.00	\$ 52,488.71	
Homeownership Assistance (HAPPI)	\$ 313,234.00	\$ 792,322.29	58
Housing Activities	\$ 500,000.00	\$1,614,863.59	12
New Construction	\$ -0-	\$ -0-	
American Dream Downpayment Initiative (ADDI)	\$ 9,111.00	\$ 31,661.00	05
Total	\$1,086,445.00	\$2,491,335.59	75

Emergency Shelter Grant (ESG)			
FY 2008 Project Name	Budgeted	Expended	Beneficiaries
Essential Services	\$ 15,002.00	\$ 26,351.33	332
Homeless Prevention	\$ 17,310.00	\$ 30,468.80	384
Maintenance/Operational Services	\$ 83,085.00	\$ 148,010.90	1843
Total	\$115,397.00	\$ 204,831.03	2559

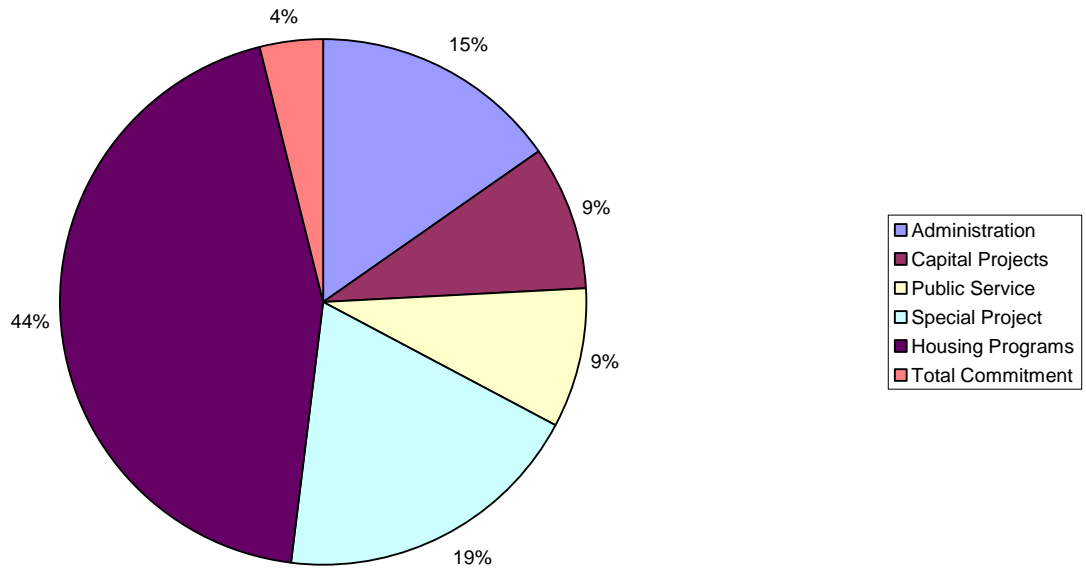
Program Income			
FY 2008 Project Name	Budgeted	Expended	Beneficiaries
Special Project - Southern University Business Incubator	-0-	\$225,500.00	
Homeownership Limited Repair	-0-	\$ -0-	
Paint Your Heart Out Shreveport	-0-	\$ -0-	
Total	-0-	\$225,500.00	

- c. The majority of the priority needs, goals and strategies were met. Program activities that were not completed within the established benchmarks were made priorities for the next program year. Specific to the Ramp program, this activity was contracted out to a third part contractor. We encountered some discrepancies with the agreed upon cost to perform the activities, which created a delay in implementing the work. Also, there has been a decrease in the number of requests for this service. A marketing campaign will be implemented to generate interest in this program.

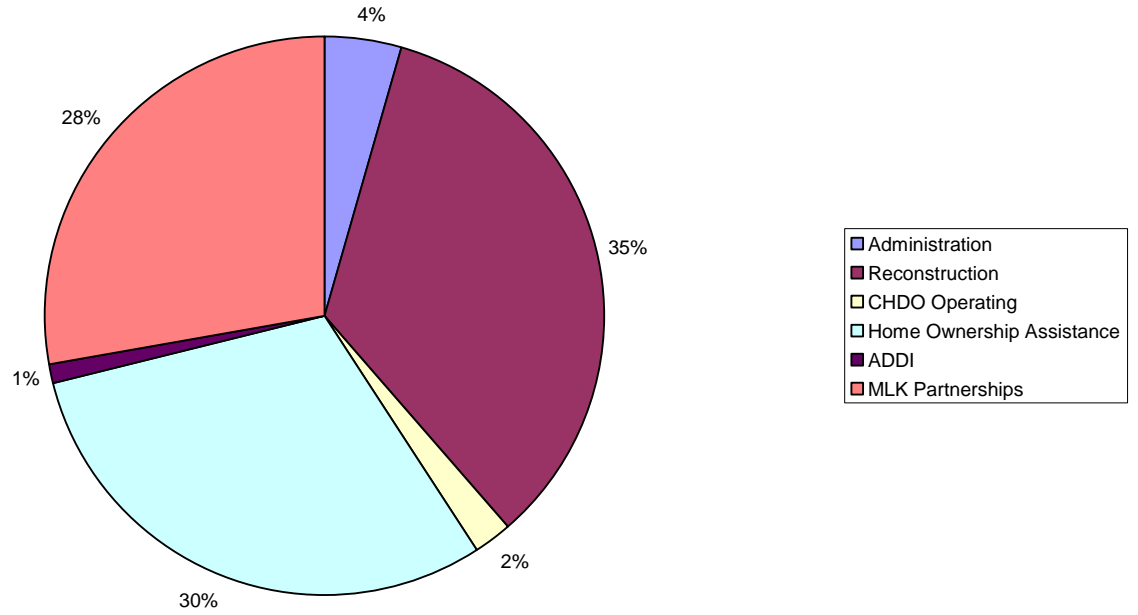
(2) Describe the manner in which the recipient would change its program as a result of its experiences.

