SUMMARY MINUTES CITY COUNCIL ADMINISTRATIVE CONFERENCE NOVEMBER 11, 2002

- 1. Call to Order. The Administrative Conference of the City Council of the City of Shreveport, State of Louisiana, was called to order by Chairman Roy Burrell, at 3:20 p.m., Monday, *November 11, 2002,* in the Government Chambers in Government Plaza (505 Travis Street).
- 2. Invocation was given by Councilman Stewart.

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- 3. Roll Call. The following members were Present: Councilman, Stewart, Carmody, Serio, Spigener, Shyne and Burrell. 6. Absent: Councilman Huckaby (sick). 1.
- **4. Approve Minutes:** √Summary Admin. Conference (Oct 21) √Council Meeting (Oct 22)
- 5. Awards, Recognition of Distinguished Guests, and Communications of the Mayor which are required by law.
- **6.** Public Hearing: 2003 Budget Appropriation Ordinances (Ord. Nos. 161 thru 177 and Ord. No.180).
- 7. <u>Confirmations and/or Appointments, Adding Legislation to the Agenda and Public</u> Comments:
 - A. Confirmations and/or Appointments:

Appointments: Charla Maxedon, Assistant Director of DOS.

Greater Human Relations Commission: Munir Bader.

- B. Adding Legislation to the Agenda.
- C. Public Comments (Agenda Items to be Adopted).
- 8. CONSENT AGENDA LEGISLATION.
 - A. TO INTRODUCE RESOLUTIONS AND ORDINANCES (not to be adopted prior to November 26:

RESOLUTIONS: None.

ORDINANCES:

- To create and establish a no parking anytime zone: Both sides of Business Park Dr. between East Bert Kouns and Fern Avenue. (D/Serio)
- **B. TO ADOPT RESOLUTIONS AND ORDINANCES:**

RESOLUTIONS:

- Authorizing the Mayor to execute a Donation Agreement between the City of Shreveport and Norris Ferry Road, L.L.C., for private water and sewerage main extensions serving St. Charles Pl. Sub'd., Units No. 1 and 2. (D/Serio)
- 161 Rejecting bids received on Courtesy Lane Bridge Replacement.
- Declaring the City's interest in certain adjudicated properties, as surplus. (Redbud Heights Sub'd, Greenwood Rd. and Westwood Park Drive). (G/Burrell)
- Declaring the City's interest in certain adjudicated properties, as surplus. (501 West 82nd St.) (D/Serio)
- Declaring the City's interest in certain adjudicated properties, as surplus. (Lot 21, Blk. 2, W Shreveport). (A/Huckaby)

ORDINANCES:

- 156 Closing and abandoning a 15 foot wide retained utility and drainage easement adjacent to Lot 31, North Pierremont Subdivision. (B/Stewart)
- 178 Closing and abandoning Ellison Street running between Baxter and Tate Streets, Roosevelt Sub'd. (F/Shyne)
- To supplement and amend Section 2 of Ord. No. 27 of 1948 parking meter zones to provide for the inclusion of a space on the N. side of the 1500 block of Glen Oak Place beginning 180 feet E. of Linwood Ave. and extending along the N. of Dowdell St. and shall conform with all other sections of Ord. No. 27 of 1948 and all amendments thereto, and that the maximum time limit for this meter zone shall be two (2) hours. (B/Stewart)

9. <u>REGULAR AGENDA LEGISLATION</u>:

A. RESOLUTIONS ON SECOND READING AND FINAL PASSAGE OR WHICH REQUIRE ONLY ONE READING:

- Authorizing the exchange of certain surplus public property (police canine). (Postponed on Oct. 22)
- Authorizing the Mayor to execute on behalf of the City of Shreveport a servitude of passage with the Caddo/Bossier Port Commission. (D/Serio)
- 157 Authorizing the Mayor to execute a professional services agreement between

- Shreveport Marketing L.L.C. and the City of Shreveport. (A/Huckaby)
- Authorizing the employment of special legal counsel to represent the Airport Authority of the City of Shreveport.
- Authorizing the acceptance of a donation in the amount of \$5,000 from Centenary College of LA (docking facility at Ford Park on Cross Lake).
- Providing that no railroad shall operate remote controlled locomotives within the boundaries of Shreveport until certain safety considerations are met. (G/Burrell)
- Providing for the canvassing of the Returns and declaring the results of the Special Election held in the City of Shreveport on Tuesday, Nov. 5, 2002 relative to authorizing the levy and collection of an additional one-fourth percent Sales and Use Tax.
- Making application to the State Bond Commission and the LDEQ for the issuance of not to exceed \$5 million of Sewer Revenue Bonds.
- Supplementing Res. No. 28 of 2002 of the City Council of the City of Shreveport, State of LA (Suntrust Leasing Corp).
- Stating the City's endorsement of Endara Enterprises LLC for participation in the LA Enterprise Zone Program. (A/Huckaby)

INTRODUCTION OF RESOLUTIONS (not to be adopted prior to Nov. 26):

- Authorizing the Mayor to execute a Cooperative Endeavor Agreement with the Shreveport Opera Guild relative to the production of the 28th Annual Les Boutiques De Noel. (D/Serio)
- 171 Authorizing the Mayor to execute a Banking Services Agreement with Hibernia National Bank.
- Authorizing the Mayor to execute an Amendment to the 1998 Intergovernmental Solid Waste Agreement with Bossier City.
- Authorizing the Mayor to approve a loan, not to exceed \$2.5 million for planning of the Shreveport Convention Center Hotel from LCDA and authorizing the execution of a Loan Agreement and Promissory Note.
- Authorizing the Mayor to sign a Cooperative Endeavor Agreement between the State of LA, the City of Shreveport and the Shreveport Convention Center Hotel.