Activities will only be proposed for funding in a program year when they are ready to be implemented not just because they have a high priority need.

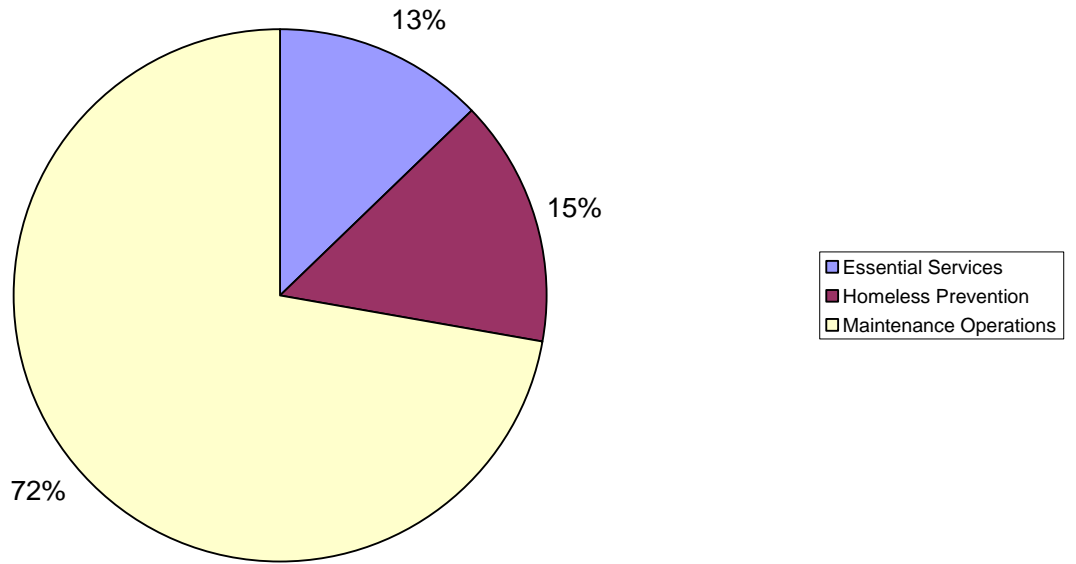
**2008 CDBG
Expenditures by Program Area
(Entitlement and Program Income)**



2008 HOME Program Expenditures



Emergency Shelter Grant 2008 Expenditures



(3) Affirmatively Furthering Fair Housing

- a. Summary of impediments to fair housing: lack of affordable housing; need of Fair Housing Education; cost of construction; predatory lending and limited income.
- b. The City has established partnership with community-based organizations to conduct home education classes; provide fair housing literature and seminars about predatory lending, affordable housing and other related issues. During FY 2008, the City continued to promote affordable housing through the housing assistance program (HAPPI), and expand the solicitation process for developers/contractors into other markets for new construction projects.

(4) Describe other actions in Strategic Plan or Action Plan taken to address obstacles to meeting underserved needs.

Obstacles to meeting underserved needs are: lack of funding – between increased construction/rehabilitation costs, decreased housing affordability, on-going poverty needs and economic decline. There is simply not enough money to meet the varied needs of Shreveport’s lowest income residents. The City sought additional funds through various grant opportunities to complement the HUD allocations in order to meet some of the underserved needs.

(5) Leveraging Resources

- a. The City of Shreveport continues to seek partnerships and to use its limited resources in a manner which leverages additional financial and human resources.

For example, private sector participation through the HAPPI Program is used to leverage resources. The City encourages the development of public/private partnerships for affordable housing development.

- b. How Federal resources from HUD leveraged other public and private resources.

Resources	Public	Private
Work Force Investment Act (W.I.A.)	\$2,317,100.00	
Section 108 Loan Guarantee Program	\$2,050,000.00	
HAPPI (Lender’s Participation)	-0-	\$3,496,176.00
State Emergency Shelter Grant (Match Contribution)	\$ 115,334.00	\$ 91,654.00

Federal Emergency Shelter Grant (Match Contribution)	-0-	\$ 100,983.00
Public Service Projects	-0-	\$ 506,339.18
LaJET	\$427,300.00	-0-
Paint Your Heart Out (Private Dollars)	-0-	\$ 8,750.00
Total	\$4,909,734.00	\$4,203,902.00

c. How matching requirements were satisfied.

The HOME matching requirement was satisfied by excess match carried over from the previous fiscal year and by 221 (D) Bonds. Sub-recipients are required to match funding with HOME, CDBG, and ESG grants as follows: CDBG (Public Service) 25% cash match and 75% in-kind; and ESG 100% match. Private lending institutions, low income housing tax credits, and bond financing provide a large portion of the funding for large scale housing projects. Although not a regulatory requirement, CHDO's are required to match operating funds dollar for dollar, and set-aside match is set at various amounts.

Managing the Process:

(1) Describe actions taken during the last year to ensure compliance with program and comprehensive planning requirements.

The Community Development staff worked closely with the assigned HUD representative to ensure compliance with program and comprehensive planning requirements. The City Attorney reviewed all legal concerns (policies and contracts). Procurement for goods and services followed the most stringent policy in place. Public service agencies were required to submit supporting documentation evidencing the eligibility of expenses.

Citizen Participation:

(1) Provide a summary of citizen comments.

A Public Notice was printed in the February 27, 2009 edition of the local newspaper announcing the availability of the Consolidated Annual Performance and Evaluation Report (CAPER) for 2008. Copies were made available at the Department of Community Development Office for review February 27, 2009 through March 26, 2009 during the hours of 8:30 a. m – 4:30 p. m. No comments were received.

The Department of Community Development held two public hearings (Tuesday, August 21, 2007 and Thursday, August 23, 2007) to inform citizens of identified community and economic development needs, the development of proposed activities and the anticipated status of funding in 2008.

An informational workshop was held on Thursday, August 09, 2007 at the Riverview Theater, 500 Clyde Fant Parkway, to discuss the application process for the Community Development Block Grant Public Services Program and Emergency Shelter Grants Program. Private non-profit agencies who furnish measurable services to low-and moderate income citizens within the City of Shreveport were invited to apply for funding.

Institutional Structure:

(1) Describe actions taken during the last year to overcome gaps in institutional structures and enhance coordination.

The City works closely with the United Way, Shreveport Housing Authority, local Foundations, state and local agencies and government, and other service providers to coordinate the delivery of services to city residents.

Following the public announcement of available funding a Review Committee critiques each application submitted and makes recommendations to the City of those programs that are best designed to address and achieve the goals stipulated in the proposals.

Monitoring:

(1) Describe how and the frequency with which you monitored your activities.

All subgrantees are monitored annually to provide technical assistance and ensure compliance with HUD regulations. The program monitoring staff conducts a comprehensive financial and programmatic review of all HUD funded programs. Agencies are also provided with on-going technical assistance as well as encouraged to attend workshops or conferences regarding issues such as procurement and contracting.

Each HUD funded agency receives technical assistance and monitoring visits from program staff during the program year. In addition, partner agencies are required to submit monthly progress reports to help staff identify projects or programs that may need adjustments or changes during the program year. Outputs and outcomes are tracked and budgets are monitored to aid in overall program analysis. Desk reviews are conducted using a checklist.

(2) Describe the results of your monitoring including any improvements.

Consistent monitoring and technical assistance have created a timeliness of expenditures, increased documentation of performance measures and more effective communication between the city and sub-grantees. In instances where there is a finding, a follow-up letter is sent. The follow-up letter will also identify and recognize successes. Corrective action must be taken within 30 days. When the Department of Community Development determines that a corrective action is satisfactory, a letter will be sent stating that the finding(s) is closed.

(3) Self Evaluation

a. Describe the effect programs have in solving neighborhood and community problems.

Rehabilitation, emergency repair, demolition, and other limited repair programs completed improved neighborhoods by reducing blight and the potential for future Code Enforcement violations.

b. Describe the process in meeting priority needs and specific objectives and help make community's vision of the future a reality.

Progress has been slow because of the time necessary to get some projects started.

c. Describe how you provided decent housing and a suitable living environment and expanded economic opportunity principally for low and moderate-income persons.

These concerns are addressed through CHDO's, a housing loan program, new construction, reconstruction/rehabilitation, rental housing, leased-purchase, and a small business loan program being available to low-to moderate income persons who would not otherwise be able to access these services.

d. Indicate any activities falling behind.

There were a myriad of new construction and emergency repair activities planned for 2008. The construction of a small business incubator in Shreveport's Martin Luther King neighborhood was delayed due to project cost increases was started in 2008. The small business incubator is slated for completion April 2009. Community Housing Development Organizations projects were hampered by land acquisition and permit issues. Groundbreaking for two of the CHDO projects was held in the last quarter of 2008 with construction to begin the first of the year.

e. Describe how activities and strategies made an impact on identified needs.

Considerable emphasis was placed on ensuring that the majority of all funds spent benefited low and moderate income persons. The Financial Summary Report in IDIS indicates that 100% of the funds benefited low to moderate income persons in various areas. A myriad of programs were funded including economic development, housing, infrastructure improvements, public service, and homeless programs.

f. Identify indicators that would best describe the results.

The City is satisfied with its performance during FY 2008. Based upon the goals identified in the Plan, the City is on its way in accomplishing the identified objectives. The City again successfully met HUD timeliness standards by achieving a year end spending ratio of 1.35. The City has followed the blueprint outlined in the CSP for the fifth year in this five-year plan.