INTRODUCTION OF ORDINANCES (not to be adopted prior to Nov. 26):

- To amend an enact a section of Chapter 50 of the Code of Ordinances relative to political signs.
- Amending Chapter 94 of the Code of Ordinances for the purpose of establishing a fee on water and sewer monthly bills for security of personnel and infrastructure.
- To amend Chapter 10 of the Code of Ordinances of the City relative to alcoholic beverages, to add Section 87 (measurement responsibilities).
- 188 Amending the 2002 General Fund Budget.
- 189 Amending the 2002 Airports Budget.
- 20NING: C-56-02: To amend Chapter 106 of the Code of Ordinances, the City of Shreveport Zoning Ordinance, relative to on-premises and off-premises advertising signs. (City-wide)

D. <u>ORDINANCES ON SECOND READING AND FINAL PASSAGE</u> (numbers are assigned ordinance numbers)

- Repealing and replacing Chapter 72 of the Code of Ordinances of the City of Shreveport; providing for the licensing and regulation of Sexually Oriented Businesses and Employees. (C/Carmody) (Postponed Oct 22)
- Authorizing the Purchasing Agent to dispose of surplus real property: Lot 21, Mooretown Annex Wing No. 1. (F/Shyne)
- Amending the donation of four city owned lots in the University Park Sub'd. (A/Huckaby)
- Authorizing the Mayor to execute an agreement with Hill Country Kennels for the exchange of properties (police canine).
- 180 Adopting the 2003 Budget for the Downtown Development District.
- 181 Amending the 2002 Budget for the Environmental Grants Special Revenue Fund.
- Amending Chapter 42 and Chapter 78 of the Code of Ordinances of the City of Shreveport relative to parade vendors.

ZONING: C-50-02: Zoning Ordinance Amendment, to amend Sec. 106-1127 of the Code of Ordinances relative to Zoning (alcoholic beverage uses). (A/Huckaby)

10. <u>UNFINISHED BUSINESS</u>:

- 1. Discussion and/or Action Relative to the Public Safety Committee. (F/Shyne) (*Tabled on Oct. 23*)
- 2. Alcohol Retail Permit: Mr. Alton Ross (2911 Milam Street New Nat Café)(G/Burrell) (Tabled on July 23, 2002)
- 3. Alcohol Retail Permit: Ms. Deborah Hawkins (Employer: 2901 Milam St. Take-A-Bag Grocery) (G/Burrell) (Special Meeting Postponed October 10)
- 4. 2003 Budget Appropriation Ordinances (Introduced and Tabled on Oct. 8):
 - 161 Adopting the 2003 General Fund budget.
 - 162 Adopting the 2003 Capital Improvements budget.
 - Adopting the 2003 budget for the Water and Sewerage Enterprise Fund.
 - Adopting the 2003 budget for the Airports Enterprise Fund.
 - Adopting the 2003 budget for the Retained Risk Internal Service Fund budget.
 - 166 Adopting the 2003 budget for the Golf Enterprise Fund.
 - 167 Adopting the 2003 Metropolitan Planning Commission's Special Revenue fund.
 - Adopting the 2003 budget funding contractual services provided to SporTran by the Metro Management Associates, Inc.
 - 169 Adopting the 2003 Debt Service fund budget.
 - 170 Adopting the 2003 budget for the Community Development Special Revenue fund
 - 171 Adopting the 2003 budget for the Riverfront Development Special Revenue fund.
 - 172 Adopting the 2003 budget for the Police Grants Special Revenue fund.
 - 173 Adopting the 2003 budget for the Fleet Services Internal Service fund.
 - 174 Adopting the 2003 budget for S'port Redevelopment Agency Special Revenue Fund.
 - 175 Adopting the 2003 budget for Downtown Parking Enterprise Fund.
 - 176 Adopting the 2003 budget for the Environmental Grants Special Revenue Fund.
 - 177 Adopting the 2003 budget for the Downtown Entertainment Economic Development District Special Revenue Fund.

11. NEW BUSINESS:

- 1. ABO Card appeals (Decided on November 11, 2002):
 - a) Kristin Lambert (Residence: C/Carmody Employer: Copeland's D/Serio)
 - b) Glenell Adams (Residence: N/A Employer: Thrifty Liquor/N. Market A/Huckaby)

2.	Taxi 1	Driver	License:

- a) Kevin Moore (Residence: G/Burrell Golden Stripe Cab) b)James Williamson (Residence: A/Huckaby -Action Taxi)
- 3. BAC-82-02, ALTON JAMES ROSS, 2911 Milam Street, Special Exception and variance in the hours of operation in a B-1-E District, tavern (low alcoholic content lounge) operating until 2 a.m. (G/Burrell) (*Postponed Oct 22*)
- 12. REPORTS FROM OFFICERS, BOARDS, AND COMMITTEES. None.
- **13.** CLERK'S REPORT: None.
- **14.** <u>COMMUNICATIONS and MISCELLANEOUS MATTERS</u> (Council resolves itself into COMMITTEE OF THE WHOLE to consider the following):

Approval of Minutes (October 22)
Communications of the Mayor
Communications from the Council Members
Public Comments
Miscellaneous Matters

- 15. THE COMMITTEE RISES AND REPORTS (reconvenes Regular Council Meeting).
- **16. ADJOURNMENT**. The meeting adjourned at 5:20 p.m.

Roy Burrell, Chairman	Arthur G. Thompson, Clerk of Council