Sweeping effort was placed on more effective use of CPD funds and increasing partnerships to leverage funds.

The indicators that would best describe the results through the various activities implemented in FY 2008 are: *Paint Your Heart Out Shreveport/World Changers* provided facade improvement and minor repairs efforts by 91 units. New housing efforts such as *Raise the Roof – 28*, *Limited Repair- 39*; and *Emergency Repair-26* made a significant impact in our neighborhoods along with other related housing activities to increase or maintain affordable housing units in this area by 197 units.

The city funded a variety of community development activities. Grants were awarded to fund 10 street overlays, 14 public service projects and other related community development projects. The city was involved in a variety of activities during the program year related to economic development opportunities, including job creation, training and workforce development.

2008 Asphalt Overlay				
Streets		Census Tract	Block Group	% Low - Mod
1.	Garden(Holtzman to Perrin)	207	1	75
2.	Jonquil (David Rains to Hilry Huckaby)	246.02	1	47
3.	Emery Street(Portland to Hearne	217	1	77
4.	Regent (Portland to Hearne)	217	1	77
5.	E. 76 th Street (Fairfield to Southern)	237	2	62
6.	Kemper (Fairfield to Thornhill)	238	4	68
7.	E. 76 th Street (Fairfield to Line)	237	2	62
8.	W. 69 th Street (Linwood to Wallace)	233	1	80
9.	Sanders (Jewella to Dead End)	235	6	70
10.	Bessie/Carrie (Portland to Marion)	218	2	100

g. Identify barriers that had a negative impact on fulfilling the strategies and overall vision.

There are many barriers that have a negative impact on fulfilling the strategies and the cost to perform the overall vision. However, the lack of resources to meet the monstrous needs in the community, along with the stringent lead-based paint requirements has hindered the progress of activities in this jurisdiction. The lack of certified, trained professionals in this area, and also, the lack of resources have hampered revitalization efforts.

h. Identify whether major goals are on target and discuss reasons for those that are not on target.

Housing construction (new and rehabilitation projects) remains one of the priority needs in the City of Shreveport. Renewed efforts are underway to seek qualified housing contractors who are willing to develop projects on a small scale. Land acquisition remains a challenge for new home construction. All other major goals are on target. Activities are being implemented as close to schedule as feasible. Monthly results meetings are held to review expenditures and accomplishments.

i. Identify any adjustments of improvements to strategies and activities that might meet your needs more effectively.

The city continues to make adjustments or improvements to strategies and activities to meet the needs more effectively. We continue to look at processes that are in place to determine if revisions or expansions can assist in the overall implementation of federally-funded programs. Short-term objectives are established on a fiscal year basis, and long-term objectives are being implemented to solidify the success of the Consolidated Plan.

Lead-Based Paint:

- (1) **Describe actions taken during the last year to evaluate and reduce lead-based paint hazards.**

At a minimum, housing inspectors are required to ensure that housing rehabilitation project contractors utilize safe work practices in accordance with Federal Lead-Based Paint regulations.

HOUSING

Housing Needs:

- (1) **Describe actions taken during the last year to foster and maintain affordable housing.**

The housing priorities addressed in FY 2008 included: *emergency repairs* (26 units), *handicapped accessibility* (07 units), *Paint Your Heart Out/World Changers* (91 units), *homeowner limited repair* (39 units), *Raise the Roof* (28 units), *Reconstruction/New Construction* (05 units) and 621 attended *Homebuyer Education classes*.

Through the efforts of a consortium of non-profits, eight new constructions were completed. Dialogue is on-going between the city and these and other non-profits to ensure they are kept abreast of all applicable training, conferences and funding opportunities.

Homebuyer Education Classes were conducted by Volunteers of America, Southern University at Shreveport, and Queensborough Neighborhood Association. Thirty nine classes were conducted and 621 participants attended.

Specific Housing Objectives:

- (1) **Evaluate progress in meeting specific objective of providing affordable housing, including the number of extremely low-income, and moderate-income renter and owner households comparing actual accomplishments with proposed goals during the reporting period.**

FY 2008 HOUSING ACTIVITIES								
Housing Activities	Units Completed	Persons Served	0% to 30% M.I.	31% to 50% M.I.	51% to 80% M.I.	# Black	# White	# Other
Reconstruction	5	5	5	0	0	5	0	0
Home Buyers Assistance Program Participation Initiative	58	149	0	13	45	54	4	0
PYHOS	78	108	33	36	9	74	4	0
Lease Purchase	0	0	0	0	0	0	0	0
Emergency Repairs	26	42	8	9	7	25	1	0
Handicap Accessibility	7	15	3	2	2	7	0	0
Homeowner Limited Repair	39	64	20	12	7	38	1	0
World Changers	13	18	4	8	1	12	1	0
Raise the Roof	28	47	12	10	6	28	0	0
American Dream Downpayment Initiative	1	5	0	0	0	1	0	0
TOTALS	255	453	85	90	77	244	11	0

NOTE:

- (2) **Evaluate progress in providing affordable housing that meets the Section 215 definition of affordable housing for rental and owner households comparing actual accomplishments with proposed goals during the reporting period.**

All new construction and rehabilitation units met Section 215 requirements of affordability.

- (3) **Describe efforts to address “worst case” housing needs and housing needs of persons with disabilities.**

Worst-case needs are addressed by moderate rehab, acquisition, new construction, substantial rehab and infrastructure provision for projects serving target populations.

Public Housing Strategy:

(1) Describe actions taken during the last year to improve public housing and resident initiatives.

The Housing Authority of the City of Shreveport is the major institution for housing for low income persons in this area. The Shreveport Housing Authority has not been designated as “troubled” by HUD, or otherwise performing poorly. The public housing is administered by a separate agency and is not part of the city structure.

The Housing Authority also submitted its FY 2008 Annual Plan for the Capital Fund which was certified as being consistent with the priorities as listed in the Consolidated Plan.

The PHA worked with the City and various agencies to create a mechanism for homeownership for public housing residents, homeless persons, and persons with special needs. In addition, the Housing Authority has worked in partnership with the City to provide temporary housing in emergency situations.

Barriers to Affordable Housing:

(1) Describe actions taken during the last year to eliminate barriers to affordable housing.

The City worked to address barriers to affordable housing development and availability in order to reduce the cost burden on low and moderate income residents by implementing the following strategies:

Expanded homebuyer education and credit repair classes to increase the stream of qualified homebuyers entering the housing market; and worked with Community Partners to develop a widely accessible lease/purchase program that will help builders find buyers for affordable homes.

HOME/ American Dream Down Payment Initiative (ADDI):

(1) Assessment of relationship of HOME Funds to Goals and Objectives

- a. Evaluate progress made toward meeting goals for providing affordable housing using HOME funds. Including the number and types of households served.**

All ADDI funds were used for the benefit of first time homebuyers. Funds were distributed on a first come basis, and used for downpayment, closing costs, principal reduction and buydown assistance. The total allocation was \$9,111.00.

(2) HOME Match Report

- a. Use HOME Match Report HUD-40107 to report on match contributions for the period covered by the Consolidated Plan program year.**

See Attachment

(3) HOME MBE and WBE Report

- a. Use Part III Form 40107 to report contracts and subcontractors with Minority Business Enterprises (MBE's) and Women's Business Enterprises (WBE's)**

Not Applicable

(4) Assessments

- a. Detail results of on-site inspections of rental housing.**

Twenty (20) rental housing units received annual inspections.

Rental Housing Inspections	
Name of Complex	No. of Units Inspected
Brookhaven I	05
Brookhaven II	03
The Bentley	04
Coventry	04
Southwood Gardens	04

All of the units satisfactorily passed inspection.

b. Describe the HOME jurisdiction's affirmative marketing actions.

All HOME subrecipients are required to outline an affirmative marketing plan in their application for funding. The City's Housing and Business Development Bureau has established procedures to affirmatively market affordable housing developed, rehabilitated or reconstructed with HOME funds.

c. Describe outreach to minority and women owned businesses.

The City, through its Fair Share Program promotes minority participation in all City projects and contracts. An extensive outreach effort is conducted annually to solicit minority and women business participation in the provision of services. All solicitations for bids, including Requests for Proposal and Statements of Qualification encourage minorities and women to apply. The goal is to have the majority of the contracts let to minority businesses. Included in this report is a chart detailing minority and women-owned participation.

HOMELESS

Homeless Needs

(1) Identify actions taken to address needs of homeless persons.

HOPE (Homeless Organizations Providing Empowerment) for the Homeless is the Continuum of Care organization in Northwest Louisiana. **HOPE** is a collaboration of over sixty (60) public and private organizations and individuals that have addressed the issue of homelessness in NWLA for more than fifteen years. By year 2014, all individuals and families facing homelessness in Northwest Louisiana will have alternatives and access to safe, decent and affordable housing and the resources and supports needed to sustain it.

The Coalition holds general membership meetings monthly in order to:

- Organize an annual planning process
- Collect needs data and inventory system capacity
- Determine and prioritize gaps in the homeless system
- Develop short and long term strategies with action steps
- Implement action steps of the plans.

(2) Identify actions taken to help homeless persons make the transition to permanent housing and independent living.

The *Housing First* approach is a national model utilized that implies emphasis on quick access to housing for the homeless. Crisis intervention, emergency services, screening and needs assessment occur first. Persons who become homeless have immediate, crisis needs that need to be accommodated, including the provision of emergency shelter. Early screenings of challenges and resources that will affect the re-housing plan are necessary. The provision of services to help persons access and sustain housing includes working with clients to identify affordable units, access housing subsidies, and negotiate leases. Clients may require assistance to overcome barriers, such as poor tenant history, credit history and discrimination based on ethnicity, gender, family make-up and income source. The provision of case management occurs (1) to ensure individuals and families have a source of income through employment and/or public benefits, and to identify service needs before the move into permanent housing and (2) to work with families and individuals after the move into permanent housing to help solve problems that may arise that threaten the clients' tenancy including difficulties sustaining housing or interfacing with landlords and to connect them with community-based services to meet long term support service needs.

(3) Identify new Federal resources obtained from Homeless SuperNOFA

HOPE 2008 Continuum of Care Homeless Assistance Awards	
NAME	FUNDING
Biedenharn Center for Women's Issues	\$252,208.00
GAPS (Gateway and Accesst Permanent Solutions)	197,400.00
Hope House	33,944.00
HOPS (Housing Opportunities with Permanent Solutions).	145,268.00
Project Intranet	62,133.00
Mercy Center	176,400.00
Community Support Programs, Inc. (Bridges)	263,208.00
Project Next Step	161,481.00
Caddo Parish School Board	85,073.00
Project Pathways	125,200.00
Community Support Programs, Inc. (Reach)	301,902.00
Shelter Plus Care I	361,920.00
Shelter Plus Care III	220,800.00
Supervised Independent Living	324,101.00
Supportive Housing I	102,864.00
Thresholds	93,536.00
Transitional Housing	91,536.00
Total	\$2,999,078.00

Specific Homeless Prevention Elements

(1) Identify actions taken to prevent homelessness.

Subgrantee agreements were signed with two entities to provide for their Homeless Prevention Programs to assist at-risk families with rent, utilities and case management.

Emergency Shelter Grants (ESG)

(1) Identify actions to address emergency shelter and transitional housing needs of homeless individuals and families (including significant sub-populations such as those living on the streets).

The City through partnership with various homeless providers assist clients through a step-by-step progression of housing and services that begins with outreach, includes shelter, then transitional housing with treatments (if applicable) followed by permanent housing.

For those described as chronically homeless (single persons with disabilities on the streets or in shelters for a year or more or experiencing four or more episodes of homelessness in last three years), efforts are made to provide permanent supportive housing (housing with services).

(2) Assessment of Relationship of ESG Funds to Goals and Objectives

a. Evaluate progress made in using ESG funds to address homeless and homeless prevention needs, goals, and specific objectives established in the Consolidated Plan

The Emergency Shelter Grant funds provided basic services to homeless persons. These funds constituted a small portion of the entitlement fund allocations. They are primarily used for operational support for emergency shelters. Less than 1% of the funds were used to support essential services and homeless prevention, with the remaining funds being used for operations.

b. Detail how ESG projects are related to implementation of comprehensive homeless planning strategy, including the number and types of individuals and persons in households served with ESG funds.

Emergency Shelter grant funds play a major role in providing homeless services. All allocations of funding are aligned with the Con Plan and the

continuum of care. Priority is given to activities that are filling a gap in the continuum of care. In 2008, there were 2559 beneficiaries served: 384 (15%) received homeless prevention assistance, 332 (13%) received essential services and 1843 (72%) maintenance and operational services through shelters.

(3) Matching Resources.

Recipients are required to secure a 1:1 match. There was a wide variety of sources of match, including in-kind contributions, government grants, foundation grants, United Way, volunteer time, staff salaries and private donations. There are 2.9 million dollars in Continuum of Care funding leveraged for homeless activities.

(4) N/A

(5) Activity and Beneficiary Data

a. Completion of attached Emergency Shelter Grant Program Performance Chart and other reports showing ESGP expenditure by activity. Also describe any problems in collecting, reporting, and evaluating the reliability of this information.

See attached chart. There were no problems encountered in collecting, reporting, and evaluating the data.

b. Homeless Discharge Coordination

i. As part of the government developing and implementing a homeless discharge coordination policy, ESG homeless prevention funds may be used to assist very low-income individuals and families at risk of becoming homeless after being released from publicly funded institutions such as health care facilities, foster care or other youth facilities, or corrections institutions or programs.

c. Explain how your government is instituting a homeless discharge coordination policy, and how ESG homeless prevention funds are being used in this effort.

Homeless Discharge Coordination activities are carried out by HOPE for the Homeless, the Continuum of Care organization. HOPE does not receive ESG funds for this function. HOPE was instrumental in the establishment of the Louisiana Advocacy Coalition for the Homeless (LACH). These agencies interface with correction officials and Department of Health and Hospitals (DHH) leadership to initiate planning

policies and procedures that will not release residents of state hospitals or correction facilities into homelessness.

COMMUNITY DEVELOPMENT

Community Development

(1) Assessment of Relationships of CDBG Funds to Goals and Objectives

- a. **Assess use of CDBG funds in relation to the priorities, needs, goals, and specific objectives in the Consolidated Plan, particularly the highest priority activities.**

The major focus of the Department of Community Development, as the administrating entity for HOME, CDBG and ESG, was to support the goals and objectives identified in the Consolidated Plan. All funds expended addressed one or several goals outlined in the plan or an amendment to the Consolidated Strategy Plan.

- b. **Evaluate progress made toward meeting goals for providing affordable housing using CDBG funds, including the number and types of households served.**

The City of Shreveport is committed to providing decent housing, a suitable living environment and expanded economic opportunities. In 2008, 26 units received emergency repairs and 39 units received limited repairs and an additional 91 units received minor repairs. Through a leased purchase agreement with Fannie Mae, a gated community (Shepherd Place) was developed and all 22 units are occupied. Thirteen (13) new homes were constructed in 2008. Homeownership remains a priority, 58 persons went through the Homebuyers Assistance Program. The primary strategies associated with Public Services are aimed at providing public supportive services for low-to-moderate income youth, seniors and homeless individuals through programs such as recreational activities, elderly meals-on-wheels, after-school programs, health care and homeless prevention activities were provided to 4,452 youth, elderly and homeless individuals.

- c. **Indicate the extent to which CDBG funds were used for activities that benefited extremely low-income, low-income, and moderate income persons.**

The City of Shreveport undertook activities that ensured that low-and-moderate income households received maximum benefit from the entitlement funds. One hundred percent of CDBG funds expended benefited low and moderate income persons. The majority of these funds benefited low-to-moderate income areas. CDBG-funded activities consisted of multiple programs intended to benefit various persons and places.

(2) Changes in Program Objectives

- a. Identify the nature of and the reasons for any changes in program objectives and how the jurisdiction would change its program as a result of its experiences.**

There were no significant changes in the program objectives.

(3) Assessment of Efforts in Carrying Out Planned Actions

- a. Indicate how grantee pursued all resources indicated in the Consolidated Plan.**

The City of Shreveport pursued all resources identified in the 2008 Annual Action Plan and the Consolidated Plan.

- b. Indicate how grantee provided certifications of consistency in a fair and impartial manner.**

The City certified consistency to the Consolidated Strategy Plan to local applicants in a fair and impartial manner. All requests for a Certification of Consistency with the Consolidated Plan were reviewed by the Department of Community Development and executed by the Mayor.

- c. Indicate how grantee did not hinder Consolidated Plan implementation by action or willful inaction.**

The city of Shreveport did not hinder consolidated plan implementation in any manner.

(4) For Funds Not Used for National Objectives

- a. Indicate how use of CDBG funds did not meet national objectives.**

All CDBG funds used met one or more of the three national objectives.

- b. Indicate how did not comply with overall benefit certification.**

Not applicable.

(5) Anti-displacement and Relocation – for activities that involve acquisition, rehabilitation or demolition of occupied real property

- a. **Describe steps actually taken to minimize the amount of displacement resulting from the CDBG-assisted activities.**
- b. **Describe steps taken to identify households, businesses, farms or nonprofit organizations who occupied properties subject to the Uniform Relocation Act or Section 104(d) of the Housing and Community Development Act of 1974, as amended, and whether or not they were displaced, and the nature of their needs and preference.**
- c. **Describe steps taken to ensure the timely issuance of information notices to displaced households, businesses, farms, or nonprofit organizations.**

No residents or businesses were displaced.

(6) Low/Mod Job Activities – for economic development activities undertaken where jobs were made available but not taken by low- or moderate income persons

- a. **Describe actions taken by grantee and businesses to ensure first consideration was or will be given to low/mod persons.**

Loan recipients are informed that first priority is always given to low and moderate income persons as a result of the assistance from the city. A provision is included in all contractual documents stipulating the federal requirements regarding low-to-moderate income hires.

- b. **List by job title all of the permanent jobs created/retained and those that were made available to low/mod persons.**

- (1) Bodyman and Helper (auto body repair)
- (2) Caregivers (child care)
- (1) Sales Associate
- (1) Cashier
- (1) Machine Operator
- (1) Car Wash Manager
- (3) Certified Nursing Assistants
- (1) Home Health Aide
- (1) Manager/Presser (dry cleaning business)
- (2) Restaurant Cooks
- (1) Kitchen Assistant

- (1) Restaurant Waiter
- (3) Day Care Teachers

- c. **If any of jobs claimed as being available to low/mod persons require special skill, work experience, or education, provide a description of steps being taken or that will be taken to provide such skills, experience, or education.**

On-the-job training for new employees hired was provided by the employer to develop the necessary skills to increase their productivity and experience.

(7) Low/Mod Limited Clientele Activities – for activities not falling within one of the categories of presumed limited clientele low and moderate income benefit

- a. **Describe how the nature, location, or other information demonstrates the activities benefit a limited clientele at least 51% of whom are low-and moderate-income.**

Through the application process of sub-grantees, the beneficiaries are determined to be eligible for services under HUD programs. The department receives documentation from sub-grantees to substantiate the number of low and moderate income limited clientele being served.

(8) Program income received

- a. **Detail the amount of program income reported that was returned to each individual revolving fund, e.g., housing rehabilitation, economic development, or other type of revolving fund.**

There was no program income received.

- b. **Detail the amount repaid on each float-funded activity.**

There were no float-funded activities during the report year.

- c. **Detail all other loan repayments broken down by the categories of housing rehabilitation, economic development, or other.**

There were no other loan repayments during the report year.

- d. **Detail the amount of income received from the sale of property by parcel.**

None

(9) Prior period adjustments – where reimbursement was made this reporting period for expenditures (made in previous reporting periods) that have been disallowed, provide the following information:

a. The activity name and number as shown in IDIS;

None

b. The program year(s) in which the expenditure(s) for the disallowed activity was reported;

None

c. The amount returned to line-of-credit or program account; and

None

d. Total amount to be reimbursed and the time period over which the reimbursement is to be made, if the reimbursement is made with multi-year payments.

None

(10) Loans and other receivables

a. List the principal balance for each float-funded activity outstanding as of the end of the reporting period and the date(s) by which the funds are expected to be received.

There were no float-funded activities during the report period.

b. List the total number of other loans outstanding and the principal balance owed as of the end of the reporting period.

None

c. List separately the total number of outstanding loans that are deferred or forgivable, the principal balance owed as of the end of the reporting period, and the terms of the deferral or forgiveness.

None

d. Detail the total number and amount of loans made with CDBG funds that have gone into default and for which the balance was forgiven or written off during the reporting period.

None

- e. **Provide a List of the parcels of property owned by the grantee or its subrecipients that have been acquired or improved using CDBG funds and that are available for sale as of the end of the reporting period.**

None

(11) Lump sum agreements

- a. **Provide the name of the financial institution.**

None

- b. **Provide the date the funds were deposited.**

None

- c. **Provide the date the use of funds commenced.**

None

- d. **Provide the percentage of funds disbursed within 180 days of deposit in the institution.**

None

(12) Housing Rehabilitation – for each type of rehabilitation program for which projects/units were reported as completed during the program year

- a. **Identify the type of program and number of projects/units completed for each program.**

- b. **Provide the total CDBG funds involved in the program.**

- c. **Detail other public and private funds involved in the project.**

HOUSING REHABILITATION PROJECTS	
Type of Program	Units Completed
Emergency Repair	26
Homeowner Limited Repair	39
Reconstruction/New Construction	05
Handicap Accessibility	07
Paint Your Heart Out Shreveport (PYHOS) (minor repairs)	78
Raise the Roof	28
World Changers	13
Lease Purchase	00
American Dream Downpayment Initiative	01
CDBG Expenditure for Rehabilitation	
Type of Program	
Emergency Repair	\$104,217.37
Homeowner Limited Repair	\$590,990.30
Reconstruction/New Construction	\$372,882.00
Handicap Accessibility	\$42,766.57
Paint Your Heart Out Shreveport (PYHOS) (minor repairs)	\$315,674.21
Raise the Roof	\$151,106.10
World Changers	\$16,640.00
Lease Purchase	\$0.00
American Dream Downpayment Initiative	\$9,100.00
TOTAL	1,603,376.55

(13) Neighborhood Revitalization Strategies – for grantees that have HUD-approved neighborhood revitalization strategies

- a. **Describe progress against benchmarks for the program year. For grantees with Federally-designated EZs or ECs that received HUD approval for a neighborhood revitalization strategy, reports that are required as part of the EZ/EC process shall suffice for purposes of reporting progress.**

The City of Shreveport does not presently have an approved Neighborhood Revitalization Strategy

Antipoverty Strategy

- (1) **Describe actions taken during the last year to reduce the number of persons living below the poverty level.**

CDBG funds are concentrated in poverty neighborhoods or support programs whose activities benefit residents of poverty neighborhoods or residents of extreme poverty. Capital projects, housing, clearance and demolitions were completed in census tracts with poverty rates 20 percent or higher.

Federal assistance constituted a portion of the overall City revenue that benefited areas of high poverty concentration. CDBG, HOME & ESG programs supported health, housing, economic development, job training and social programs that directly benefited low-to-moderate income citizens. The City will continue to fund agencies that provide supportive services, job training, jobs and housing to low and very low income persons, special needs, public housing residents, and the homeless. Temporary assistance has been given to several nonprofits to transition these persons to self-sufficiency.

In addition, the City administers several programs that are instrumental in the fight against poverty, Workforce Investment Act and LaJET and STEPS.

NON-HOMELESS SPECIAL NEEDS

Non-Homeless Special Needs

- (1) **Identify actions taken to address special needs of persons that are not homeless but require supportive housing, (including persons with HIV/AIDS and their families).**

Enhanced handicap accessibility by providing funding for seventeen (7) wheelchair ramps to be constructed;

Provided funding to three (03) organizations for the delivery of services to 91 persons with disabilities or severe mental illness, including case management, referrals, and counseling; and

Provided funding to two (02) non-profits to deliver services to 288 seniors including, but not limited to, feeding programs and free medication,

Specific HOPWA Objectives

Overall Assessment of Relationship of HOPWA Funds to Goals and Objectives

Not applicable, the City of Shreveport is not the recipient of HOPWA funds

OTHER NARRATIVE

Include any CAPER information that was not covered by narratives in any other section.

none

Other Reports and Information

Citizen Comments:

The City of Shreveport invites citizens to comment on the 2008 Consolidated Annual Performance and Evaluation Report (CAPER) to be submitted the United States Department of Housing and Urban Development.

Please include your name and address along with your comments (optional)

THERE WERE NO COMMENTS RECEIVED

Comment:

Name: _____

Address: _____

Comment:

Name: _____

Address: _____

Comment:

Name: _____

Address: _____

CDBG Financial Report

HOME Match Report

IDIS Reports